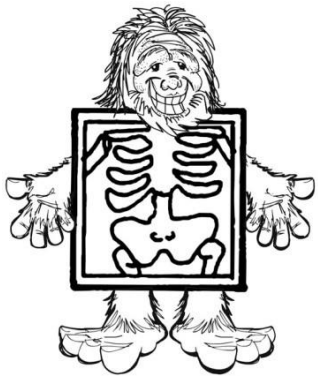
Spokane Community College

Radiologic Technology School



APPLICATION PACKET

2023 Entrance

APPLICATION DUE JUNE 25, 2023

Location of Program:
Spokane Community College Campus
Building 7, Room 138
Telephone: (509) 533-8640

PACKET UPDATED YEARLY

Dear Radiologic Technology Applicant,

We have provided a packet that is intended to help you understand the requirements for entry into the Spokane Community College (SCC) Radiologic Technology Program. Please take your time in reading the entire packet. We have Allied Health Advisors located in building 1 that are a valuable resource of information in regard to our program. Please take the time to visit one of our counselors (Michelle Gendusa or Bill Rambo). Rely on information from our counselors and from the faculty, not information from others who may not be aware of frequent changes in the program in response to accrediting or legislative bodies and the health care environment.

We appreciate your interest in our program and look forward to working with you. If you need additional information, please contact the Radiologic Technology Program (509) 533-8640 or contact one of our counselors.
Sincerely,

Kimmy Eikum, M.Ed., RT, (R), (M)
Radiologic Technology Program
Director

Program Faculty

Program Director:
Kim Eikum, M.Ed., RT(R)(M) ARRT
E-mail:kimberly.eikum@scc.spokane.edu
Phone: 509-533-8613.
Office: Building 7-138

Clinical Coordinator:
Helen Murphy, M.Ed., (R) ARRT
E-mail: helen.murphy@scc.spokane.edu
Phone: 509-533-8616
Office: Building 7-137

Faculty:
Debbie Miller, M.Ed.(R)(M)(CV) ARRT
E-mail: deborah.miller@scc.spokane.edu
Phone: 509-533-8614
Office: Building 7-136

Faculty:
Jamie Tevis, BS., RT(R)(M) ARRT
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Phone: 509-533-8612
Office: Building 7-139

Map of Spokane Community College Campus

Radiologic Technology Program is located in Building 7. Counselor's office is in building 1.

PERSONS WITH DISABILITIES STATEMENT:

In accordance with the Americans with Disabilities Act and the Rehabilitation Act of 1973, accommodations for students with disabilities will be considered at the student's request. The student will be required to register with the Disability Support Services office and provide documentation of disability. Once the student is qualified by the DSS Manager as having a disability, requested accommodations will be considered. Accommodations for the classroom, laboratory, or clinical setting will be considered according to reasonableness. Accommodations that compromise patient care, or that fundamentally alter the nature of the program or activity, are not considered to be reasonable. A student denied accommodation may request an individualized determination to assure that the denial is not a result of disability discrimination by contacting the Manager of Disability Support Services and Testing at 533-7498. Procedures for appeal are outlined in the *SCC Center for Students with Disabilities Student Handbook.* Other than accommodation issues, procedures for student grievances including academic dismissal are outlined in the following SCC website: http://www.scc.spokane.edu/?concerns.

VETERAN'S

SCC appreciates students who have served our country and understands that students with military experience may face unique challenges in completing their educational goals. The Veteran's One Stop can be found in the Lair Student Center (Building 6, Room 0112), or can be contacted at (509) 533-7027 or (509) 533-7274. Additionally, lists of faculty who are registered as "Veteran Friendly Contacts" are posted in all buildings on campus. More information, including a complete list of Veteran Friendly Con Katie.Clemons@sfcc.spokane.edu, or stop by the MOSAIC center in building 17 room 130. Please note that all CCS employees are mandatory reporters and therefore cannot keep reports of abuse confidential.

Spokane Community College Radiologic Technology Program Table of Contents

MISSION STATEMENT

The philosophy of the Radiologic Technology Program at Spokane Community College is to provide the health care community with qualified and competent Radiologic Technologists whose education is approved by the joint Review Committee on Education in Radiologic Technology.

STUDENT LEARNING GOALS:

Goal 1: Students will have knowledge and skills required to be clinically competent in all radiographic tasks necessary for an entry level radiographer:

Student Learning Outcomes, students will:

- Apply positioning skills.
- Select technical factors.
- Utilize safe radiation protection practices.
- Attain the technical knowledge appropriate for an entry level technologist on the ARRT examination.

Goal 2: Students will demonstrate communication skills

Student Learning Outcomes, students will:

- Demonstrate written communication skills.
- Demonstrate oral communication skills.

Goal 3: Students will develop critical thinking skills.

Student Learning Outcomes, students will:

- Adapt standard procedures for non-routine patients.
- Critique images for diagnostic quality.

Goal 4: Students will model professionalism.

Student Learning Outcomes, students will:

- Demonstrate a good work ethic.
- Participate in personal and professional growth opportunities.

PROGRAM EFFECTIVENESS GOALS:

Goal 1: Five-year average credentialing examination pass rate of not less than 85 percent at first attempt.

Goal 2: For each of the last five years, job placement rate of not less than 75% within twelve months for those graduates actively seeking employment.

Goal 3: Annual program completion rates, 80 percent of the students will complete the program within 3 years of program start.

Goal 4: Graduate satisfaction: the graduates will express satisfaction with the program as a 3 on a 5-point scale,

Goal 5: Employer satisfaction: the employers will rate the graduates as = 3 on a 5-point scale for the employer survey.

PROGRAM DESCRIPTION:

Spokane Community College Radiologic Technology program (formerly Holy Family Hospital School of Radiologic Technology & Sacred Heart Medical Center School of Radiologic Technology) has graduated qualified Radiologic Technologists since 1965. The Radiologic Technology program is full-time and runs for 7 continuous quarters, with a new class beginning in September of each year. Upon successful completion of the program, the student receives an Associate of Applied Science degree and is then to apply for admission to the national examination administered by the American Registry of Radiologic Technologists (ARRT). A scaled score of 75 or better allows the graduate to use the title "Radiologic Technologist" and its abbreviation "R.T.(R)" after his or her name. These are the official credentials recognized by the American Medical Association.

Radiologic technologists are an integral part of a team of healthcare workers providing patient care. Their primary duties include producing radiographic examinations that aid the physicians in diagnosing diseases and/or injuries. The radiology technologist performs examinations at the request of a physician. The student's clinical hours are primarily days, Monday through Friday; however, the students are required to complete a certain number of evening shifts as well

The technologist's primary role is obtaining top quality radiographic images while providing patient care. Radiologic departments can be found in hospitals, freestanding clinics, and physician offices. While in the program, students become proficient at performing examinations in general radiography, fluoroscopy, surgery, trauma, and intensive care units.

The didactic training of this program is held at Spokane Community College, while the clinical training is held at local radiology departments, such as: Sacred Heart Medical Center, Inland Imaging Holy Family, Inland Imaging Valley, Inland Imaging South, MultiCare Rockwood Clinic – Main and Specialty clinics, Providence Medical Park, Providence North and South Urgent cares, Deaconess North Urgent Care, Northwest Specialist Orthopedic, Deaconess Medical Center and Valley Hospital & Medical Center. The class and/or clinical times the students are required to be in attendance are primarily Monday through Friday from 7:30am – 5:30pm (7:30 – 5 or 8-5:30 depending on the clinical site). However, the students will be required to complete a select amount of evening shifts which are from 11:30am – 9:00pm.

Each didactic course required for graduation must be completed with a GPA of 2.0 or better before proceeding to the next quarter. All clinical courses must be completed with a GPA of 2.5 or better.

Upon completion and graduation of the program, students are qualified to take the national registry examination given by the American Registry of Radiologic Technologists (ARRT). The radiology program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT). A copy of the JRCERT Standards is posted in the x-ray lab. Any & all alleged areas of non-compliance can be addressed in writing to:

JRCERT
20 North Wacker Drive, Suite 2850
Chicago, IL 60606

Email: mail@jrcert.org Phone: (312) 704 5300

CAREER OPPORTUNITIES

Graduates of this field generally find jobs in hospital or clinical settings. Hospitals operate 24/7; consequently weekend, evening and night jobs are more available. Clinical settings tend to operate days, Monday-Friday however, the pay is generally lower. Radiologic technologists may obtain further education in other fields of radiology such as ultrasound, nuclear medicine, and radiation therapy. Potential positions include general diagnostics, fluoroscopy, trauma, surgery, mammography, cardiovascular, interventional, Cat Scan (CT), and Magnetic Resonance Imaging (MRI).

PROGRAM CLINICAL LEARNING DESCRIPTION:

At the direction of physicians qualified to request and/or perform radiologic procedures, a Radiologic Technologist performs imaging examinations and is responsible for related functions as assigned.

During the 7-quarter program, the student radiographer will learn to:

1. Apply knowledge of anatomy, physiology, positioning, and radiographic techniques to demonstrate accurately anatomical structures on a radiographic image.
2. Determine exposure factures to achieve optimum radiographic techniques, with minimum radiation exposure to the patient.
3. Evaluate radiographic images for appropriate positioning and image quality.
4. Apply the principles of radiation protection for the patient, self and others.
5. Provide quality patient care.
6. Recognize emergency patient conditions and initiate lifesaving first aid and basic life support procedures.
7. Evaluate the performance of radiologic systems, know the safe limits of equipment operation, and report malfunction to the proper authority.
8. Exercise independent judgment and discretion in the technical performance of medical imaging procedures.
9. Participate in radiologic quality assurance programs.
10. Experience elective rotations for observation and learning in the special medical imagining departments to include nuclear medicine, medical sonography, computerized tomography (CT), magnetic resonance imagining (MRI), special procedures (to include digital angiography), mammography, and radiation therapy.

STUDENT SELECTION COMMITTEE

The student selection committee for the School of Radiologic Technology is comprised of members of different radiology departments; to include faculty, members of the advisory board, clinical instructors, and Radiology Administrative Directors. This committee will review applications, interview applicants, and determine the selection of students.

ADMISSION REQUIREMENTS & PROCEDURES:

1. All applicants who meet or exceed the minimum qualifying admission standards will be considered for admission regardless of race, color, creed, sex, age, national origin, marital status, sensory, mental, or physical challenges.

2. All applicants must be high school graduates or have passed the General Education Development Test (GED).

3. All applicants must have completed the following college level courses and achieve at least a 2.5 grade on a 4.0 grading scale in each course (Human A & P 1, Human A & P 2, Introductory Physics, Intermediate Algebra & Medical Terminology). All other classes require at least a 2.0 grade on a 4.0 grading scale in each course (Computer Fundamentals, General Biology w/ Lab & English Composition I). All required courses must be completed by the end of spring term for placement consideration in the program beginning in September of each year. All the math & science courses requiring a minimum 2.5 grade must be completed within the last five years of the year the applicant is applying for. All other course requiring a minimum 2.0 grade must be completed within the last 7 years. (Computer fundamentals, General Biology w/Lab & English composition I.) **Required courses are:**

   - ✓ Computer Fundamentals
   - ✓ General Biology w/Lab
   - ✓ Human A&P 1
   - ✓ Human A&P 2
   - ✓ Introductory Physics
   - ✓ Intermediate Algebra
   - ✓ English Composition I
   - ✓ Medical Terminology
   - ✓ SURG 105- ***Optional***

Additional Admission Requirements:

1. **Three <u>confidential</u>** letters of recommendation.
2. All college transcripts.
3. Documentation of **80 hours as a volunteer or employee in a patient care setting and 10 of those hours must be completed in radiology.** The 80 hours must be completed by June 25 of the year the student is applying. If working in Health Care your hours may account for some of your 80 hours of volunteer, please notify Kim Eikum for clarification.
4. Two-part interview with the student selection committee.

ONCE SELECTED INTO THE PROGRAM

Each student must have documentation of having completed the following prior to starting the program:

1. **Insurance:**

   A. Medical insurance: All students must be protected by a health and accident insurance policy. If you are adequately covered by a private policy, you must have on file: (both or either)

   - A copy of your current insurance card. (***and/or)***
   - A signature of a parent, legal guardian, or principle carrier under a family planin which you have coverage.

   B. Liability insurance (This is incorporated into RAD 116, 126, 136, 146, 216, 226 & 236 student fees.). All students are REQUIRED to carry liability insurance purchased through the college. When the students pay for the clinical course each quarter, the liability insurance will be included in the clinical course fees. You do not have to pay for this separately.

   C. If you are not covered by a private policy, you may purchase a Student Injury Only coverage has. If you need to purchase health insurance, you may purchase it at the student Health Insurance Exchange at**: http://4studenthealth.ascensionins.com**

   - This must be purchased each quarter and submit receipt of purchase.
   - Under this policy all injuries must be reported to the Dean of Health and Environmental Sciences and proper forms completed. Students covered under DSHS/public assistance must bring a copy of their coupon monthly.

   D. IT IS THE STUDENT'S RESPONSBILITY TO KEEP THE ACCIDENT INSURANCE IS IN EFFECT. STUDENTS WILL NOT BE ALLOWED IN CLINICAL WITHOUT PROOF OF THESE COVERAGES ON FILE IN THE HEALTH SCIENCES BUILDING OFFICE, ROOM 133.

2. **10-Panel Drug Screening**:

   A. All radiology students will be required to complete a 10-panel drug screening once acceptance into the program and again at the end of the first year of the program, for the clinical sites. It is a mandatory drug screening through Lab Corp/Pathology Associates or Paramed Spokane Mobile Services - results of which will be sent to the Dean by the lab. This is a requirement of some of the clinical sites, which all the students will rotate through. Drug screening will be done at the student's expense. The clinical site(s) may also request random drug screening, which must be done at the student's expense.

3. **National Background Inquiry**:

   A. National Background Check Disclosure and Authorization: The CHILD AND ADULT ABUSE INFORMATION LAW became effective January 1, 1988. The law requires that organizations which care for children or developmentally disabled persons: Must

have prospective caregivers disclose to the organization whether the applicant has been convicted of certain crimes against persons[2]. The disclosure must be made in writing and signed by the applicant.

B. Radiology students must complete the national background check prior to July 26, 2023. Students will not be allowed to enter the program without this clearance.

4. **Immunizations**:

A. Provide copies of vaccination record, or titer indicating immunity for each of the following:

- Tetanus/Diphtheria/Pertussis (TDaP)
- Measles / Mumps / Rubella (MMR)
- Varicella (Chicken pox)(For the safety of patients, employees & visitors, you are responsible to advise your instructor immediately when you have had an exposure to an individual with chicken pox outside the hospital. Appropriate control measures must be taken to prevent transmission to others.
- Influenza and COVID-19
- Hepatitis B

B. TB testing (two negative tests initially required):

- All assigned clinical students are required by law to have two separate TB tests and an annual refresher test. Students must show proof of two negative tests within a one-year prior and a negative test annually thereafter. Any student with a positive TB test must be under prophylactic treatment or cleared by his/her physician, and proof of a negative chest x-ray must be provided. Students working with patients with respiratory disorders may be required to repeat the TB test every 6 months. Clinical sites may vary regarding testing requirements; SPOKANE COMMUNITY COLLEGE students will follow the clinical site protocol if more frequent testing is needed.

C. Status of Hepatitis B, Influenza and COVID-19 vaccinations:

- All assigned clinical students are required to complete the HepB Immunization waiver form if they do not get this immunization. However, students are strongly encouraged to obtain this immunization. The HepB 3-shot series takes six months (minimum) to complete.

- Influenza: The clinical sites will not allow a student to perform clinical at their site during influenza season if they choose to not receive the immunization. The only way a student may waive the influenza immunization is by a Dr. or PA written note.
- COVID-19: The clinical sites will not allow a student to perform clinical at their site unless they have been vaccinated for COVID-19.

D. The immunizations form (Health Record from must be initialed and dated by a healthcare provider for each category. The healthcare provider's address and location much be included.

E. A medical review board, appointed by the Dean of Health Sciences, will review health records if there is any question regarding the safety of any student or patient. Any student who becomes involved in a situation with body fluid exposure (such as a needle stick) is required to participate in follow up lab testing, as well as, filling out and signing a Medical Emergency Report form, describing the incident within 24-hours (obtained through your instructor). The student is responsible for the costs of follow up care and evaluations

Applicants must be advised that if selected into the Radiography Technology program, they must successfully pass a criminal background check, drug screening and completed the COVID-19 vaccinations. The hospital clinical sites will not allow any student into clinical without successful completion of both tests and completed the COVID-19 vaccination. (This means that felonies and/or misdemeanors may prevent a clinical site from accepting you.) You must be able to rotate through all the clinical sites. If you have any specific concerns or questions, please contact the American Registry of Radiologic Technologists (ARRT) by phone at 651-687-0048.

Curriculum:

FIRST YEAR

First Quarter
RAD 111: Radiographic Positioning I
RAD 113: Patient Care & Ethics I
RAD 114: Radiographic Image Evaluation I
RAD 115: Radiographic Principles I
RAD 116: Clinical Education I

Second Quarter
RAD 121: Radiographic Positioning II
RAD 123: Patient Care & Ethics II
RAD 124: Radiographic Image Evaluation II
RAD 125: Radiographic Principles II
RAD 126: Clinical Education II
RAD 127: Mobile/Surgical Procedures

Third Quarter
RAD 131: Radiographic Positioning III
RAD 134: Radiographic Image Evaluation III
RAD 145: Radiographic Principles III
RAD 136: Clinical Education III

Fourth Quarter
RAD 141: Radiographic Positioning IV
RAD 144: Radiographic Image Evaluation IV
RAD 235: Pharmacology/Venipuncture
RAD 146: Clinical Education IV

SECOND YEAR

Fifth Quarter
RAD 212: Quality Management
RAD 213: Various Modalities
RAD 214: Radiographic Image Eval. V
RAD 215: Radiation Biology & Protection
RAD 216: Clinical Education V

Sixth Quarter
RAD 223: Radiation Pathology
RAD 224: Radiographic Image Eval. VI
RAD 225: Skull and GI Review
RAD 226: Clinical Education VI

Seventh Quarter
RAD 239: Advanced Image Evaluation
RAD 236: Clinical Education VII
RAD 237: Review & Registration
RAD 238: CT Scan

Program Outline:

- The radiology program begins by providing the students with an orientation. The orientation provides the students with the basic knowledge and skills to begin functioning effectively in a healthcare setting, and more specifically, within the radiology department. During the orientation students are given instruction in areas of radiation protection, patient care, ethics, time management, obtaining patient histories, cultural awareness, etc.
- Following the completion of the orientation the students are assigned to radiographic areas on a three-week rotation at our clinical affiliates. Rotations to each area are supported with clinical objectives to be accomplished by the student. The initial rotation objectives reflect student accomplishment expectations in areas such as room maintenance, equipment manipulation, image review with the technologist and routine procedures under direct supervision of the technologist or clinical instructor.
- Each quarter the student is provided didactic education in a curriculum design that meets the content of the curriculum guide published by the ASRT. Students are instructed in positioning, anatomy, radiographic techniques, etc. for a block of similar procedures in each quarter. They will begin with chest x-rays and limb/bone work and advance each succeeding quarter into more complex procedures.
- Students are also required to perform weekly image evaluations. Radiographs that are representative of the assigned block of procedures in each quarter are used by the instructor for the student's image evaluations. This image evaluation method reinforces proper procedure acknowledgement, encourages student success, and provides a mechanism in which the instructor can assist and direct student performance on a one-to-one basis.
- By the end of the fourth quarter students will have been introduced to and instructed in all routine radiographic examinations and have had complimenting beneficial rotations to develop clinical psychomotor skills; as is evidence by the competency clearance systems, image evaluations and clinical evaluation reports.
- During the second year, the student can select two various sub-imaging areas for two-week clinical rotations. The sub-imaging areas include nuclear medicine, CT, MRI, ultrasound, vascular/interventional procedures, mammography, radiation therapy and additional Shriners rotations. The students are given introductory didactic instruction in these areas during a various modalities course. Students are also given didactic instruction in more specialized diagnostic radiography procedures. General radiography rotations are interlaced with the sub-imaging rotations in the second year to allow students to continue developing psychomotor skill proficiencies.
- All student rotations are directed by an accomplishment of outlined objectives that are specific to each area of clinical education. The students are provided a copy of the objectives to be accomplished at the beginning of the program. Clinical evaluation reports are designed to address the student's personal characteristics, cognitive & psychomotor skill development, and the degree of success in mastering the rotation objectives.
- This plan for integration of didactic and clinical education can be readily monitored to be effective and flexible to meet individual student needs. Each student's clinical education plan can be tailored to correct individual areas of weakness and to accommodate areas of student interest.
- Students must maintain a 2.0 GPA in each class within the academic portion and a 2.5 GPA in the clinical portion of the program to progress to the next quarter. Failure to obtain these GPAs will prevent the student from continuing with the current class. Students may repeat/re-enter the program one time, space permitting, but must complete the program within three years.

Students choosing to return must interview with the program director and a health science counselor.

Tuition and Fees:

For information on current tuition and fees please visit the following website:
https://scc.spokane.edu/Become-a-Student/I-am-an-International-Student/Life- as-a-Student/Paying-for-College/Tuition-and-Costs

The following chart displays estimated fees while in the program.

Approximate Quarterly Cost: (subject to change without notice)	***$1750***
Books (estimate, seven quarters)	**$1250**
Supplies and Equipment (estimate, seven quarters)	**$150**
Miscellaneous. Fees (estimate, seven quarters)	**$725**

Miscellaneous fees include uniforms, insurance, national exam etc.

Each quarter will be a different cost due to the credits required per quarter.

Estimated cost for the 22-month program: $10,000 *(Possibility of an increase in tuition; unknown at time of printing). Financial Assistance may be available through the Financial Aid Office.*

Radiologic Technology Program Application Checklist

Please complete all the following documents as your application for the Radiology Technology Program and submit all documents in ONE PACKET. Deadline to submit completed application must be received or post marked by June 25th. If you are waiting for Spring class grades you can still submit your application while you wait.

- ✓ SCC General Admission Application Form **or** Student Update Form found at the following links.
  - Student Application Link: **http://www.scc.spokane.edu/Admissions/Apply.aspx?page=PV2**
  - Student Update form Link: **https://scc.spokane.edu/ccsglobal/media/Global/FormsA-Z/ccs-40-194.pdf**
- ✓ Three letters of Recommendation (In sealed envelopes)
- ✓ Documentation of Volunteer time
- ✓ Transcripts: Only submit if transcripts are from any college other than SCC or SFCC

How to Submit Application:

- Submit all documents to:

  Spokane Community College
  Radiologic Technology Program
  Attention: Krystal Janzen Student Registration
  1810 N. Greene Street
  MS 2151
  Spokane, WA 99217-5399
- Notification of interviews will be given via email and USPS between June 26th– July 6th.
- Interviews will be scheduled by the program director and will be conducted on July 11th and 12th, 2023. (No exceptions on the days)
- **If you are accepted into the program, we will have a mandatory new student orientation on Wednesday, August 2nd, 2023 -7:30am-4:00pm.**

ONCE YOU HAVE SUBMITTED YOUR APPLICATION TO THE REGISTRATION OFFICE, YOU NEED TO E-MAIL KIMMY EIKUM AT: Kimberly.eikum@scc.spokane.edu.
THIS WILL SECURE THE RECIEPT OF THE APPLICATION.

Spokane Community College Radiologic Technology Program
Volunteer/Work Related Experience Time Sheet

Student's Name:_____

Facility:_____

Supervisor:_____

Phone:_____

Supervisor's Signature:_____

Date: _____

Requirement: 80 hours of Volunteer or work-related experience in a patient care setting. At a minimum, 10 of these hours must be done in a Radiology department. MUST INVOLVE DIRECT PATIENT CARE and must be completed prior to June 25th.

You may use the table below to document volunteer experience

Date	Description	Hours
	Total Hours	

For questions or concerns please contact: Kimmy Eikum (Phone# 509-533-8613 or e-mail kimberly.eikum@scc.spokane.edu Fax# 509-533-8621)

RETURN THIS FORM TO THE SCC RADIOLOGIC TECHNOLOGY PROGRAM

SCC is an Affirmative Action/Equal Employment Opportunity Institution.

Coursework Checklist

Applicant Name:_____SCC Student ID#: _____

Please complete this worksheet and submit all documents in **one packet** as part of the application for the Radiology Technology Program. Deadline to submit completed application is by **June 25, 2023.**

Prerequisite coursework. There are 8 prerequisite courses which need to be completed with a minimum of 2.5 grade in each course. In addition, the math and science courses need to be completed within 5 years of application. This coursework can be completed at any accredited college or university. Please complete the following table summarizing prerequisite coursework. It is the applicant's responsibility to order official transcripts from institutions outside of the CCS network. Please include an unofficial transcript for preliminary review of application.

In the table below document coursework completed, grad, and year taken

Course	Grade Achieved	Quarter / Year Taken	Institution Attended	Transcript Included
BIO 160-General Biology*				
BIO 241-A & P I				
BIO 242-A & P II				
CIS 110-Computer Fundamentals				
English 101				
HED 125-Medical Terminology				
Math 72/88-Intermediate Algebra				
Physics 100				
SURG 105-Blood borne Pathogens (RECOMMENDED NOT REQUIRED TO SUBMIT APPLICATION.				

*This course is waived, if applicant completes the A&P series at a college where a general biology is not required.

**Any substitutions must be approved by a counselor and Program Director.

Volunteer/Patient Care Requirement.

The applicant is required to complete a total of 80 hours in a patient care environment as a prerequisite. Seventy hours completed in a patient care related activity and ten hours completed within a Radiology department. The objectives of this requirement are to ensure that applicant finds themselves well suited to working in the field with sick patients and to ensure that they have a good understanding of what the day in the life of a radiology technologist looks like.

While the program is open to wide variety of sites to complete this volunteer experience, it is the applicant's responsibility to secure placement and complete the required hours. Documentation of volunteer hours can be documented with a letter from the sponsoring site describing the dates, hours and duties performed by the applicant or they can use the form that is in this application. For those who work in healthcare, documentation of hours worked in form of a pay statement or letter from employer can satisfy up to 70 hours of the patient care requirement. This volunteer requirement can present challenges due to institutional polices regarding patient confidentiality, so make sure to plan accordingly.

In the table below to document patient care volunteer time.

Name of Volunteer Site	***Patient care or Radiology***	***Hours completed***

Professional letters of recommendation.

Recommendation letters provide observations of the applicant that only those that know you can provide. These letters should not be older than 3 months from application deadline. Since we are looking for professional qualities, we encourage the applicant to request letters from employers or instructors/professors. Please request the recommendation letter be provided to you in a sealed envelope with signature over the seal line, so that you can include it with your application.

In the table below, include the name of your reference and how you are associated.

Name of Reference	**How associated with applicant**
1.	
2.	
3.	

Comments: