

CCS Administrative Procedure

5.05.01-B Student Parking Fee

Implementing Board Policy [5.05.01](#)

Contact: Chief Administration Officer, 434-5037

1.0 Purpose

All students who plan to park on campus are required to purchase a valid parking permit. A permit is not required for students parking at CCS facilities located off the main campuses of SCC and SFCC.

2.0 Limitations and Requirements

- 2.1 A valid student parking permit is required for student parking on the SCC and SFCC campuses.
- 2.2 The fee for the parking permit is established by the board of trustees of Community Colleges of Spokane.
- 2.3 Parking permits are subject to State of Washington retail sales tax according to RCW 82.04.050(3d).
- 2.4 Anyone parking on campus must have a valid permit or park at a paid meter.

3.0 Permits

- 3.1 Students may purchase a quarterly, annual, or replacement parking permit from the college cashier's office upon payment of the permit fee as published in the Schedule of Parking Fees and Fines.
- 3.2 Students who purchase a permit are entitled to a special motorcycle permit at no extra charge.
- 3.3 Lost or stolen permits (including motorcycle permits) are the responsibility of the student. A replacement permit may be purchased at the same rate as the original permit.
- 3.4 The parking permit fee is refundable upon return of the permit when a student officially withdraws from school. The refund amount is based on the same refund schedule as tuition.

4.0 Parking Regulations

- 4.1 The student parking permit is to be displayed on the inside front mirror, hung so information on the permit is visible through the front windshield.
- 4.2 Students must park in designated student spaces.
- 4.3 Violators are subject to fines and other measures as described in WAC 132Q-20-260.
- 4.4 Refer to WAC 132Q-20 for a complete list of traffic and parking rules and regulations.

5.0 Related Information

- 5.1 [Schedule of Parking Fees & Fines](#)
- 5.2 [Parking Citation Appeal](#)
- 5.3 [WAC 132Q-20](#) –Traffic rules and regulations