CCS Administrative Procedure
5.05.01-B Student Parking Fee

Implementing Board Policy 5.05.01
Contact: Chief Administration Officer, 434-5037

1.0 Purpose

All students who plan to park on campus are required to purchase a valid parking permit. A permit is not required for students parking at CCS facilities located off the main campuses of SCC and SFCC.

2.0 Limitations and Requirements

2.1 A valid student parking permit is required for student parking on the SCC and SFCC campuses.

2.2 The fee for the parking permit is established by the board of trustees of Community Colleges of Spokane.

2.3 Parking permits are subject to State of Washington retail sales tax according to RCW 82.04.050(3d).

2.4 Anyone parking on campus must have a valid permit or park at a paid meter.

3.0 Permits

3.1 Students may purchase a quarterly, annual, or replacement parking permit from the college cashier’s office upon payment of the permit fee as published in the Schedule of Parking Fees and Fines.

3.2 Students who purchase a permit are entitled to a special motorcycle permit at no extra charge.

3.3 Lost or stolen permits (including motorcycle permits) are the responsibility of the student. A replacement permit may be purchased at the same rate as the original permit.

3.4 The parking permit fee is refundable upon return of the permit when a student officially withdraws from school. The refund amount is based on the same refund schedule as tuition.

4.0 Parking Regulations

4.1 The student parking permit is to be displayed on the inside front mirror, hung so information on the permit is visible through the front windshield.

4.2 Students must park in designated student spaces.

4.3 Violators are subject to fines and other measures as described in WAC 132Q-20-260.

4.4 Refer to WAC 132Q-20 for a complete list of traffic and parking rules and regulations.

5.0 Related Information

5.1 Schedule of Parking Fees & Fines

5.2 Parking Citation Appeal

5.3 WAC 132Q-20 –Traffic rules and regulations

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