

## **CCS Administrative Procedure**

### **4.30.01 - B Apprenticeship Credit for Related Supplemental Instruction (RSI)**

---

#### **Implementing Board Policy [4.30.01](#)**

**Contact: SCC Vice President of Instruction, 533-7075  
SFCC Vice President of Instruction, 533-3538**

#### **1.0 Purpose**

All courses offered through Spokane Community College (SCC) and Spokane Falls Community College (SFCC) meet state and federal standards for the assignment of course credits. To comply with the requirements of [RCW 28B.124.030](#), credits for related supplemental instruction, this procedure establishes the process to recognize and award academic credit for related supplemental instruction (RSI) provided through registered apprenticeship programs. The procedure establishes processes to grant academic credit for students enrolled in registered apprenticeship programs and supports degree pathways for apprentices while maintaining the rigorous industry and regulatory standards already established for state-registered apprenticeship programs.

#### **2.0 Limitations and Requirements**

- 2.1 Registered apprenticeship programs must meet apprenticeship program standards established in [RCW 49.04.050](#) and have an active training agreement with SCC or SFCC.
- 2.2 Eligible students must be enrolled in an approved apprenticeship program that has an active apprenticeship training agreement with SCC or SFCC.
- 2.3 “College” as used in this procedure refers to Spokane Community College (SCC) and Spokane Falls Community College (SFCC).
- 2.4 Students may earn credit for related supplemental instruction (RSI) that is
  - 2.4.1 Delivered through a Washington State Apprenticeship and Training Council (WSATC) registered program
  - 2.4.2 Supervised by qualified instructors
  - 2.4.3 Documented in official college RSI records
  - 2.4.4 Aligned with College curriculum standards
- 2.5 College recognizes the industry-reviewed and regulated nature of RSI curricula and will not duplicate the evaluation processes previously conducted by WSATC or national accrediting bodies.

#### **3.0 Timelines for evaluation and implementation of credit equivalency**

- 3.1 Credit equivalencies will be established by the 2028-29 academic year for apprenticeship programs registered on or before July 1, 2022.
- 3.2 Credit equivalencies will be established within six years of program registration for programs registered after July 1, 2022.

#### **4.0 Credit Evaluation Process**

- 4.1 Apprenticeship programs will follow College Curriculum Committee policies and procedures to present RSI for credit approval.
- 4.2 The College Curriculum Committee will serve as the faculty body for reviewing and approving RSI for academic credit.

- 4.3 Faculty from both apprenticeship and related instructional departments (if applicable) will participate in credit alignment and curriculum consultation, using existing processes including the ripple effect.
- 4.4 Awarding of credit awards will prioritize applicability to existing College degrees and certificates, including the Multi-Occupational Trades (MOT) degree.

## 5.0 Collaboration

- 5.1 College will coordinate with the State Board for Community & Technical Colleges (SBCTC), WSATC, and apprenticeship administrators to implement efficient credit transcription systems.
- 5.2 Apprenticeship coordinators will support integration of RSI credit into student academic records in accordance with NWCCU standards.
- 5.3 College will offer advising to help apprentices understand how RSI credit applies toward their academic and career goals.
- 5.4 This procedure affirms College's commitment to supporting apprentices in educational advancement while upholding the integrity of apprenticeship instruction.

## 6.0 Related Information

- 6.1 Senate Bill 5764 (2022) [E2SSB 5764](#) Final Bill Report. College credit for related supplemental instruction.
- 6.2 [RCW 28B.124.030](#) Credits for related supplemental instruction
- 6.3 [Washington State Apprenticeship and Training Council \(WSATC\)](#)
- 6.4 College Curriculum Committee Policy and Procedures
- 6.5 [Spokane Community College Multi-Occupational Trades \(MOT\) Degree Pathway](#)