Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
July 28, 2026
8:30am
Spokane Falls Community College
In Person and Zoom Option

Present: Trustee Todd Woodard, Trustee Anna Franklin, Trustee Kelly Fukai, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Chancellor Kevin Brockbank, Chief Human Resources Officer Fred Davis, Chief Information Officer Christine Van Winkle, Chief General Services Officer Nichole Hanna, Chief Financial Officer Linda McDermott, Chief Institutional Advancement & External Affairs Officer Melanie Rose, SFCC Vice President of Learning Bonnie Glantz, SCC Vice President of Instruction Jaclyn Jacot, SFCC Acting Vice President of Student Affairs Jim Mohr, SCC Vice President of Student Services Patrick Tanner, AHE Representative Jason Eggerman, SFCC Classified Staff Gaby Arroyo, Executive Assistant to the President of SFCC Megan Gibson (Recording Secretary).

Guest: none

Excused: none

Call to Order

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, July 28, 2026. Trustee Todd Woodard called the meeting to order at 8:35 am.

Executive Session

The Board will convene in executive session under RCW 42.30.110(1) for the purpose of: To discuss with legal counsel representing the agency matters relating to agency enforcement actions or, litigation or potential litigation.

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The executive session will begin at 8:39 am and will last for approximately ninety minutes.

The executive session was extended at 10:09 am by twenty minutes.

Break

Trustee Todd Woodard reconvened the meeting at 10:45 am.
The Pledge of Allegiance was recited followed by roll call. The Native Land Acknowledgement was given by Trustee Yoshihara.

Action Generated from Executive Session

Board Motion. Trustee Franklin moves that Spokane Colleges Board of Trustees delegate authority to the Chancellor, Dr. Kevin Brockbank, to execute the final settlement agreement as recommended by the Office of the Attorney General and to take any additional actions necessary to carry out the terms of the agreement. Trustee Johnson seconds. Motion carries.

Public Comment
There was no public comment.

Consent Agenda
There being no objections, the consent agenda was entered into the record. Topics included the following:

a. Board Minutes Approval – June 16, 2026, Regular Meeting
b. Capital Projects – Nichole Hanna
c. Head Start Updates – Bobbi Woodral
d. Admin Procedures – Fred Davis & Melanie Rose
e. Strategic Plan 6/16 Report – Dr. Kevin Brockbank

Objection to item e. Strategic Plan 6/16 Report. Request for discussion and final decision on Spokane Colleges Mission Statement. Dr. Brockbank instructed the Trustees that it is within their purview to select one of the four options presented in the Strategic Plan 6/16 Report.

Trustee Johnson moves to approve the Consent Agenda. Trustee Woodard seconds with clarification the motion is to approve the Consent Agenda minus the Spokane Colleges Mission Statement. Motion carries.

Spokane Colleges Mission Statement Discussion and Approval

Trustee Woodard reviews the four options, noting option three received the most votes via community survey:

> *"Spokane Colleges prepares students to pursue their goals, strengthen their futures, and contribute to thriving communities"*

Dr. Brockbank discusses the challenges faced with including the revised mission statement within the Spokane Colleges rebrand. Following criticism, the decision was made to open up for additional input. Dr. Brockbank is confident the leadership group can operate effectively with any one of the four options. He recommends option three that received the most votes.

Trustee Franklin discusses frustration with the process of creating the whole strategic plan and then revising the mission statement created inefficiencies spending more time, resources, and energy on the mission statement again. Trustee Woodard agreed. Dr. Brockbank acknowledged the frustration and supports any recommendation of the Board.

Trustee Franklin asks if there is something we can do to prevent a similar situation from happening in the future. Dr. Brockbank suggests refining and using a different process to prevent duplicate work.

Trustee Franklin motions to select the most popular option, number three as the official mission statement. Trustee Johnson seconds. Motion carries.

Trustee Johnson requests comments regarding the mission statement be included in the minutes. Trustees Yoshihara, Franklin, and Woodard verbally agreed and support the discussion around the process, challenges, and frustration of finalizing the mission statement and including comments in the minutes.

Proposed Exempt Salary Schedule
Fred Davis presents 2026-2027 Exempt Administrative and Executive Salary Schedule, effective September 2026, and requests approval.

Trustee Yoshihara asks if this salary schedule includes the COLA? Yes, it's included and an adjustment at 3%.
Trustee Johnson asks if this includes our Interim President at Spokane? Yes, he receives 2%.

Trustee Johnson moves. Trustee Yoshihara seconds. Motion carries.

Board Optimization Discussion
Dr. Brockbank requests feedback regarding how the Board Meetings are currently

working for the Trustees. Topics include length of meetings, efficiency, challenges with attending meetings, Trustee experiences within the meeting environment, what can we do to make meetings work better for the Trustees by maximizing time, ensuring quality and overall capitalizing on the time spent in the Board Meetings.

Dr. Brockbank directs the Trustees to a worksheet in their packet for them to fill out and return to his office at their earliest convenience. Trustee Franklin requested an electronic copy of the document; Ms. Gibson emailed all Trustees an electronic copy in both PDF and Word format.

Trustee Johnson suggests that we work around the schedule of the ASG student representatives, perhaps having them at the beginning of the meeting if needed. Also supporting the focus of having students first and tying into the Celebrating Success portion of the Board Meetings. Trustee Woodard agrees with emphasizing student voices.

Trustee Yoshihara appreciates having meetings at different locations. Discussion continues about where meetings will be held when the Lodge construction is complete.

Trustee Franklin discusses time of the meetings and having more accurate calendar appointments, what is scheduled and what is actual time spent at the meeting. Trustee Woodard asks about changing the dates of the meetings. The calendar has been set for 2027, but we can be open to conversation about dates and what works for the Trustees schedules. Trustee Fukai would like to be intentional about striking a balance around ensuring each Trustee is adhering to their role in governance, oversight and accountability while managing time most efficiently. Acknowledging a heavy workload over the next few years and the importance of the work that is done by everyone involved with the meetings.

Discussion around meeting cadence and preference for every month with some adjustments to the time that is blocked on the calendar. Agreement on holding executive session first. Continued discussion about time of meetings, either earlier in the morning or later in the afternoon.

Dr. Brockbank requests the Trustees fill out the form and return it for further discussion and decision-making.

Fiscal Sustainability Discussion

Dr. Brockbank acknowledges the need to focus on fiscal sustainability and shares his time with Dr. McDermott who presents a “Fiscal Sustainability Worksheet” for the Trustees to use to document from their perspective biggest opportunities and concerns for each strategic focus area in the lens of fiscal sustainability and build a framework that will connect the Strategic Plan to fiscal sustainability beyond the next fiscal year.

Trustee Franklin asks for clarification regarding the strategic focus areas are the same as the pillars included in the strategic plan? The strategic focus areas aren't the same as the pillars, rather the fiscal sustainability framework is meant to complement the Strategic Plan.

Trustee Franklin requested closer alignment of the Fiscal Sustainability Framework with the Pillars of the Strategic Plan as that was a large part of earlier discussions with regard to alignment, practice, reducing duplication of work and organizational structure. Dr. McDermott acknowledges the request.

Trustee Franklin asks for Dr. McDermott and Fred Davis to connect regarding the BOT Goals and earlier discussion so as to not duplicate the work. If they could refine the request to better align fiscal sustainability, The Strategic Plan, Board Goals, and the work of the colleges.

Trustee Woodard also requested for input and recommendations in these areas from Dr. McDermott, recognizing she has a thorough understanding of the organization and operations of Spokane Colleges.

Chancellor's Report
Dr. Brockbank provided a WACTC Update on the Efficiency Study and Report, the legislature is requiring the state board complete by December 1, 2026. The group meets every two weeks to work on the scope and delivery of the report. What is known is to some extent is to reduce the state overhead by eliminating one college. Dr. Brockbank's goal is to put Spokane Colleges in the front as an example of what consolidation looks like as opposed to elimination. He will continue to provide updates as the work continues.

Trustee Woodard points out that this work is especially impactful as we enter into a biennium and there is a high likelihood that this report will be used for budget setting.

Dr. Brockbank acknowledges the gravity and consequences of this report and shares that the members of the committee are taking the work very seriously and want it to be done correctly. Legislators are eager to read the report, and it will receive a lot of attention statewide. Dr. Brockbank assures the group that they will get reports and updates often.

Dr. Brockbank's second update also comes from the state board regarding a letter from the board and presidents sent to Nate Humphreys, the executive director of SBCTC, expressing concern over the allocation model and that enrollments aren't being counted the same across the system, specifically for ABE. Dr. Brockbank spoke to Mr. Humphrey's and reiterated the need for a solution by the fall quarter.

Dr. Brockbank turns his time over to Vice President of Instruction Jaclyn Jacot to discusses a problem statement regarding out of state apprenticeship students. One week before fall quarter 2025-26 the state board required charging out of state tuition for all apprenticeship students residing outside the state of Washington. Apprentices are legally bound to do their RSI training at our institution. Many of our apprenticeship partners have a regional focus including nearby states- Idaho, Montana, and Oregon. Charging out of state tuition puts these programs at risk of losing apprenticeship partners, jeopardizing enrollment. Ms. Jacot requests the board to consider locally waiving the out-of-state tuition requirement for apprentices. There will be an official resolution at the next board meeting.

Trustee Johnson asked what the financial impact of waving the requirement would be? Dr. McDermott explained there's already a mandatory waiver of 50% for apprenticeship students which means the real request is to waive the differential between non-resident and resident tuition making it more complicated. Dr. McDermott also explained that this is a new charge, so it isn't going to be revenue we've counted and collected before.

Trustee Fukai asked for clarification on the length of time this has been required. Dr. Brockbank confirmed this is a new charge due to the way SBCTC is interpreting laws and rules that have been on the books for decades. Rather than creating new policy they are changing interpretation and implementing old policy without warning.

The Board can expect a formal presentation with more thorough information and a request for a motion at the next meeting.

Trustee Johnson suggested this would be a great campaign for the industries we support and here's what we're doing to help the workforce and trades. Trustee Woodard agreed it might be useful information to prospective students.

Trustee Fukai asked what is our percentage of non-resident students in totality across the system? Dr. McDermott replied that we don't have that many, however a bulk of non-residents are at SCC due to the proximity to Idaho.

Trustee Fukai raised a question of equity as we look at one program versus others how does fully waiving non-resident tuition translate? Is this an issue? She reiterated an understanding of apprenticeships unique requirements but wonders about how that affects other areas. Dr. McDermott agreed to include that data in the report for the next meeting.

Trustee Johnson pointed out that other schools have some reciprocity agreements between two states.

Dr. Brockbank's final update is on trustee service terms. Trustee Yoshihara's term ends in September 2026. Trustee Johnson's term ends September 2027. He would like to encourage suggestions and recommendations for trustee members. Dr. Brockbank would like to be sensitive to whom we recruit for the open positions to protect the synergy and working relationship of the board.

Trustee Franklin asked how many potential trustees do we have? Two, with a third on both of them. Trustee Franklin said that those she suggested had never received any follow-up or information.

Trustee Woodard asked if there were any questions for the Chancellor.

Adjournment
Being no further business, the meeting adjourned at 11:41 am