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**WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17**

**February 17, 2026**

**NOTICE OF REGULAR MEETING**

*(Notice Date: Thursday, February 12, 2026)*

Spokane Colleges Board of Trustees will hold a regular meeting on Tuesday, February 17, 2026. An executive session will be held at 8:30 AM and the regular meeting will begin at 9:30 AM.

The regular meeting will take place in person at Spokane Community College, 1810 North Greene Street, Spokane, Washington as well as a virtual space.

To connect to the February 17 meeting virtually go to:

[Join Zoom Meeting](#)

Meeting ID: 936 3723 6646

Passcode: 486061

All Board of Trustees meetings include opportunity for public comment. The February 17, 2026 meeting will be held both in person and virtually. Please email public comments to the Board Executive Assistant at [Breanne.Riley@ccs.spokane.edu](mailto:Breanne.Riley@ccs.spokane.edu) by 8:30 AM on February 17, 2026. Please place "Public Comment" in the subject of your email. Public comments received will be provided to the Trustees, entered into the record, and attached to the minutes of the February 17 regular meeting.

A copy of the meeting material can be found online at:

<https://ccs.spokane.edu/About-Us/Leadership/Board-of-Trustees>

**SPOKANE COLLEGES MISSION**

To provide all students an excellent education that transforms their lives  
and expands their opportunities.

**SPOKANE COLLEGES VISION**

Providing the best community college experience in the Northwest.

**SPOKANE COLLEGES VALUES**

Students First | Equity | Access | Excellence | Integrity |  
Leadership | Responsiveness | Stewardship

# Washington State Community College District 17

1810 North Greene Street  
Building 1, Room 221  
Spokane, WA 99217

## [Join Zoom Meeting](#)

Meeting ID: 963 3723 6646  
Passcode: 486061

Regular Board Meeting: In-Person & Zoom  
Tuesday, February 17, 2026

## AGENDA

Trustee Todd Woodard; Chair,  
Trustee Anna Franklin, Trustee Kelly Fukai, Trustee Glenn Johnson, Trustee Steve Yoshihara  
8:30 a.m. – 12:15 p.m.

**PLEASE NOTE: The Board reserves the rights to alter the order and times of the agenda. All Board of Trustee meetings are recorded and considered public record.**

02/17/2026	Regular Meeting Agenda		TAB #
8:30-8:35a	1.	<b>Call to Order</b> ↳ Todd Woodard, Chair	<b>Action</b>
8:35-9:30a	2.	<b>Executive Session</b> a. Reserved for potential action generated from executive session	<b>Discussion</b>
9:30-9:35a	3.	<b>Potential Action Generated from Executive Session</b>	<b>Action</b>
9:35-10:00a	4.	<b>Celebrating Student Success: SCC Building the Biomanufacturing Workforce in Eastern Washington</b> ↳ Julie Parks, Spokane Colleges ↳ Kathy Albin, SCC ↳ Sarah Chalic, SCC ↳ Erik Puthoff, SCC ↳ Alexa Eddy, Jubilant HollisterStier	<b>Report</b> <b>Tab 1</b>
		<b>Celebrating Student Success Q&amp;A</b>	
10:00-10:05a	5.	<b>Pledge of Allegiance, Roll Call and Native Land Acknowledgement Statement</b> ↳ Trustee Todd Woodard, Chair	<b>Action</b>
		<b>Public Comment</b>	<b>Discussion</b>

10:05-10:15a	6.	<b>Consent Agenda</b> a. Board Minutes ↳ 01/20/2026 – Work Session b. Capital Projects – Nichole Hanna c. Budget and Expenditures – Dr. Linda McDermott d. Head Start – Bobbi Woodral	<b>Action</b>	<b>Tab 2</b>
10:15-10:35a	7.	<b>Čn ayxwt I Am Healthy</b> ↳ Dr. Naomi Bender, Spokane Colleges ↳ Tribal Councilwoman Monica Tonasket, Spokane Tribe ↳ Dr. Veronica Sandoval, Genetech	<b>Report</b>	<b>Tab 3</b>
10:35-10:50a		<b>BREAK</b>		
10:50-11:05a	8.	<b>Beloved Community in Action</b> ↳ Priya Mhlophe, SCC	<b>Report</b>	<b>Tab 4</b>
11:05-11:15a	9.	<b>Strategic Plan Update</b> ↳ Dr. Lori Hunt, Spokane Colleges	<b>Report</b>	<b>Tab 5</b>
11:15-11:25a	10.	<b>Review of Board Policies 1.30.01 – Seal &amp; 1.30.03 – Meetings</b> ↳ Kevin Brockbank, Spokane Colleges	<b>Report</b>	<b>Tab 6</b>
11:25-11:35a	11.	<b>Student Government Report</b> ↳ Navaeh Person, SCC ↳ Jayla Knights, SFCC	<b>Report</b>	
11:35-11:40a	12.	<b>Chancellor’s Report</b> ↳ Dr. Kevin Brockbank, Spokane Colleges	<b>Action</b>	
11:40-11:45a	13.	<b>President’s Report</b> ↳ Dr. Jenni Martin, SCC ↳ Patrick McEachern, SFCC	<b>Report</b>	
11:45-12:00p	14.	<b>AHE/Faculty Report</b> ↳ Jason Eggerman, AHE ↳ Logan Amstadter, SCC ↳ Katie Satake, SCC ↳ Michelle Pearson, SFCC	<b>Report</b>	

- 12:00-12:10p 15. **WFSE/Classified Staff Report** **Report**  
↳ Ward Kaplan, WFSE  
↳ Tessa Greene, SCC  
↳ Gabby Arroyo, SFCC
- 12:10-12:15p 16. **Board Report** **Report**
- 12:15p **Adjournment**

**Next Meeting will be held on Tuesday, March 17, 2026, at 8:30 a.m.  
Spokane Falls Community College, 3410 West Whistalks Way, Spokane, WA 99224 with a zoom option**

**EXECUTIVE SESSION:** Under RCW 42.30.110, an Executive Session may be held. Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

**PLEASE NOTE:** Times above are estimates only. The Board reserves the right to alter the order of the agenda.

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**ACTION: CALL TO ORDER**

Prepared by: Breanne Riley  
Executive Assistant to the Chancellor

Presented by: Todd Woodard  
Chair, Board of Trustees  
February 17, 2026

## **CELEBRATING STUDENT SUCCESS: Building the Biomanufacturing Workforce in Eastern Washington**

### **BACKGROUND**

The presentation highlights the partnership between Spokane Community College and Jubilant HollisterStier (JHS) to build a stronger biomanufacturing workforce in Eastern Washington. With JHS expanding and needing more skilled employees, the college created a tailored program that introduces students to biomanufacturing fundamentals, industry expectations, and aseptic practices. The effort is designed to align training closely with real employer needs while opening pathways into biotech careers.

The program also addresses common barriers students face, such as limited soft skills, transportation, or access to work-readiness resources, through added coaching, career services, and wrap-around support. With the help of a broader advanced manufacturing grant, the college aims to expand employer partnerships, increase work-based learning opportunities, and continuously improve the program so that graduates are well prepared for high-demand roles. The grant also covers program tuition, removing a key barrier for students who want to participate.

Prepared by:

- Julie Parks, Vice President of Workforce Development

Presented by:

- Alexa Eddy, Community Relations Liaison, Jubilant HollisterStier
- Kathy Albin, Director of Workforce Training & Continuing Education
- Sarah Chalich, Corporate Training Specialist, Workforce Training & Continuing Education
- Erik Puthoff, Director of Strengthening Community Colleges Washington Advanced Manufacturing Coalition Grant
- Julie Parks, Vice President of Workforce Development

# Building the Biomanufacturing Workforce in Eastern Washington



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# INTRODUCTIONS

- ❖ **Alexa Eddy**, *Community Relations Liaison, Jubilant HollisterStier*
- ❖ **Kathy Albin**, *Director of Workforce Training & Continuing Education*
- ❖ **Sarah Chalich**, *Corporate Training Specialist, Workforce Training & Continuing Education*
- ❖ **Erik Puthoff**, *Director of Strengthening Community Colleges  
Washington Advanced Manufacturing Coalition Grant*
- ❖ **Julie Parks**, *Vice President of Workforce Development*



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**Student Video will  
be shown**



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# Agenda

- Jubilant HollisterStier – The “Why”
- Starting the Program: The Pilot
- Challenges & Changes
- What’s Next



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# ABOUT JUBILANT HOLLISTER STIER

- An integrated contract manufacturer of ophthalmic, sterile injectables, lyophilized products, and sterile ointments
- Facilities located in Spokane (2), Washington and Montreal, Quebec, Canada.
- Spokane facility currently expanding and will span to 423,580 sq ft by the end 2026
- Projected to employ 1400 people by the end of 2026



# THE “WHY”

- **Critical Need**- Growing demand for skilled biomanufacturing talent in Eastern WA
- **Address Skill Gaps**- Getting qualified applicants to fill open roles
- **Employer Responsibility**- Commitment to building partnerships and programs that will prepare and hire the next generation of biotech professionals
- **Workforce Alignment**- Ensuring curriculum and training match real industry needs
- **Future Growth**- Supporting JHS expansion into sterile fill-finish and advanced therapeutics

# Starting the Program

- Observed program at Shoreline College that is already developed
- Worked with qualified faculty to develop unique curriculum that is tailored to JHS's needs for entry-level employment.
- Participated in outreach opportunities to recruit students
- Created processes to keep students engaged, as well as explained process for obtaining employment with JHS
- JHS donated lab gowns, gloves, scrubs, and hair nets for students to simulate aseptic technique to mimic processes that would be used



# Program Challenges & Changes

❖ Students' lack of soft skills and preparedness for employment – resume and interview skills, appropriate interview attire



❖ Utilized the Career Services team to come during lab time to meet with the students and speak to them about interview best practices, and provide resources to students for resume building and attire

❖ Student barriers: childcare, transportation, inability for accessing essential learning materials for classroom success



❖ Began conducting student needs assessments as students enrolled to ensure they had appropriate resources to be successful in the course.



# Strengthening Community Colleges – Advanced Manufacturing Coalition Grant

- **Strengthen employer engagement and work-based learning** to meet the needs of regional manufacturers (sector convening, accelerated programs, etc.)
- **Increase participant success** through coordinated navigation, coaching, wrap-around supports, and partnerships with community-based organizations.
- **Expand flexible, accelerated advanced manufacturing programs and create integrated pathways for manufacturing careers** by enhancing credit for prior learning, non-credit to credit articulation, hands-on training, work-based learning, and hybrid/modular/simulation instructional delivery.
- **Modify or create systems** to ensure graduates meet employer needs and high wage careers.



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# Moving forward...what's next?

1. Expanding Partnerships
2. Driving student success with integrated technical and “employability skills”, wrap-around support and increased completion.
3. Meeting the goal: 90% employment rate for each cohort
4. Ensuring continuous improvement processes to meet industry needs.

Jubilant is one company who expects to fill 250 new roles as part of their expansion. To meet their needs and other advanced manufacturing companies needs, we will continuously review and respond to market changes to provide a workforce pipeline of qualified employees to fill those roles.

- **Student Support:** The grant team in collaboration with College student services will be in consistent contact with each student who enters the program, offering support in employability skills, resume building, interviewing and retention focused coaching.
- **Employer Support:** The grant team in collaboration with College career services will provide consistent communication, per the developed communication plan, to ensure each student who applies to meets employer qualifications. A strong feedback loop model will be piloted to ensure program graduate quality.
- **Expanding Opportunities:** Outreach activities to ensure more employers in manufacturing work with the College, the grant team, and our faculty create work-based learning activities and visits, participate in student interviews or internships.



# Thank you

Workforce Training & Continuing Education



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**ACTION: PLEDGE OF ALLEGIANCE, ROLL CALL AND NATIVE  
LAND ACKNOWLEDGEMENT STATEMENTS**

Prepared by: Breanne Riley  
Executive Assistant to the Chancellor

Presented by: Todd Woodard  
Chair, Board of Trustees  
February 17, 2026

# Washington State Community College District 17

## Community Colleges of Spokane Board of Trustees Meeting February 17, 2026

### **Native Land Acknowledgment**

*We are honored to acknowledge that Spokane Colleges, and our main campuses for Spokane Falls and Spokane Community College, are located on the traditional and sacred homelands of the Spokane Tribe. We also provide services in a region that includes the traditional and sacred homelands of the Coeur d'Alene Tribe, Confederated Tribes of the Colville Reservation, Kalispel Tribe and Nez Perce Tribe.*

*We pay our respect to tribal elders both past and present as well as to all indigenous people today. This land holds their cultural DNA and we are honored and grateful to be here on their traditional lands. We give thanks to the legacy of the original people and their descendants and pledge to honor their stewardship and values.*

**ACTION: APPROVAL OF CONSENT AGENDA**

**BACKGROUND**

Consent agenda items will be considered together and will be approved on a single motion. Any person desiring to remove an item for separate consideration should so request before approval of the agenda.

**AGENDA ITEMS**

- a. Board Minutes Approval - January 20, 2026
- b. Capital Projects - Clint Brown
- c. Budget and Expenditures - Linda McDermott
- d. Head Start - Bobbi Woodral

**RECOMMENDATION**

It is recommended that the Board of Trustees of Washington State Community College District 17 approve the consent agenda as presented.

Prepared by: Breanne Riley  
Executive Assistant to the Chancellor

Presented by: Trustee Todd Woodard  
Board of Trustees  
February 17, 2026

**ACTION: APPROVAL OF MEETING MINUTES**

**RECOMMENDATION**

It is recommended that the Board of Trustees of Washington State Community College District 17 approve the minutes from the January 20, 2026 meeting, as presented.

Prepared by: Breanne Riley  
Executive Assistant to the Chancellor  
February 17, 2026

## MINUTES

### WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17 BOARD OF TRUSTEES WORK SESSION SPOKANE FALLS COMMUNITY COLLEGE

**Present:** Trustee Todd Woodard, Chair, Trustee Anna Franklin, Trustee Kelly Fukai, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Chancellor Kevin Brockbank, President Jenni Martin, Interim President Patrick McEachern, Chief of Staff and Strategy Lori Hunt, Chief Human Resources Officer Fred Davis, Chief General Services Officer Nichole Hanna, Chief Financial Officer Linda McDermott, Chief Institutional Advancement & External Affairs Officer Melanie Rose, Vice President of Learning Bonnie Glantz, Vice President of Instruction Jaclyn Jacot, Interim Vice President of Student Affairs Jim Mohr, Vice President of Student Services Patrick Tanner, AHE President Jason Eggerman, SFCC Faculty Michelle Pearson, SFCC Classified Staff Gabby Arroyo, SCC Classified Staff Tessa Greene, SCC Associate Dean of Access, Outreach, and Dual Enrollment Guillermo Espinosa, SFCC Director of Community Outreach and Dual Enrollment Brenda Schreiber, SCC Student Recruitment Manager Ramono Barhorst, District Director of Communications Jeff Bunch, Project Manager Leslie Dawson, Attorney General Carrie Culver, Executive Assistant to the Chancellor and Board of Trustees Breanne Riley (recording secretary).

**Excused:** Vice President of Workforce and Development Julie Parks, Director of Tribal Relations Naomi Bender, District Director of Head Start/ECEAP Bobbi Woodral, SCC Faculty Christina MitmaMomono, SFCC Faculty Katie Satake, ASG President Jayla Knights, ASG President Naveah Person

#### **CALL TO ORDER**

The Board of Trustees of Washington State Community College District 17 held a special meeting at Spokane Community College, on Tuesday, January 20, 2026. Todd Woodard called the meeting to order at 8:33am.

#### **Executive Session**

The Board will convene in executive session under RCW 42.30.110(1) for the purpose of evaluating the qualifications of an applicant for public employment or to review the performance of a public employee.

The executive session will begin at 8:33am and will last for approximately 1 hour.

Todd Woodard reconvened the meeting at 9:34am. This was followed by the Pledge of Allegiance and roll call. Trustee Todd Woodard formally introduced Trustee Kelly Fukai to the Board of Trustees. Kevin Brockbank was recognized as a recipient of the 25 People of Influence by Journal of Business and Lori Hunt was recognized as a recipient of the Women of Achievement award from the YWCA.

### **Tenure Track Faculty Introductions**

Bonnie Glantz introduced the two tenure track faculty that were present for introductions. Katrina Brisbin introduced themselves and shared their professional background. Taunnia Bockmier introduced themselves and shared their professional background.

The Pledge of Allegiance was recited, and the Native Land Acknowledgement was given by Trustee Todd Woodard. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section.

### **PUBLIC COMMENT**

There was no public comment.

### **CONSENT AGENDA**

Being no objections, the consent agenda was entered into the record. Topics include the following:

- a. Board Minutes – December 16, 2025, Regular Meeting
- b. Budget & Expenditures – Linda McDermott
- c. Head Start Updates – Bobbi Woodral

The motion to approve the consent agenda was so moved by Trustee Glenn Johnson, seconded by Trustee Anna Franklin, and approved unanimously by the Board.

### **Policy Change to Exempt Employee Contracts**

The HR department is proposing to move from annual contracts to appointment letters. Fred Davis reviewed the proposal as well as the reasons for the change in policy. The motion to approve the policy change was so moved by Trustee Glenn Johnson, seconded by Trustee Anna Franklin, and approved unanimously by the Board.

### **Website Project Status Update**

Melanie Rose gave a brief background of the website project. Leslie Dawson provided an update on the progress of the project – including tasks that were

completed in 2025 and the work that is currently happening. Jeff Bunch gave a brief overview of the iFactory Discovery Tool. The journey of the website migration with the use of the iFactory Discovery Tool was explained to the Board of Trustees. Leslie Dawson then reviewed the website migration project timeline. Trustee Anna Franklin asked how the tools on the website will be communicated to students. Trustee Glenn Johnson asked if there would be a link for public transportation for students to access. Trustee Steve Yoshihara asked if Guided Pathways was working closely with the website migration. Jason Eggerman asked if the tools for the migration had been presented to counselors for insight. Trustee Steve Yoshihara asked for the annual cost and the return on the investment. Trustee Steve Yoshihara then asked if other colleges were using the same program.

### **Strategic Plan Update**

Lori Hunt reviewed the strategic plan timeline. Lori Hunt then reviewed the strategic plan governance structure and the strategic planning teams and noted that the collaboration across the district has been very exciting. Employee engagement and communication was reviewed for the Board of Trustees. Lori Hunt shared what has been learned during the process of the strategic planning. The final draft of the strategic plan will be brought before the Board in March for approval. Lori Hunt asked the Board how they would like the plan to be communicated so that it is clear and accessible to the community. Trustee Kelly Fukai shared that it is critical to identify the destination of the plan. Trustee Glenn Johnson asked for the details of implementation – who benefits from the plan and what is going to be done with the plan. Trustee Todd Woodard asked if a final draft of the strategic plan will be presented prior to the March Board of Trustees meeting. Jason Eggerman commented on the concerns that faculty have with the strategic plan.

### **Alert of Tenure Consideration**

Fred Davis reviewed the process timeline for the 2026 tenured faculty members. March will be when the Board of Trustees approve or deny tenure to the eleven faculty members.

### **BREAK**

Trustee Todd Woodard reconvened the meeting at 10:55am.

### **Student Recruitment & Outreach**

Kevin Brockbank introduced the presenters to the Board of Trustees. Guillermo Espinosa introduced himself as the Dean of Outreach and Dual Enrollment at SCC, Brenda Schreiber introduced herself as the Director of Student Outreach and Dual Enrollment at SFCC, and Melanie Rose introduced herself as the Chief Institutional Advancement Officer. Guillermo Espinosa reviewed the mission of the outreach team as well as the key activities that they are engaged in. Guillermo Espinosa shared who the members of the SCC dual enrollment, outreach, and CRM team were as well as the SCC metrics. Trustee Glenn Johnson asked if the Spokane Falls website was introduced to potential students during the outreach presentations. Trustee Anna Franklin noted that there is a large jump in applications at SCC and not at SFCC and asked why that was. Discussion ensued. Brenda Schreiber shared who the members of the SFCC team were as well as the metrics for SFCC. Melanie Rose shared the support that the marketing department gives with student outreach – which includes integrated marketing campaigns, communications, and community partnerships and sponsorships. Trustee Todd Woodard asked if there was a relationship with Spokane Chiefs athletes and Spokane Colleges. CRM support was explained to the Board of Trustees. Brenda Schreiber reviewed the mission of dual enrollment at Spokane Colleges. SFCC and SCC dual enrollment metrics were reviewed for the Board. Anna Franklin asked about the presence of outreach for Spokane Colleges at STA and local community centers.

### **Budget Update**

Linda McDermott reviewed the planning for FY27 and the challenges ahead. Expenditure assumptions were reviewed – which included salaries and benefits costs as well as goods, services, and travel. Initial planning steps as well as planning priorities and guidelines for decision-making were reviewed for the Board. The budget timelines for January – June 2026 were presented. Trustee Johnson asked what the 3.3 increase does to the average student and if the foundation is able to assist in offering scholarships to help students financially due to the increase. Trustee Todd Woodard asked for the impact if there was a 1.3, 2.3, and 3.3 increase. Jason Eggerman asked if there would be a retention increase offered to exempt employees as has been offered in the past.

### **Chancellor's Updates**

Kevin Brockbank reviewed the details of the Allocation Model Adjustment and the progress and next steps on meeting the \$1.16 million adjustment for FY27. The Chancellor's Leadership Advisory council will be created and the council will serve as a strategic partner to advise on community workforce and employer needs,

curriculum and program alignment with regional demand, and partnership opportunities for training and internships. It is anticipated the council will have a May kickoff with quarterly meetings. Trustee Todd Woodard encouraged Kevin Brockbank that the rural sites be included in the council. Kevin Brockbank reviewed the federal policy changes. Trustee Kelly Fukai asked what the amount of the average debt load was for students that are coming out of community colleges.

### **Review of Board Policy 1.20.03 – Restrictions of Individual Authority of Trustees**

Carrie Culver noted that there were Spokane Colleges policies that address the social media concern that were provided to the Board of Trustees for review. Kevin Brockbank reviewed that employees have the right to free speech as long they are not representing the college while they are expressing their views.

### **2026 Board of Trustees Committee Assignments**

Kevin Brockbank reviewed the committees that the Board of Trustees have traditionally served on and asked that the Board of Trustees chair assign the committees to each Trustee. Trustee Todd Woodard will contact the Trustees individually for committee assignments. Kevin Brockbank is currently the primary of the Head Start Policy council and he is willing to continue to work in that capacity with the newly appointed Trustee on the council. Trustee Todd Woodard asked that the Trustees discuss and have the committee assignments at the next Board meeting.

### **Adjournment**

Being no further business, the meeting was adjourned at 12:42pm.

**CONSENT AGENDA ITEMS: CAPITAL PROJECTS**

Submitted by: Clinton Brown  
Director of Capital Construction  
February 17, 2026

PROJECT					FUNDING				DESIGN STATUS (Up To)							DESIGN COMPLETION/ BID DATE	CONSTRUCTION STATUS (Up To)						LEGAL COMP DATE							
STATE PROJECT NUMBER	PROJECT NAME	SCC	SFCC	DIST. OFFICE	STATE	LOCAL	DES PM	Total Project AMOUNT	SCOPE TYPE	STAFF DESIGN	A/E SELECTION	A/E AGREEMENT	PREDESIGN	SCHEMATICS	DESIGN DEV.	30%	60%	90%	100%	BID PERIOD	DATE1	CONTRACT	25%	50%	75%	95%	100%2	ACCEPTANCE	CANCELED	DATE2
18-063	SFCC Fine and Applied Arts Building, Phase 4		x		x		G	\$ 1,500,000	Project											◆	TBD									8/31/26±
22-229	SCC Apprenticeship Center	x			x		G	\$ 34,000,000	Project				◆								08/01/29									05/30/31±
23-514	Lodge Renovation		x			x	G	\$ 12,135,000	Project												08/04/25		◆							10/30/26±
24-948	CCS CBA Compliance Consulting	x	x			x	B	\$ 138,000	Design											◆	09/30/25									NA
26-054	SCC Bldg 18, Classroom Remodel	x			x		C	\$ 2,024,000	Project						◆	◆					05/31/26									3/31/27±
26-063	SFCC Bldg 17 Restroom Remodel		x		x		C	\$ 1,396,000	Project						◆	◆					05/31/26									3/31/27±
26-273	Colville Geotechnical Survey - Sink Hole Investigation	x				x	C	\$ 25,000	Project			◆	◆								06/30/26									NA
26-297	Retro Commissioning - SCC Bldg 28, SFCC Bldg 27 (ESCO)	x			x		J	\$ 134,792	Project												10/31/25	◆		◆						2/28/26±
26-580	SCC Fuel Tank Demolition/Site Restoration (JOC)	x			x	x	C	\$ 300,000	Project						◆					◆	03/31/26									8/31/26±
26-PO9735	HVAC Controls Upgrades/Retrofit - SCC Bldg 28	x			x		-	\$ 54,000	Project												NA				◆	◆				03/31/26
26-PO9736	HVAC Controls Upgrades/Retrofit - SCC Bldg 602	x			x		-	\$ 15,000	Project												NA		◆			◆				02/28/26
26-PO9751	HVAC Controls Upgrades/Retrofit - SFCC Bldg 18		x		x		-	\$ 58,000	Project												NA	◆				◆				05/30/26
26-PO9752	HVAC Controls Upgrades/Retrofit - SFCC Bldg 30		x		x		-	\$ 67,000	Project												NA	◆				◆				06/30/26
26-PO9753	HVAC Controls Upgrades/Retrofit - SFCC Bldg 29		x		x		-	\$ 35,000	Project												NA	◆				◆				07/31/26
26-568	Infrastructure - Gas Detection Leak Repairs (JOC)	x	x			x	C	\$ 200,000	Project												09/02/25	◆								06/30/27±
26-537	Infrastructure - Campus Sewer Replacements	x	x		x		C	\$ 800,000	Project						◆					◆	03/31/26									06/30/27
26-562	HVAC Repairs - Multiple (ESCO)	x	x		x		J	\$ 4,000,000	Project						◆	◆					03/31/26									06/30/27
26-564	HVAC Repairs - SFCC Bldg 17A (ESCO)		x		x		J	\$ 3,000,000	Project				◆								03/31/26									10/31/26
26-POxxxx	Roof Repairs/Coating System - SFCC Bldg 15		x		x		-	\$ 175,000	Projects			◆									04/30/26									09/30/26
26-POxxxx	Roof Repairs/Coating System - SFCC Bldg 19		x		x	x	x	\$ 500,000	Project			◆									04/30/26									09/30/26
26-POxxxx	Roof Repairs/Coating System - SCC Bldg 5	x			x		-	\$ 250,000	Project			◆									04/30/26									09/30/26
26-573	Loading Dock Repairs - SCC Bldg 6 (JOC)	x			x		C	\$ 153,000	Project				◆							◆	03/31/26									08/31/26
26-XXX	HVAC repairs - Colville ITC (ESCO)	x			x		J	\$ 300,000	Project			◆	◆								03/31/26									TBD

PROJECT						FUNDING				DESIGN STATUS (Up To)							DESIGN COMPLETION/ BID DATE	CONSTRUCTION STATUS (Up To)					LEGAL COMP DATE					
STATE PROJECT NUMBER	PROJECT NAME	SCC	SFCC	DIST. OFFICE	STATE LOCAL DES PM	Total Project AMOUNT	SCOPE TYPE	STAFF DESIGN	A/E SELECTION	A/E AGREEMENT	PREDESIGN	SCHEMATICS	DESIGN DEV.	30%	60%	90%	100%	BID PERIOD	DATE1	CONTRACT	25%	50%	75%	95%	100%2	ACCEPTANCE	CANCELED	DATE2
26-XXX	Electrical Repairs - Colville Center (ESCO)	x			x LOCAL J DES PM	\$ 250,000	Project			◇		◆							03/31/26									TBD

Subtotal \$ 61,509,792

**NORTH SPOKANE CORRIDOR RELATED PROJECTS**

STATE PROJECT NUMBER	PROJECT NAME	SCC	SFCC	DIST. OFFICE	STATE LOCAL DES PM	Total Project AMOUNT	SCOPE	STAFF DESIGN	A/E SELECTION	A/E AGREEMENT	PREDESIGN	SCHEMATICS	DESIGN DEV.	30%	60%	90%	100%	BID PERIOD	DATE1	CONTRACT	25%	50%	75%	95%	100%2	ACCEPTANCE	CANCELED	DATE2
25-087	SCC East Wing Renovation	x			x LOCAL P DES PM	\$ 25,000,000	Project						◆						3/31/26±									9/30/27±

Subtotal, NSC \$ 25,000,000

Total \$ 86,509,792

- ◆ Current Status
- ◇ Previous Status

NUMBER	PROJECT NAME	PROJECT DESCRIPTION
18-063	SFCC Fine and Applied Arts Building, Phase 4	FAA, Phase 4 will scope the demolition of existing Building 6, Fine Arts, and restore the site.
22-229	SCC Apprenticeship Center	Design and Construction of replacement Apprenticeship Center to be erected on the SCC Campus. (Dates tentative, related to const. funding appropriation)
23-514	Lodge Renovation	GCCM Construction Project to renovate the Lodge, SFCC Bldg 9, to accommodate moving executive administration from RP1. Offices will include the Chancellor's Office, Human Resources Division, Spokane Colleges Foundation, the Offices of the Chief of Staff and Strategy, and the Offices of the Chief Inst Adv / Extrl Aff Officer.
24-948	CCS CBA Compliance Consulting	Consultant support with Clean Buildings Performance Standards reporting for compliance with Clean Buildings legislation.
26-054	SCC Bldg 18, Classroom Remodel	The project will modernize two classrooms in the SCC Automotive building to meet industry standards, enhance instruction, and add an on-site ASE testing lab, eliminating site exams.
26-063	SFCC Bldg 17 Restroom Remodel	This project will remodel and update restroom facilities with greater flexibility, privacy, and accessibility for all users.
26-273	Colville Geotechnical Survey - Sink Hole Investigation	This project involves retro-commissioning the building to improve energy efficiency by evaluating existing equipment performance against the original design sequences, operation and heating/cooling load requirements.
26-297	Retro Commissioning - SCC Bldg 28, SFCC Bldg 27 (ESCO)	This project involves retro-commissioning the building to improve energy efficiency by evaluating existing equipment performance against the original design sequences, operation and heating/cooling load requirements.
26-580	SCC Fuel Tank Demolition/Site Restoration (JOC)	Removal of obsolete above ground fueling tank, north of Main, Bldg 1, and restoring the site for additional faculty/staff parking.
26-PO9735	HVAC Controls Upgrades/Retrofit - SCC Bldg 28	Minor works project to replace aged and obsolete HVAC controls systems. Project will increase energy efficiency and capability of the buildings and also increase network security.
26-PO9736	HVAC Controls Upgrades/Retrofit - SCC Bldg 602	Minor works project to replace aged and obsolete HVAC controls systems. Project will increase energy efficiency and capability of the buildings and also increase network security.
26-PO9751	HVAC Controls Upgrades/Retrofit - SFCC Bldg 18	Minor works project to replace aged and obsolete HVAC controls systems. Project will increase energy efficiency and capability of the buildings and also increase network security.
26-PO9752	HVAC Controls Upgrades/Retrofit - SFCC Bldg 30	Minor works project to replace aged and obsolete HVAC controls systems. Project will increase energy efficiency and capability of the buildings and also increase network security.
26-PO9753	HVAC Controls Upgrades/Retrofit - SFCC Bldg 29	Minor works project to replace aged and obsolete HVAC controls systems. Project will increase energy efficiency and capability of the buildings and also increase network security.
26-568	Infrastructure - Gas Detection Leak Repairs (JOC)	Project to repair leaks in the natural gas distribution systems on each campus. Annual leak surveys conducted by Facilities uncovered specific areas for repair.
26-537	Infrastructure - Campus Sewer Replacements	Infrastructure project to replacement aged sewer piping on both the SCC and SFCC campus.
26-562	HVAC Repairs - Multiple (ESCO)	Minor works repair projects to include: SCC Bldg 19 fan coil replacement & HEQ engine shop vehicle exhaust system revitalization; SCC Bldg 18 Chiller Replacement; SCC Bldg 20 kitchen make-up air heating and cooling system; SCC Bldg 1 univent replacement; SCC Bldg 9 Retro-Commissioning; SFCC Bldg 19 AHU System & Prosthetics lab make-up air and exhaust systems.
26-564	HVAC Repairs - SFCC Bldg 17A (ESCO)	Minor works repair project to replace aged multi-zone units with new energy efficient technology; replacement aged switchgear and step-down transformer servicing the wing.
26-POxxxx	Roof Repairs/Coating System - SFCC Bldg 15	Minor works project to repair coating system on roof areas D, E, G, & H and establish a new 20 year warranty.
26-POxxxx	Roof Repairs/Coating System - SFCC Bldg 19	Minor works project to repair coating system on roof areas A, B, & C and establish a new 20 year warranty.
26-POxxxx	Roof Repairs/Coating System - SCC Bldg 5	Minor works project to repair coating system on roof areas A & D and establish a new 20 year warranty.

NUMBER	PROJECT NAME	PROJECT DESCRIPTION
26-573	Loading Dock Repairs - SCC Bldg 6 (JOC)	Minor work proejct to repair the lair loading dock, aged as well damaged by delievery truck.
26-XXX	HVAC repairs - Colville ITC (ESCO)	Minor works repair project to revitalize the welding and shop exhaust system in the ITC.
26-XXX	Electrical Repairs - Colville Center (ESCO)	Minor work repair project to replace aged electrical distribution panels with the Colville Center

**NORTH SPOKANE CORRIDOR RELATED PROJECTS**

NUMBER	PROJECT NAME	PROJECT DESCRIPTION
25-087	SCC East Wing Renovation	Project to design and construct a major renovation of SCC Main, Building 1, East Wing for reloacting student services from Bldg 15, Human Services.

**CONSENT AGENDA REPORT****Fiscal Year 2025-26 Financial Reports:**

State Allocation and Tuition Operating Budget Status Report and All-Funds Revenue and Expenditures as of December 31, 2025.

**Summary:** Enclosed for the Board's review and approval is the Operating Budget Status Report and the Summary of All-Funds Revenue and Expenditures as of December 31, 2025. The reports reflect 2025-2026 fiscal year activity, including the State Allocation #6 received from the State Board for Community and Technical Colleges. Allocation #6 increases the total state allocation by \$36,068. These are Opportunity Grant earmarked funds to help low-income students in high-wage, high-demand, and health care programs. The funds may be awarded directly to students at SCC and SFCC.

Operating Allocations	SCC	SFCC	CAU	Total
Initial Budget, Allocation #1	47,525,967	24,019,114	19,044,036	90,589,117
Allocation #2 Safe Harbor	824,500	151,762		976,262
High Demand Enrollments		151,762		151,762
Refugee Education	688,000			
Incarcerated Student Grants	136,500			
Allocation #3 Safe Harbor	85,008	17,457		102,465
Guided Pathways		2,600		2,600
Gold Star Families	21,008	14,857		35,865
Apprenticeship	64,000			64,000
Allocation #4 Safe Harbor	46,023	-41,023		5,000
Guided Pathways	5,000			5,000
Worker Retraining	41,023	-41,023		
Allocation #5 Safe Harbor	156,450	36,040		192,490
Guided Pathways	794	2,990		3,784
Worker Retraining (1x)	123,000	30,750		153,750
Basic Needs	5,356	2,300		7,656
Incarcerated Students (1x)	27,300			27,300
Allocation #6 Safe Harbor	18,514	17,552		36,066
Opportunity Grants	18,514	17,552		36,066
Total State Allocation	48,656,462	24,200,902	19,044,036	91,901,401
Other Operating Funds	10,897,047	14,726,815	17,986,330	43,610,192
Total Operating Budget	\$59,553,509	\$38,927,717	\$37,030,366	\$135,511,593

**Tuition revenue collections:** Fiscal year tuition revenue totals \$18,448,985 which includes tuition operating fees collection for summer, fall, and winter quarters. Collections are currently trending 5.0% above target (+\$1,361,622). This positive trend is expected to continue, supported by strong winter quarter collections in January.

**Enrollment report:** Annual full-time equivalent (FTE) enrollment targets and actual enrollment as of February 5, 2026, are shown below. Winter quarter registrations total 2,805 FTE, slightly below the target of 2,858. Year-to-date, SCC is at 71.1% of its annual target, and SFCC is at 68.9%. Based on current enrollment trends and assumptions for spring quarter, SCC is estimated to meet their enrollment target while SFCC may fall just short of their target for the year. Combined state enrollment for the year represents 70.4% of target and spring quarter historically represents approximately 29% annual student enrollment FTEs. Both colleges continue to experience strong enrollments in Running Start.

**Full-Time Equivalent Enrollment Report**

College	State Funded Target	State Funded Actuals 2/5/26	Percent of Target	Running Start Target	Running Start Actuals 2/5/26	Percent of Target
SCC	6,492	4,616	71.1%	766	570	74.4%
SFCC	2,871	1,979	68.9%	808	593	73.4%
Total	9,363	6,595	70.4%	1,574	1,163	73.9%

**Operating budget expenditures:** Actual expenditures through December \$61,339,011 or 45% of budget. Through one-half of the fiscal year, expenditures are within budget and trending consistent with historical spending patterns.

**All-Funds Summary Report of Revenues and Expenditures:** Total revenue from all sources was \$150,163,576 offset by total expenditures of \$138,651,209. Net Activity (total revenue minus total expenditures from all sources) as of December 31, 2025, was \$11,512,366. Revenue and expenditures reflect historical quarterly spending patterns, including the receipt of tuition and disbursements for financial aid awards, capital projects, salaries and benefits.

**Board Policy Reference:** 1.50.02 (4) Central Administration. The chief financial officer (CFO) shall make regular financial reports to the Board of Trustees. The CFO shall include in the reports key indicators of the financial status of the district and its operating units, such indicators to be recommended by the CFO, and followed over time. The CFO shall bring to the attention of the board all financial matters that in the professional judgment of the CFO may significantly impact the financial stability of the district or its operating units.

**Recommendation:** It is recommended that the Board of Trustees approve the consent agenda items as presented.

Attachments:

1. State Allocation and Tuition Operating Budget Report 2025-12 – 2026-02-06
2. Revenue & Expenditures 2025-07-01 through 2025-12-31 – 2025-02-06
3. Allocation #6 Operating Budget 2025.12.17
4. Enrollment Reports State Funded and Running Start 2026.02.06

Prepared by: Dr. Linda McDermott, CPA  
Chief Financial Officer  
February 17, 2026



# State Allocation and Tuition Operating Budget Report

for Fiscal Year 2025 - 2026  
Tuition revenue and GL expenditures through December 31, 2025

## State Allocation #6

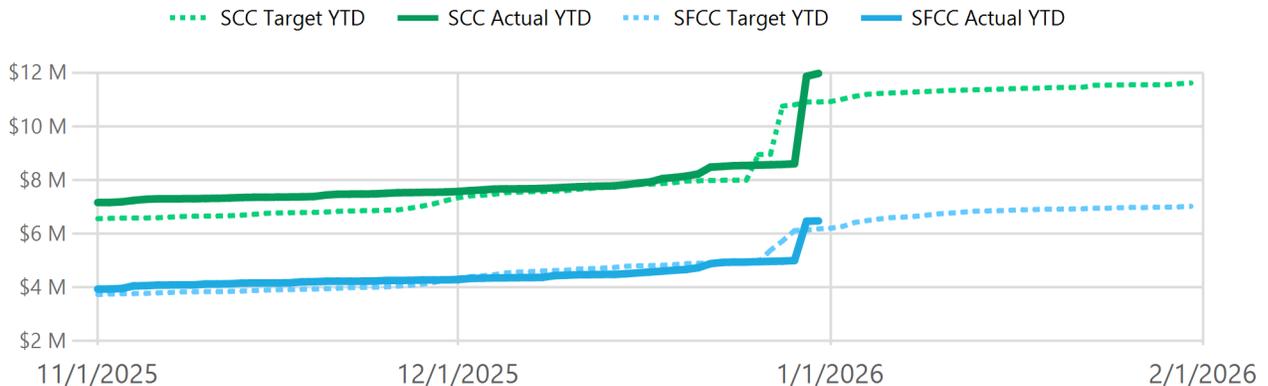
	SCC	SFCC	Central Admin	ISC	District Total
Total State Allocation	\$48,656,462	\$24,200,902	\$18,988,082	\$55,954	\$91,901,400
Tuition Revenue Estimate	\$9,339,990	\$4,515,865	\$4,174,796	\$9,000,476	\$27,031,127
Operating Support, One-time Distribution of FY24 Tuition Revenue over Budget, and Unspent DMC	\$1,557,057	\$10,210,951	\$3,386,197	\$1,424,860	\$16,579,065
<b>Total State Allocation &amp; Tuition Operating Budget</b>	<b>\$59,553,509</b>	<b>\$38,927,718</b>	<b>\$26,549,075</b>	<b>\$10,481,290</b>	<b>\$135,511,592</b>

## Allocation and Tuition Expenditures

	Budget	Year-to-Date Expenditures	Percent Expended to Budget	Percent of Total Expenditures
SCC	\$59,553,509	\$28,088,360	47%	46%
SFCC	\$38,927,718	\$15,593,681	40%	25%
Central Administration	\$26,549,075	\$13,229,060	50%	22%
<i>Administration (CEO, CHRO, CIAEAO, CFO, CSSO)</i>		\$4,389,600		7.2%
<i>CIO, CGSO</i>		\$8,839,459		14%
District Managed Costs	\$10,481,290	\$4,427,910	42%	7.2%
<b>Total</b>	<b>\$135,511,592</b>	<b>\$61,339,011</b>	<b>45%</b>	

## Tuition Operating Fee Revenue

	Fiscal Year Budget	Actual Year-to-Date	Target Year-to-Date	Over/(Short) Target YTD	Percent Over/(Short)
SCC	\$16,790,408	\$11,974,263	\$10,908,913	\$1,065,350	6.3%
SFCC	\$10,240,719	\$6,474,722	\$6,178,451	\$296,271	2.9%
<b>District Total</b>	<b>\$27,031,127</b>	<b>\$18,448,985</b>	<b>\$17,087,364</b>	<b>\$1,361,622</b>	<b>5.0%</b>





# Revenue & Expenditures

7/1/2025 through 12/31/2025

Revenue	July	August	September	October	November	December	Total
<b>Tuition and Student Fees</b>							
Tuition	\$9,326,464	\$2,251,920	\$379,572	\$4,969,631	\$3,012,452	\$1,512,429	\$21,452,468
Tuition AR	(\$6,846,547)	(\$1,645,600)	\$6,478,838	(\$3,827,125)	(\$2,269,748)	\$5,106,798	(\$3,003,384)
S&A Fee	\$213,963	\$362,887	\$84,947	\$758,453	\$509,299	\$243,859	\$2,173,408
Student Fees	\$2,265,192	\$810,269	\$222,788	\$1,354,437	\$1,446,675	\$630,681	\$6,730,042
<b>Grants &amp; Contracts</b>							
Head Start & ECEAP	\$4,228,061	\$297,447	\$1,567,891	\$2,700,902	\$3,787,843	\$3,733,403	\$16,315,547
Running Start	\$3,744,209	\$769,748	\$296,405	(\$4,116)	\$1		\$4,806,247
Perkins	\$8,347	\$19,282	\$50,990	\$102,128	\$27,141	\$229,543	\$437,431
WorkFirst	\$95,063	\$18,216	\$139,158	\$92,448	\$68,835	\$67,946	\$481,666
BFET	-			\$315,894			\$315,894
Corrections	\$154,426	\$155,375	\$184,506	\$213,873	\$148,132	\$163,909	\$1,020,221
Grant Indirect		\$9,947	\$358,444	\$69,492	\$510,216	\$599,230	\$1,547,329
Other Grants & Contracts	\$545,651	\$859,910	\$1,212,961	\$1,908,631	\$1,001,499	\$1,612,434	\$7,141,087
<b>Financial Aid</b>							
PELL		\$1,699,494	\$8,942,753	\$742,792	(\$6,565)	\$630,000	\$12,008,474
Work Study	\$81,153	\$373,593	\$40,000	\$196,843	\$30,000	\$102,575	\$824,164
Other Federal Financial Aid	\$1,005	\$30,925	\$394,773	(\$51,478)		\$115,404	\$490,629
Other State Financial Aid	\$281,361	\$1,375,005	\$311,333	\$4,524,721	\$2,979,109	(\$8,088,497)	\$1,383,033
Direct Loan		\$684,182	\$4,682,805	\$1,171,550	(\$2,249)	\$400,437	\$6,936,725
<b>Other Revenue</b>							
State Allocation	\$785,307	\$10,345,210	\$5,855,945	\$5,517,450	\$9,375,770	\$9,070,808	\$40,950,490
Capital Projects	\$5,096,722		\$1,249,583	(\$441)	\$141,311	\$5,518	\$6,492,694
Auxiliary	\$514,015	\$462,411	\$438,608	\$672,847	\$475,280	\$527,904	\$3,091,065
Other Revenue	\$3,419,049	\$95,530	\$72,211	\$67,625	\$291,297	\$349,503	\$4,295,215
Accounts Receivable	\$6,924,491	\$1,530,145	\$4,655,559	(\$3,967,718)	(\$1,809,617)	\$6,940,271	\$14,273,131
<b>Total Collected Revenue</b>	<b>\$30,837,934</b>	<b>\$20,505,896</b>	<b>\$37,620,072</b>	<b>\$17,528,839</b>	<b>\$19,716,680</b>	<b>\$23,954,155</b>	<b>\$150,163,576</b>



# Revenue & Expenditures

7/1/2025 through 12/31/2025

Expenditures to Date	July	August	September	October	November	December	Total
<b>Tuition and Student Fees</b>							
S&A Fee	\$10,405	\$61,565	\$159,379	\$164,194	\$170,691	\$163,514	\$729,748
Student Fees	\$177,684	\$474,483	\$585,313	\$614,747	\$480,079	\$368,299	\$2,700,605
Building & Innovation Fee	-		\$102,122	\$2,415,848	\$294,753	\$169,154	\$2,981,877
<b>Grants &amp; Contracts</b>							
Head Start & ECEAP	\$1,691,433	\$774,086	\$3,250,660	\$4,290,832	\$2,843,868	\$2,382,888	\$15,233,767
Running Start	\$4,513,957			\$287,905	\$4,384	\$5,590	\$4,811,836
Perkins	\$48,186	\$57,877	\$69,716	\$28,518	\$82,327	\$196,900	\$483,525
WorkFirst	\$94,610	\$53,533	\$112,196	\$86,816	\$69,385	\$68,413	\$484,951
BFET	\$127,556	\$75,340	\$298,973	\$113,284	\$72,118	\$161,430	\$848,701
Corrections	\$154,426	\$176,774	\$208,418	\$179,815	\$163,325	\$160,372	\$1,043,131
Other Grants & Contracts	\$22,035	\$441,917	\$286,676	\$190,231	\$475,461	\$815,935	\$2,232,256
<b>Financial Aid</b>							
PELL	\$2,327,506	(\$5,888)	\$7,399,135	\$717,330	\$328,594	\$7,068,966	\$17,835,642
Work Study	\$69,687	\$54,206	\$57,282	\$117,167	\$97,904	\$60,851	\$457,096
Other Federal Financial Aid	\$187,782	\$1,572	\$212,494	(\$101,456)	-	\$280,658	\$581,050
Other State Financial Aid	\$1,862,695	\$26,840	\$7,031,558	\$702,019	\$309,459	(\$1,807,749)	\$8,124,823
Direct Loan	\$1,390,269	\$41,151	\$3,709,536	\$1,430,034	\$275,617	\$4,185,347	\$11,031,954
<b>Other Expenditures</b>							
Salary & Benefits	\$6,421,903	\$9,126,451	\$10,150,214	\$10,458,124	\$11,591,300	\$11,078,190	\$58,826,181
Capital Projects	\$431,864	\$134,615	\$225,901	\$267,380	\$55,962	(\$148,059)	\$967,663
Rent & Utilities	\$167,645	\$438,481	\$425,394	\$416,535	\$719,421	\$443,940	\$2,611,417
Travel	\$7,803	\$13,137	\$10,585	\$27,199	\$34,386	\$25,581	\$118,692
Goods, Equipment, and Supplies	\$21,063	\$124,790	\$78,151	\$124,339	\$115,385	\$112,237	\$575,966
Auxiliary	\$6,569	\$43,564	\$77,444	\$154,496	\$544,247	\$174,470	\$1,000,790
Other Expenses / Services	\$311,221	\$1,055,330	\$940,499	\$691,979	\$626,241	\$1,344,267	\$4,969,537
<b>Total Expenditures</b>	<b>\$20,046,299</b>	<b>\$13,169,824</b>	<b>\$35,391,646</b>	<b>\$23,377,338</b>	<b>\$19,354,906</b>	<b>\$27,311,197</b>	<b>\$138,651,209</b>
<b>Net Activity</b>	<b>\$10,791,635</b>	<b>\$7,336,073</b>	<b>\$2,228,425</b>	<b>(\$5,848,499)</b>	<b>\$361,774</b>	<b>(\$3,357,042)</b>	<b>\$11,512,366</b>

Budget Distribution  
Allocation #6

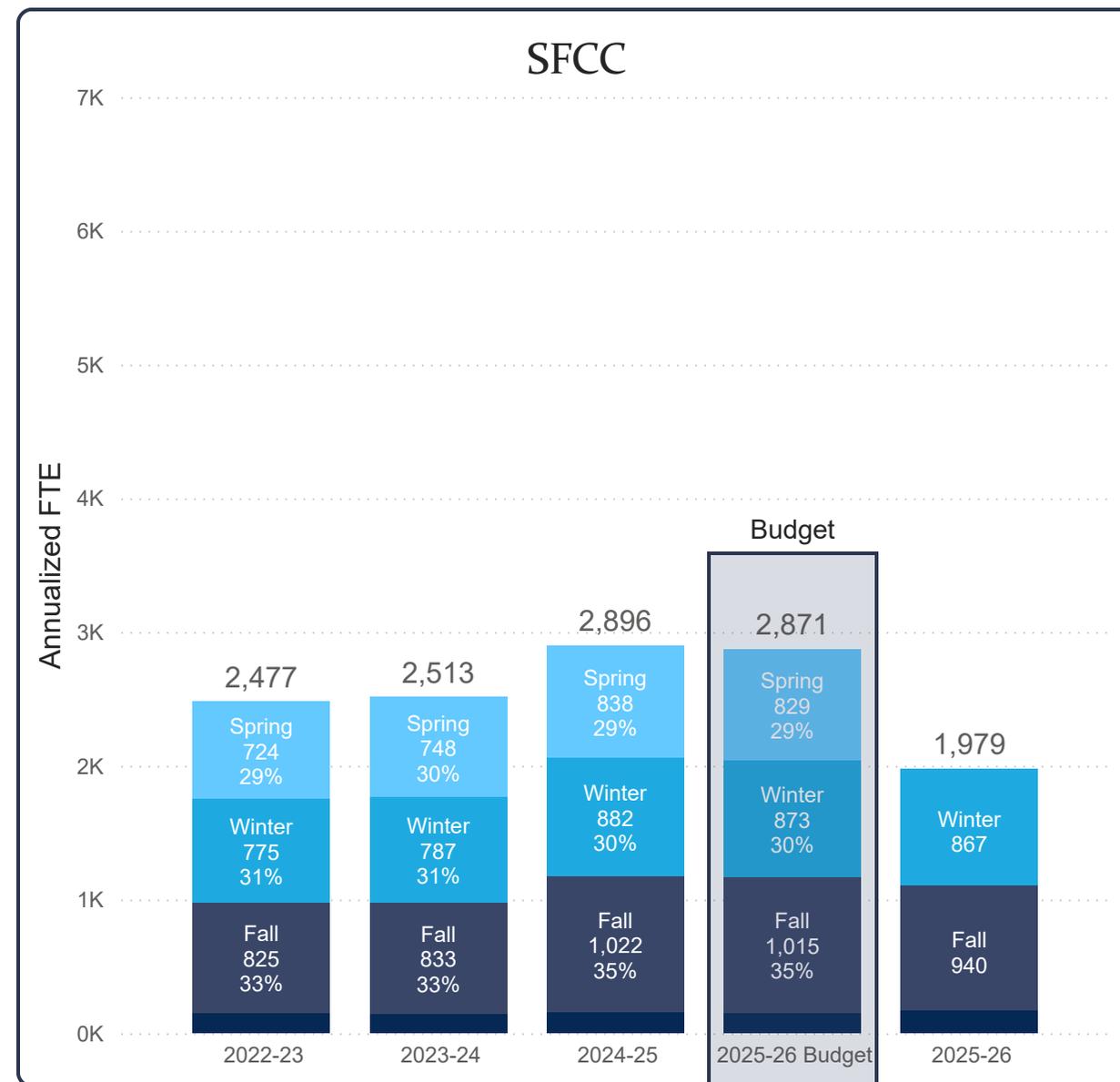
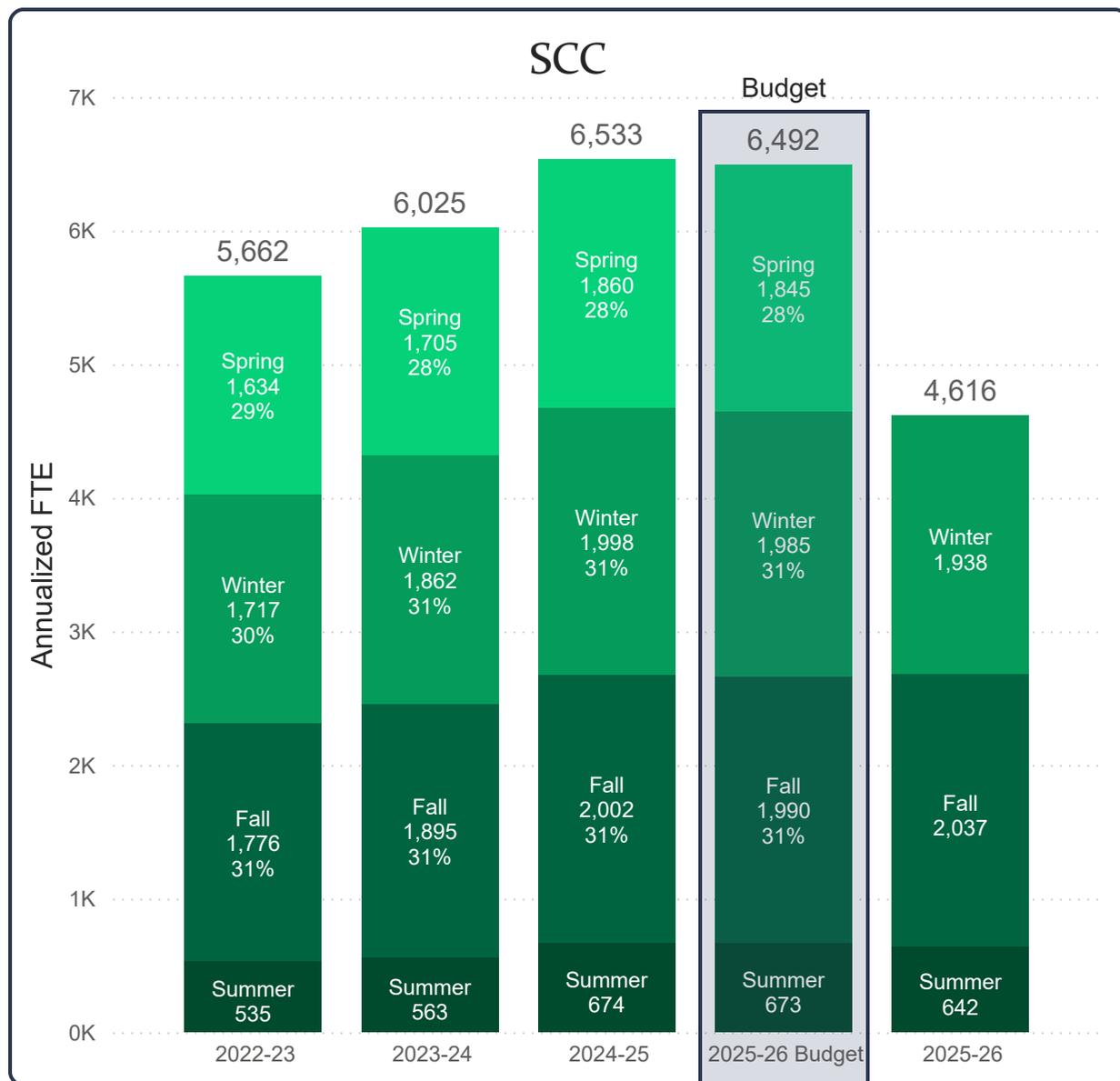
	Allocation	SCC	SFCC	Central Admin (a)	Institutional Shared Costs	Total
<b>1 District Enrollment Allocation Base (DEAB)</b>	<b>63,897,000</b>					
2a DEAB (GFS)	\$ 39,485,993	\$ 18,048,892	\$ 10,860,199	\$ 10,576,902	\$ -	39,485,993
2b DEAB (ELTA)	4,483,696	2,049,480	1,095,319	1,338,898	-	4,483,696
2c DEAB (WEIA)	4,834,619	2,209,885	1,181,045	1,443,688	-	4,834,619
3 Weighted Enrollments	5,880,509	5,339,578	540,931	-	-	5,880,509
4a Performance Based Funding (earmark)	4,461,183	2,580,468	1,880,715	-	-	4,461,183
4b Performance Based Funding (proviso)	175,000	101,225	73,775	-	-	175,000
5 Minimum Operating Allocation (MOA)	4,576,000	2,331,654	1,138,345	1,106,001	-	4,576,000
<b>6 ADJUSTED ALLOCATION - SUBTOTAL</b>	<b>63,897,000</b>	<b>32,661,182</b>	<b>16,770,329</b>	<b>14,465,488</b>	<b>-</b>	<b>63,897,000</b>
<b>7 SAFE HARBOR (EARMARKS AND PROVISO)</b>						
9a Safe Harbor Wage Increases (GFS)	11,824,066	5,126,819	3,249,800	3,447,447	-	11,824,066
9b Safe Harbor Wage Increases (WEIA)	2,410,691	1,942,242	468,449	-	-	2,410,691
10 Foundational Support (c)	-	-	-	-	-	-
11 Health Insurance	3,922,028	1,732,589	1,106,644	1,082,796	-	3,922,028
12 Pension	(919,736)	(430,873)	(278,859)	(210,004)	-	(919,736)
13 M&O, Leases, and Assessment	214,000	-	-	158,046	55,954	214,000
14 Aerospace Enrollments - High Demand	438,085	438,085	-	-	-	438,085
15 College Affordability Program (c)	-	-	-	-	-	-
16a Guided Pathways (GS)	200,000	100,000	100,000	-	-	200,000
16b Guided Pathways (WEIA)	3,397,654	2,387,347	1,010,307	-	-	3,397,654
17a Worker Retraining - Proviso	1,810,954	1,585,003	225,951	-	-	1,810,954
17b Worker Retraining - Earmark	153,750	123,000	30,750	-	-	153,750
18 Equity and Access - SB5194	625,771	312,886	312,886	-	-	625,771
19a Diversity Bill - SB5227 (GFS)	77,353	38,677	17,791	20,885	-	77,353
19b Diversity Bill - SB5227 (WEIA)	86,755	43,378	19,954	23,424	-	86,755
20 Career Launch Enrollments	-	-	-	-	-	-
21 Aerospace Apprenticeships	80,000	80,000	-	-	-	80,000
22 Disability Accommodations	108,866	78,211	30,655	-	-	108,866
23a Opportunity Grants (ELTA)	478,012	254,971	223,041	-	-	478,012
23b Opportunity Grants (GFS)	153,991	81,030	72,961	-	-	153,991
24 Gold Star Families	35,865	21,008	14,857	-	-	35,865
25 Students of Color	46,020	30,664	15,356	-	-	46,020
26 Nurse Educators (e)	-	-	-	-	-	-
27 Nurse Education Enrollment Increases (GF-State)	138,528	138,528	-	-	-	138,528
28 High Demand (e)	-	-	-	-	-	-
29 High Demand Enrollments	151,762	-	151,762	-	-	151,762
30 Homeless Student Expansion	220,600	110,300	110,300	-	-	220,600
31 Financial Aid Outreach	-	-	-	-	-	-
32 Cybersecurity Enrollments	180,000	90,000	90,000	-	-	180,000
33 Refugee Education	688,000	688,000	-	-	-	688,000
34 MESA Community College Programs	157,000	-	157,000	-	-	157,000
35 Student Needs SHB1559	130,058	65,029	65,029	-	-	130,058
36 SIM Lab Equipment	77,000	77,000	-	-	-	77,000
37a Student Assistance Grants (GFS)	3,056	3,056	-	-	-	3,056
37b Student Assistance Grants (WEIA)	310,000	155,000	155,000	-	-	310,000
39 Workforce Development Projects	-	-	-	-	-	-
41a Health Workforce Opp Grants (ELTA)	109,441	65,737	43,704	-	-	109,441
41b Health Workforce Opp Grants (GFS)	29,804	17,796	12,008	-	-	29,804
42 Nursing Supply SB 5582	250,000	250,000	-	-	-	250,000
43 Nurse Education Enrollment Increases (WEIA)	162,000	162,000	-	-	-	162,000
44a Apprenticeship & Higher Educ ESSB 5764 (GF-State)	9,000	9,000	-	-	-	9,000
44b Apprenticeship & Higher Educ ESSB 5764 (WEIA)	55,000	55,000	-	-	-	55,000
45 Early Achievers Grant Supports	25,227	-	25,227	-	-	25,227
46 Incarcerated Students Grants SSB5953	163,800	163,800	-	-	-	163,800
47 Higher Ed Opioid Prevention 2SHB 2112 (c)	-	-	-	-	-	-
49 Students Experiencing Homelessness HB1166 Expansion	-	-	-	-	-	-
50 Climate Curriculum Development	-	-	-	-	-	-
<b>51 Sub Total Safe Harbor</b>	<b>28,004,401</b>	<b>15,995,280</b>	<b>7,430,573</b>	<b>4,522,594</b>	<b>55,954</b>	<b>28,004,401</b>
<b>52 Total State Operating Allocation</b>	<b>91,901,401</b>	<b>48,656,462</b>	<b>24,200,902</b>	<b>18,988,082</b>	<b>55,954</b>	<b>91,901,401</b>
53a Resident Tuition Revenue	26,718,783	18,534,198	8,184,585	-	-	26,718,783
54b International Tuition Revenue	312,345	101,466	210,879	-	-	312,345
55 Central Administration Resident & International Tuition	-	(4,055,702)	(1,320,523)	5,376,225	-	-
56 Institutional Shared Costs	-	(5,239,971)	(2,559,076)	(1,201,429)	9,000,476	-
One-time Distribution of FY25 Tuition Revenue over Budget & Unspent ISC	3,705,372	2,187,541	815,716	702,115	-	3,705,372
<b>57 Total Tuition Forecast Budget Allocation</b>	<b>30,736,500</b>	<b>11,527,531</b>	<b>5,331,581</b>	<b>4,876,911</b>	<b>9,000,476</b>	<b>30,736,500</b>
<b>58 Total State Allocation &amp; Tuition</b>	<b>122,637,901</b>	<b>60,183,994</b>	<b>29,532,483</b>	<b>23,864,994</b>	<b>9,056,430</b>	<b>122,637,901</b>
60 Operating Support FY26 (b)	9,873,693	(1,516,028)	8,985,052	2,404,669	-	9,873,693
61 Strategic Investments (d)	3,000,000	885,544	410,182	704,274	1,000,000	3,000,000
62 Operating Revenue Transfer from Other Sources	-	-	-	(424,860)	424,860	-
<b>63 Total One-Time and Operating Support</b>	<b>12,873,693</b>	<b>(630,484)</b>	<b>9,395,234</b>	<b>2,684,083</b>	<b>1,424,860</b>	<b>12,873,693</b>
<b>Total State Allocation, Tuition, and Operating Support Budget Authority</b>	<b>135,511,593</b>	<b>\$ 59,553,509</b>	<b>\$ 38,927,717</b>	<b>\$ 26,549,076</b>	<b>\$ 10,481,290</b>	<b>\$ 135,511,593</b>

- (a) Central Administration: Chancellor, Business Office, Human Resources, Public Information/Marketing Offices, Facilities, Compliance, IT
- (b) Operating support revenue such as Running Start fees, indirect cost recoveries, etc.
- (c) Provisos moved to DEAB in FY26: College Affordability Program, Foundational and College Operating Costs Support, Institutional Priorities, & Opioid Prevention.
- (d) CAU Strategic Investments includes unallocated amount of \$396,947
- (e) Provisos moved to Wage Increase earmark in FY26: High Demand Faculty Salary, Nurse Educator Salaries

Allocations undistributed by SBCTC

# State Funded Annualized FTE

Combined State Funded Enrollment Budget: 9,363 annualized FTE

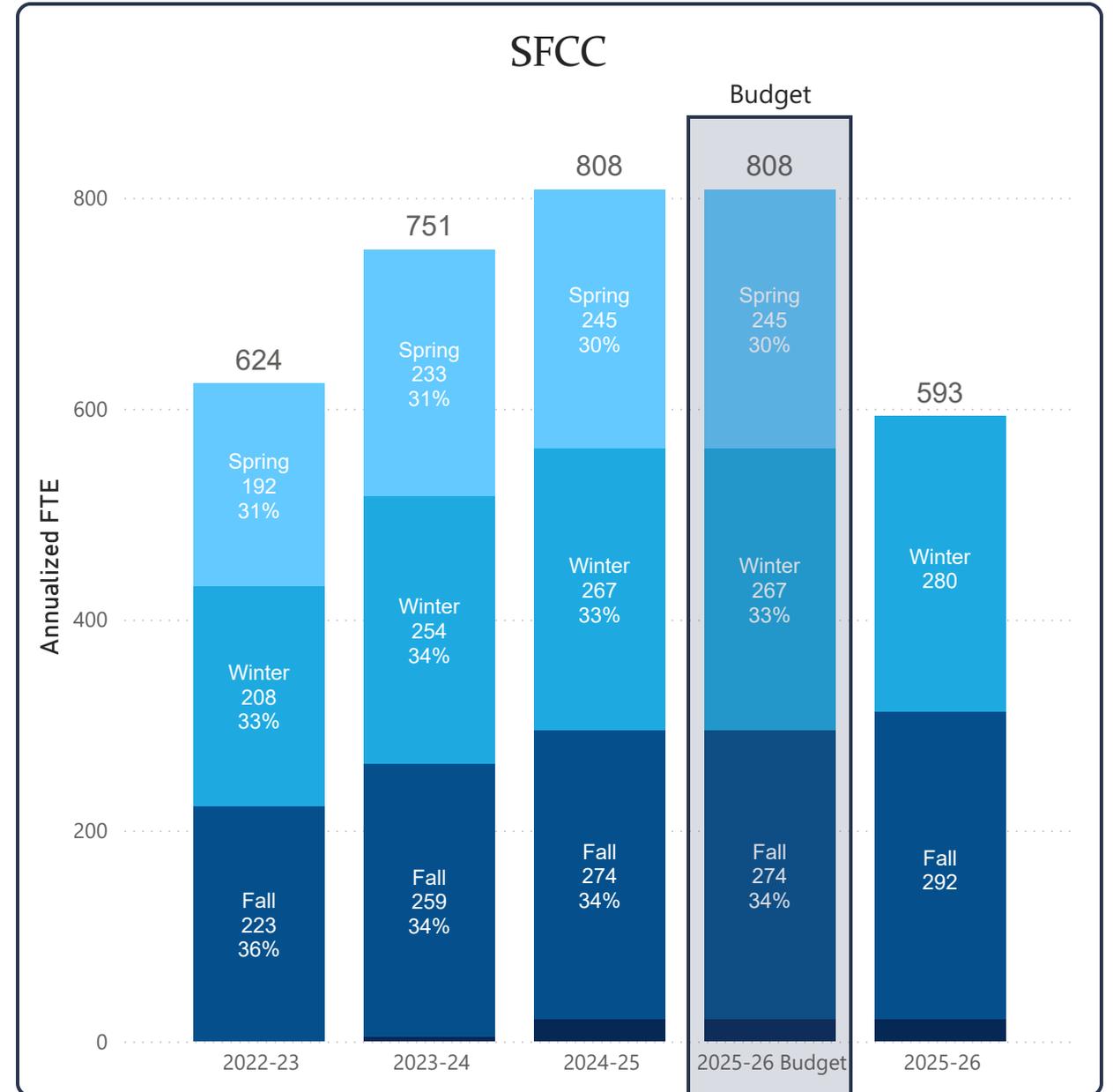
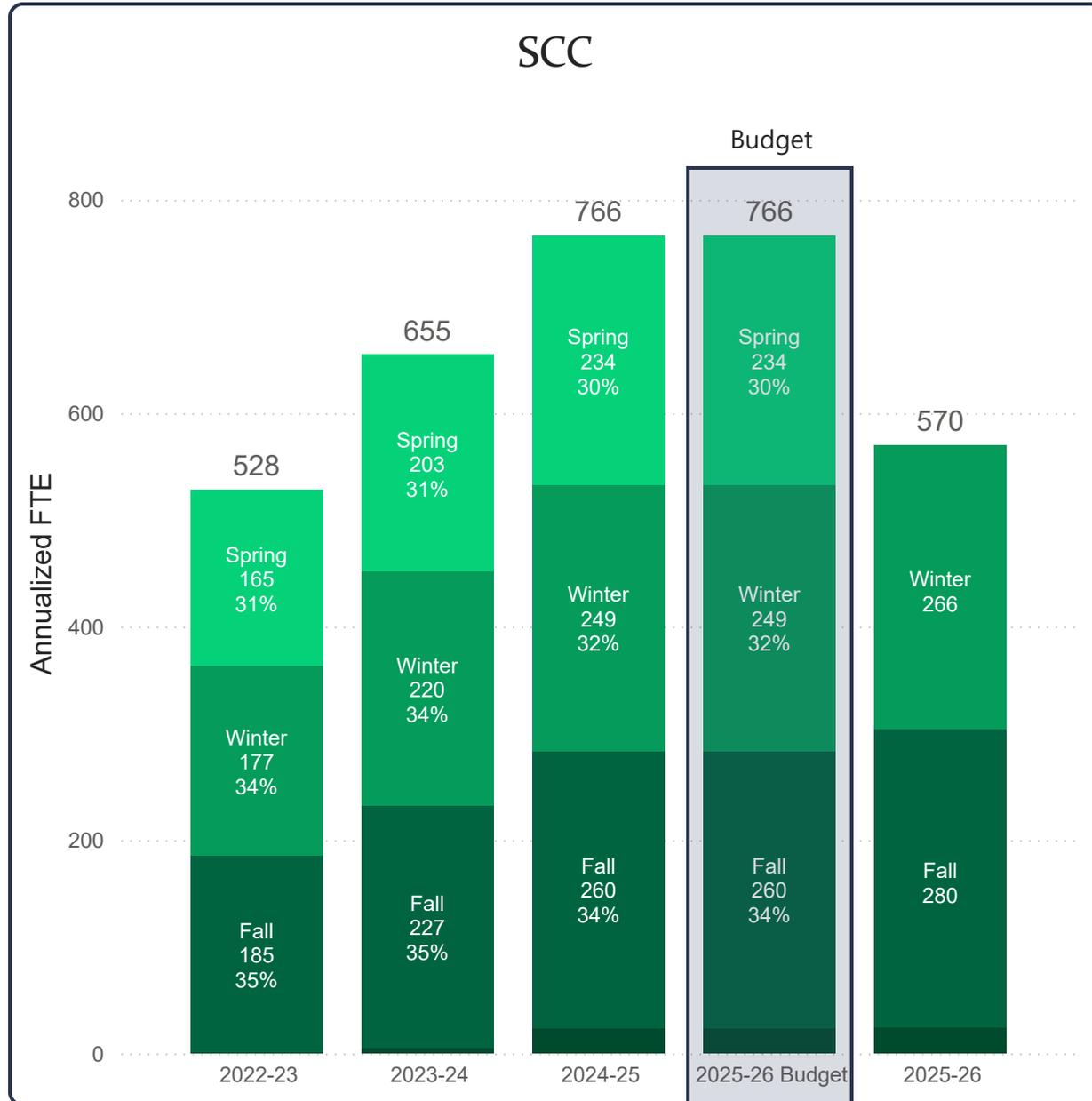


FY26 Budget Resident FTE: 6,470  
 FY26 Budget International FTE: 22.5

FY26 Budget Resident FTE: 2,857  
 FY26 Budget International FTE: 13.5

# Running Start Annualized FTE

Combined Forecast Running Start Enrollment: 1,574 annualized FTE



**CONSENT AGENDA ITEMS: HEAD START UPDATES**

Submitted by: Bobbi Woodral  
District Director Head Start/EHS/ECEAP  
February 17, 2026

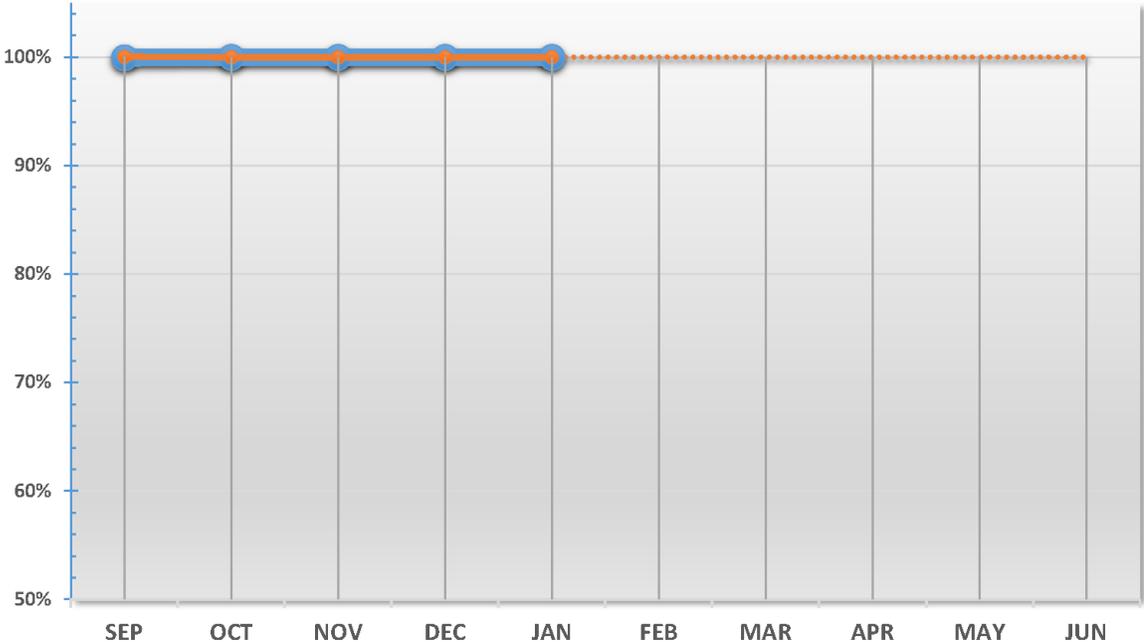
# STATUS REPORT SPOKANE COLLEGES HEAD START & ECEAP

## FEBRUARY 2026

### Enrollment Overview

In January, the Head Start program maintained 100% enrollment, consistently meeting our funded enrollment targets. This stability reflects strong community engagement and effective waitlist management.

**Spokane Colleges Head Start**  
Enrollment - 2025/26



Year	Program	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2025/26	EHS	100%	100%	100%	100%	100%					
	HS	100%	100%	100%	100%	100%					
2024/25	EHS	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100%	100%	100%
	HS	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100%	100%	100%

### Impact of State Budget Reductions on Spokane Colleges Head Start Regional Operations

Spokane Colleges Head Start is a cornerstone of the regional childcare infrastructure, operating 11 locations across the Spokane area. While our campus sites support student-parents, our community-based locations provide the bulk of our "working-day" care for the local labor force.

The proposed 2026 Supplemental Budget creates a "dual phase" threat that could force a contraction of these services, impacting both college persistence and regional employment.

#### 1. The Legislative Landscape: Finalized vs. Proposed

The Washington State budget deficit (\$16B in the 2025–27 biennium, plus an additional \$2B shortfall in early 2026) has led to two distinct waves of cuts:

- **ENACTED (Current Law):** The expansion of Working Connections Child Care (WCCC) to families at 75% of the State Median Income (SMI) is delayed until July 2029. This keeps the "eligibility door" closed for thousands of Spokane's moderate-income working families.
- **PROPOSED (Under Debate):** A statewide enrollment cap of 33,000 households. Because current enrollment is already higher (~37,000), this would trigger an immediate freeze on new applications and a stringent waitlist starting July 1, 2026.

## 2. Risk to the "Full-Day" Community Model

Our community-based locations are designed to support working families who require 8–10 hours of care. The "Head Start + WCCC" model is the only way these families can afford full-day services.

Key Vulnerabilities:

- **The "Gap" Funding Crisis:** Federal Head Start grants fund approximately 4 hours of the day. The remaining hours are funded by WCCC. If a community family loses WCCC due to the new cap, our program cannot legally use federal funds to "backfill" those afternoon hours.
- **Impact on the Spokane Workforce:** Our 11 locations serve families working in Spokane's healthcare, retail, and service sectors. Without the WCCC "wrap-around" subsidy, these parents cannot sustain full-day employment, and our community slots risk becoming underutilized or financially insolvent.
- **Staffing and Classroom Stability:** Reduced WCCC revenue directly impacts our ability to fund afternoon teaching positions. A loss of subsidy revenue may force the closure of full-day classrooms, even if federal Head Start demand remains high.

## 3. Scope of Impact: Beyond the Campus

While SCC and SFCC locations are vital for student success, our community footprint is significantly larger:

Location Type	Primary Demographic	Impact of WCCC Cuts
<b>Campus Sites (2)</b>	Parent-Students	Barriers to degree completion and graduation.
<b>Community Sites (9+)</b>	Regional Workforce	Barriers to employment, job retention, and economic mobility.

## 4. Implementation Timeline

The 2026 Legislative Session is moving rapidly. Decisions made in the next 30 days will dictate our operational capacity for the next fiscal year.

- **March 12, 2026:** Scheduled end of the Legislative Session (Final Budget Vote).
- **July 1, 2026:** Proposed enrollment caps and waitlists would likely go into effect.

## Federal Appropriations Update

On February 4, the U.S. House of Representatives voted on the five remaining Fiscal Year 2026 (FY26) appropriations bills, including the Labor-Health and Human Services (Labor-HHS) bill that funds Head Start. With this vote, the FY26 appropriations process was completed, providing long-term funding certainty for federally funded programs.

The final Labor-HHS bill includes an \$85 million increase for Head Start nationwide, which incorporates an estimated 0.6% Cost of Living Adjustment (COLA). While this increase does not fully meet the level of funding needed to address rising operational and workforce costs, it represents a meaningful investment in the program.

In the current federal fiscal environment, particularly following earlier proposals that would have eliminated Head Start entirely, this funding increase is a significant win and reflects the strength and impact of sustained Head Start advocacy at the local, state, and national levels.

## Program Information Report (PIR) Overview

As part of our ongoing governance responsibilities and in alignment with the Head Start Program Performance Standards, the Board of Trustees is provided an annual overview of the Program Information Report (PIR). The PIR is a federally required report submitted to the Office of Head Start each year and serves as a comprehensive snapshot of our program's operations, enrollment, services, and outcomes for children and families.

Head Start regulations require that governing bodies receive and review key program data to support effective oversight, shared governance, and informed decision-making. This report ensures transparency and provides the Board with an opportunity to understand trends, program performance, and areas of strength and growth across Head Start and Early Head Start services.

The following PIR summary highlights required data elements and key takeaways from the most recently submitted report.

Prepared by: **Bobbi Woodral**, District Director

**HEAD START/EARLY HEAD START FY 25-26  
BUDGET REPORT DEC 2025**

December 31, 2025

HEAD START HS26 - Grant Period 9/01/2025 Thru 8/31/2026							EARLY HEAD START EHS26 - Grant Period 9/01/2025 Thru 8/31/2026					
	Current Budget (Includes YTD Revisions)	YTD Revisions	Spent or Spending	Unspent Balance	Percent Spent	Time Elapsed	Current Budget (Includes YTD Revisions)	YTD Revisions	Spent or Spending	Unspent Balance	Percent Spent	Time Elapsed
<b>FEDERAL FUNDING</b>												
Personnel	4,572,920	0	1,561,798	3,011,122	34%	33%	4,899,898	0	1,657,178	3,242,720	34%	33%
Fringe Benefits	1,856,535	0	643,883	1,212,652	35%	33%	1,976,994	0	603,495	1,373,499	31%	33%
Travel	0	0	0	0	0%	33%	0	0	0	0	0%	33%
Equipment	0	0	0	0	0%	33%	0	0	0	0	0%	33%
Supplies	204,767	0	37,675	167,092	18%	33%	135,503	0	42,246	93,257	31%	33%
Contractual	0	0	0	0	0%	33%	0	0	0	0	0%	33%
Facilities/Construction	0	0	0	0	0%	33%	0	0	0	0	0%	33%
Other	637,304	0	177,430	459,874	28%	33%	471,639	0	181,827	289,812	39%	33%
Indirect	625,619	0	213,328	412,291	34%	33%	643,703	0	219,494	424,209	34%	33%
Unobligated/To Be Reassigned	0	0	0	0	0%	33%	0	0	0	0	0%	33%
<b>FEDERAL FUNDING TOTAL</b>	<b>\$7,897,145</b>	<b>\$0</b>	<b>\$2,634,114</b>	<b>5,263,031</b>	<b>33%</b>	<b>33%</b>	<b>\$8,127,737</b>	<b>\$0</b>	<b>\$2,704,240</b>	<b>5,423,497</b>	<b>33%</b>	<b>33%</b>
<b>OTHER FUNDING</b>												
SCC/SFCC Student Gov't Funds	61,839	0	20,624	41,215	33%	33%	79,161	0	26,134	53,027	33%	33%
Child Care Fees	1,667,246	0	424,467	1,242,779	25%	33%	2,662,201	0	538,780	2,123,421	20%	33%
<b>OTHER FUNDING TOTAL</b>	<b>\$1,729,085</b>	<b>\$0</b>	<b>\$445,091</b>	<b>\$1,283,994</b>	<b>26%</b>	<b>33%</b>	<b>\$2,741,362</b>	<b>\$0</b>	<b>\$564,914</b>	<b>\$2,176,448</b>	<b>21%</b>	<b>33%</b>
<b>TOTAL FUNDING</b>	<b>\$9,626,230</b>	<b>\$0</b>	<b>\$3,079,205</b>	<b>6,547,025</b>	<b>32%</b>	<b>33%</b>	<b>\$10,869,099</b>	<b>\$0</b>	<b>\$3,269,153</b>	<b>7,599,946</b>	<b>30%</b>	<b>33%</b>
<b>Training &amp; Tech Assistance Funds</b>	<b>\$76,563</b>		<b>\$21,911</b>	<b>54,652</b>	<b>29%</b>	<b>33%</b>	<b>\$145,055</b>		<b>\$22,662</b>	<b>122,393</b>	<b>16%</b>	<b>33%</b>
<b>Non-Federal Share HS/EHS</b>	<b>\$4,017,033</b>		<b>\$ 1,599,857</b>	<b>2,417,176</b>	<b>40%</b>	<b>33%</b>	<b>**Head Start and Early Head Start Non-Federal Share is Combined**</b>					

This document has been prepared on the basis of information available to the program's Fiscal Office through:

December 31, 2025

Initials

Policy Council Treasurer \_\_\_\_\_

NOTE: Both a report listing credit card expenditures and a report with greater budget detail are regularly provided to the HS/EHS Board of Trustees liaison and the Policy Council Treasurer. These reports are also available upon request.

CCS HS/EHS Board Liason \_\_\_\_\_

**HEAD START FY 25-26  
MONTHLY EXPENDITURES REPORT DEC 2025**

	September	October	November	December	January	February	March	April	May	June	July	August	Closeout period	YTD Total
<b>FEDERAL FUNDING</b>														
Personnel	\$ 448,020.43	\$ 426,920.59	\$ 346,300.26	\$ 340,556.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,561,798.19
Fringe Benefits	\$ 186,689.30	\$ 175,399.77	\$ 133,368.85	\$ 148,425.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 643,883.19
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Supplies	\$ 5,822.99	\$ 8,665.27	\$ 11,906.92	\$ 11,280.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 37,675.48
Contractual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Facilities/Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Other	\$ 66,739.32	\$ 34,351.13	\$ 38,573.48	\$ 37,765.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 177,429.56
Indirect	\$ 54,202.78	\$ -	\$ 105,793.00	\$ 53,331.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 213,327.71
Unobligated/To Be Reassigned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<b>FEDERAL FUNDING TOTAL</b>	<b>\$ 761,474.82</b>	<b>\$ 645,336.76</b>	<b>\$ 635,942.51</b>	<b>\$ 591,360.04</b>	<b>\$ -</b>		<b>\$ 2,634,114.13</b>							
<b>OTHER FUNDING</b>														
SCC/SFCC Student Gov't Funds	\$ -	\$ 20,624.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 20,624.01
Child Care Fees	\$ (28,728.53)	\$ 108,951.33	\$ 208,874.76	\$ 135,369.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 424,467.08
<b>OTHER FUNDING TOTAL</b>	<b>\$ (28,728.53)</b>	<b>\$ 129,575.34</b>	<b>\$ 208,874.76</b>	<b>\$ 135,369.52</b>	<b>\$ -</b>		<b>\$ 445,091.09</b>							
<b>TOTAL FUNDING</b>	<b>\$ 732,746.29</b>	<b>\$ 774,912.10</b>	<b>\$ 844,817.27</b>	<b>\$ 726,729.56</b>	<b>\$ -</b>		<b>\$ 3,079,205.22</b>							
<b>Training/Tech Assistance Funds</b>														
	\$ 6,386.39	\$ 7,441.06	\$ 4,676.58	\$ 3,713.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 22,217.07
<b>Non-Federal Share HS/EHS</b>														
	\$ 270,487.85	\$ 479,482.46	\$ 464,220.52	\$ 385,666.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,599,856.89

\*September Data - Due to an over statement of revenue from last fiscal year, September's Child Care Revenue appears to be negative. This will be resolved by the end of the fiscal year.

\*\*Due to timing conflicts, Indirect for October will be reflected on the November report

EARLY HEAD START FY 25-26  
MONTHLY EXPENDITURES REPORT NOV 2025

	September	October	November	December	January	February	March	April	May	June	July	August	Closeout Period	YTD Total
<b>FEDERAL FUNDING</b>														
Personnel	\$ 106,577.03	\$ 674,187.69	\$ 478,164.17	\$ 398,387.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,657,316.26
Fringe Benefits	\$ 29,268.79	\$ 220,114.82	\$ 199,799.99	\$ 154,311.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 603,495.04
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Supplies	\$ 5,607.84	\$ 10,211.81	\$ 14,266.77	\$ 12,159.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 42,245.81
Contractual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Facilities/Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Other	\$ 72,212.93	\$ 35,017.55	\$ 37,008.97	\$ 37,587.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 181,827.21
Indirect	\$ 18,577.52	\$ -	\$ 146,043.06	\$ 54,873.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 219,494.11
Unobligated/To Be Reassigned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<b>FEDERAL FUNDING TOTAL</b>	<b>\$ 232,244.11</b>	<b>\$ 939,531.87</b>	<b>\$ 875,282.96</b>	<b>\$ 657,319.49</b>	<b>\$ -</b>		<b>\$ 2,704,378.43</b>							
<b>OTHER FUNDING</b>														
SCC/SFCC Student Gov't Funds	\$ -	\$ 26,134.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 26,134.00
Child Care Fees	\$ 19,106.04	\$ 137,167.82	\$ 134,322.08	\$ 248,183.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 538,779.68
<b>OTHER FUNDING TOTAL</b>	<b>\$ 19,106.04</b>	<b>\$ 163,301.82</b>	<b>\$ 134,322.08</b>	<b>\$ 248,183.74</b>	<b>\$ -</b>		<b>\$ 564,913.68</b>							
<b>TOTAL FUNDING</b>	<b>\$ 251,350.15</b>	<b>\$ 1,102,833.69</b>	<b>\$ 1,009,605.04</b>	<b>\$ 905,503.23</b>	<b>\$ -</b>		<b>\$ 3,269,292.11</b>							
<b>Training/Tech Assistance Funds</b>	<b>\$ 4,988.87</b>	<b>\$ 9,131.46</b>	<b>\$ 4,011.22</b>	<b>\$ 4,530.90</b>	<b>\$ -</b>		<b>\$ 22,662.45</b>							

**Non-Federal Share HS/EHS      \*\*Head Start and Early Head Start Non-Federal Share is Combined and displayed on the Head Start Monthly Expenditures Report\*\***

\*\*Due to timing conflicts, Indirect for October will be reflected on the November report

**Certification**

In compliance with Section 642 (d)(2)(A) of the Head Start Act, we certify that the Board of Trustees and Policy Council have reviewed and approved the monthly financial statement, including the detailed report of credit card expenditures for the month of December 2025.

**Name:** Todd Woodard  
**Title:** Board of Trustees Chair

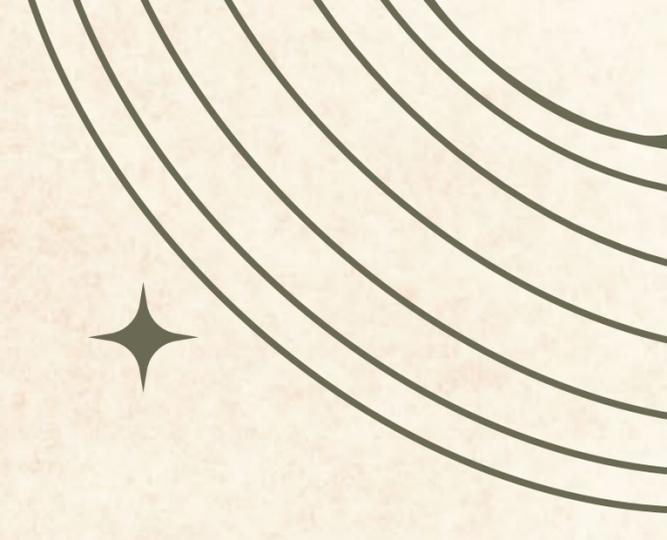
**Name:** Cassie Reed  
**Title:** Policy Council President

**Signature:** \_\_\_\_\_  
**Date:** 2/17/2026

**Signature:** \_\_\_\_\_  
**Date:** 2/3/2026

## USDA CACFP Meal Service Report - December 2025

Number of Reimbursable Meals		Actual HS/EHS Reimbursement		
6,348	Breakfast	\$15,616.08	Total Attendance	8,039
0	AM Snacks	\$0.00	Average Number of school days	15.32
7,846	Lunch	\$36,091.60	Average daily attendance	528.00
6,844	PM Snacks	\$8,623.44		
0	Supper	\$0.00		
0	Evening Snacks	\$0.00		
21,038	<b>Total</b>	<b>\$60,331.120</b>	<b>Cash-In-Lieu</b>	<b>Total</b>
		<b>Monthly Food Operating costs</b>	\$2,393.07	<b>\$62,724.19</b>
			\$586,882.61	
		<b>December Farm to School Grant reimbursement</b>	<b>\$1,248.99</b>	



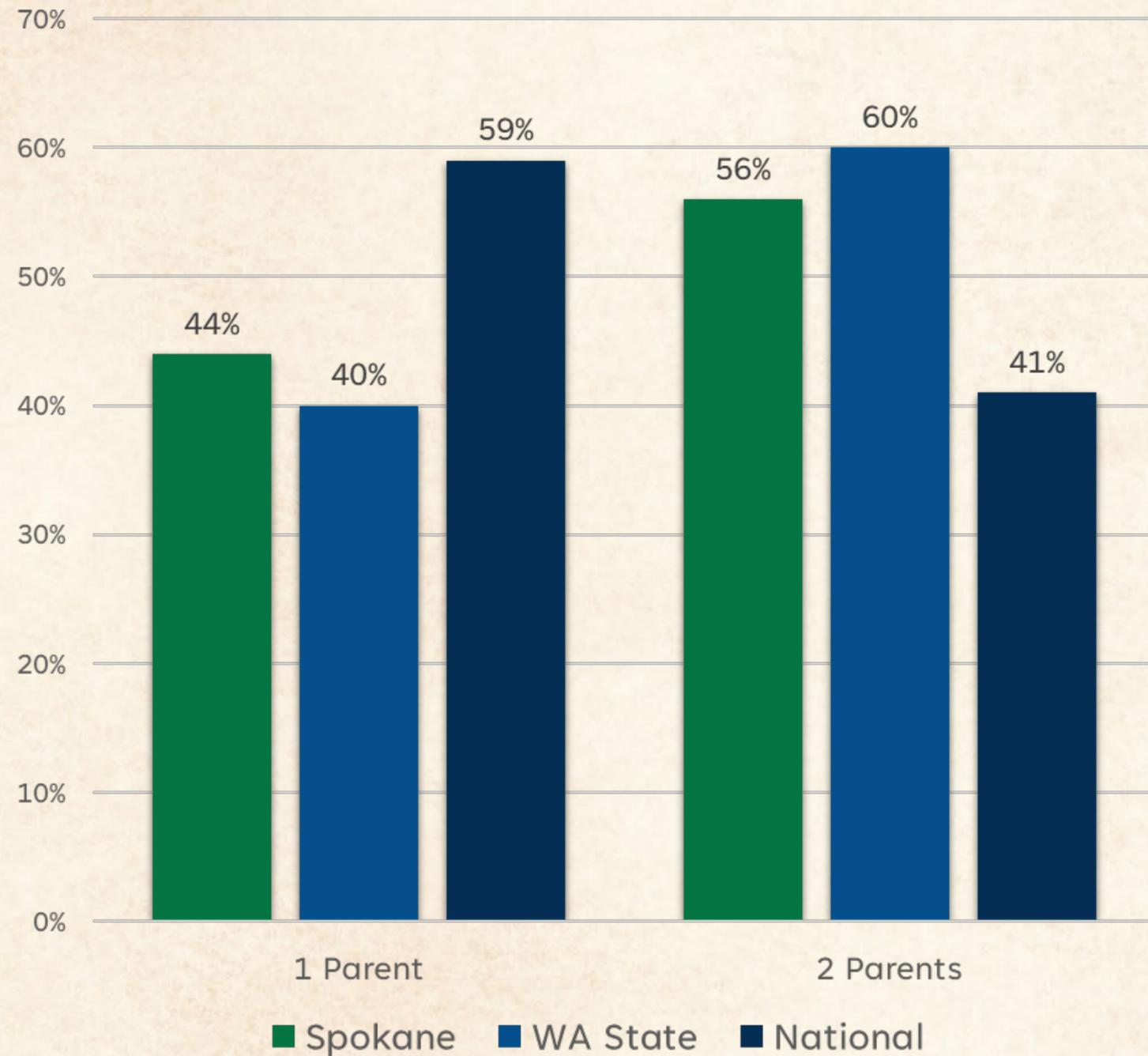
# Program Information

## Report



Spokane Colleges  
Head Start & ECEAP

# Family Structure: Spokane vs. State & National



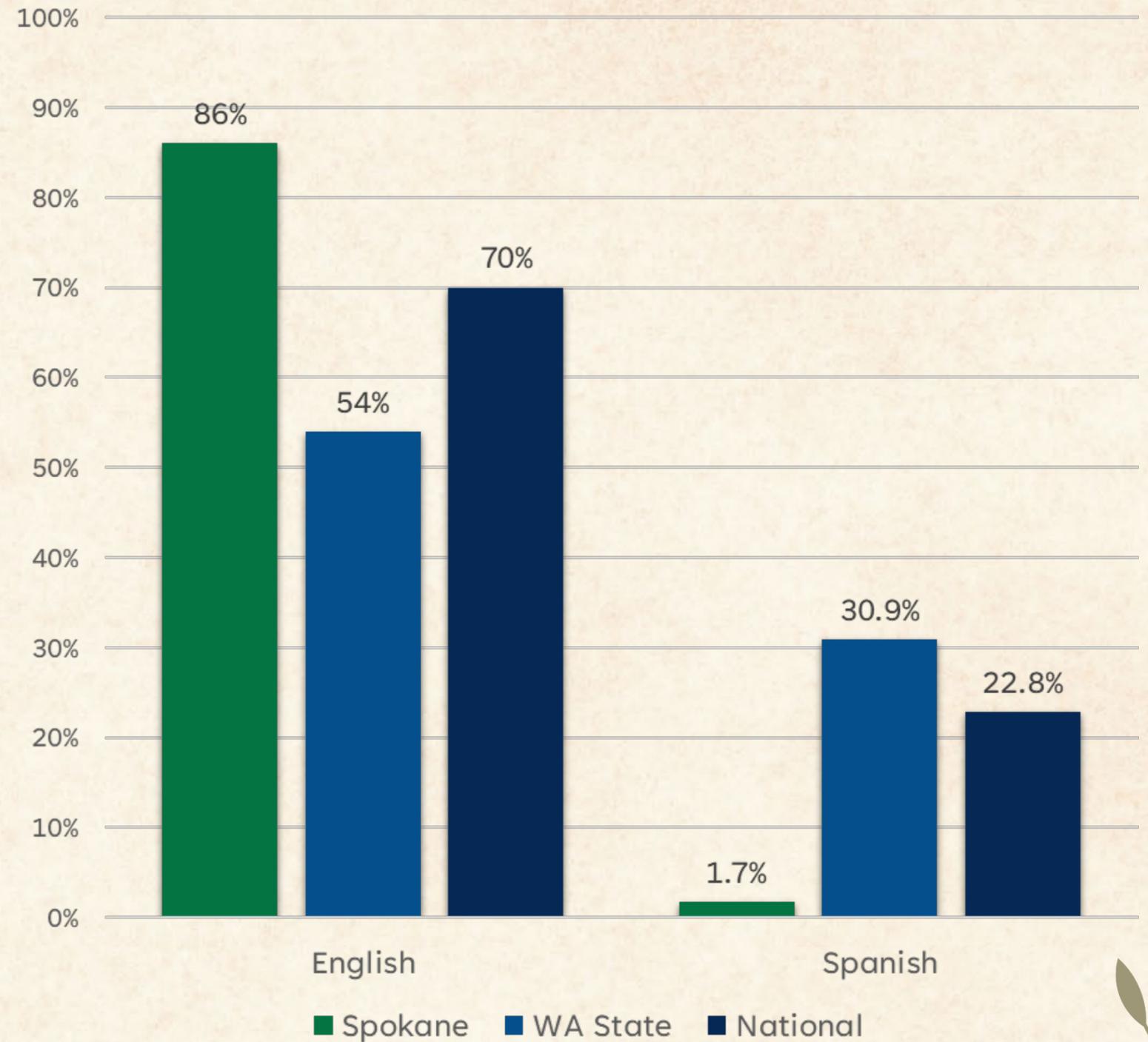
**Spokane** follows **Washington State** trends of fewer one-parent households and more two-parent households than **national** rates.

# Primary Language Spoken at Home

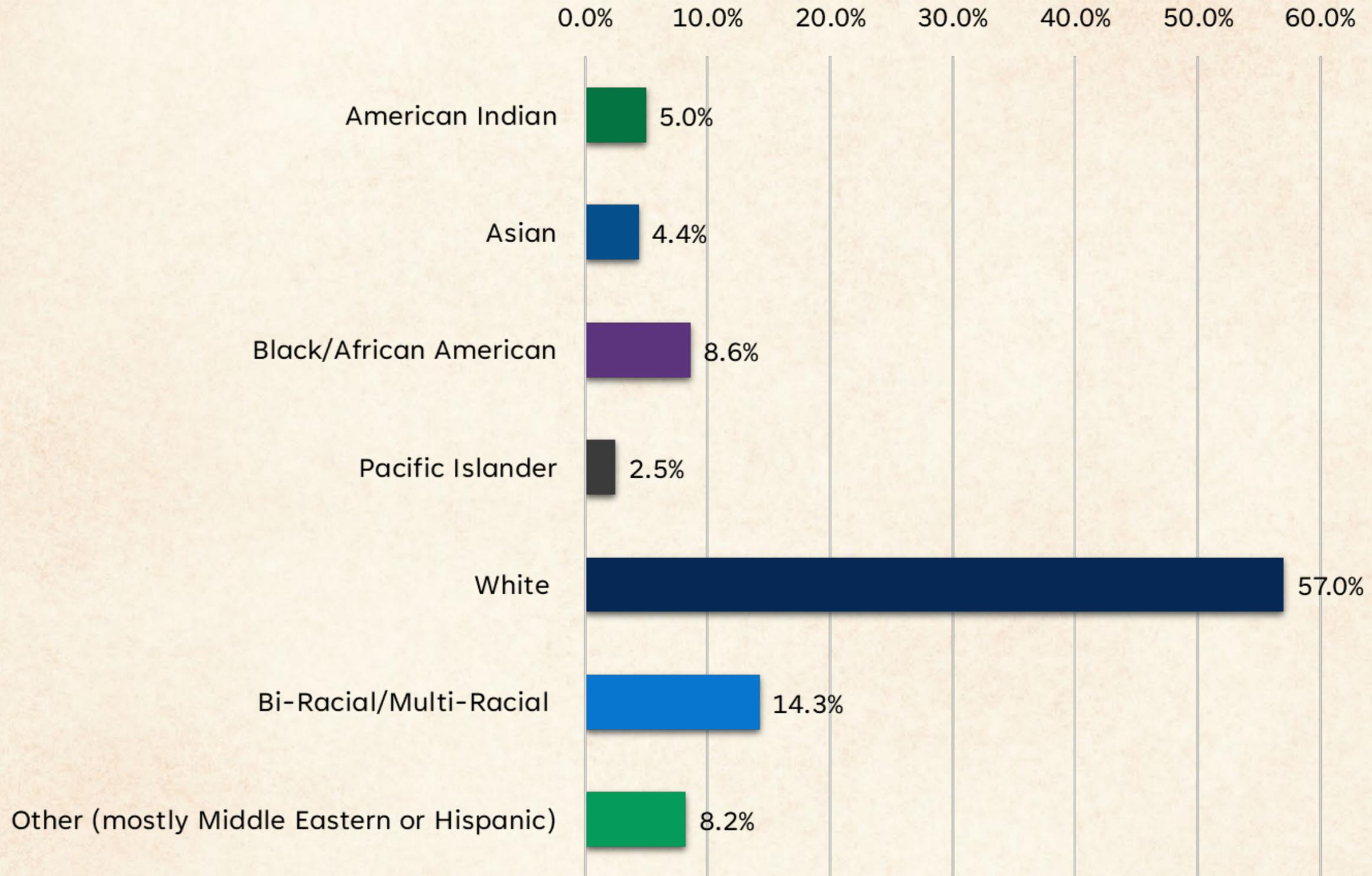
## Spokane Language Breakdown :

- English 86%
- Middle Eastern 5%
- European/Slavic 3.4%
- African 1.8%
- Asian 1.7%
- Spanish 1.7%
- Pacific Islands 0.7%

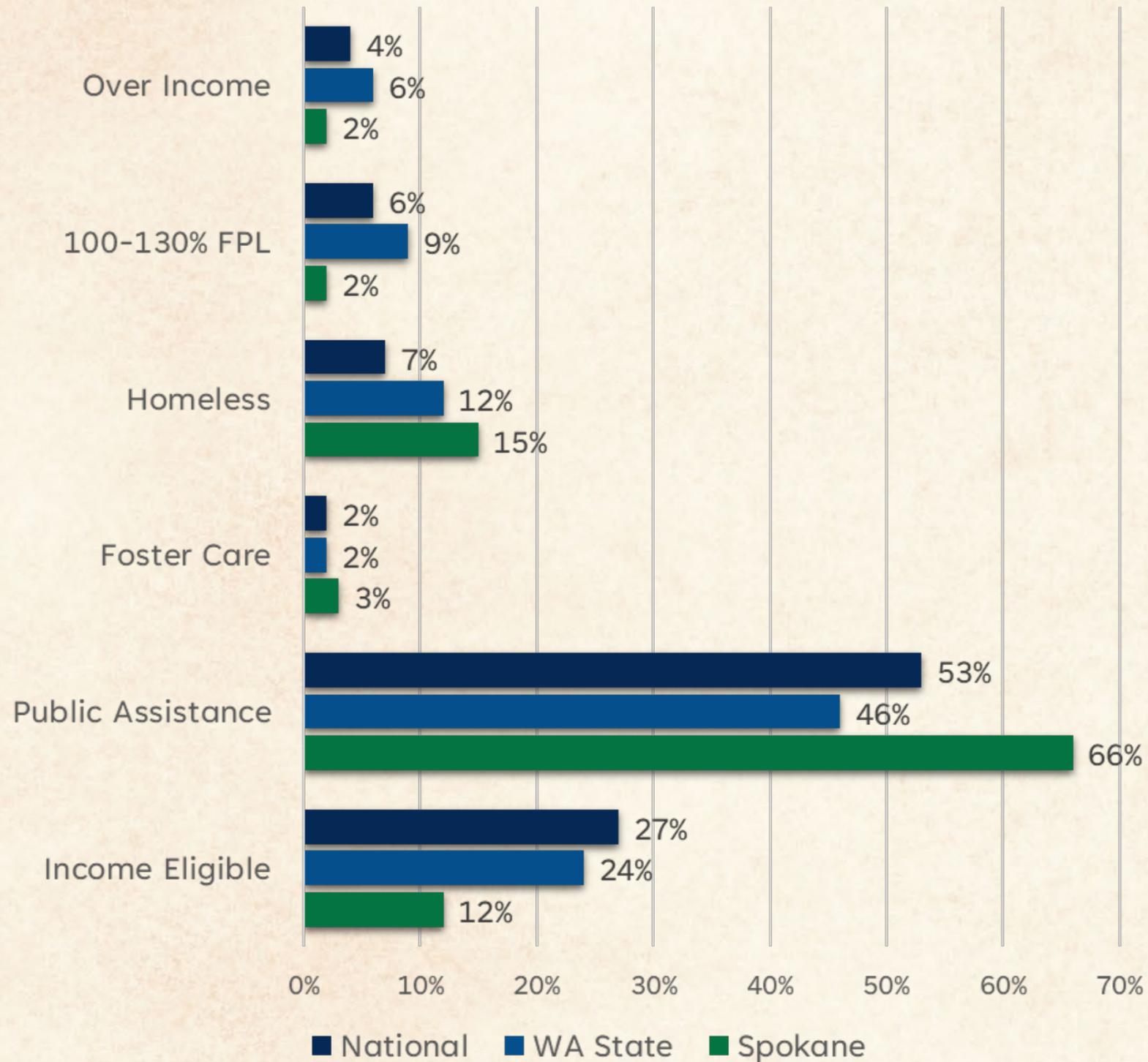
Dual language learners 15.8%



# Racial Demographics of Enrolled Families



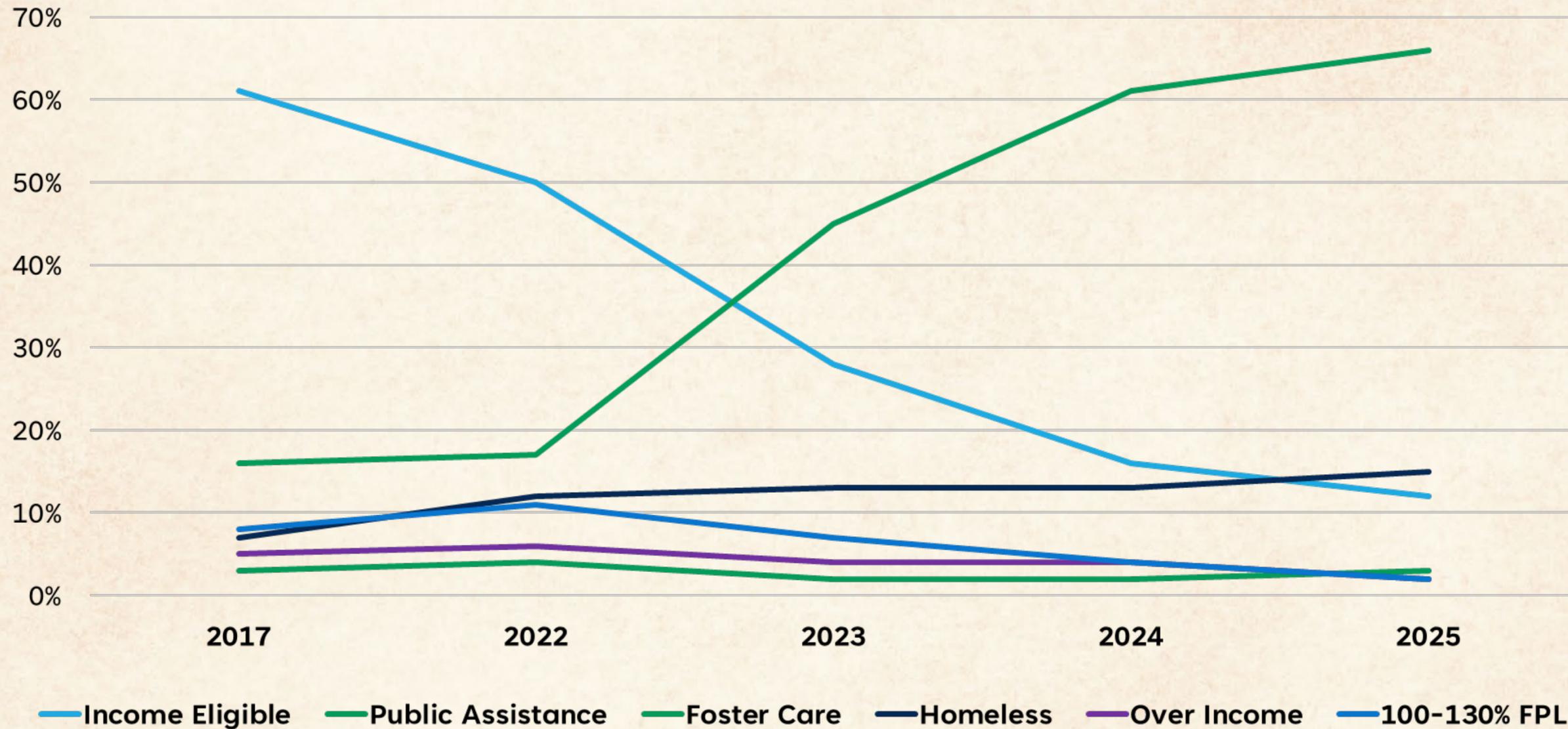
# Eligibility Breakdown: Spokane vs. State & National



**Spokane** families most commonly qualify through **public assistance** (66%), followed by **homelessness** (15%), and **income eligibility** (12%).



# Eligibility Trends: 2017 - 2025



There has been a significant shift in eligibility patterns. **Public assistance -based eligibility** has **increased** steadily, overtaking **income -based eligibility** in 2022. **Income -eligible families have declined**, reflecting larger economic shifts and expanded program access through categorical eligibility. Other categories have remained stable.

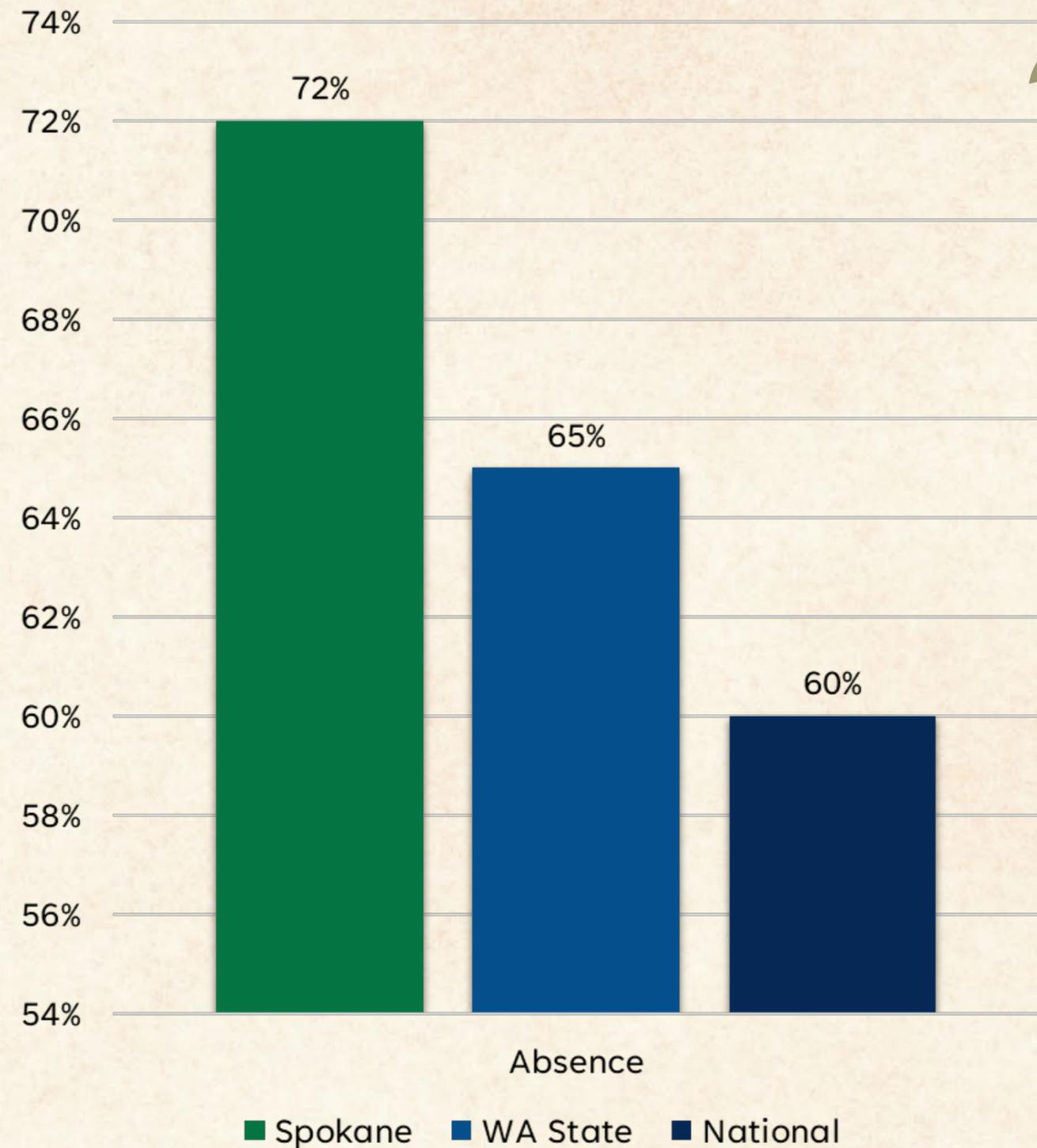
# Chronic Absence: Spokane vs. State & National



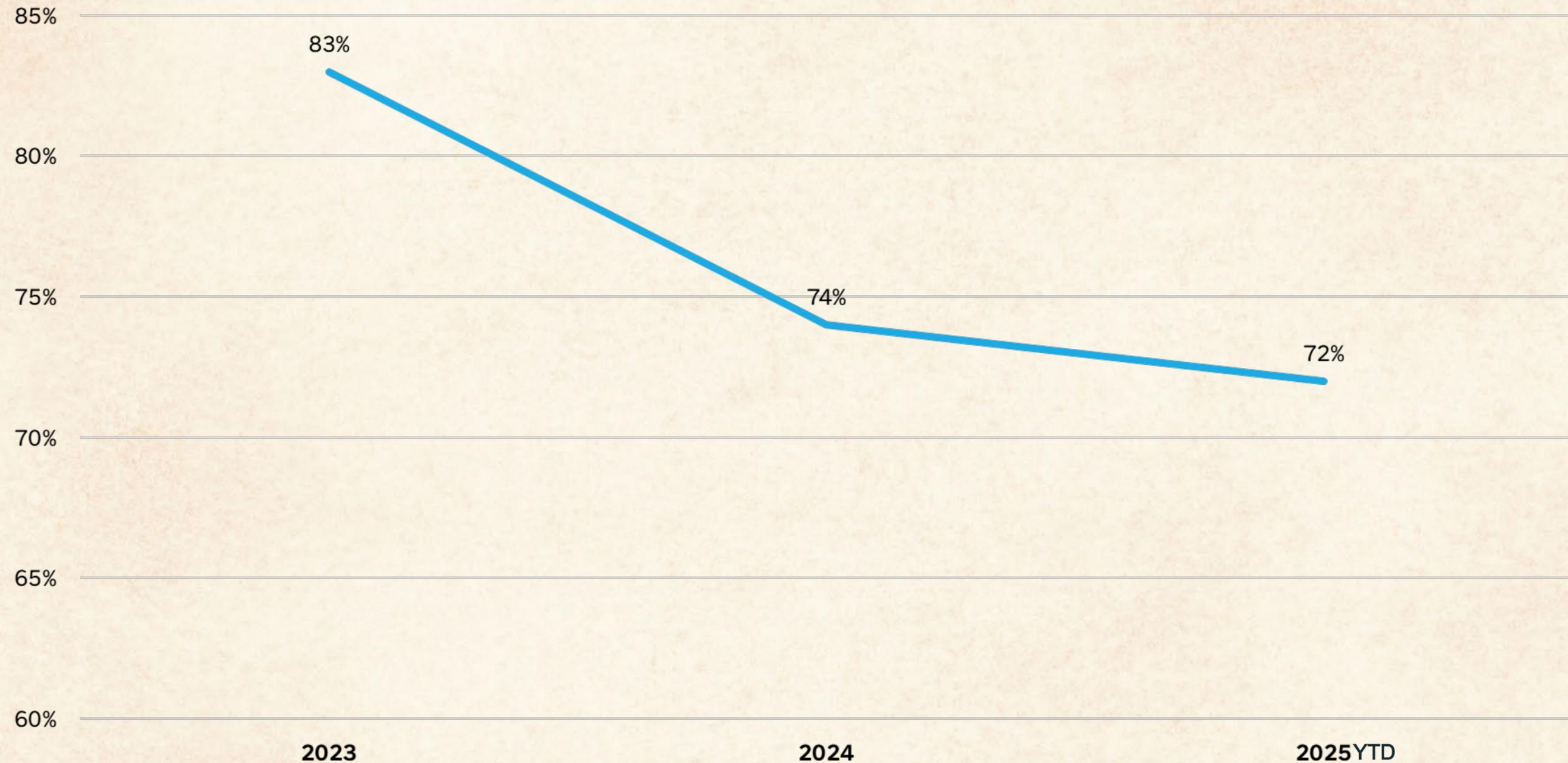
In 2025, 72% of enrolled children missed more than 10% of program days.

Chronic absence impacts school readiness, routine building, and family engagement.

Addressing this challenge remains a priority focus area for the program.

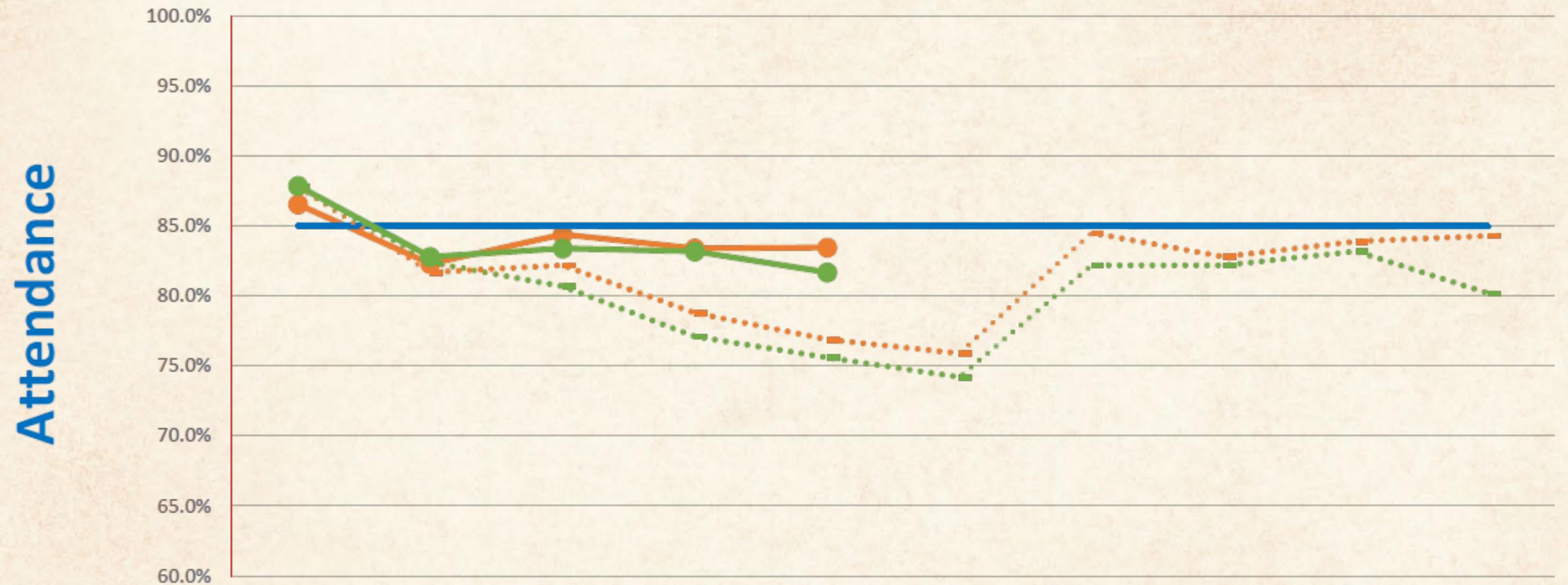


# Chronic Absence: Rate is Declining



Chronic absence has dropped since 2023, and early 2025 data continues the downward trend.

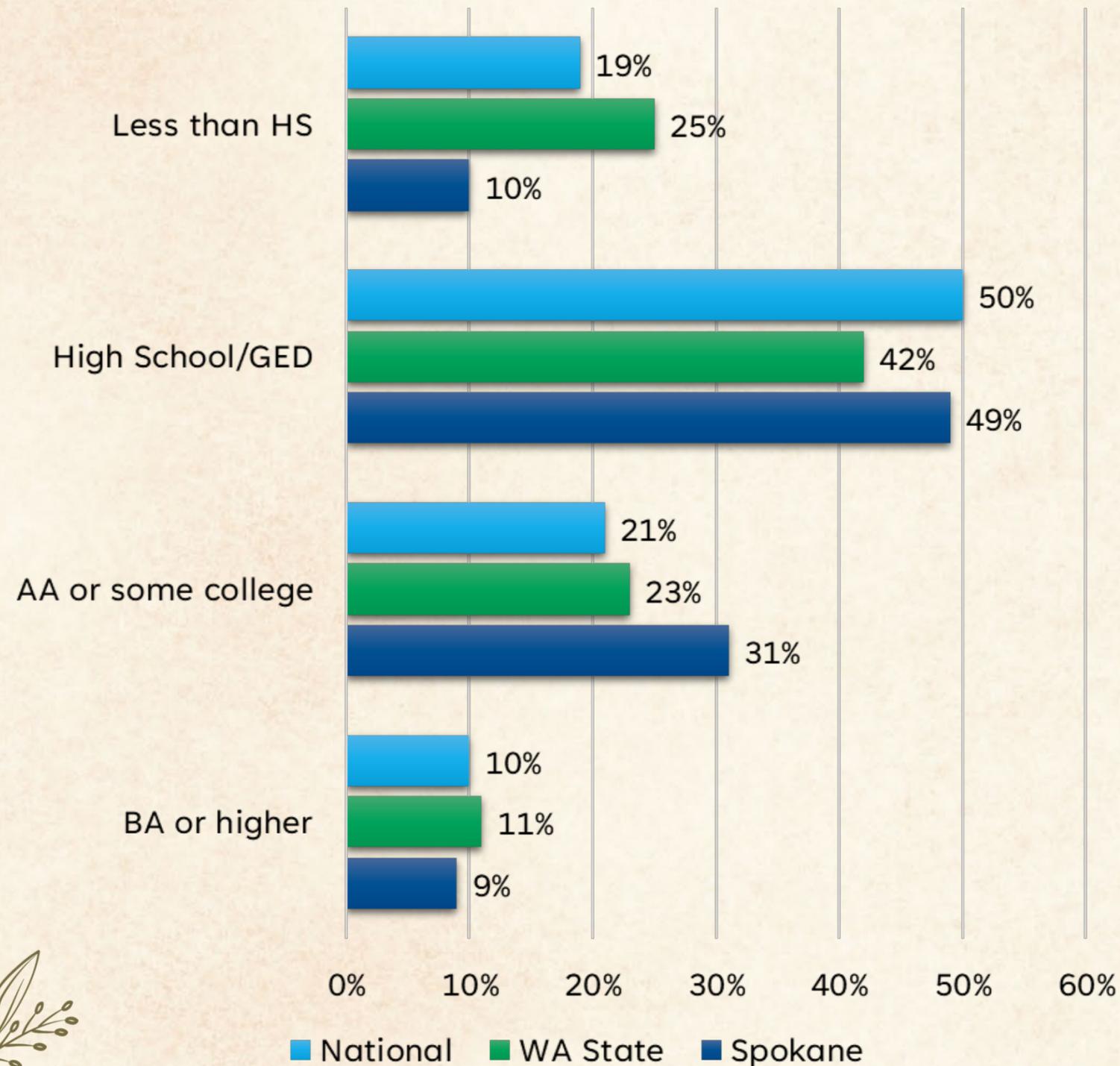
# Attendance Trends: 2025 - 2026



		SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2025/26	EHS	86.6%	82.3%	84.4%	83.4%	83.5%					
	HS	87.9%	82.8%	83.4%	83.2%	81.7%					
2024/25	EHS	87.8%	81.7%	82.2%	78.8%	76.9%	75.9%	84.5%	82.8%	83.9%	84.3%
	HS	87.8%	82.4%	80.7%	77.1%	75.6%	74.2%	82.2%	82.2%	83.2%	80.2%

- Attendance has remained above 81.7% for the 2025-2026 year.
- December and January attendance was higher than the same months last year.

# Parent Education Levels: Spokane vs. State & National



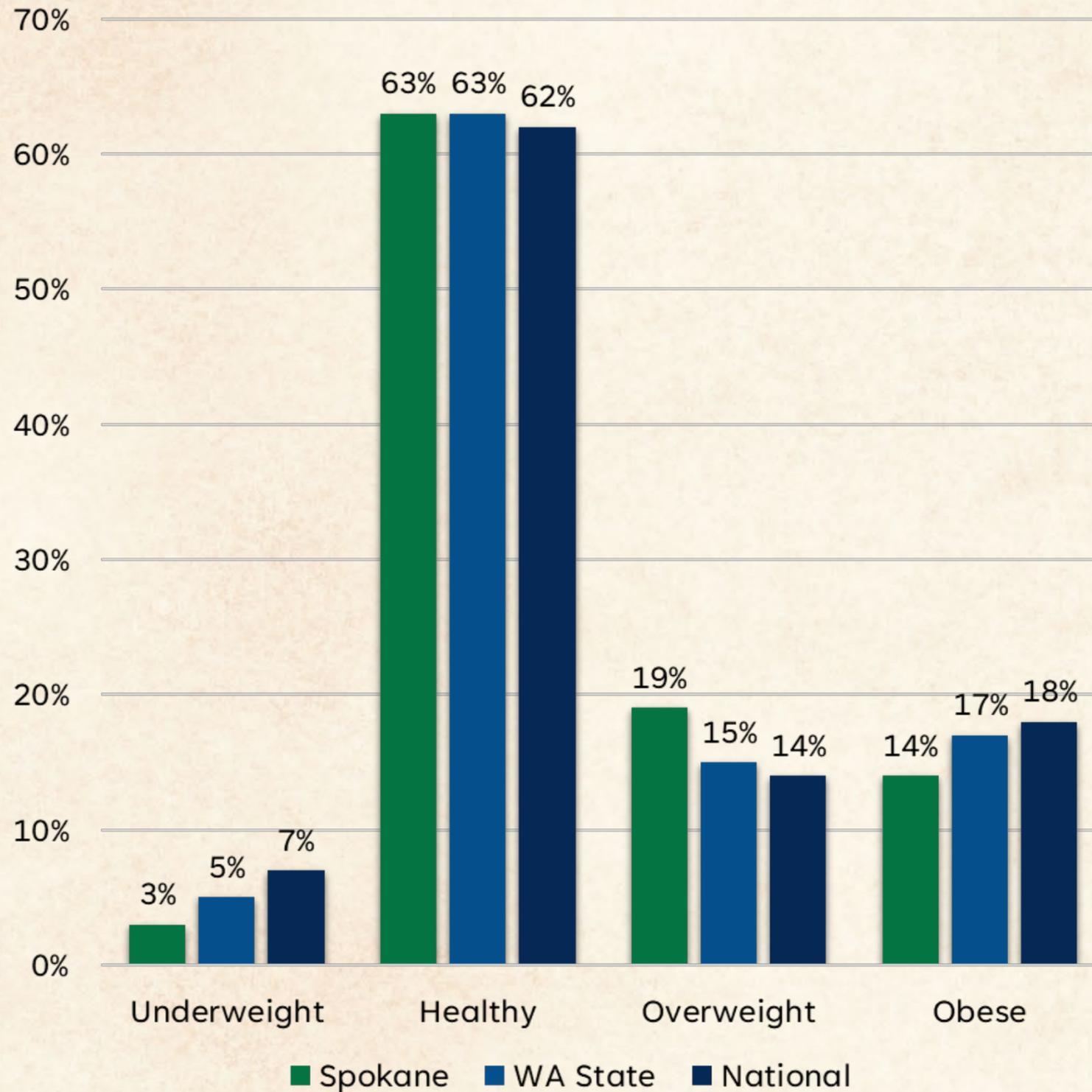
Parent education levels in Spokane are similar to state and national averages, with minor variation by category.

## Spokane Parent Education:

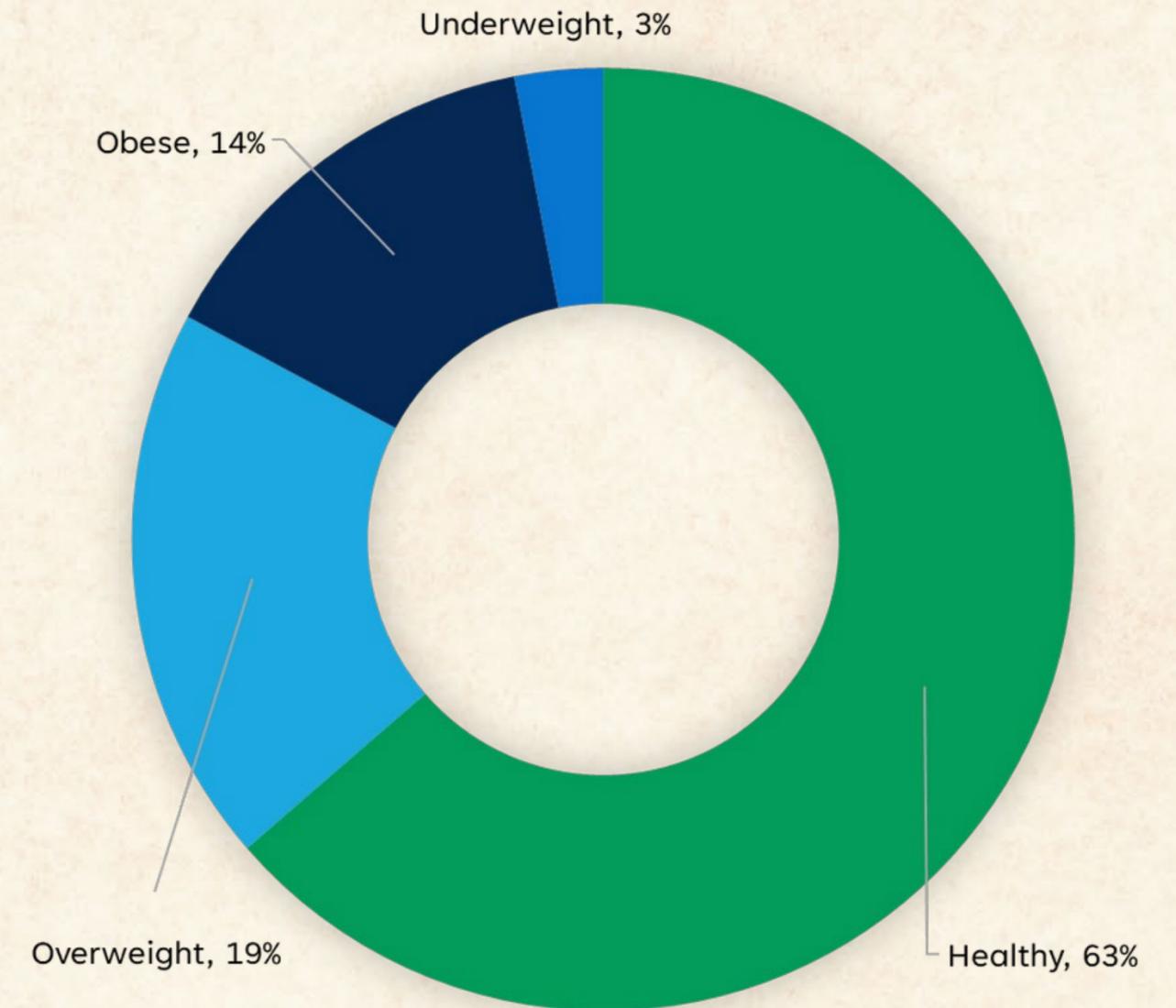
- 10% Less than high school
- 49% High school/GED
- 31% AA or some college
- 9% BA or higher



# Preschool BMI Overview

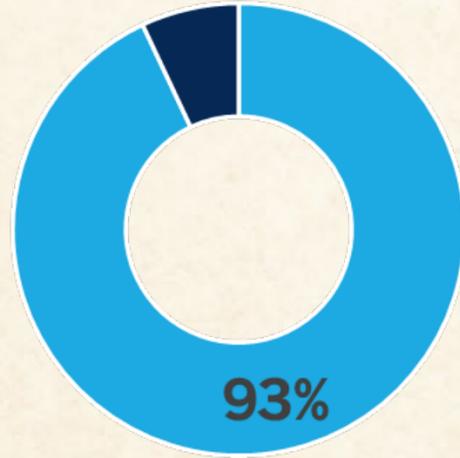


Spokane's preschool BMI trends closely match state and national averages.

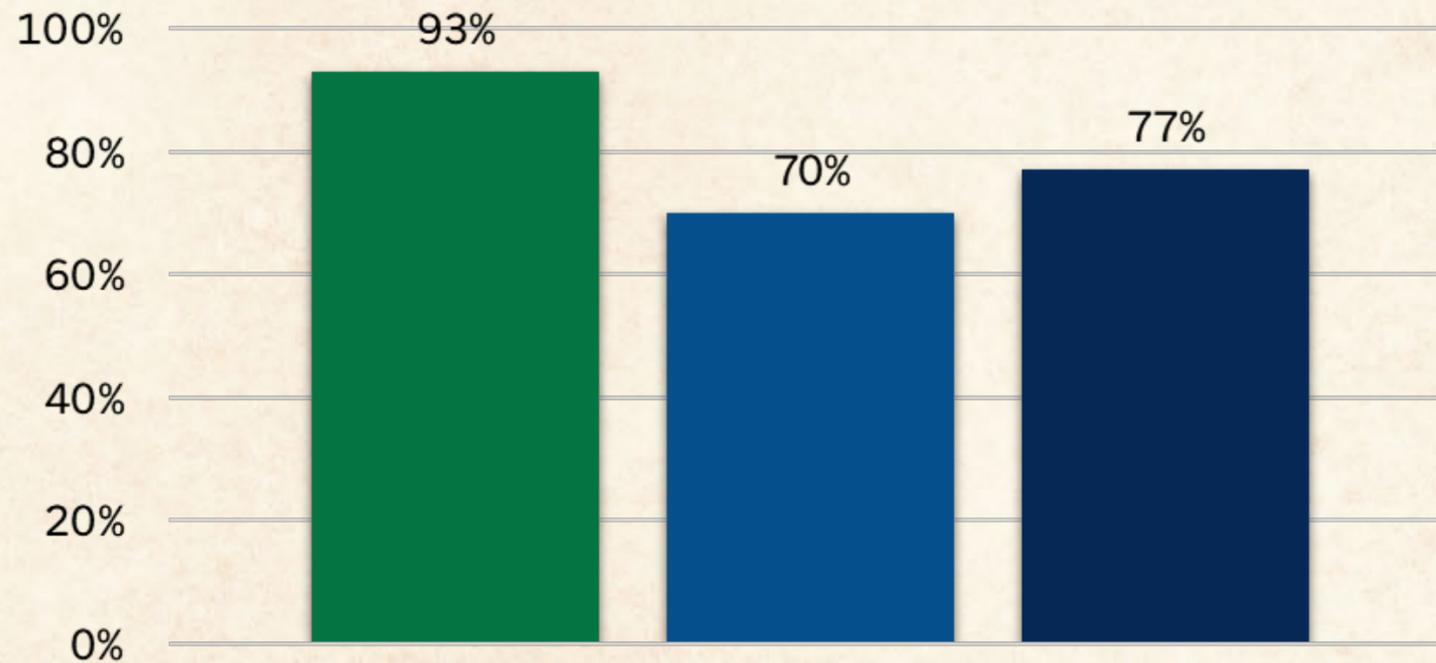
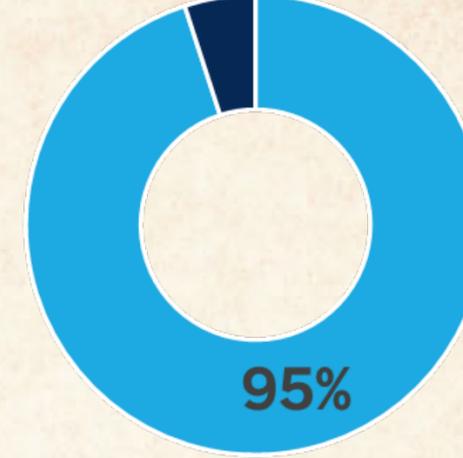


# Well Child & Dental Exam Rates

### Well Child Exams

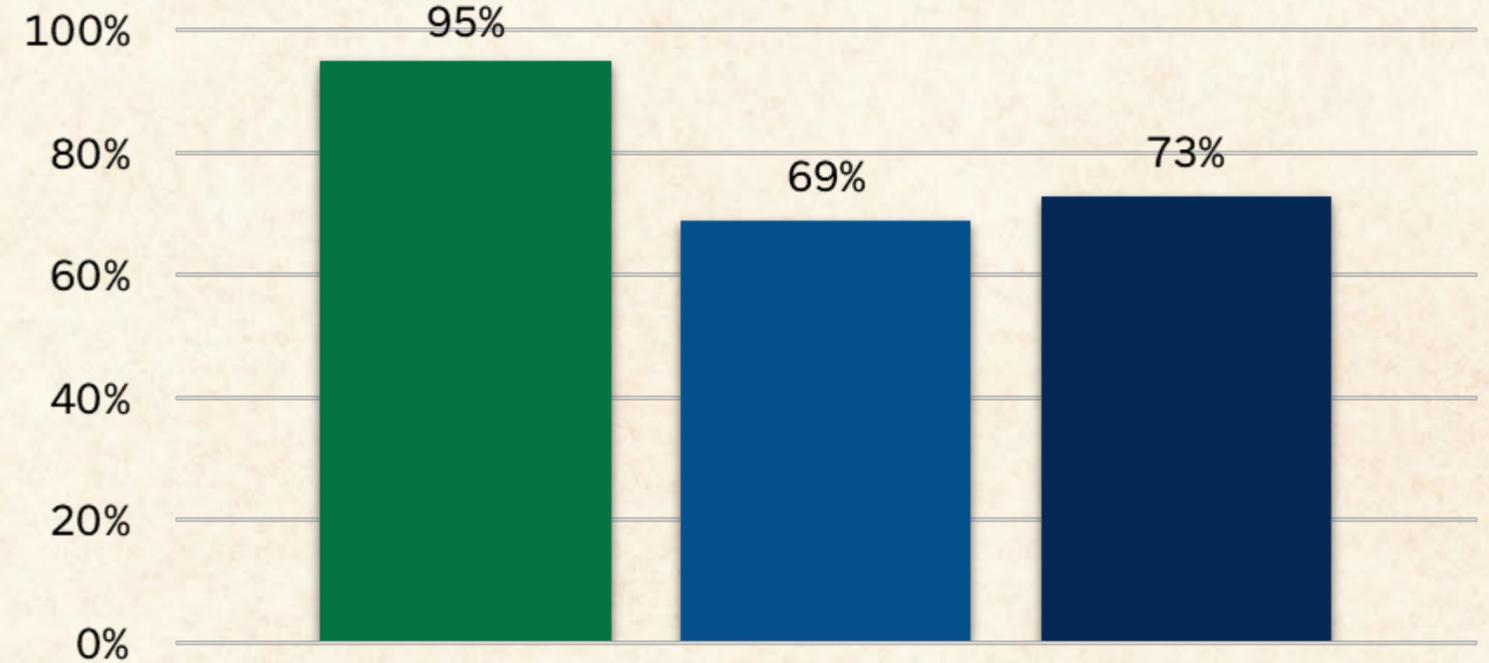


### Dental Exams (PS Only)



Up-to-Date

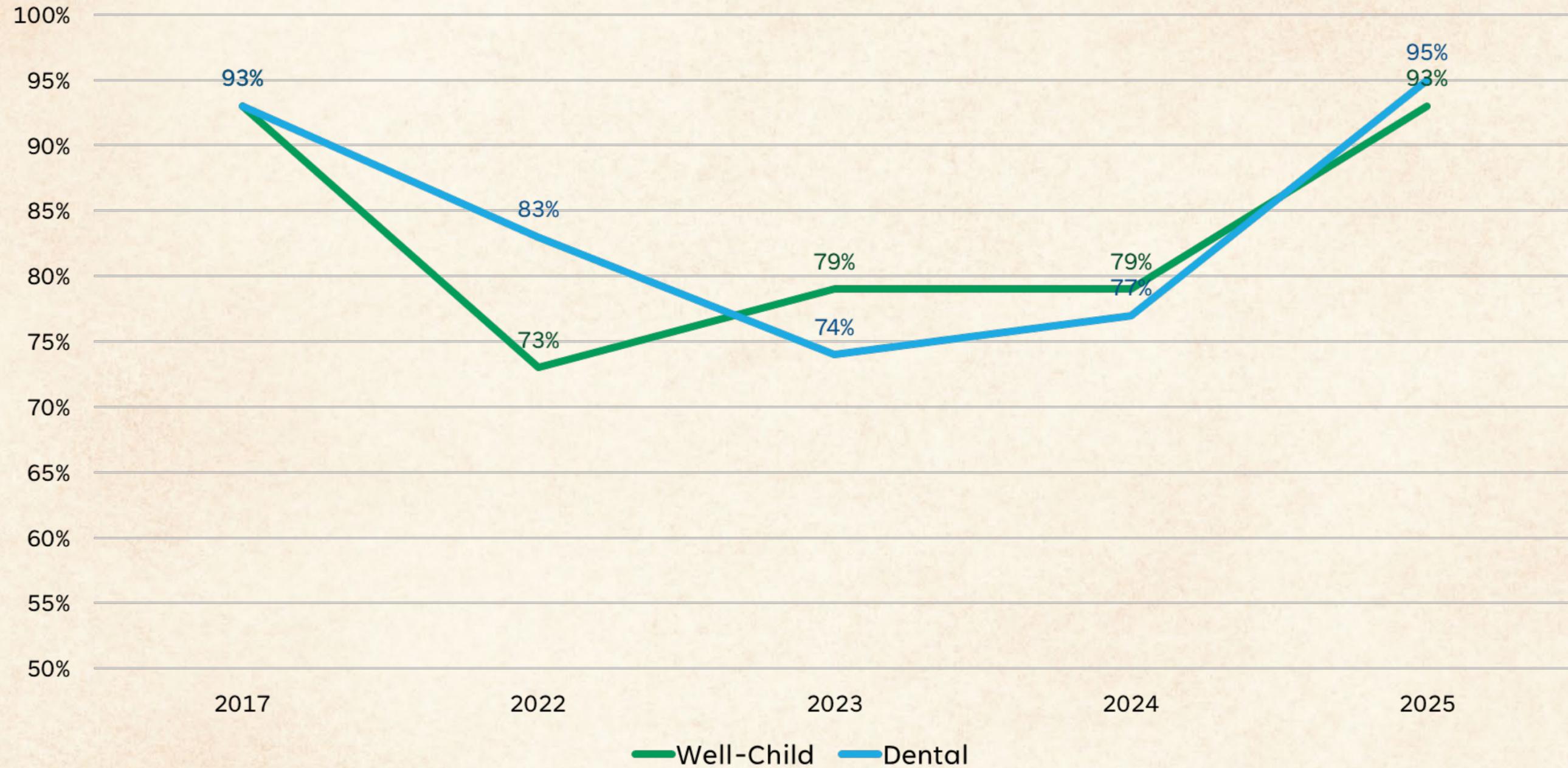
■ Spokane ■ WA State ■ National



Spokane

■ Spokane ■ WA State ■ National

# Health Exam Trends Over Time

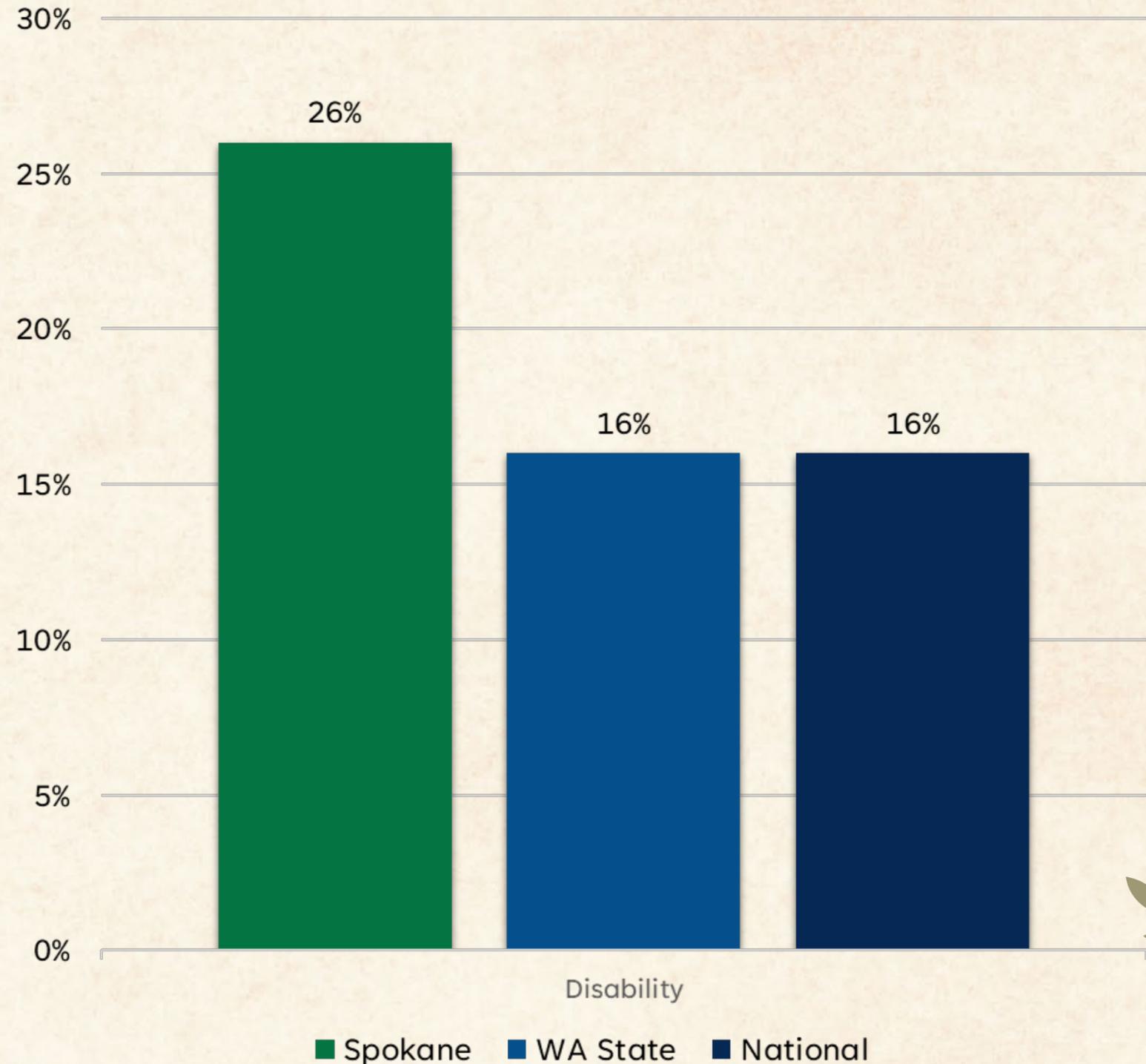


After pandemic-era dips, exam rates have fully rebounded.

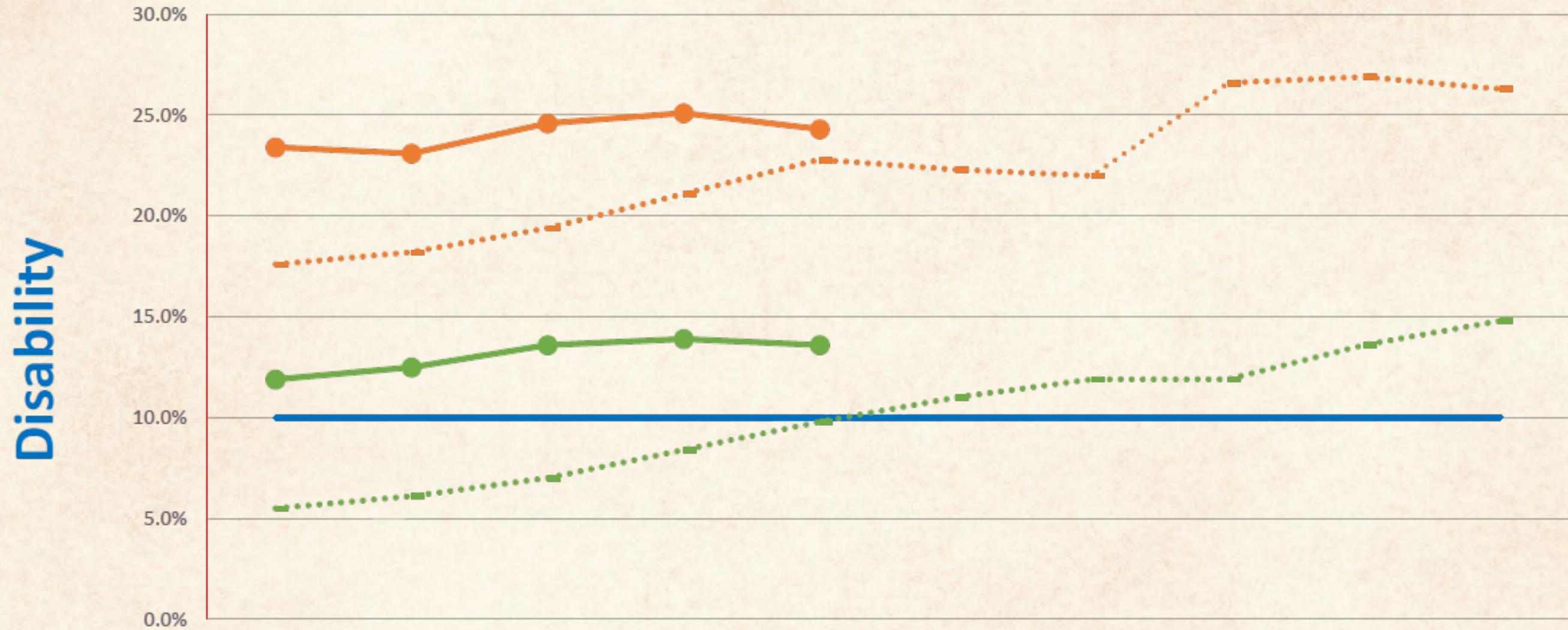


# Children with a Diagnosed Disability

Head Start programs must ensure that **at least 10%** of their total enrollment slots are occupied by children with disabilities who are eligible for services under the Individuals with Disabilities Education Act (IDEA).



# Disability Enrollment Trends



Disability

2025/26

EHS  
HS

SEP  
23.4%

OCT  
23.1%

NOV  
24.6%

DEC  
25.1%

JAN  
24.3%

FEB

MAR

APR

MAY

JUN

2024/25

EHS  
HS

SEP  
17.6%

OCT  
18.2%

NOV  
19.4%

DEC  
21.1%

JAN  
22.8%

FEB  
22.3%

MAR  
22.0%

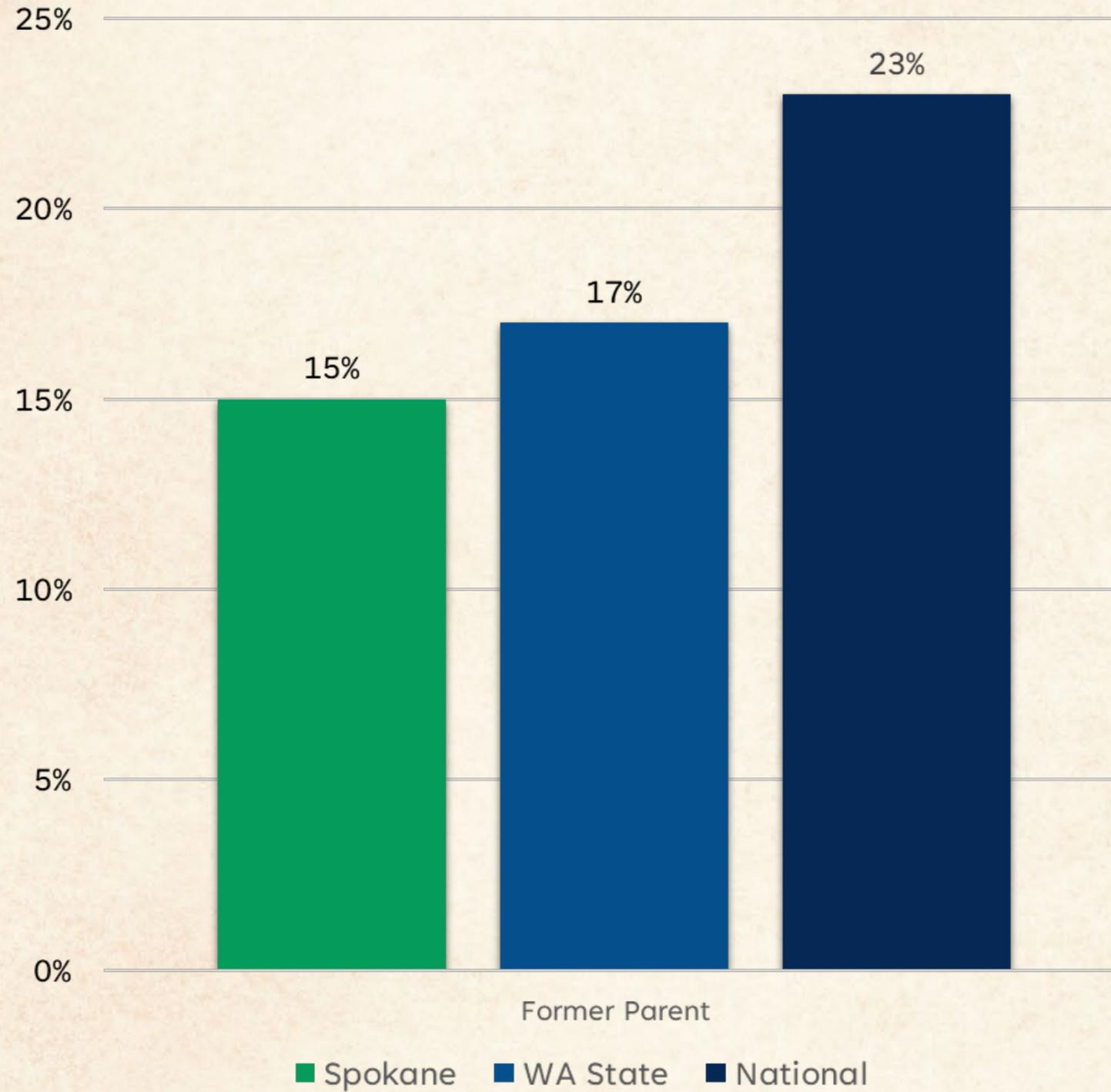
APR  
26.6%

MAY  
26.9%

JUN  
26.3%



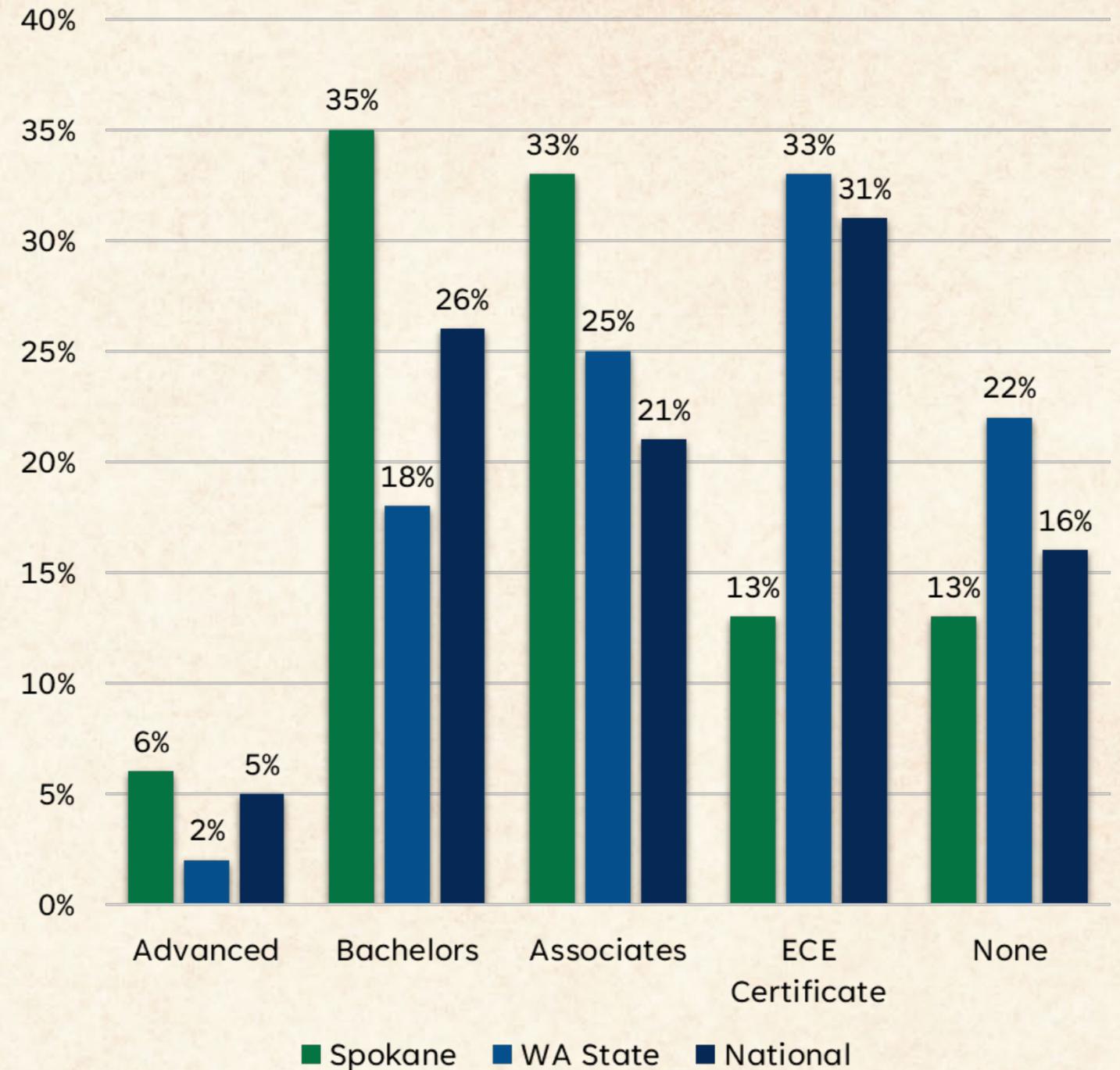
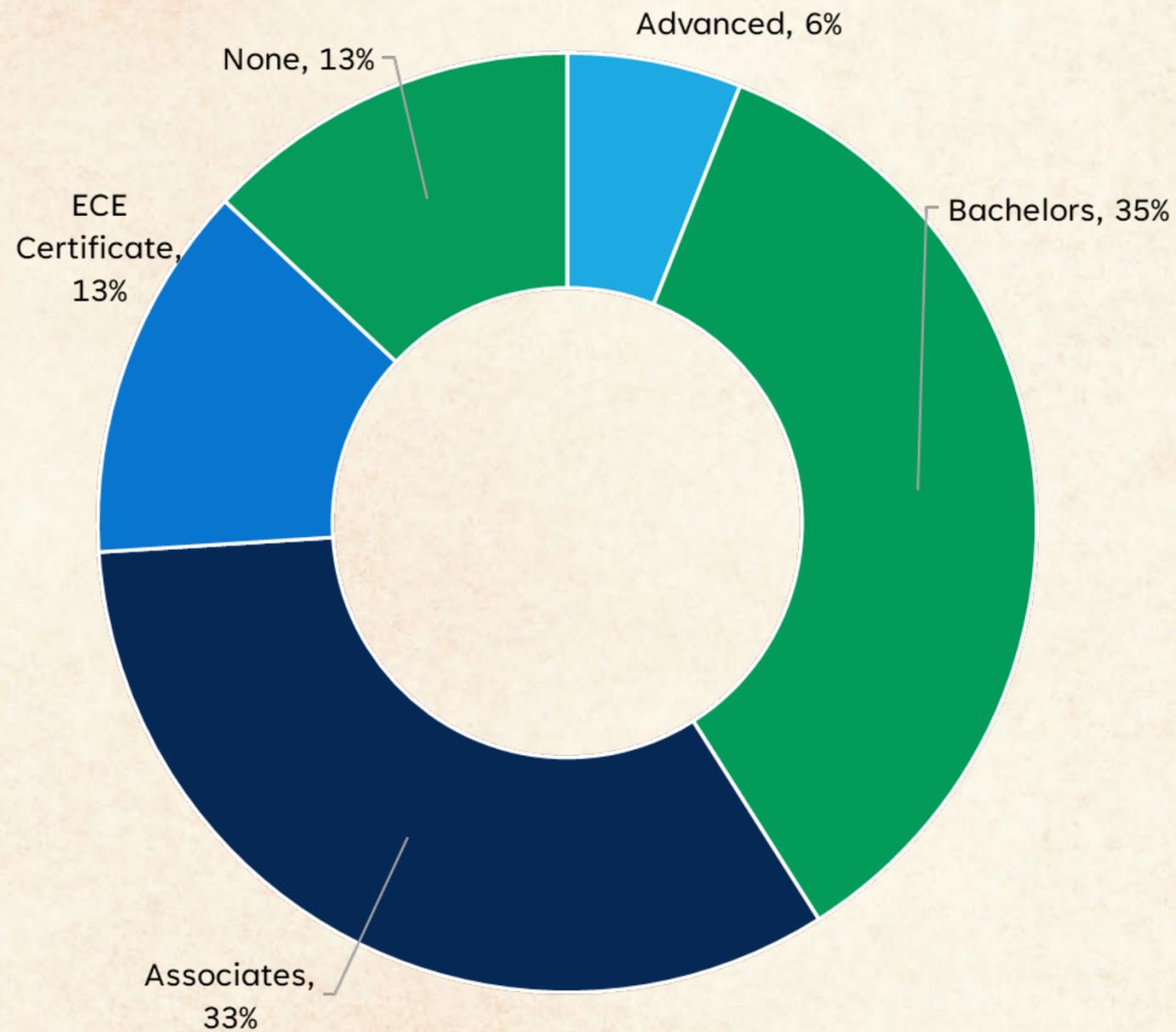
# Staff Who Are/Were Head Start Parents



Head Start builds futures,  
and sometimes, future staff.



# Degrees & Credentials Held by Teaching Staff



Our teachers' degree attainment exceeds both state and national averages.



**SPOKANE COLLEGES**  
**HEAD START & ECEAP**

**Thank you!**

Prepared by: Dr. Naomi Bender, Spokane Colleges  
Tribal Councilwoman Monica Tonasket, Spokane Tribe  
Dr. Veronica Sandoval, Genetech

**REPORT: BELOVED COMMUNITY IN ACTION**

Presented by: Priya Mhlophe  
Director of Student Success, Equity, & Diversity, SCC  
February 17, 2026

# Beloved Community in Action

Priya Mhlophe  
Director, Student Success, Equity, & Diversity



**SPOKANE**  
COLLEGES scc | sfcc

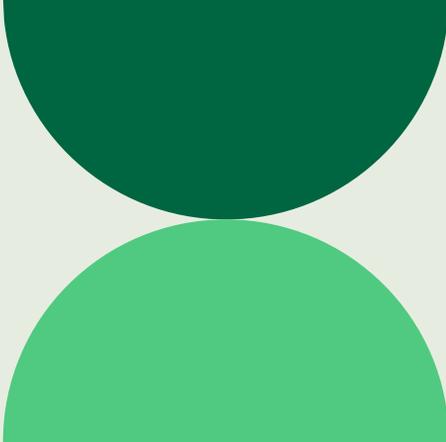
# The Belonging Crisis

Belonging:

- Fundamental need
- Sense of acceptance, connection, security, support, and value



**SPOKANE**  
COLLEGES SCC|SFCC



# What Students Told Us

## Listening & Feedback Sessions

(2023, 2024, & 2025)

- It feels like SCC wasn't built for people juggling work, family, and school. (2023)
- I feel more comfortable when someone speaks my language. (2024)
- “My Blackness is an issue, here; so too, is my queerness. I'm no longer looking to belong. I just want to be left alone.” (2025)





# Beloved Community in Action

Restorative Justice Approach



**SPOKANE**  
COLLEGES SCC|SFCC

# Outcome: Courageous Conversations

- Increased understanding across differences
- Increased sense of belonging
- Strengthened trust in institutional care & responsiveness



**SPOKANE**  
COLLEGES scc|sfcc

# Outcome: Multicultural Student Services

## Quarter to Quarter Persistence

Fall 2023	Winter 2024	Spring 2024	<b>Fall 2024</b>	Winter 2025	Spring 2025	Fall 2025
80.3%	80.1%	79.8%	79.6%	79.6%	79.4%	80.1%
83.0%	81.6%	86.5%	91.3%	90.6%	91.9%	93.2%



# Thank you!

Priya Mhlophe  
Director, Student Success, Equity, & Diversity



**SPOKANE**  
COLLEGES SCC | SFCC

**REPORT: STRATEGIC PLAN UPDATE**

Presented by: Dr. Lori Hunt  
Chief of Staff & Strategy  
February 17, 2026

**REPORT: REVIEW OF BOARD POLICY 1.30.01 & 1.30.03**

Presented by: Dr. Kevin Brockbank  
Chancellor, Spokane Colleges  
February 17, 2026



**Kevin Brockbank, Ed. D.**

*Chancellor*

509.434.5006 Office • 509.434.5025 Fax

Kevin.Brockbank@ccs.spokane.edu

MS 1001 • 501 N Riverpoint Blvd

Spokane WA 99217-6000

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### **Board Policy 1.30.01 - Seal**

**The Board of Trustees shall maintain an official seal for use upon any and all official documents of the board. The seal shall have inscribed upon it the name of Washington Community College District 17.**

***[Adopted 4/19/05; effective 1/1/06; formerly 1.30.01(1)]***

Board Policy 1.30.01 was adopted April 19, 2005 and has not been amended since the date of adoption. The Board of Trustees is being asked to review the policy for any potential updates. It is proposed that the Board of Trustees reviews the attached proposed revised policy.

***\*\*The process for revisions to the Board Policies should be consistent with Board Policy 1.10.01 and Admin Procedure 1.10.01.A.***

### **1.30.01 Seal**

The Board of Trustees shall maintain an official seal for use upon ~~any and all~~ official documents of the board as may be necessary or appropriate. The seal shall have inscribed upon it the name of Washington Community College District 17.

*[Adopted 4/19/05; effective 1/1/06; formerly 1.30.01(1)]*

### **Board Policy 1.30.03 - Meetings**

The Board of Trustees shall hold regular monthly meetings according to a schedule including place, time and date filed with the Washington state code reviser on or before January of each year for publication in the Washington State Register, pursuant to RCW 42.30.075. All meetings of the board, regular and special, shall be held in conformance with the Open Public Meetings Act, Chapter 42.30 RCW.

All regular meetings of the Board of Trustees shall be publicly announced pursuant to RCW 42.30.070. A special meeting may be called at any time by the chairperson of the board in conformance with RCW 42.30.080.

If rules and regulations as defined by the Administrative Procedures Act, Chapter 34.05 RCW, are to be placed on the agenda for action they shall be acted on in conformance with the Administrative Procedures Act, Chapter 34.05 RCW. Emergency rules may be adopted or amended pursuant to RCW 34.05.350.

*[Adopted 4/19/05; effective 1/1/06; formerly 1.30.01(3)]*

Board Policy 1.30.03 was adopted April 19, 2005 and has not been amended since the date of adoption. The Board of Trustees is being asked to review the policy for any potential updates. It is proposed that the Board of Trustees reviews the attached proposed revised policy.

***\*\*The process for revisions to the Board Policies should be consistent with Board Policy 1.10.01 and Admin Procedure 1.10.01.A.***

### 1.30.03 Meetings

The Board of Trustees shall hold regular monthly meetings according to a schedule including place, time and date filed with the Washington state code reviser on or before January of each year for publication in the Washington State Register, pursuant to RCW 42.30.075. All meetings of the board, regular and special, shall be held in conformance with the Open Public Meetings Act, Chapter 42.30 RCW.

All regular meetings of the Board of Trustees shall be publicly announced pursuant to RCW 42.30.070. A special meeting may be called at any time by the chairperson or by a majority of the members of the board in conformance with RCW 42.30.080.

If rules ~~and regulations~~ as defined by the Administrative Procedures Act, Chapter 34.05 RCW, are to be placed on the agenda for action they shall be acted on in conformance with the Administrative Procedures Act, Chapter 34.05 RCW. ~~Emergency rules may be adopted or amended pursuant to RCW 34.05.350.~~

*[Adopted 4/19/05; effective 1/1/06; formerly 1.30.01(3)]*

### **1.10.01 Board of Trustees Policy**

Members of the Board of Trustees of Washington Community College District 17 (Spokane Colleges) are appointed by the Governor under RCW 28B.50.100. The Board of Trustees may from time to time adopt board policies regarding matters affecting the operations of Spokane Colleges. Such policies constitute the district's governance position on the matter until amended, repealed or superseded by the board. Policies are subject to federal and/or Washington State law and rules. Policies in conflict with these laws and rules shall not be effective or enforced.

The Board, at its sole discretion, reserves the right to adopt, amend or repeal board policies. Board policies may be adopted, amended or repealed by majority vote, provided such changes are proposed at least one meeting prior to the meeting at which the vote is taken. Exception to this provision may be made by a majority vote of the board.

The Chancellor will adopt and implement administrative procedures to carry out board policies. Board policies shall be compiled and published in a Board Policy Manual to be maintained in the board office. Board policies shall also be made accessible to the public and college community by electronic means.

Board of Trustees administrative rules are contained in Chapter 132Q of the Washington Administrative Code.

The term "Spokane Colleges" shall mean "Washington Community College District 17."

# CCS Administrative Procedure

## 1.10.01-A Board of Trustees Policies

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Implementing Board Policy [1.10.01](#)  
Contact: Chancellor's Office, 434-5006

### 1.0 Purpose

The Board of Trustees has adopted policies regarding matters affecting the operations of Community Colleges of Spokane. This procedure provides the process to propose a new board policy or submit an amendment to an existing board policy for the board's consideration.

### 2.0 Limitations and Requirements

- 2.1 The board, at its sole discretion, reserves the right to adopt, amend, or repeal board policies.
- 2.2 Proposals to add or amend board policies must be submitted by the chancellor and trustee chair as an agenda item at a regularly scheduled meeting. See Administrative Procedure 1.30.05-A – Board of Trustees Agenda.
- 2.3 Such proposals may be submitted for consideration only by the following CCS officials:
  - 2.3.1 President or vice president
  - 2.3.2 Chief officer, provost or public information officer
  - 2.3.3 Senior assistant attorney general
- 2.4 Board policies may be adopted, amended or repealed by majority vote, provided such changes are proposed at least one (1) meeting prior to the meeting at which the vote is taken. Exception to this provision may be made by a majority vote of the board.
- 2.5 The secretary to the board manages all board policies and is responsible to assign policy numbers, track policies through the review and approval process, publish approved policies to the CCS Board of Trustees web page, and maintain the record copy of the all policies in a centralized directory for their full retention period in accordance with Washington State law.

### 3.0 New or Amended Board Policies

- 3.1 Proposals to add or amend board policies must be submitted in writing to the chancellor. The chancellor may take one of the following actions:
  - 3.1.1 Route the proposal back to the responsible party noting that the proposal is not to be considered further.
  - 3.1.2 Route the proposal back to the responsible party for further analysis, for consideration of other options, or redrafting.
  - 3.1.3 When appropriate, route the proposal to the Attorney General's Office to review for consistency with state and federal laws, rules and regulations.
  - 3.1.4 Review the proposal with the trustee chair and trustee vice chair for inclusion on a future board meeting agenda.
- 3.2 If the proposal is approved to move forward for board consideration, the official is notified and must submit a board brief to the executive assistant to the board.

- 3.3 If the new or amended policy is approved by the board, the secretary to the board:
  - 3.3.1 Prepares the final version for the Board of Trustees Policy Manual and posting on the CCS Board of Trustees web page.
  - 3.3.2 Maintains the record copy of the policy for its full retention period.

**4.0 Related Items**

- 4.1 Chapter [132Q-01 WAC](#) – Board of Trustees
- 4.2 CCS Board of Trustees [Web Page](#)
- 4.3 CCS Board of Trustees [Policy Manual](#)
- 4.4 State Government General Records Retention Schedule, [GS 10002 – Policies & Procedures](#)

**Originated:** July 2009

**Revisions:** December 2013

**Cabinet approval:** July 20, 2009

**STUDENT GOVERNMENT REPORT**

Presented by: Navaeh Person, SCC  
Jayla Knights, SFCC  
February 17, 2026

## 2/17/25 - BOT Meeting Agenda – Nevaeh

- Communications Team
- Game Room Remodel
- Documentations are finished
- Women in STEM event
- Buying out bookstores old inventory
- Building portfolio for building 6 new furniture design
- Meeting with Gonzaga's ASG
- Career Services resume building event

Jayla Knights

Board report 2/17/26

At the start of this semester we did have multiple staff members in need of academic probation myself and the other two executives, after this our senate voted the other two vps out and I had to appoint new ones, which has left two vacant positions in the office that we are working to actively fill, aside from this Our ASG has hosted multiple events over the past few months since the last time I spoke at the board meeting. Our most popular being the farmers markets where students, staff, faculty and administration come to collect fresh produce and food. As we move through this semester heading to spring quarter, ASG is planning on attending two upcoming conferences this semester and preparing for the next semester and hiring next year's team to ensure we properly train and support the new staff coming in. as I read this, ASG now has a new advisor Dr. Andrew Perera and we are working to onboard them in their new position and get them aquatinted with the office and staff, which is super exciting. We're definitely in a more comfortable place this semester and are working more efficiently as a team. For next semester as mentioned, we are planning how we would pass over the office to the new team coming in, getting onboarding information together and accurate. As an ASG team there are for sure things we could do allot better and are working to work on some of those things but I am excited to have our new advisor who can help manage allot of our difficulties.

**REPORT: CHANCELLOR'S REPORT**

Presented by: Dr. Kevin Brockbank  
Chancellor, Spokane Colleges  
February 17, 2026

**District Business & Finance Office**

**CFO** – The team is closely monitoring the state legislative process and fiscal information coming from the Office of Financial Management and the State Board for Community and Technical Colleges. Budget planning is also well underway at Spokane Colleges. Financial reporting and Budget preparation timelines include several information and action items for the Board in the coming months. In March, a budget update reflecting the outcome of the legislative session, as well as an initial review of tuition and fees will be presented. Noted below is a summary of tuition and fees information presented at the recent Budget Planning & Advisory Committee (BPAC).

**Tuition Schedules** – Tuition and fee rates & schedules are established by the State Board for Community & Technical Colleges (SBCTC) for:

- Resident and non-resident students
- Lower division (associate degree and certificates) and Upper division (baccalaureate) programs
- The adopted SBCTC schedules reflect a 3.3% operating fee increase for FY 26/27. Full-time student increase estimates are:
  - Annual lower division, resident increase - \$156.75
  - Quarterly lower division, resident increase - \$52.25
- Tuition increases are intended to partially off-set state budget reductions.
- A summary of the SBCTC Tuition Schedule and a Regional Tuition & Fees Comparison are below.

Summary

WASHINGTON STATE COMMUNITY COLLEGE TUITION AND FEE RATES

RESIDENT STUDENTS

Op Fee Increase by 3.3%

Final

	Lower Division Tuition			Upper Division Tuition			
	2025-26	2026-27	Change	2025-26	2026-27	Change	
	Assumes 15 Credits per Quarter	Change in Rate	% Change	Assumes 15 Credits per Quarter	Change in Rate	% Change	
<b>ANNUAL FEES</b>							
Operating Fee	\$3,865.50	\$3,993.15	\$127.65	\$6,807.90	\$7,032.60	\$224.70	3.3%
Building Fee	\$544.00	\$557.25	\$12.45	\$544.00	\$557.25	\$12.45	2.3%
Maximum S & A Fee	\$524.85	\$541.50	\$16.65	\$524.85	\$541.50	\$16.65	3.2%
<b>Total Tuition and Fees</b>	<b>\$4,935.15</b>	<b>\$5,091.90</b>	<b>\$156.75</b>	<b>\$7,877.55</b>	<b>\$8,131.35</b>	<b>\$253.80</b>	<b>3.2%</b>
<b>QUARTERLY FEES</b>							
Operating Fee	\$1,288.50	\$1,331.05	\$42.55	\$2,269.30	\$2,344.20	\$74.90	3.3%
Building Fee	\$181.60	\$185.75	\$4.15	\$181.60	\$185.75	\$4.15	2.3%
Maximum S & A Fee	\$174.95	\$180.50	\$5.55	\$174.95	\$180.50	\$5.55	3.2%
<b>Total Tuition and Fees</b>	<b>\$1,645.05</b>	<b>\$1,697.30</b>	<b>\$52.25</b>	<b>\$2,625.85</b>	<b>\$2,710.45</b>	<b>\$84.60</b>	<b>3.2%</b>

NON-RESIDENT STUDENTS

Op Fee Increase by 3.3%

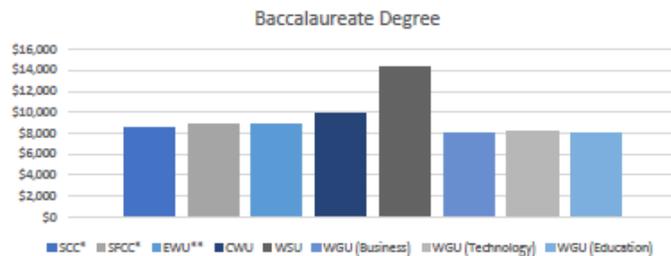
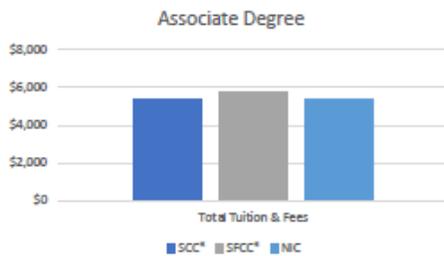
Final

	Lower Division Tuition			Upper Division Tuition			
	2025-26	2026-27	Change	2025-26	2026-27	Change	
	Assumes 15 Credits per Quarter	Change in Rate	% Change	Assumes 15 Credits per Quarter	Change in Rate	% Change	
<b>ANNUAL FEES</b>							
Operating Fee	\$9,628.35	\$9,946.05	\$317.70	\$20,126.70	\$20,790.90	\$664.20	3.3%
Building Fee	\$1,129.35	\$1,155.00	\$25.65	\$1,129.35	\$1,155.00	\$25.65	2.3%
Maximum S & A Fee	\$524.85	\$541.50	\$16.65	\$524.85	\$541.50	\$16.65	3.2%
<b>Total Tuition and Fees</b>	<b>\$11,282.55</b>	<b>\$11,642.55</b>	<b>\$360.00</b>	<b>\$21,780.90</b>	<b>\$22,487.40</b>	<b>\$706.50</b>	<b>3.2%</b>
<b>QUARTERLY FEES</b>							
Operating Fee	\$3,209.45	\$3,315.35	\$105.90	\$6,708.90	\$6,930.30	\$221.40	3.3%
Building Fee	\$376.45	\$385.00	\$8.55	\$376.45	\$385.00	\$8.55	2.3%
Maximum S & A Fee	\$174.95	\$180.50	\$5.55	\$174.95	\$180.50	\$5.55	3.2%
<b>Total Tuition and Fees</b>	<b>\$3,760.85</b>	<b>\$3,880.85</b>	<b>\$120.00</b>	<b>\$7,260.30</b>	<b>\$7,495.80</b>	<b>\$235.50</b>	<b>3.2%</b>


 Spokane Colleges  
 Regional Tuition & Fees Comparison  
 FY 2027

 FY 2027  
 Annual Full-time Resident Tuition & Mandatory Fees

	Associate Degree			Baccalaureate Degree								
	SCC*	SFCC*	NIC	SCC*	SFCC*	EWU**	CWU	WSU	WGU (Business)	WGU (Technology)	WGU (Education)	
Tuition	5,091	5,091	4,410	8,131	8,131	7,776	7,716	12,682	7,660	7,830	7,650	
Fees	276	630	960	336	689	1,110	2,248	1,588	400	400	400	
<b>Total Tuition &amp; Fees</b>	<b>\$ 5,367</b>	<b>\$ 5,721</b>	<b>\$ 5,370</b>	<b>\$ 8,467</b>	<b>\$ 8,820</b>	<b>\$ 8,886</b>	<b>\$ 9,964</b>	<b>\$ 14,270</b>	<b>\$ 8,060</b>	<b>\$ 8,230</b>	<b>\$ 8,050</b>	



Sources:  
 Spokane Colleges (2027 rates)\* <https://www.sbctc.edu/resources/documents/colleges-staff/programs-services/tuition-fees/fy26-vs-fy27-tuition-and-fee-summary.pdf>  
 EWU (2027 rates)\*\* <https://www.ewu.edu/apply/financial-aid-scholarships-office/cost-of-attendance/>  
 CWU (2027 rates) <https://www.cwu.edu/admissions-aid/financial-aid-scholarships/financial-aid/about/2023-2024-cost-attendance.php#accordion-00da91e-37d1-512e-88a3-881>  
 WSU (2027 rates) <https://financialaid.wsu.edu/tuition-expenses/>  
 WGU (As of 9/1/2025) <https://www.wgu.edu/financial-aid-tuition.html>; <https://www.wgu.edu/content/dam/wgu-55-assets/western-governors/documents/financial-aid/coa-independent>  
 NIC (2026 rates) <https://www.nic.edu/tuition/>

\* FY27 tuition rates based on SBCTC maximum rates.  
 \*\* FY27 tuition rate is based on FY26 published rates with 3.3% tuition increase.

**Budget Office** – The budget planning cycle for FY 2027 is well underway. This month, meetings of the Budget and Planning Advisory Council (BPAC) and the Institutional Shared Costs Committee (ISC) reviewed budget planning assumptions, guidelines and processes. These groups bring together a cross-district ensemble of experts and leaders, enabling the budget office to connect with and involve a wide range of voices in budget planning processes. In anticipation of an across-the-board state budget reduction, Spokane Colleges operating units have been directed to submit budget plans assuming two percent (2.0%) reductions. The plans will be reviewed by leadership during budget hearings at the end of March. The reduction targets are as follows:

SCC	SFCC	Central Administration	Institution Shared Costs	Total
\$653,224	\$335,407	\$289,310	\$300,000	\$1,577,940

Building on work from last year, the budget team has reviewed the detailed position control data set of all full-time employees in advance of the budget build process. The preparation and analysis included discussions with college and district office leadership to review filled, vacant, inactive or newly requested

positions. The final position control data set will be used to develop forecasts and assumptions of permanent salary and benefit expenditures for the fiscal year 2026-27 budget. The primary goal of this work is to build the foundation for accurate and complete operating budget estimates.

The next phase of our budget process, which began in early February, is to meet with budget managers at the colleges and central administration to review the results of the salary and benefit forecasts and add in budget estimates for travel and other operating expenditures.

The budget team also launched the lab and course fee planning process with the opening of the Lab and Course Fee web app for the FY 2027 budget cycle. Now in its fifth year, this in-house tool continues to help us streamline fee requests and reviews.

Lab and course fees represent just one of many revenue generating functions supported by the budget staff. Our work spans tuition revenue forecasting, management of the state allocation, support for grants & contracts, and tracking a variety of auxiliary revenue sources, from the bakery to the planetarium. In addition to helping campus and district staff align spending with the operating budget, we provide insight into the diverse revenue streams that keep Spokane Colleges thriving.

We are also seeing revenue growth in the Workforce Development department, led by VP Julie Parks. Our grant accountants have been working closely with VP Parks' team to budget and track several new grants, including the Department of Labor Strengthening Community Colleges Training Grant, which awarded Spokane Colleges \$2.8 million over four years, along with an additional \$2 million in subawards. This work includes close collaboration with Student Finance and Financial Aid to ensure accurate awarding and accounting for direct aid to students.

The final draw (reimbursement) and reporting for the 2024-25 Head Start grant year was recently completed. The grant staff works closely with the Spokane Colleges Head Start office to maintain compliance with grant standards.

**Student Finance** - Student Finance supported the start of Winter Quarter while meeting annual IRS reporting requirements. During the first week of the quarter, the team disbursed more than \$10 million in financial aid and continues to provide twice-weekly disbursements to ensure timely student access to funds. District Student Finance staff began providing on-campus support this quarter, increasing one-on-one assistance for students and strengthening direct engagement with the campus community. The team also completed required IRS reporting, verifying and issuing nearly 15,000 Forms 1098-T, including 5,273 delivered electronically and 9,552 mailed to students.

**Payments and Travel** - Over the past two months, the Payments team focused on IRS compliance and ongoing district operations. Key activities included 4,500 Purchase Card reconciliations and reviews, 700 manual invoice vouchers processed, and completion of 1099 reporting for 134 vendors. The Travel team processed 100 Travel Authorizations and 253 Expense Reports.

**Financial Reporting and Audit** - The Financial Reporting team has begun audit preparation and testing, working collaboratively with third party auditors and business office departments to support general ledger review and documentation. The audit is expected to continue through the next month, with finalized financial statements anticipated in early to mid-April.

**Public Records** – The Public Records Desk received 24 new public records requests in January and closed 21. Of interest is an increase in the number of requests for student records from legal services or attorneys, as well as requests for student records due to fraud. That is, people seeking records where someone else used their identity to enroll in Spokane Colleges.

**Business & Administrative Services –**

- Creating bus pass draft messages for students with the CRM group for messaging the April 1 change over to the new Spokane Transit Authority (STA) Connect Card system. Staff coordinated with STA on step-by-step instructions for processing physical Connect cards through the Cashier’s office when students or staff do not have access to the STA smartphone application.
- Ethics: Answered/discussed 7 issues
- Requested public lobbying activity and filed the L-5 report for Q4 2025
- Bus Passes: 5 employee requests, 21 students
- BibliU: Continuing the conversion and transition to the new bookstore vendor, including implementation of the new contract terms. Significant work continued during December and January with questions about store access, pricing, course materials adoptions, and other issues/concerns regarding BibliU’s processes. College and district staff continue to work with BibliU to improve on-going faculty and student experiences.
- Internal control work included review and issuance of SCC Vending Machine memo, and completion of cash counts on 6 tills at SCC.

**Contracts Office –**

- Received three notices of possible fraudulent P Card charges from JP Morgan Chase. All charges turned out to be legitimate.
- Assisted the Head Start/ECEAP Program with completing a Student Intern Affiliation Agreement with the Eastern Washington University Psychology Program.
- Worked with STCU to reduce the transaction fee charged to non-STCU member students from \$4.00 to \$2.00 and to lower the minimum cash withdrawal amount from \$20.00 to \$5.00.
- Coordinated the Department of Enterprise Services (DES) “Excess Liability Audit” in which the following items were provided to DES:
  - Total annual nursery/daycare enrollment for school year 2024-25



- Total number of students with disabilities enrolled for school year 2024-25
- Total number of high school students (running start, etc.) for school year 2024-25
- Provided comprehensive district insurance policy data on all district insurance policies for Davis Farr internal audit.

**Purchasing -**

- 59 Purchase Requisitions
- 45 Purchase Orders
- 3 Bids
- \$25,000 in savings on Amazon Business Prime for the year

**Payroll & Benefits** – On January 23rd, electronic W-2's were uploaded to ctclink so current employees could access their annual information return within the ctclink self-service area.

For all others, including previous employees, W-2 hard copies were mailed via USPS on January 26<sup>th</sup> (7 days before the actual cut-off date). As in previous years, after data being verified by the payroll department, the final filing was completed by SBCTC. Overall, 2,647 W-2's were processed for employees with earnings in 2025.

Recently, SBCTC announced that they would process our annual IRS tax form 1042-S required for +/- 60 of our staff. The IRS form 1042-S is filed for staff approved for employment in the U.S. under various Visa requirements.

Exempt staff that qualify under the State 2026 overtime eligibility cap were notified of the requirement to record their hours worked via ctclink timesheets.

All newly hired Classified and Exempt employees now have a mandatory, in person, HR Welcome Class offered twice monthly. Payroll and Benefits participate by presenting a power-point on how to navigate around ctclink areas of interest as well as discuss various medical, dental, vision, and retirement plans that are available.

All benefit related documents were updated to reflect PEBB changes in 2026. This included over 130 FSA & DCAP employee revisions manually processed alone.

Operating in conjunction with the Department of Retirement Services, the benefits department compiled and completed the required data for the new IRS Secure Act 20 program.

Prepared by: Dr. Linda McDermott  
Chief Financial Officer  
February 17, 2026

Office of Institutional Advancement

DIVISION-WIDE ACTIVITIES

**Chancellor Communications**

- **State Allocation Model Adjustment (AMA)** - Supported Chancellor's internal communications regarding AMA. Drafted messages and created intranet landing page to serve as central information hub for all information and activities, easily accessed by internal stakeholders.
- **Lower Earnings Messaging** – Supported messaging regarding SFCC being named as a 'lower earnings college' and tagged in the FAFSA application by Dept of Education.
- **Chancellor's Town Hall Meeting** – Planned and held bi-monthly town hall meeting for employees on Jan. 22. Joined by guest, Trustee Woodard. Great, engaged Q&A!
- **Student Protest Messaging** – Developed messaging and communications plan for planned SCC student protest on Feb. 2, including media strategy.

**Rebrand**

- **Mascot** – ordered and received our new "Skitch" mascot costume! Planned and implemented social media *reveal* campaign, along with oversized Sasquatch billboards positioned around Spokane. Skitch will have his community debut at the Chiefs game on February 10! Working with Athletics and the colleges to build a new mascot program.
- **Signage** – continued work to identify/update/replace external and internal signage with the new brand. Newly branded parking lot banners have been delivered to both colleges, AEC and Magnuson for installation.
- **Trademark** – Engaged assistance from State's AAG office to proceed with trademark protection for the new brand. Contracted with Lee & Hayes to assist us.
- **Athletics** – continued work to implement new branding in uniforms and signage
- **Electronic** – working with IT on a plan and timeline to drop the "CCS" from District emails

**Partnerships**

- **Spokane Chiefs** – continued focus on fully activating this new sponsorship opportunity to promote and elevate our brand and colleges through digital ads on the Arena ribbon board, Spokane Colleges featured on the cover of all game programs and tabling opportunities. In addition, Spokane Colleges is sponsoring Neurodiversity Awareness Night on February 10.
- **The Great PNW** – working with The Great PNW to host a "Launch Party" on February 12 at Flatstick Pub. The event aims to build our alumni network as well as celebrate our branding/merchandise "collab" with SFCC alum and The Great PNW founder, Joel Barbour.
- **Launch NW** – Spokane Colleges participated in the Engage IRL "Winterfest" event on January 30, a collaboration with Spokane Public Schools. Also engaging in further discussions about the opportunity to partner on College Promise Scholarships.

- **Spokane Indians** – beginning to roll out this new sponsorship. Social media cross promotion videos and posts are underway.

### Marketing Campaigns

- **Now Underway:** *Transfer Campaign* (Dec – March) and *Running Start* (Jan- March)
  - Created three transfer campaign ads (:15 spots) highlighting the most significant takeaways from the Spokane Colleges’ experience of three former students: Lensa, Nicholas and Sarah.
  - Integrated transfer campaign includes digital advertising, social media and strategic storytelling efforts, messaging on the Arena ribbon board as well as targeted outreach to high school counselors.
  - Created three student videos to support the Running Start campaign, featuring the three parts of the student journey – beginning, during and destination.
  - Continued marketing support of Running Start information nights in high schools, which began in November. Most occur between Jan – March.
  - Incorporating new “Faculty Spotlights” into these campaigns to highlight the tremendous support provided to students in our colleges
  - Updated website landing page content to support both campaigns.
- **Up Next:** *Workforce Campaign – Manufacturing & STEM focus* (April – June)
  - Planning underway on this integrated, multi-media campaign promoting Spokane Colleges’ wide variety of credit, certificate and non-credit workforce programs.

### Other

- Held planning meetings with the **Workforce Training & Continuing Education team** and **Human Resources team** to better understand their activities and needs.
- Actively supported the **BibliU bookstore transition** with clear and timely communication to students and faculty in the weeks leading up to Winter Quarter.
- Participation in the new **Strategic Planning process** continues; five members of our team are engaged on 4/5 pillar committees.
- Held an **all-division half-day staff retreat** on Dec. 17. We worked through the Strengths Finder assessment with Dr. Brian Davenport of EWU.
- Attended **Trades High School industry breakfast** on Jan. 22 at SCC to track progress and support communications on this important collaboration.

### CRM - Customer Relationship Management

- **Collaborative Communications:** Many joint-effort communications have been sent out of the CRM recently.
  - **Foundation:** the CRM team has collaborated with the **Foundation** for a segmented campaign encouraging students to apply for scholarships. All email broadcasts sent thus far have an open rate over 50% and, as of this writing, the Foundation reports over 700 scholarship applications have been opened. Applications close on March 18th, 2026.
  - **NACAC Fair Outreach:** the CRM team worked closely with **Outreach** at both SCC and SFCC to send follow-up communications to students both met with and matched to us at the National Association for College Admission Counseling (NACAC) fair in Spokane in mid-October.
  - **STA Connect App Transition:** the CRM team was involved in the communications development and execution for the STA Connect app transition pilot in the fall and is preparing a series of communications with the **Business Office** to spread awareness and convey action steps to enrolled students for the full transition happening April 1st.
- **Data integrations:** The CRM team has delivered meaningful improvements and additions to existing ctcLink integrations to support **term activations** and the **SCC certificate auto conferral process**. Additional integrations are currently in development to support **financial aid outreach**, with several more queued for future build.
- **Selective/Competitive Program Online Applications:** Both SCC and SFCC continue to build more online applications for selective/competitive entry programs in the CRM. At SCC, **Dental Assisting** completed the user acceptance testing (UAT) phase and launched on January 15th. Registered Nursing (RN) has also completed UAT and will launch on March 15th. **Diagnostic Medical Sonography, Echocardiography, and Vascular Technology** have all now been drafted and entered UAT. At SFCC, **Graphic Design** completed UAT and launched on December 18th. Additionally, the full suite of review and decision letter tools has now been built out and launched for the **Hearing Instrument Specialist** program applications. [note: we'll just cover new launches/builds for BOT, but in the CRM User Group slides we do cover the full list of all apps open, whether newly launched this year or not]
- **Training:** Led by Karly Ramsey (Enrollment Technology and Communications Specialist), **workshops for report building** were held at both SCC (December 8th) and SFCC (December 10th). The CRM team shared a presentation of “need-to-know” report basics and examples of great reports from both colleges, and then provided hands-on support to users. Reports are one of the most powerful tools in the CRM, both for an individual and

department/office. A recording of the SFCC reports training is available on the [CRM Intranet training and guides page](#), in addition to dozens of past trainings at both SCC and SFCC.

- **Governance:** In February, the CRM team is performing the annual review of our Distribution of **Roles & Responsibilities** governance documentation. All current information is available on the [CRM Intranet documentation page](#).

## **COMMUNICATIONS & PUBLIC RELATIONS**

### **Focus area: Website Project**

- Our team continues to work diligently to keep the major website project moving forward. We are migrating three primary websites – doing all the work behind the scenes with ITS project management as our partner. We are at a critical phase of the project; it is still on time and the sites are expected to launch in October 2026. We are continuing work on making the websites highly accessible, user-friendly, and student-focused platforms.

### **Focus area: Photo/Video**

- Our team produces photo and video of major events and gatherings. In addition, we are working on creating a library of visual assets for all three new websites. On the video front, we are supporting every major campaign from Running Start to Transfer to partnership videos with organizations such as the Spokane Chiefs and the Spokane Indians.

### **Focus area: PR/Storytelling/Social Media**

- Not only do we continue to continue to keep internal audiences informed of all the latest happenings and support executive and crisis communications, but we are also proactively pitching stories and responding to media requests that showcase student success and organizational areas of support for all our students. We continue to have great results in the local media and sharing stories on social media, including national news mentions.

### **Focus area: Partnerships**

- Our team is critical in supporting the partnerships with organizations such as the Spokane Chiefs and others. We have been onsite on weekend nights tabling at events, supporting Outreach to engage guests and learn more about the colleges. We are working on a launch plan for the new Skitch mascot with the Spokane Chiefs and the Spokane Indians, as well as other community partners and our campuses. We are the sponsor for the Chiefs' Neurodiversity Night (2.10) and produced a video that is tailored for that audience. We are supporting the Foundation for its event with The Great PNW at Flat Stick Pub (2.12).

### **Focus area: Marketing Campaigns**

- Our team supports all marketing campaigns with everything from website content to messaging for multimedia platforms, including photo video social media and digital advertisements. We

also track analytics for all of our websites to monitor the performance of our digital marketing campaigns. We continue to bring in more new users to our sites.

### **MARKETING**

- Spokane Chiefs sponsorship continues with new running start and transfer program digital ads on the ribbon board and covers of all game programs. Tabling at hockey games continues with promotional items on hand – hockey pucks, ice scrapers and Sasquatch magnets. Spokane Colleges night will be 2/10 where Spokane Colleges will be in the spotlight with puck drop, interviews and some other surprises.
- Full page ad in the Journal of Business Book of Lists promoting workforce programs. Digital ads in the Journal of Business Weekly Education and Workforce Email continue reinforcing the workforce program message.
- Spokane Public Radio running Workforce and Running Start ads.
- **Running Start and Transfer Program Campaign** continues into the Spring
  - Digital ad campaigns will run through March.
- Halftime Sponsorship with SWX – running ads during high school football games produced and aired on SWX.
- Newly branded NextGrad display ads in area high schools promoting SCC and SFCC programs in January.

### **College and Department Specific Marketing Support in January:**

- Winter quarter SCC and SFCC Activities guides created and printed, ACT2 course mailing and Workforce Training and Continuing Education course catalog completed.
- Winter Quarter Employee Training Guide completed and printed.
- Creation of flyers, ads and postcards promoting SFCC Art Gallery, Drama and Music departments.
- Building and customization of forms to support the needs at both colleges.
- Spokane Public Schools “Engage IRL” event provided Spokane Colleges basketballs and stickers to hand out at the event on January 30.
- Creation of flyers and postcards promoting program information sessions and programs at SCC.
- Creation of digital assets used in CRM communications to students.



**SPOKANE COLLEGES FOUNDATION**

- Tickets on sale now for the Sasquatch Soiree on April 17 in the SFCC Fine Arts building.
- Scholarship applications for the 2026-27 school year are now open.
- The Foundation is restarting our planned giving virtual seminars, called “Coffee Chats”. First up in the series was **Estate Planning 101 – Brewing Your Legacy** held on January 28 with 43 in attendance! Next up – **Percolating Your Retirement Plan** in March.
- Alumni Award nominations have closed. We are excited to announce the recipient, soon!

Prepared by: Melanie Rose  
CIAEAO  
February 17, 2026

**General Services Division**
**CGSO Employee Highlight:**


Officer Jeffrey Luiten brings professionalism, warmth, and a steady sense of humor to the Spokane Falls Community College campus. A proud graduate of the Spokane Colleges Criminal Justice Program and a native of Wilbur, Washington, Jeff began his service with the Office of Campus Security as a contract security guard. His strong work ethic, reliability, and consistent willingness to go above and beyond quickly distinguished him. Following a competitive hiring process, he joined the security team full-time in June 2023. With the guidance and mentorship of Sergeant Shawn Pichette, Jeff has excelled in his role as a Campus Security Officer. He developed an interest in software while attending high school where he took classes on IT coding. As a result of this interest, Jeff has developed expertise in the District Access Control Management (ACM) system and is now the team’s trusted resource for troubleshooting, process improvement, and ensuring smooth, secure access across campus.

Outside of work, Jeff is a dedicated family man. He and his wife, Maddie, stay busy keeping up with their two energetic toddlers, Evelyn and Franklin. When he has downtime, Jeff enjoys spending time with his family, exploring strategy games, and offering his coworkers—especially his Director, Ken—friendly lessons in the latest Gen Z terminology.

If you see Jeff on campus, feel free to share your best “dad joke.” He’s always happy to hear a new one.

**General Services Division – Workforce and Fiscal Update:**

Metric	Capital		M&O		OCS		EH&S		CS		CGSO			
	100%		93%		100%		100%		86%		100%			
Workforce Availability	7	7	87	81	21	21	2	2	7	6	2	2		
	<i>Division</i>								126	119	94%			
	<i>Vacancies</i>	0		3		0		0		1		0		
	<i>L&amp;I</i>	0		2		0		0		0		0		
<i>FMLA</i>	0		1		0		0		0		0			
Fiscal Management - 50.00%	44.21%		44.15%		52.23%		42.30%		44.80%		50.62%			
<i>Expended</i>	\$	303,390	\$	3,932,636	\$	777,137	\$	108,861	\$	203,921	\$	167,013		
<i>Budgeted</i>	\$	686,291	\$	8,907,958	\$	1,487,917	\$	257,383	\$	455,227	\$	329,931		
<i>Division</i>	45.37%				\$				5,189,568		\$		11,438,416	

**Capital Planning & Development**

**The Lodge Renovation Monthly Update:**

Construction on the Lodge renovation continues to progress steadily. Exterior site work is underway, including cleaning, clearing, and limited grading to support the northwest building addition that will house the new entrance and elevator. Storm drainage and sewer work is in progress, while interior basement cleaning and clearing continue alongside the installation of new beams and structural supports. Interior perimeter metal stud stub framing has also begun, and early-phase Mechanical, Electrical, and Plumbing (MEP) work is underway.

The project team is preparing to schedule a major upcoming milestone—the basement floor pour—which will unify the existing four to five different floor elevations into a single level. Submittals and long-lead items are moving through the final stages of review, and layout and foundation work for the retaining wall is beginning. Overall, construction activities are advancing as planned.

Following the recent permit delay, the project’s critical path has been impacted. While limited work proceeded under the demolition permit, exterior foundation and retaining wall excavation originally planned for November has shifted to January/February. The delay from the anticipated permit date (10/22/25) to a potential receipt on 1/14/26 represents 84 calendar days; however, the critical path impact is estimated at 50 days. Without mitigation, substantial completion would shift to December 11, 2026, which presents challenges for equipment turnover.

To address this, Baker recommended that COP-2 be submitted to account for the full 84-day delay, moving substantial completion to January 22, 2027. The proposed cost impact includes a general conditions extension of \$25,000, based on a reduced burn rate of \$500 per day applied to the 50 critical path days. Under this scenario, FF&E deliveries would begin in late November and continue through January 2026.

Below are some photos of project progression.





See Capital Project DOT report under consent agenda items for status of all Capital Projects.

### Utilities

	July	August	September	October	November	December
Water/Sewer	\$ 53,411	\$ 53,021	\$ 26,172	\$ 14,318	\$ 16,063	\$ 16,962
Refuse	\$ 7,344	\$ 14,654	\$ 11,429	\$ 14,030	\$ 10,082	\$ 12,078
Electricity	\$ 208,910	\$ 210,741	\$ 200,529	\$ 168,156	\$ 171,531	\$ 175,997
Gas	\$ 4,080	\$ 6,384	\$ 7,804	\$ 40,565	\$ 67,666	\$ 94,182
CCA	\$ 473	\$ 948	\$ 1,199	\$ 9,474	\$ 19,884	\$ 27,886
<b>TOTAL</b>	<b>\$ 273,744</b>	<b>\$ 284,800</b>	<b>\$ 245,934</b>	<b>\$ 237,069</b>	<b>\$ 265,343</b>	<b>\$ 299,219</b>

<b>FISCAL YEAR TOTAL</b>	<b>\$ 1,606,109</b>
<b>TOTAL CCA</b>	<b>\$ 59,864</b>

Total utility expenditures for the period July through December totaled \$1,606,109 against an annual budget of \$3,115,994, representing approximately 51% of the total budget. This level of spending is approximately 1% above expected seasonal usage patterns at this point in the fiscal year.

Year-to-date costs include \$59,864 in Climate Commitment Act (CCA) charges, accrued between July and December. These charges reflect the state-mandated carbon fee applied to utility consumption and will continue to be tracked and incorporated into ongoing energy-cost management and future budget planning. Staff will also continue to monitor the implementation of Schedule 164 and evaluate its impact on utility expenditures.

In addition to CCA-related costs, Avista has filed for a multi-year rate increase schedule beginning January 1, 2027. The proposed increases are significant and will be incorporated into the FY26/27 utilities budget request. Of particular note, Electric Large General Service (Special Contract)—which applies to the main campuses—would see an initial increase of approximately 13.6% in 2027, followed by smaller annual increases through 2030. Natural Gas Transportation customers under Schedule 146 are projected to experience a 5.5% increase in 2027, with additional incremental increases in subsequent years. These proposed rate adjustments represent a notable upward pressure on utility costs and will be reflected in long-range financial and operational planning.

### Property Management

Two leases are set to expire this year: a non-monetary lease with WSDOT for the Max Snyder Building, which expires in April, and the Republic Center lease, which expires in December 2026. Staff are proposing to renew the Max Snyder lease through April 2027 to align with the Main Building construction schedule. The Office of Campus Security is the sole occupant of the Max Snyder Building and is planned to relocate to the Main Building upon its completion.



District Updates

Board of Trustees Meeting

Campus	Lease #	MGMT / Location	Gross SF	PSFPY	Annual	Expires	Status
District	SRL 22-0089	Kiemle & Hagood Co - Riverpoint 1	26,594	\$20.50	\$500,814.96	12/31/2028	Executed
District	SRL 24-0072	CCS Foundation - Esmeralda Center	38,780	\$8.00	\$310,240.00	6/30/2029	Executed
District	SSL 24-0072	DES FPS Energy - Sublease	789	\$10.25	\$6,119.28	6/30/2029	Executed
					<b>\$804,935.68</b>		
SCC	SRL 24-0012	CCS Foundation - Adult Ed. Center	27,987	\$16.00	\$447,792.00	9/30/2028	Executed
SCC	SRL 14-0067	Spokane Intl Airport - Felts Field	27,820	\$7.91	\$70,461.41	6/30/2029	Executed
SCC	SRL 24-0011	CCS Foundation - Newport Center	10,320	\$16.00	\$165,120.00	10/31/2028	Executed
SCC	SRL 19-0003	Roland and Mary Ciais - Republic	1,800	\$20.00	\$36,000.00	12/31/2026	Executed
SCC DEL 23-0001	NA-06-14499	WSDOT - Max Snyder	7,084	\$0.00	\$0.00	4/30/2026	Extension
SCC	FY26-01	EWU Colville Center Lease Agreement	3,013	\$16.89	\$50,880.00	6/30/2029	Executed
					<b>\$668,493.41</b>		
SFCC DEL 23-0102	CCN001852	WSU Pullman - Math Annex Premises	5,025	\$14.42	\$72,460.50	6/30/2028	Executed
SFCC DEL 23-0102	CCN001852	WSU Pullman - Cleveland Hall	857	\$14.42	\$10,298.28	6/30/2028	Executed
SFCC DEL 23-0102	CCN001852	WSU Pullman - Cleveland Hall Premises	1,056	\$7.21	\$6,344.80	6/30/2028	Executed
*September - June = \$7,702.69 / July - August = \$6,038.38					<b>\$89,103.58</b>		
					<b>\$1,562,532.67</b>		

Regarding the Riverpoint 1 lease, the current term runs from September 1, 2024 through December 31, 2028, with the option for the lessee to reduce space or terminate with 90 days’ notice. The main floor suites are occupied by Central Administration and are expected to move to the Lodge between January and March 2027, following the revised substantial completion date of January 22, 2027. The second-floor suites, occupied by the Business Office, are dependent on the MBEWR project, which anticipates substantial completion in October 2027; these offices could remain in place beyond the Main Building move.

Separately, the sale of the Geiger (Airport) Property continues to progress. An Interagency Agreement (IAA) with the Department of Enterprise Services (DES) Real Estate Services (RES) was executed on January 5, 2026, with costs not to exceed \$8,670. DES RES is finalizing the sale documents and will transmit them for staff review in the near term. Although the IAA term extends through November 2026, we anticipate the sale of Geiger property will be completed well in advance of that date.

District Facilities

The following data, drawn from our Computerized Maintenance Management System (CMMS), DirectLine, highlights the productivity and accomplishments of the Maintenance and Operations teams across both campuses during January 2026.

Key Highlights:

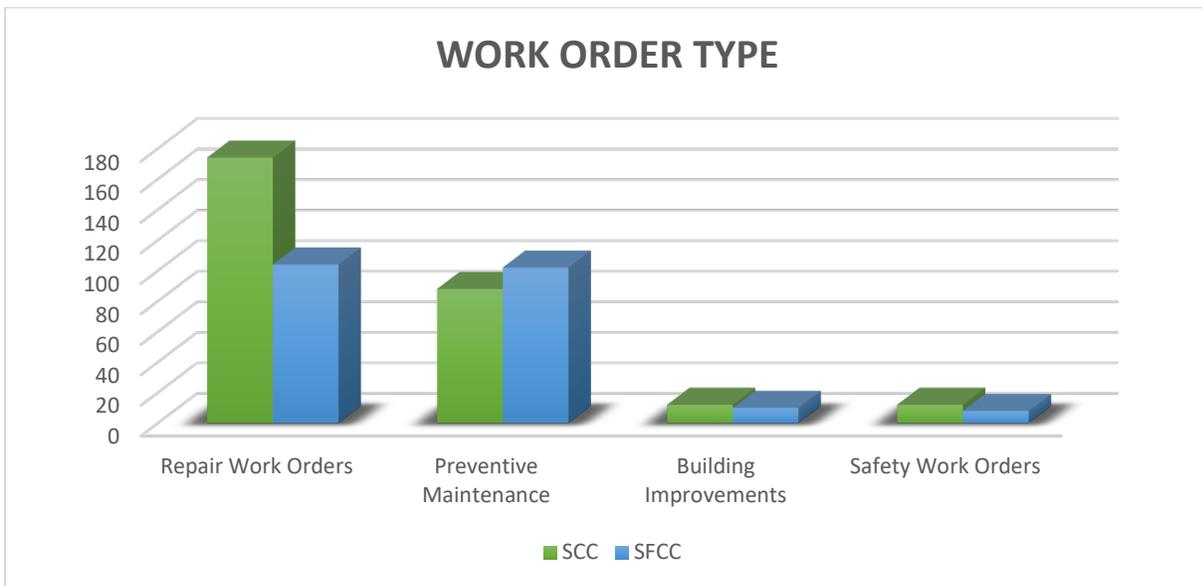
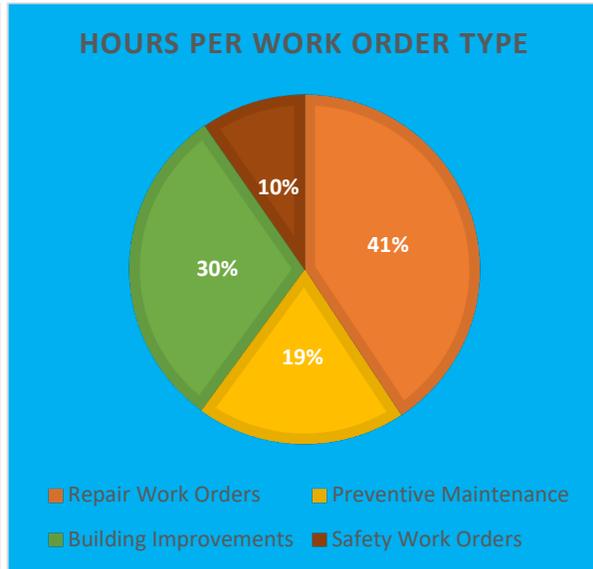
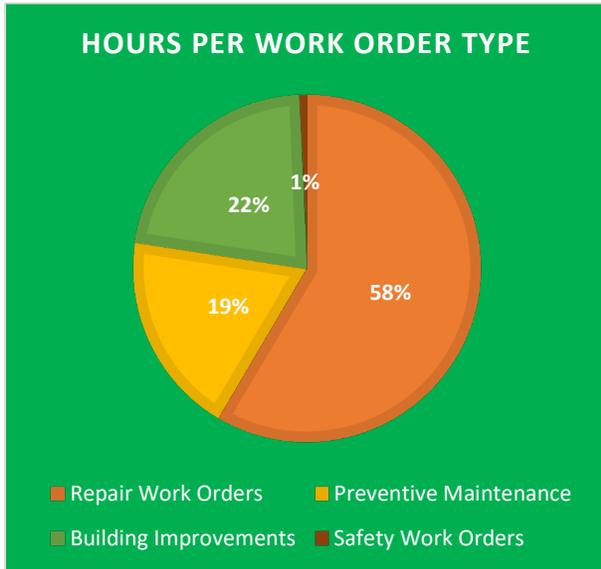
- Repair Work Orders:**  
 Repair work orders increased significantly across both campuses. SCC reported a 79% increase, rising from 97 to 174 work orders, while SFCC saw an 18% increase, from 88 to 104. This suggests a rise in reactive maintenance needs during this period.
- Preventive Maintenance:**  
 Preventive maintenance activity increased notably as well, with SCC reporting a 69% increase and SFCC a 23% increase. These gains indicate strengthened efforts to maintain asset reliability and reduce future repair demands.



- BIR (Building Improvement Requests):**  
 Both campuses showed growth in BIR activity, with SCC experiencing a 20% increase and SFCC a substantial 67% rise. This reflects a growing focus on facility improvements and upgrades.
- Safety-Related Work Orders:**  
 Safety work orders decreased significantly at SCC by 65%, and moderately at SFCC by 20%, indicating fewer safety-related incidents or requests during this period.
- Total Work Orders Completed:**  
 Overall productivity increased, with SCC completing 286 work orders (48% more than the previous 193), and SFCC completing 224 work orders, a 20% increase over 187 previously.
- Work Orders Initiated:**  
 There was a decline in work orders initiated by customers and self-initiated requests, down 17% and 16% respectively. However, requests for keys grew by 19%, and event-related work orders nearly doubled, increasing by 89%, suggesting targeted activity in key areas and events.

These updated metrics reflect a period of increased maintenance activity and responsiveness across both campuses, with growing preventive maintenance and improvement requests balanced by fewer safety-related issues. The Maintenance and Operations teams continue to adapt effectively to changing campus needs while supporting ongoing facility reliability and safety.

Spokane Community College			Spokane Falls Community College		
WORK ORDER TYPE	QTY	HRS	WORK ORDER TYPE	QTY	HRS
Repair Work Orders	174	555.5	Repair Work Orders	104	256.9
Preventive Maintenance	88	179.55	Preventive Maintenance	102	122
Building Improvements	12	208	Building Improvements	10	191.25
Safety Work Orders	12	6.25	Safety Work Orders	8	61
<b>TOTALS:</b>	<b>286</b>	<b>949.3</b>	<b>TOTALS:</b>	<b>224</b>	<b>631.15</b>



**Office of Campus Security**

Throughout January, a total of **26 incident reports** were filed. Two of those reported incidents occurred at our offsite locations. Below provides summaries of some of the significant and notable security incidents:

**Significant/Notable Security Events:**

- **Harassment (1 incident at SFCC):**  
A student reported being harassed by another student through social media.
- **Drug Violation (1 incident at SCC):**  
A student was found smoking marijuana on campus.
- **Threatening Behavior (1 incident at SFCC):**  
A staff member received an email from a student expressing suicidal thoughts, who subsequently began to harass staff members.
- **Self-Harm Communication (1 incident at SFCC):**  
A student sent self-harming messages to a campus chatbot; staff responded promptly to provide support.
- **Confrontation (1 incident at SFCC):**  
A student became confrontational with an instructor during class.
- **Bullying (1 incident at SFCC):**  
A student was reported for engaging in bullying behavior toward peers.
- **Public Safety Notification (SCC Campus):**  
On January 29, 2026, a notification was sent to the campus community regarding vehicle prowling incidents.

For details of incident and field reports submitted by our Office of Campus Security team for the month of January, please refer to the reports included at the end of the CGSO Report.

**Environmental Health & Safety**

**Annual Reports**

The EH&S office has submitted the biennial (formerly referred to as annual) dangerous waste reports for SCC, SFCC, and Felts Field. These reports are a critical component of our compliance with Washington State's Department of Ecology regulations, which require detailed tracking and documentation of hazardous waste generation, storage, and disposal. The purpose of these submissions is to ensure safe and responsible management of dangerous waste, protect public health and the environment, and demonstrate our commitment to regulatory adherence and sustainability best practices across all campus facilities.

The EH&S office is also coordinating the completion of the 2026 Annual Registration Form for Felts Field, Aviation Maintenance, and Automotive operations, as required by the Spokane Regional Clean Air Agency. This annual report documents the usage of regulated materials and products over the previous calendar year (January 1 – December 31, 2025) and is a key component of our compliance with local air

quality regulations. The report serves to track emissions and chemical usage, ensure adherence to environmental standards, and demonstrate the organization's commitment to sustainable and safe operations across all facilities. Submission of this form is essential for maintaining permits, supporting regulatory oversight, and providing transparency regarding our operational impact on air quality.

### **Environmental Health & Safety – Hazardous Waste Inspections**

The EH&S office is implementing quarterly inspections of all hazardous waste satellite areas across Spokane Colleges to ensure ongoing compliance with EPA and Washington State Department of Ecology regulations. This proactive schedule is particularly important for SCC, which is classified as a Medium Quantity Generator (MQG), producing between 220 and 2,200 pounds of hazardous waste per month. MQGs are typically inspected at least every three years, with the last inspection conducted in March 2023 and the next expected around March–April 2026. By initiating quarterly inspections, EH&S aims to identify and address potential deficiencies in advance, reducing risk and supporting safe operations.

A similar quarterly inspection program is planned for SFCC, which is a Small Quantity Generator (SQG) producing less than 220 pounds of hazardous waste per month. While SQGs are not typically subject to routine Ecology inspections, this proactive approach helps maintain compliance and promotes safe handling practices across all facilities.

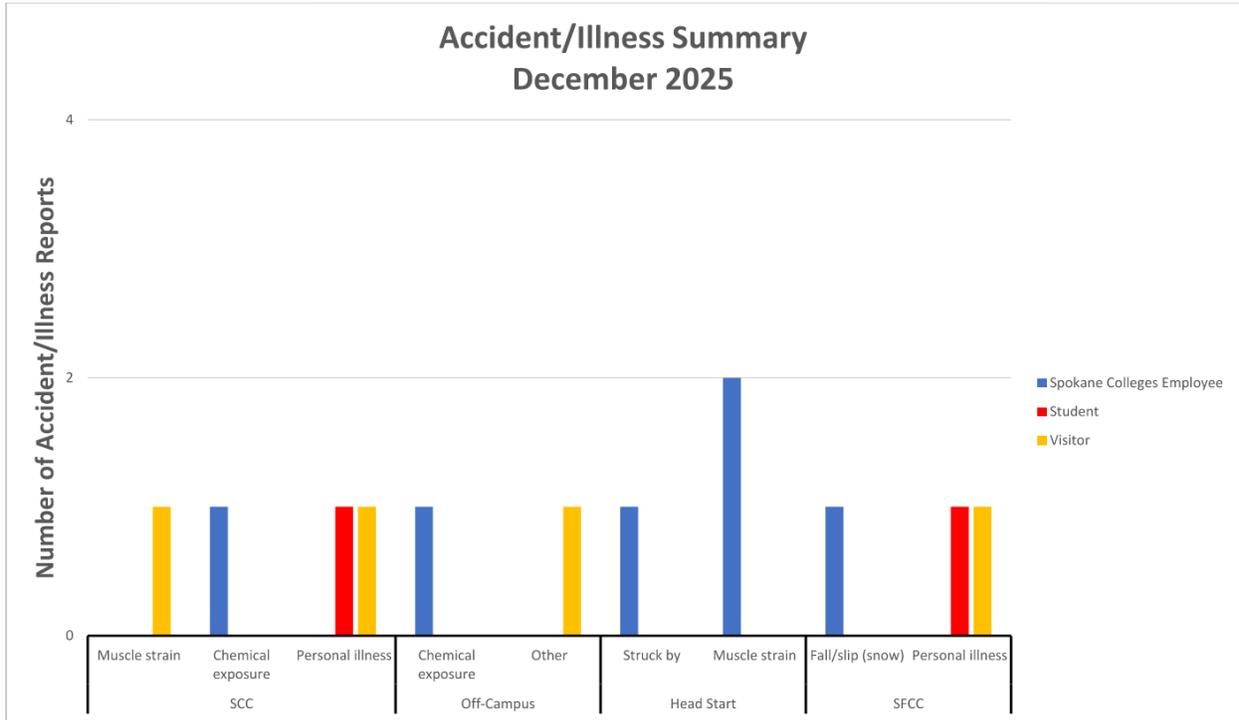
In the month of January, EH&S identified two deficiencies at SCC, Building 1 (Cosmetology Program) and 12 deficiencies at SCC, Building 28 (Technical Education Shops). Corrective measures are being implemented to address these issues, reinforcing the organization's commitment to safety and regulatory compliance.

### **Injury & Illness Reports**

In 2024, Spokane Colleges reported 33 OSHA recordable cases, which resulted in a total of 777 days away from work and 270 days of job transfer or restriction. These figures reflect both the severity and frequency of workplace incidents and underscore the operational and human impacts of injuries on staff and departments.

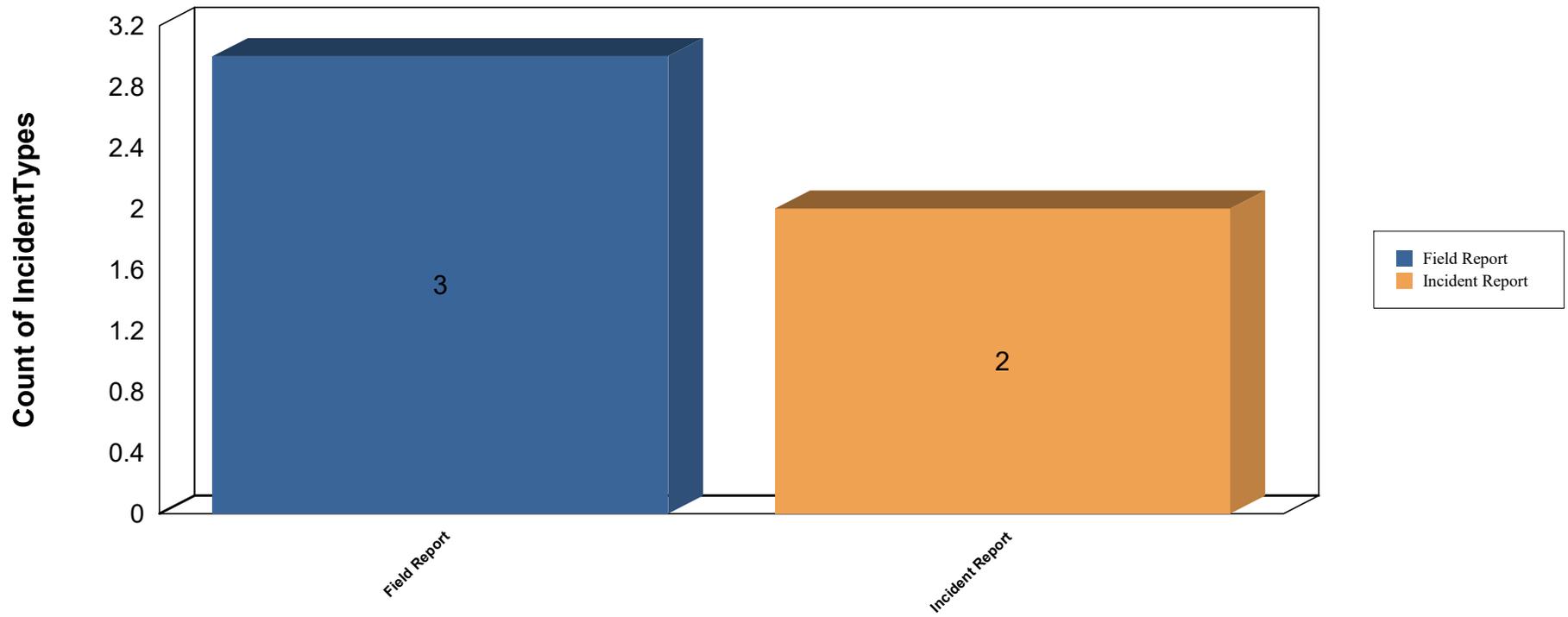
In 2025, OSHA recordable cases increased slightly to 35 incidents; however, the total number of days away from work decreased significantly to 288, while days of job transfer or restriction remained relatively steady at 265. This indicates that although the number of incidents was slightly higher, the severity of those incidents decreased, resulting in less overall disruption to workforce productivity. The reduction in lost workdays suggests that improvements in safety protocols, training, and incident response are helping to mitigate the impact of workplace injuries. Continued focus on proactive safety measures and employee wellness programs is critical to further reducing both the frequency and severity of workplace incidents, minimizing operational disruptions, and maintaining a safe and supportive working environment.

In December 2025, the EH&S Office recorded 12 total incidents, representing a 57% decrease compared with the previous month. The January report is pending publication.

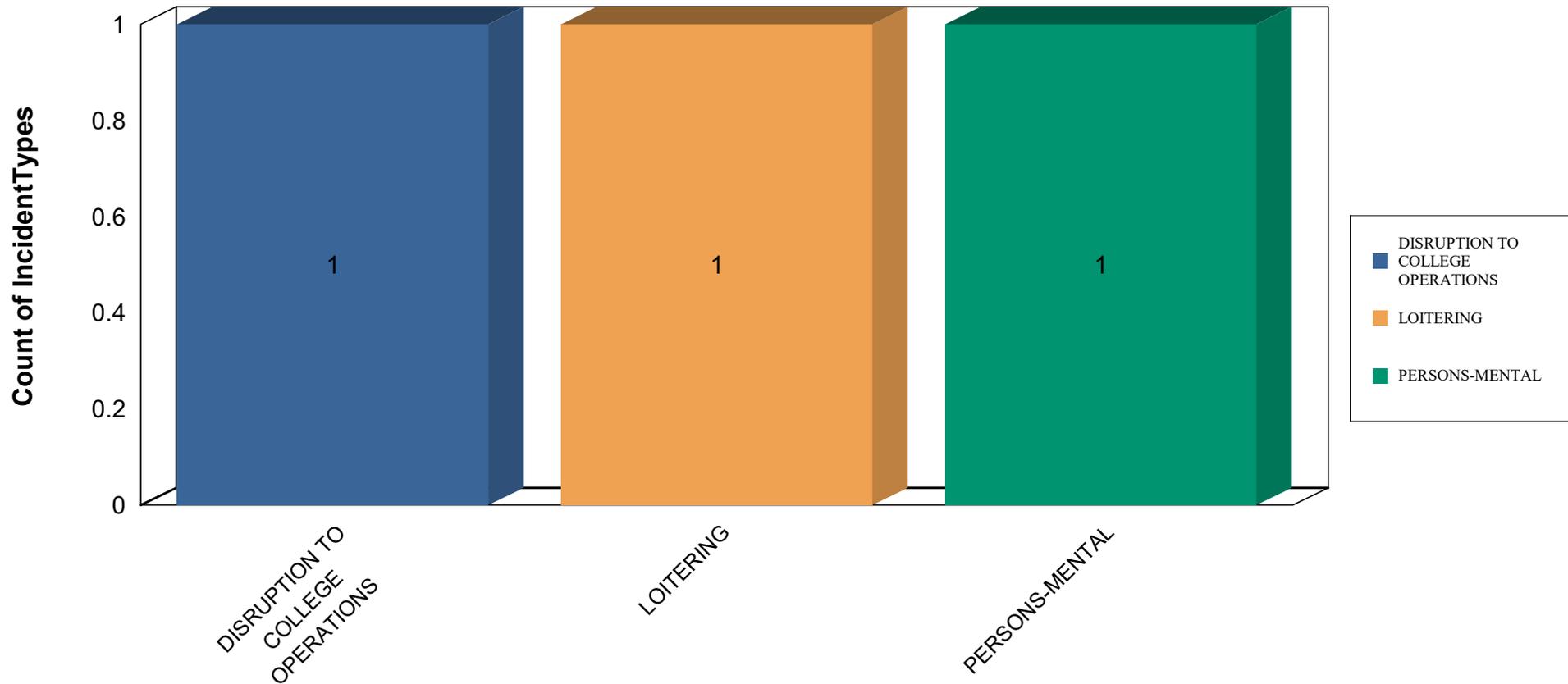


Prepared by: Nichole Hanna  
Chief General Services Officer  
February 17, 2026

### Count of Reports Completed



# Count of Incident Types



33.33% # of Reports: 1 Field Report DISRUPTION TO COLLEGE OPERATIONS

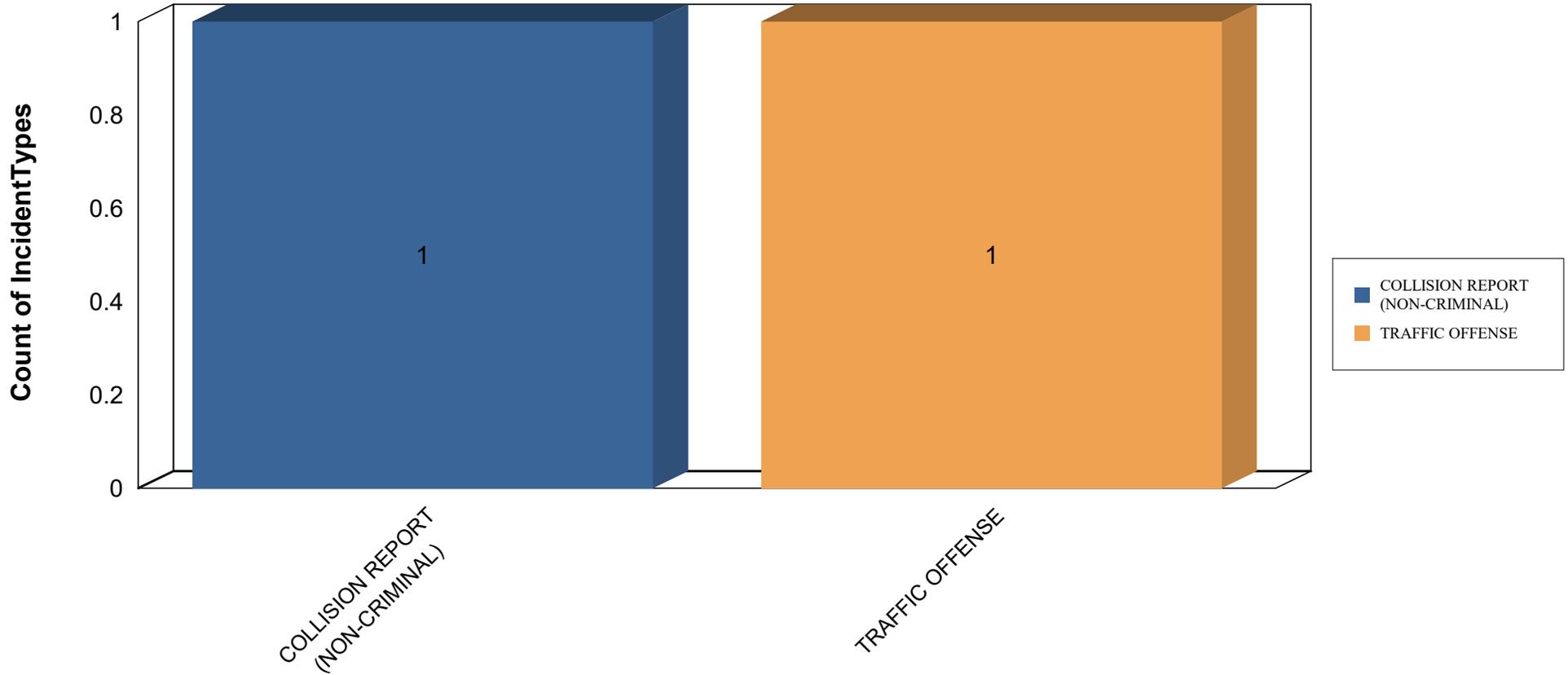
33.33% # of Reports: 1 Field Report LOITERING

33.33% # of Reports: 1 Field Report PERSONS-MENTAL

**Grand Total: 100.00% Total # of Incident Types Reported: 3 Total # of Reports: 3**

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# Count of Incident Types



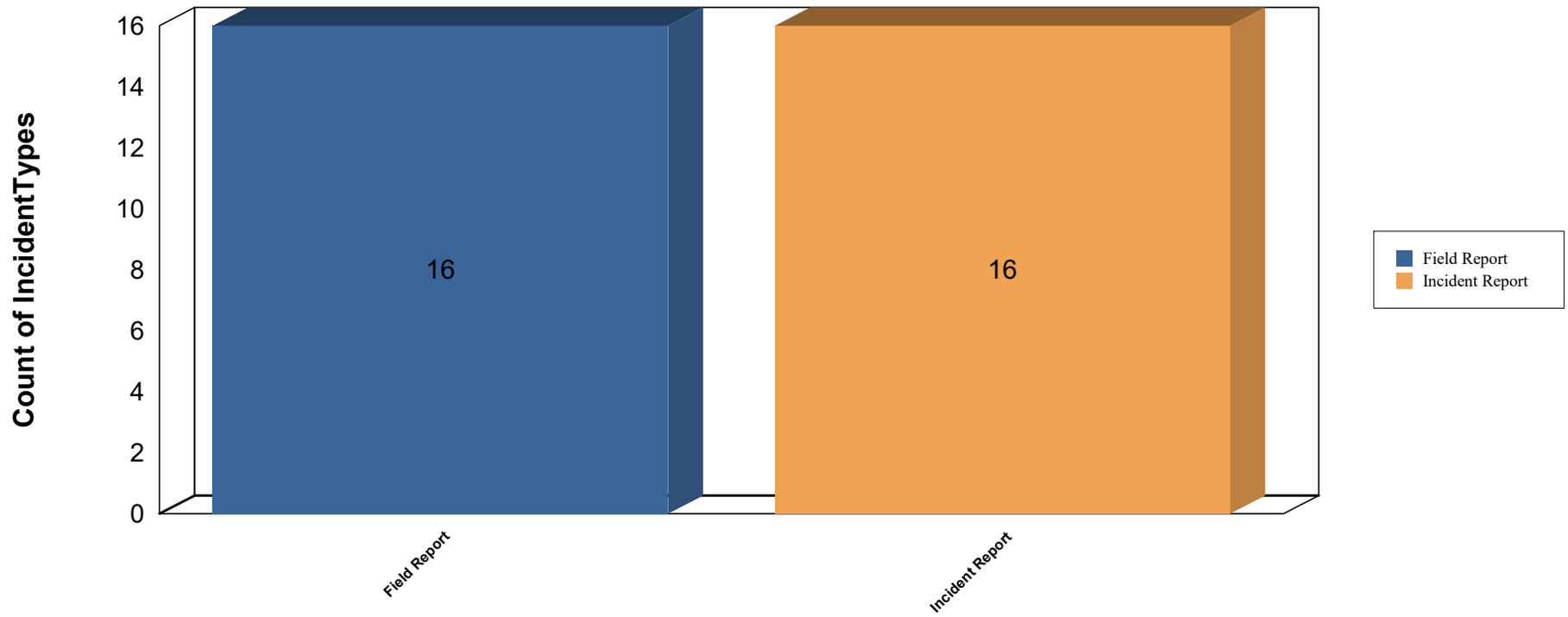
50.00% # of Reports: 1 Incident Report COLLISION REPORT (NON-CRIMINAL)

50.00% # of Reports: 1 Incident Report TRAFFIC OFFENSE

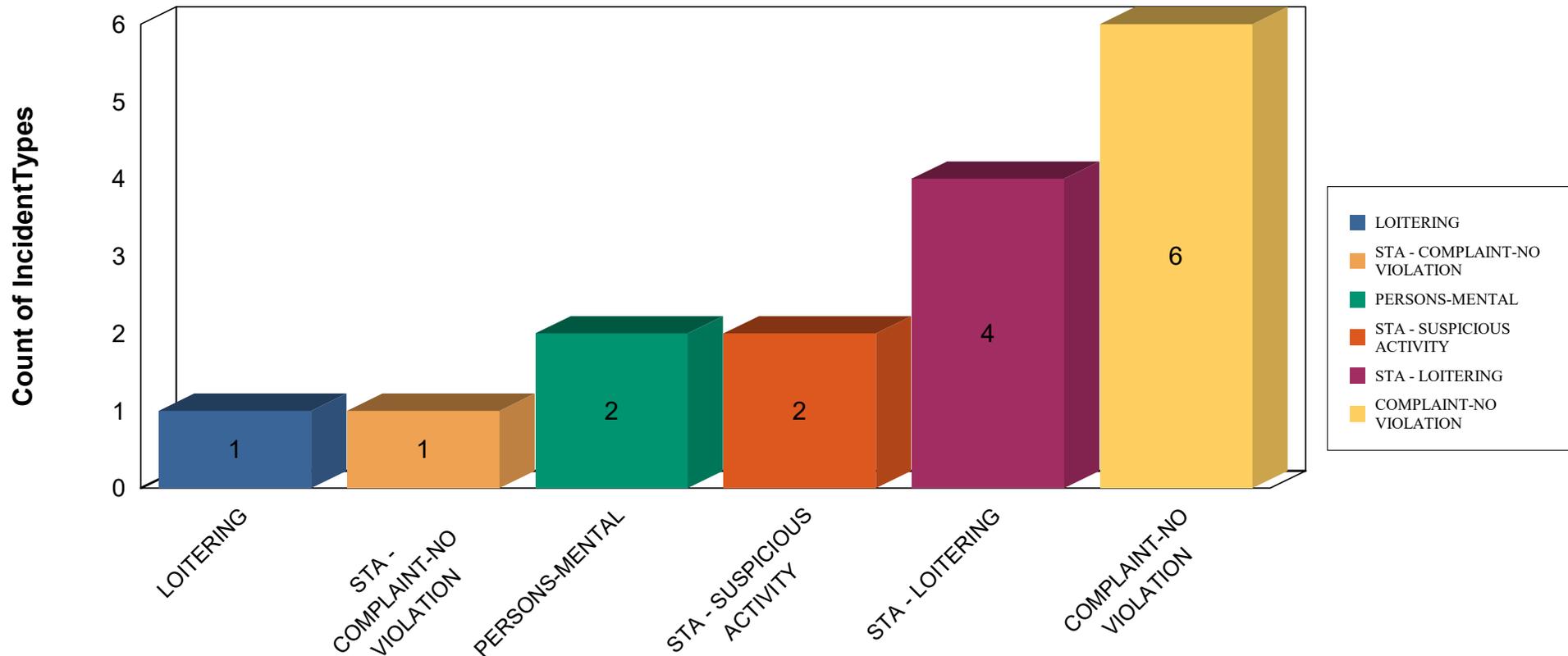
**Grand Total: 100.00% Total # of Incident Types Reported: 2 Total # of Reports: 2**

Grand Total: 100.00% Total # of Incident Types Reported: 5

### Count of Reports Completed



# Count of Incident Types



6.25% # of Reports: 1 Field Report LOITERING

6.25% # of Reports: 1 Field Report STA - COMPLAINT-NO VIOLATION

12.50% # of Reports: 2 Field Report PERSONS-MENTAL

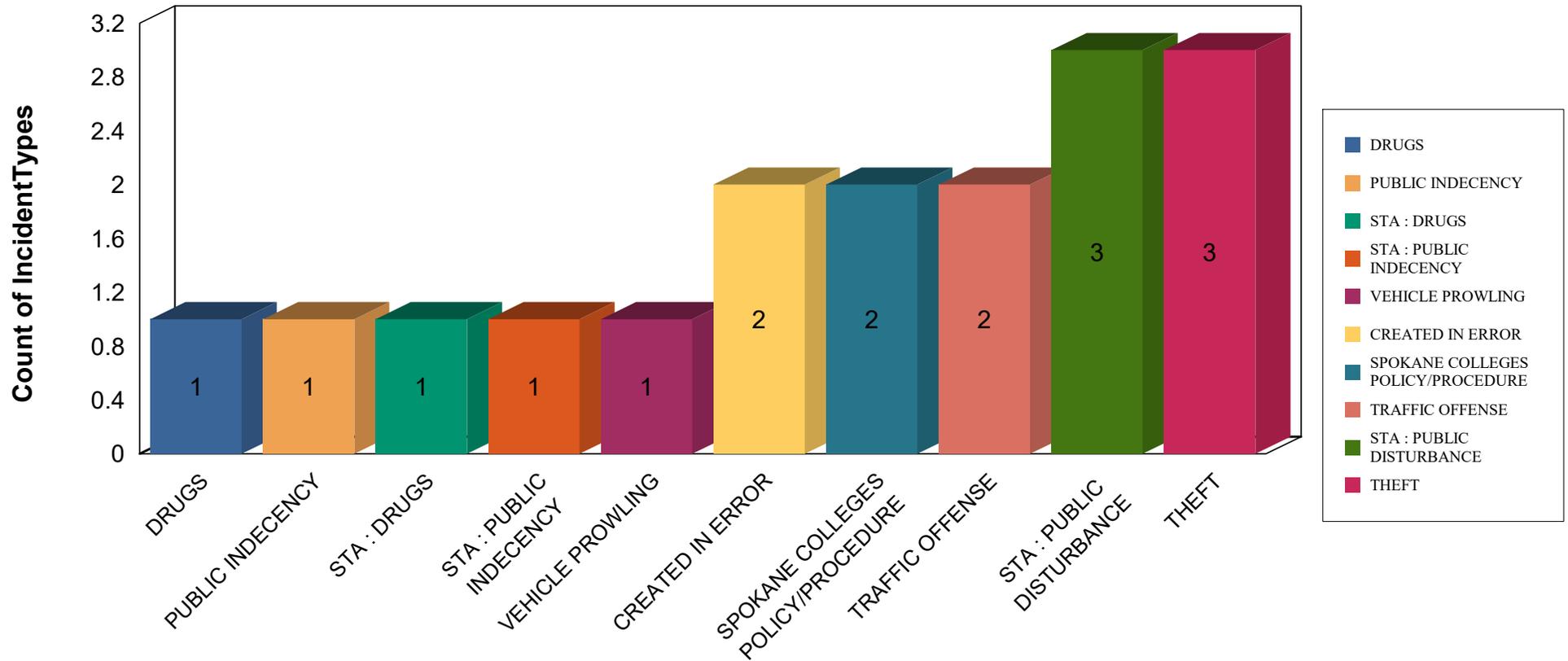
12.50% # of Reports: 2 Field Report STA - SUSPICIOUS ACTIVITY

25.00% # of Reports: 4 Field Report STA - LOITERING

37.50% # of Reports: 6 Field Report COMPLAINT-NO VIOLATION

**Grand Total: 100.00% Total # of Incident Types Reported: 16 Total # of Reports: 16**

# Count of Incident Types



5.88% # of Reports: 1 Incident Report DRUGS

5.88% # of Reports: 1 Incident Report PUBLIC INDECENCY

5.88% # of Reports: 1 Incident Report STA : DRUGS

5.88% # of Reports: 1 Incident Report STA : PUBLIC INDECENCY

5.88% # of Reports: 1 Incident Report VEHICLE PROWLING

11.76% # of Reports: 2 Incident Report CREATED IN ERROR

11.76% # of Reports: 2 Incident Report SPOKANE COLLEGES POLICY/PROCEDURE

11.76% # of Reports: 2 Incident Report TRAFFIC OFFENSE

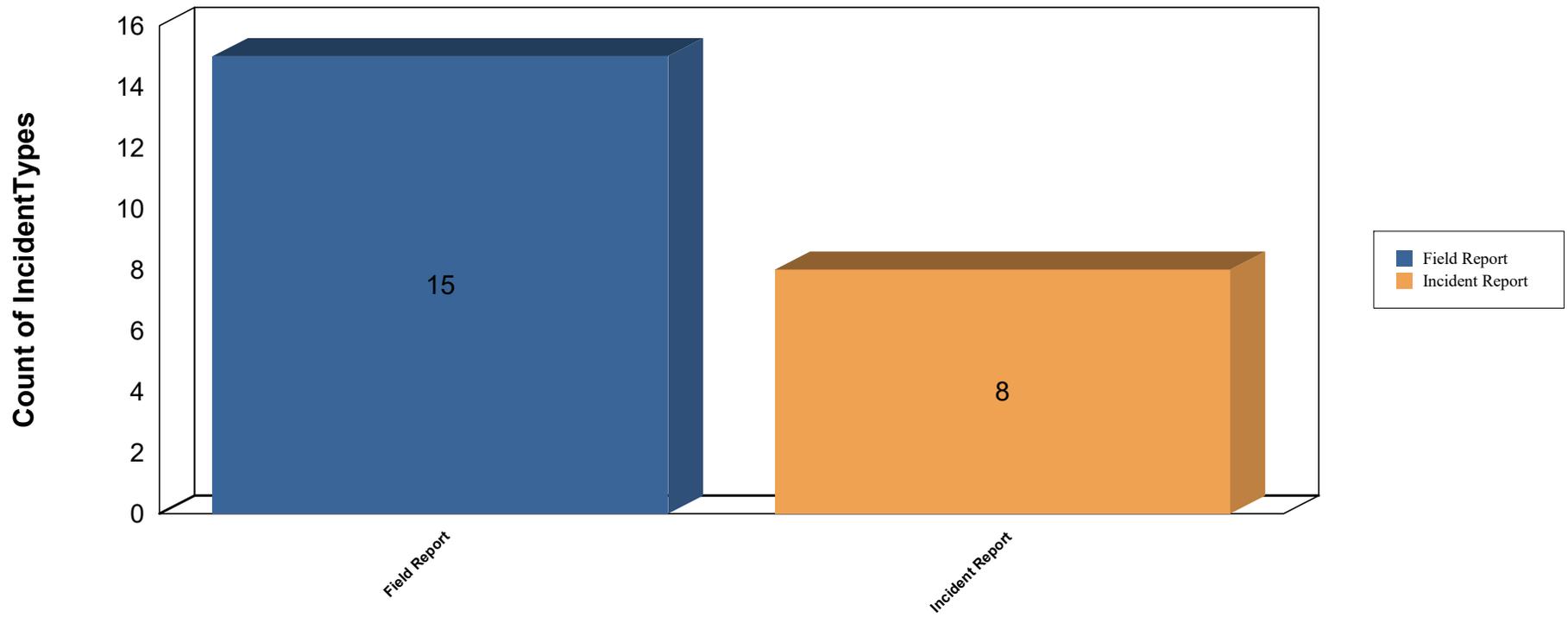
17.65% # of Reports: 3 Incident Report STA : PUBLIC DISTURBANCE

17.65% # of Reports: 3 Incident Report THEFT

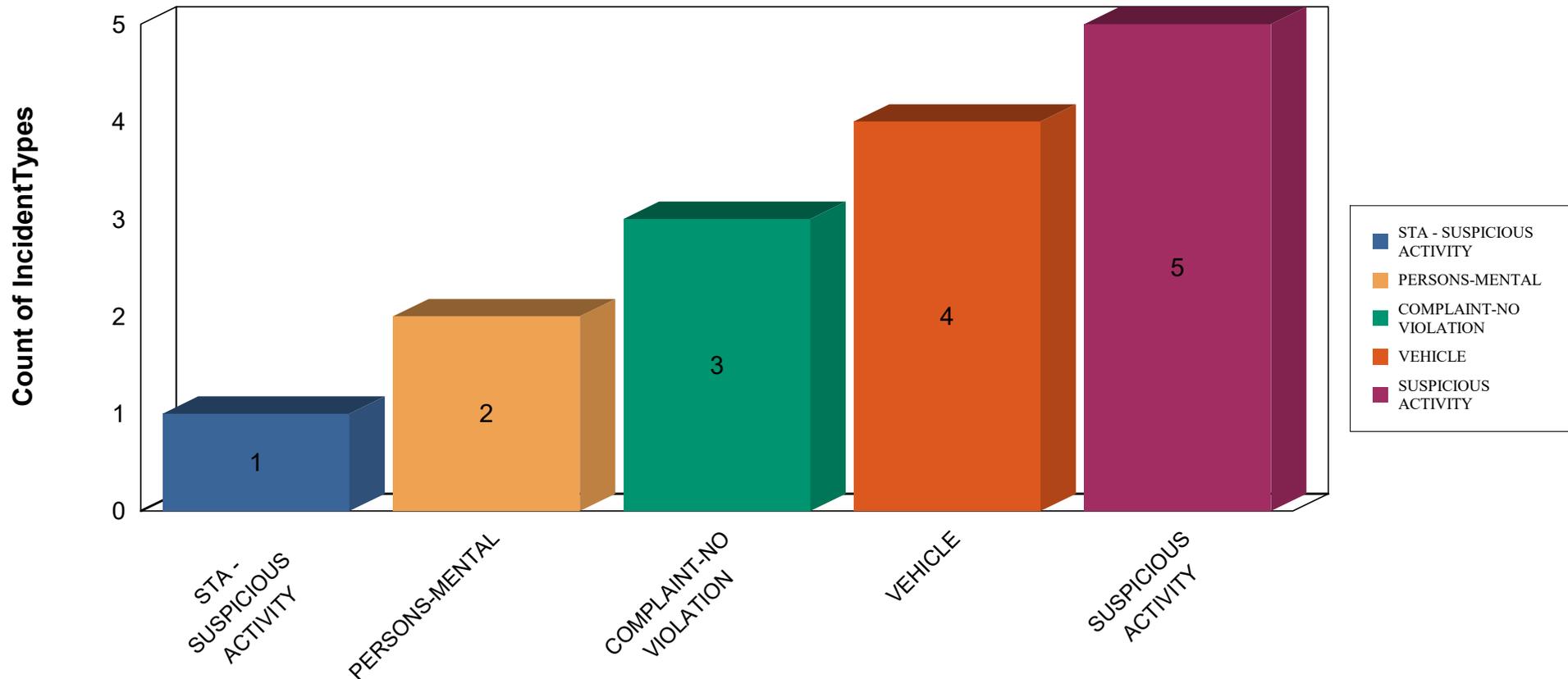
**Grand Total: 100.00% Total # of Incident Types Reported: 17 Total # of Reports: 16**

**Grand Total: 100.00% Total # of Incident Types Reported: 33**

### Count of Reports Completed



# Count of Incident Types



6.67% # of Reports: 1 Field Report STA - SUSPICIOUS ACTIVITY

13.33% # of Reports: 2 Field Report PERSONS-MENTAL

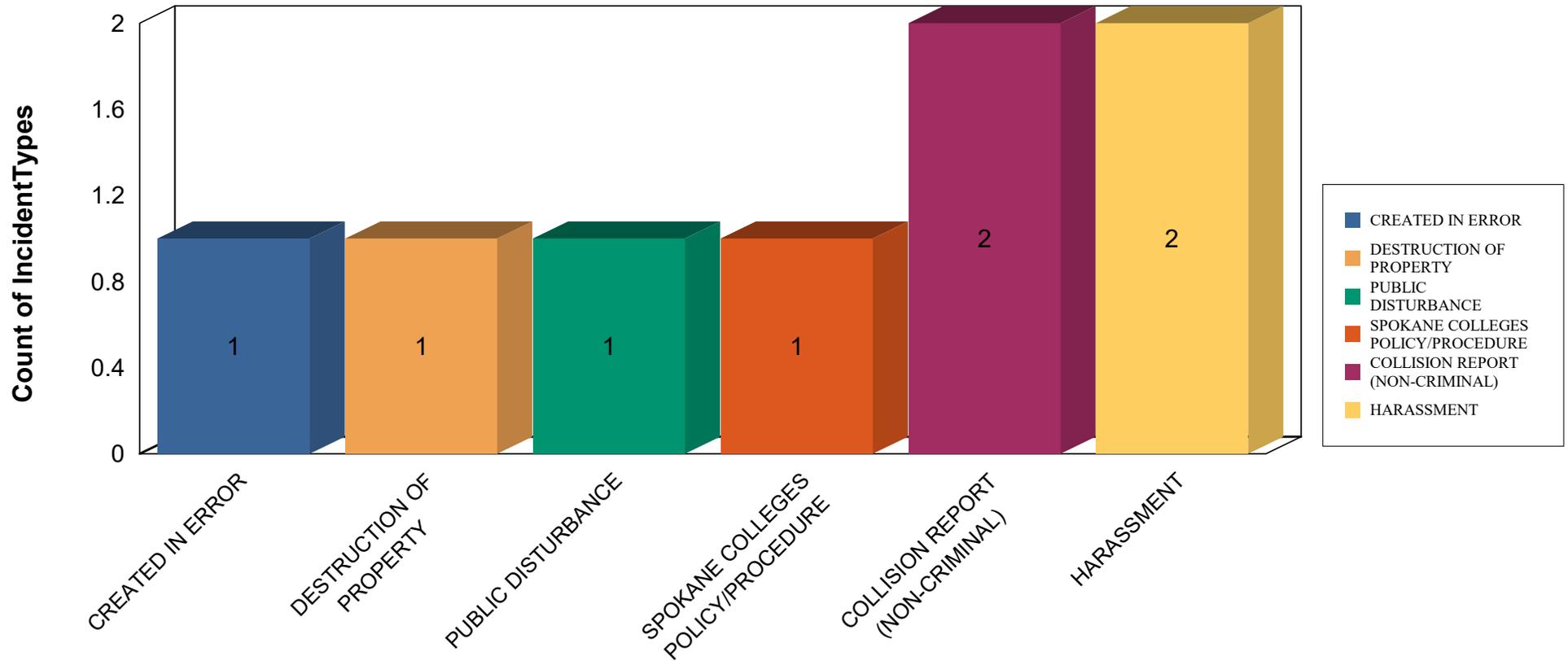
20.00% # of Reports: 3 Field Report COMPLAINT-NO VIOLATION

26.67% # of Reports: 4 Field Report VEHICLE

33.33% # of Reports: 5 Field Report SUSPICIOUS ACTIVITY

**Grand Total: 100.00% Total # of Incident Types Reported: 15 Total # of Reports: 15**

# Count of Incident Types



12.50% # of Reports: 1 Incident Report CREATED IN ERROR

12.50% # of Reports: 1 Incident Report DESTRUCTION OF PROPERTY

12.50% # of Reports: 1 Incident Report PUBLIC DISTURBANCE

12.50% # of Reports: 1 Incident Report SPOKANE COLLEGES POLICY/PROCEDURE

25.00% # of Reports: 2 Incident Report COLLISION REPORT (NON-CRIMINAL)

25.00% # of Reports: 2 Incident Report HARASSMENT

**Grand Total: 100.00% Total # of Incident Types Reported: 8 Total # of Reports: 8**

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**Grand Total: 100.00% Total # of Incident Types Reported: 23**

**PRESIDENT'S REPORT**  
**SPOKANE COMMUNITY COLLEGE**

Presented by:      Dr. Jenni Martin  
                            President, SCC  
                            February 17, 2026

## **Instructional Updates**

### **Adult Basic Education**

ABE's ESL faculty have partnered with the SCC Library to bring a thoughtfully curated selection of books directly to the 220 ESL students studying at the Adult Education Center (AEC) each quarter. Grounded in a student-centered approach, this initiative is designed to reduce barriers to access by meeting learners where they are and providing materials that support language acquisition, academic success, and personal growth. By embedding library resources within the AEC, students are able to engage with reading and learning opportunities in a familiar, supportive environment that aligns with their daily routines and educational goals.

This project also includes the implementation of a self-checkout system, which empowers students to independently access library materials while building valuable real-world skills. Using self-checkout technology supports digital literacy and mirrors systems students will encounter in academic, professional, and community settings beyond the classroom. Rather than relying on staff mediation, students are trusted as active participants in the process, fostering confidence, autonomy, and a sense of ownership over their learning.

The satellite library is the result of strong cross-functional collaboration between the ESL faculty, SCC Library, SFCC Facilities, and District IT. By leveraging shared expertise and resources, this partnership demonstrates effective stewardship and a coordinated institutional commitment to supporting student success and belonging across instructional sites.

### **Business, Hospitality & Information Technologies**

#### **Business and Legal Studies – BibliU Inclusive Access**

Several Business & Legal Studies Department faculty are excited about piloting the district's BibliU Inclusive Access (IA) project to bring materials to students on the first day of class. Students in IA courses do not have to go to the bookstore, wait for a delivery, or for their financial aid. The materials are electronically delivered on the first day of the quarter and are charged to their student account as a fee. It has been a bit of a bumpy start as we work through the launch, but we are encouraged by the progress and impact on student success.

#### **Hospitality**

In January, chef instructors Laurent Zirotti and Josh Martin took culinary students to volunteer for a Big Table charity event. Some of the funds raised at this event go directly back to our students who are in need. It was a great event for a meaningful local cause that helps our hospitality community. The students helped write and prepare the menu of appetizers.

### **Communication, Humanities, and Social Sciences**

The Arts & Sciences division has been restructured into three distinct divisions to ensure we provide exceptional support and services to our students and faculty. The newly formed divisions of Communication, Humanities, and Social Science, is now overseen by Dean Randi Ashworth. This restructuring allows for more focused leadership and enhanced responsiveness to the unique needs of each academic area.

## **Extended Learning & Workforce Initiatives**

### **Corrections**

The inaugural Student Voice Council (SVC) Leadership Summit took place the week of December 29 at the Airway Heights Corrections Center (AHCC), marking an exciting milestone in student leadership development. Fourteen participants attended the three-day summit in the education building, with ten SVC members leading dynamic sessions alongside keynote speakers, including incarcerated individuals, department of corrections staff, and education staff. Bringing together such diverse perspectives fostered meaningful collaboration and a highly successful event. The summit focused on building essential leadership skills that drive growth, teamwork, and positive change. Five core sessions were explored:

- Purpose of Leadership – exploring leadership as service, influence, and vision, emphasizing that leadership is a mindset, not a title.
- Team Dynamics – understanding trust, roles, and healthy conflict to build strong, cohesive teams that inspire collective success.
- Mindset and Culture Shift – encouraging a growth mindset and empowering students to shape inclusive, positive cultures within their environment.
- Communication – highlighting the importance of clarity, active listening, and intentional dialogue as the foundation of effective leadership.
- Cooperation vs Collaboration – differentiating between working side-by-side and truly co-creating solutions, fostering deeper engagement and shared ownership.

Participants left the event equipped with skills that will benefit them both within the institution and beyond. A special shoutout to Education Navigator, Wendy Farmen, for leading this effort alongside the Student Voice Council.

### **ACT 2**

Final fall 2025 FTE was 11.8, with 566 students enrolled in classes. ACT 2 ran an ad campaign on Spokesman.com from November 13 to December 4, 2025, generating 40,754 impressions and achieving a 13% click-through rate. This is significantly higher than the typical 8%–11% click-through rate average. In response to reduced class offerings at Rockwood South Hill, the ACT 2 program has also begun offering classes at the Corbin Art Center.

### **Apprenticeships**

The Meatcutter Apprenticeship program held their very first graduation in December. The event was held in the Lair Student Center and marked the first group of participants to finish this apprenticeship program through SCC.

### **Health & Environmental Sciences**

The Greenery hosted its annual open house again this year ahead of the Christmas holidays, with event coverage from both [KHQ](#) and [KREM](#). Students grew and sold 27 different varieties of poinsettias, and the event remained as popular as ever.

**Nursing**

Dr. Louis Kaplan has joined SCC as the Associate Dean of Nursing. Prior to joining SCC, Dr. Kaplan first worked as a clinical instructor at Simmons University in Boston, where he worked with BSN students on the neurosciences floor of a teaching hospital. He then transitioned into a full-time position where his primary teaching assignments were Adult Med/Surg, Health Promotion, and Senior Seminar, in addition to serving as an academic advisor to undergraduate students. After moving to Monterey, CA in 2020, Dr. Kaplan worked as a nursing instructor and first year coordinator in an associate degree program.

According to Dr. Kaplan, he was interested in this leadership position “because of the ability to make a real difference in people’s lives. Education is one of the most transformative elements we have in our society. Nursing is a profession that is close to my heart. The combination of the two is magic.” Dr. Cheri Osler moved back into the SCC Nursing classroom after a decade of service in the position.

**Respiratory Care**

Program Director Toni D’Amato and faculty members Michelle Samuels and Justine Morgan moved their applications online this year and, through the CRM and aggressive marketing, were able to triple the number of applicants compared to last year and double their admissions. Last spring, they took all of their students to the Respiratory Care Society of Washington conference, funded through the Respiratory Care Club. Students had the opportunity to hear speakers from across the country, meet and interact with them, and participate in the student section. This autumn, the program received a Bedside Pulmonary Function system funded through student tech fees, which is working exceptionally well. For the first time in program history, the pulmonary function lab now has fully updated and functioning equipment, and both faculty and students are grateful.

All three faculty members also collaborate with the nursing program on interdisciplinary simulations and work with the Medical Assistant faculty to share their expertise in various lab skills.

**Science, Mathematics, and Physical Education**

Paul Peeders, the new dean of Science, Mathematics and Physical Education, started his role on January 16, 2026. Dean Peeders has spent nearly 20 years helping students succeed in community colleges, most recently at Madison College in Wisconsin. With a background in physics, geophysics, and mathematics, he has taught everything from developmental math to advanced courses while also supporting faculty across multiple disciplines and campuses. He is especially proud of leading efforts like corequisite models and expanding Open Educational Resources to make learning more accessible. With experience in collegiate athletics and coaching, Paul believes physical education is important to shaping well-rounded students. He is excited to step into the role of Dean of Science, Mathematics, and Physical Education at SCC, bringing a collaborative style to the work ahead.

**Technical Education**

Technical Education is proud to report that our Strategic Enrollment Management (SEM) team achieved unprecedented results this quarter, launching fully enrolled starting cohorts. The team continues to collaborate on process improvements designed to increase efficiency while reducing workloads. A notable innovation came from Pathway Specialist Isaac Dickman, who proposed the development of an annual enrollment form to streamline student onboarding. Beginning this spring, students will complete

a single form to secure their place for the academic year, replacing the current requirement of signing three separate forms. This change reduces barriers for students, simplifies enrollment, and supports more effective capacity planning for next year's registration.

The Cosmetology program annually partners with Spokane Homeless Connect to provide complimentary haircuts and grooming services for individuals experiencing homelessness. This event allowed students to apply their technical training in a real-world service setting while reinforcing the program's emphasis on professionalism, dignity, and community engagement. Faculty guided students throughout the experience, ensuring high quality service while modeling compassionate client care. The initiative not only supported an underserved population but also strengthened students' confidence, communication skills, and commitment to service. This effort reflects the college's mission to integrate workforce preparation with meaningful community impact and demonstrates the powerful role our programs play in improving quality of life across the region. The Spokesman Review [featured a story](#) on this event on the front cover. The program also received an extended interview segment on [KREM 2 News](#) featuring student Melaina Morris and her client Avery.

### **Instructional Support Services**

#### **SCC Tutoring Services, New Science Tutoring Center Location**

SCC Tutoring Services has opened a new space for our Science Tutoring Center, now located on the third floor of the Livingston Science and Mathematics Building (27), Room 310. The decision to move locations was made due to additional need by Biology for lab space. In our new location, students can pick up their lab kits, get access to color printing, and receive course assistance from our Science Tutoring Team. We have tutors who can help students who are taking Biology courses, Anatomy & Physiology, Chemistry, Geology, and Physics. Our staff can also help students connect to e-Tutoring, which provides additional tutoring help via online/Zoom. All tutoring locations on campus are drop-in, with no appointment necessary.

#### **Library Services**

The SCC Library hosted a Welcome Back table in Building 16 to provide coffee, tea, and snacks to returning and new students. This event supported early connection with the library and its staff/faculty and increased awareness of library resources and services. This event was supported with student activities fees to increase library student programming and engagement.

On January 21, the library hosted a Magic: The Gathering draft event, featuring the recent Avatar set. We saw the largest turn out so far, with 16 students joining for the three-hour program. 10 students joined the draft and 6 students participated in other gaming activities and community-centered conversations. The event was supported with student activities fees thanks to a recent Associated Student Government (ASG) initiative to increase the library's student programming funds. Faculty Librarian Greg Bem hosted the event. An extension of the Table Top Role Playing Games (TTRPG) Guild, the library hosts casual Magic drop-ins every Wednesday and the next scheduled draft event will be in March.

#### **Assessment Team**

The Student Learning and Assessment Committee (SLAC) is currently beginning phase two of our college-wide assessment. In the fall quarter, faculty at SCC who had courses mapped to Information Literacy completed assessment of all students in their courses. The SLAC committee has reviewed the

data from the Fall 2025 assessment and has shared some recommendations for Information Literacy interventions with college leadership. The goal is to have some intentional interventions that will lead to increased student learning related to Information Literacy during Spring 2026.

### **Teaching & Learning Center (TLC)**

During 2025 Fall Quarter, SCC's Teaching and Learning Center (TLC) offered 71 events to faculty, staff, and administrators, with a total attendance of 691. That number included 248 unique visitors, including more SFCC faculty and staff than previous years. The TLC facilitated multiple communities of practice (CoPs) that supported faculty in quarter- or year-long learning with their colleagues. Some CoPs discussed a wide variety of topics including assessment, improving GUID 102, and discussion of the book *Belonging*. Other CoPs were designed to support specific groups of faculty members with shared goals: adjunct faculty, tenure-track faculty, TLC Faculty Fellows, and linked course faculty. One new CoP this year is the New Faculty Academy designed as a year-long project to support faculty new to the college. This year's first cohort focused on professional sustainability this fall, bringing in faculty and staff to share insights on starting their full-time positions with a strong foundation.

## **Student Services Updates**

### **Admissions and Registration**

In preparing students for the start of Winter 2026, Admissions and Non-Credit Registration staff processed over 3,000 applications for all divisions and areas of study. Registration Pathway Specialists participated in 39 enrollment-related events and responded to over 500 new prospect inquiries. Our Testing and Assessment staff completed almost 1,400 math placements. Transcripts and Records also received over 400 transcripts from students transferring to SCC from another institution.

The Testing Center staff has successfully completed its move into new testing locations in Building 1 and Building 7 in less than one quarter; an impressive accomplishment made possible through extensive cross-campus collaboration and dedicated teamwork. Partners in this project included Disability Access Services, Information Technology, Facilities, Centralized Scheduling, and other staff within Admissions and Registration.

### **Career Services**

During the first three weeks of January, Career Services provided steady and targeted support to students through individualized advising, instructional programming, and employer engagement activities. A total of 30 student appointments were conducted, with an additional nine appointments scheduled for late January and weekly drop-in services continuing. The most requested services included career exploration, resume and cover letter assistance, job search support, and interview preparation. Services were delivered primarily in person (74 percent), with virtual appointments accounting for 26 percent of engagements. Early-quarter career advising supports student persistence by helping students clarify goals and connect academic pathways to employment opportunities.

Career Services also delivered workshops and classroom-based programming focused on career readiness. Four workshops and class presentations were conducted during the reporting period, serving 80 students, and 17 work study students were employed through Career Services. Programming topics included career exploration, resume and interview preparation, and job and internship search strategies.

Three additional class presentations were scheduled for late January, with an anticipated reach of approximately 60 students. These efforts increased awareness of Career Services resources and reinforced essential career readiness skills.

Employer and workforce engagement remained strong during January. Career Services engaged with 57 employers through 48 outreach meetings and communications and shared 15 job and internship opportunities with students. Additionally, 41 employers were confirmed to participate in upcoming hiring events. Continued employer engagement supports alignment with regional workforce needs and expands access to real-time employment opportunities for students.

Equity and access remained a central focus of Career Services operations. Flexible in-person and virtual appointments and drop-in options were maintained to reduce access barriers. Targeted outreach was conducted for ESL and rural students, social media engagement increased, and planning began for networking events informed by student survey feedback, with more than 80 responses collected. Career Services also collaborated with multiple campus partners, including the Inspiring Minds to Promote Action Change and Transformation (IMPACT) Peer Mentoring Program, Counseling, Allied Health, Student Life, and faculty, to broaden student reach and support.

Key highlights for the period included strong participation in the IMPACT Workshop held on January 16 and the establishment of new employer partnerships with TEKsystems and Cope Health Solutions. Student feedback consistently reflected positive experiences, emphasizing advisor support, flexibility, and increased confidence in career direction.

Looking ahead to February and March, Career Services will host a Professional Technical Hiring Event on March 4, continue employer outreach and classroom-embedded presentations, expand data collection related to student employment outcomes, and launch an alumni career outcomes survey for SCC graduates from 2020 through 2025. These efforts will support data-informed decision-making and continued improvement in student career and post-college success outcomes.

## **Customer Relationship Management (CRM)**

### **Online Application Launches & Status**

- Competitive & Allied Health Programs
  - BAS – Respiratory Care (Fall 2026 cohort); opened Jan. 1, 7 applications as of Jan. 28
  - Radiology Technology (Fall 2026 cohort); opened Jan. 1, 15 applications as of Jan. 28
  - Practical Nursing (Summer 2026 cohort); opened Jan. 15, 26 applications as of Jan. 28
  - Dental Assisting (Fall 2026 cohort); opened Jan. 15, 2 applications as of Jan. 28
- Upcoming Launches
  - Diagnostic Medical Sonography, Echocardiography, and Vascular Technology (Fall 2026 cohort); planned launch: Feb–March
  - Registered Nursing (Fall 2026 cohort); planned launch: March 15, 2026

These online applications ensure programs remain accessible, compliant with accessibility standards (ahead of the WCAG 2.0 deadline), and competitive for enrollment.

### **Collaborative Communications Projects**

- BibliU/Bookstore Transition Communications
  - Deployed five coordinated messages (Nov–Dec 2025) on behalf of the District Business Office and the new bookstore vendor.
  - Topics covered included store closure, vendor transition, expected delays, and the new ordering and fulfillment processes.
  
- NACAC Outreach (National Association for College Admission Counseling)
  - October 2025 college fair
  - 1 targeted message sent to students who met recruiters in person, and students who expressed interest but were not met.
  - Students met in person were moved into standard inquiry campaigns.
  - Messaging promoted campus visits and tours, Running Start, program exploration, and video content.

### **Collaborative Data Project: Supporting SCC Outreach Teams**

The Secondary School Contact Management project, planned for Summer 2025, will transition high school counselor and staff contact information from spreadsheets into the CRM. This effort will create a single, centralized location for current high school contact records and provide clear visibility into all SCC connections at each local high school. By housing this information in the CRM, staff will be able to quickly email counselors for events and outreach and easily export accurate lists for print mailings.

This work is important because it reduces duplication, improves coordination across departments, and ultimately strengthens partnerships with local high schools.

### **SCC Auto-Conferral Pilot (Certificates)**

The pilot, launched in Fall 2025, focuses on improving graduation tracking for one-quarter certificate programs, beginning with the Certified Nursing Assistant (CNA) and Emergency Medical Technician (EMT) certificates. These programs frequently see students complete all required coursework but never officially graduate in ctcLink. As a result, institutional completion metrics and state and federal reporting are negatively impacted, and students often prioritize earning their state certification or licensure over receiving their SCC certificate.

To address this gap, the CRM is being used to track graduation progress and automate email communications to students. This enables proactive outreach, reminders, and auto-conferral processes that help ensure students receive the credentials they have earned.

The pilot is expected to increase reported completions beginning in Winter 2026 and improve earnings and outcomes reporting for both SCC and SFCC. Ultimately, this work ensures that students and the institution's employees receive full recognition for completed certificates.

### **Other Key CRM & Data Integration Projects**

Work is underway to expand targeted communications through a series of new data integrations. The first phase of Financial Aid outreach is already complete, including the integration of Satisfactory Academic Progress (SAP) data and financial aid processing statuses. Bringing ISIR data into the system is currently in progress. Additional integrations are being developed to incorporate student questionnaire

responses, math placement scores (and English placements for SFCC), as well as honors and awards tracking. These enhancements will allow for more accurate, timely, and personalized communication with students across a variety of needs and touchpoints.

In addition, planning has begun for integrating EdSights data into the CRM. This integration will further strengthen the college's ability to provide proactive outreach and early support based on real-time student engagement insights.

To learn more about work being done in SCC's CRM, [view our SharePoint page](#).

### **Disability Access Services**

Over the winter break, the SCC Testing Center services moved across campus. DAS accommodated testing will take place primarily in Building 7, Room 118 (the location of the former health clinic). Along with the physical location move, scheduling for exams with accommodations moved onto the DAS Student Portal. Five students took exams in the new space on the first day of the quarter. As of January 28, 155 exams have been scheduled.

DAS is continuing to onboard two new staff members: Sarah Kenney and Jamie Williams.

A new faculty/DAS work group began meeting in January with goals to review current communication methods and identify opportunities to enhance clarity, consistency, and mutual understanding in the accommodation process. In addition, members will examine effective strategies for implementing accessibility accommodations that both support student success and uphold essential learning outcomes. The work group will also develop recommendations for a sustainable consultation process that facilitates timely, transparent, and solution-oriented dialogue between DAS and faculty, ensuring equitable access and academic integrity across all instructional settings.

Winter Quarter Data as of January 28, 2026:

<b>Measure</b>	<b>Winter 2026</b>
Total accommodation letters sent	1,341
Number of SCC classes with at least 1 student with accommodations	717
Number of instructors with at least 1 student with accommodations	226
Number of students with active accommodations	399

### **Financial Aid & Workforce Transitions**

Over the past year, Spokane Community College has experienced a leadership transition within Financial Aid, with Stanley Schubert stepping into the role of Director of Financial Aid following the retirement of Tammy Zibell. This transition has provided an opportunity to reaffirm the department's commitment to access, affordability, and student success while continuing to deliver timely and compliant financial aid services to students.

In addition to leading Financial Aid, Stanley Schubert has also assumed leadership of the Workforce Transitions Office, creating a more coordinated approach to supporting students who rely on both financial aid and workforce funding to remain enrolled and complete their programs. This expanded leadership structure strengthens collaboration, improves communication across teams, and helps ensure students receive consistent guidance as they navigate funding, eligibility, and enrollment requirements.

### **Financial Aid Mission Statement Update**

The Financial Aid Office is pleased to share our newly adopted mission statement, which reflects our commitment to supporting SCC students through access, affordability, and equitable service. This statement articulates the purpose that guides our daily work and decision-making, as well as our broader role in advancing student success across the college.

Paying for college is one of the most significant barriers many students face in pursuing their educational goals. Navigating tuition, fees, books, housing, and other living expenses can be complex and overwhelming, particularly for students who are new to higher education or managing limited financial resources. Financial Aid plays a critical role in helping students understand their options, access available resources, and make informed financial decisions so that cost does not become an insurmountable obstacle to persistence and completion.

At the same time, supporting students' financial well-being is not the responsibility of Financial Aid alone. Student success is a shared, cross-campus effort that depends on collaboration among instructional and support departments alike. When faculty, advisors, enrollment services, workforce transition teams, and other campus partners work together, students receive clearer information, more consistent guidance, and stronger encouragement to stay enrolled and on track. Every department contributes to creating an environment where students feel supported, informed, and empowered.

Our mission reflects this collective commitment:

*The Financial Aid Office promotes access, affordability, and student success by equitably administering financial resources to empower students to make informed decisions to achieve their academic goals.*

We look forward to continuing our partnership with colleagues across SCC as we work together to reduce financial barriers, strengthen communication, and ensure that all students have the opportunity to succeed.

### **Winter 2026 Financial Aid Data**

For Winter Quarter 2026, SCC awarded financial aid to 4,096 students, helping reduce financial barriers and support students in staying enrolled and progressing toward their academic and career goals.

The largest sources of grant assistance continued to be the Federal Pell Grant and the Washington College Grant (WCG). During the quarter, 2,611 students received \$5,159,418.27 in Pell Grant funding, and 2,876 students received \$3,840,367.13 through the Washington College Grant.

In addition to grant support, students utilized federal student loans to help cover educational expenses. 774 students received \$1,294,278 in Unsubsidized Direct Loans, and 794 students received \$866,079 in Subsidized Direct Loans.

Targeted funding also supported specific student populations. Through BFET (Basic Food Employment and Training), 89 students received \$144,587 in tuition benefits. 183 veteran students received \$322,809 in education funding. Scholarship support remained an important resource as well, with 563 students receiving \$240,836.85 in scholarships, including 163 students who received \$122,410.69 through the Spokane Colleges Foundation.

Collectively, these funding sources reflect SCC's commitment to affordability, access, and student success, and demonstrate the vital role financial aid plays in supporting students across a wide range of needs and pathways.

### **Global Education**

The Global Education Office welcomed 56 new international students to Spokane Colleges this winter quarter, more than four times the number in Winter 2025 (13 students). We now serve 194 total international students (unduplicated), with 128 enrolled at SCC and 74 at SFCC. This brings our combined international FTE to 60.4, representing our highest post-COVID international enrollment to date.



*Photos above of Global Education's International Student Orientation held on December 30*

### **Study Abroad Update**

This spring quarter, we have one Spokane Colleges student enrolled in the Washington State College Consortium for Study Abroad (WCCCSA) Berlin, Germany Study Abroad Program, which has 23 students from community colleges across Washington State attending. We are especially proud that our Study Abroad Manager, Carolin Gipple, is serving as the program lead, positioning Spokane Colleges as a statewide leader in global learning. Carolin will travel to Berlin later this quarter to check in with students and faculty and ensure program quality and success.

Beyond individual participation, study abroad plays a meaningful role in student recruitment, retention, and completion. National data consistently shows that students who study abroad are more likely to persist, graduate, and remain engaged with their institution, and employers increasingly value

candidates with global and intercultural experience. We continue to see strong student interest in study abroad, reinforcing its impact as a high-value, life-changing experience that supports both enrollment growth and student success.

**Multicultural Student Services**

Multicultural Student Services continues to play a critical role in advancing student success, belonging, and persistence for all students, and especially for students with the highest levels of need. Fall quarter data demonstrates strong engagement, sustained growth, and outcomes that exceed institutional averages.

**Key Data**

- 150 unique students served (Fall 2025)
- 500+ support interactions this quarter

	1 <sup>st</sup> to 2 <sup>nd</sup> Quarter Retention Rates						
	Fall 2023	Winter 2024	Spring 2024	Fall 2024	Winter 2025	Spring 2025	Fall 2025
<b>SCC General Population</b>	80.3%	80.1%	79.8%	79.6%	79.6%	79.4%	80.1%
<b>CID Scholars</b>	83.0%	81.6%	86.5%	91.3%	90.6%	91.9%	93.2%

*Table of 1<sup>st</sup> to 2<sup>nd</sup> quarter retention rates for CID Scholars compared to overall SCC student population. Data provided by SCC’s Institutional Research Office.*

CID Scholars’ quarter to quarter retention rates show notable and sustained improvement over time. These increases align with a strategic investment in Multicultural Student Services staffing.

Research consistently demonstrates that nontraditional student populations benefit most from increased personnel support, as these students are more likely to experience intersecting barriers that require:

- proactive outreach,
- individualized navigation of institutional systems, and
- sustained relationship-building over time.

For CID Scholars, increased staffing resulted in:

- earlier identification of challenges,
- more frequent and meaningful support interactions, and
- stronger connections to campus and community resources through clear guidance and coaching.

**Looking Ahead**

This quarter, MSS will continue to strengthen student engagement, belonging, and retention through the expansion of high-impact, low-barrier initiatives. The launch of the Campus Community App and the SCC Book Club, in collaboration with the Library, will create new opportunities for engagement and community building across programs, while the continued growth of the Inspiring Minds to Promote Action Change and Transformation (IMPACT) Peer Mentorship Program continues to support students in expanding their support network, academic success, and career readiness. Additionally, the Passport to Careers (P2C) program successfully retained a student through intensive collaboration with Renton Technical College and the Washington Student Achievement Council this quarter and will

continue leveraging strong community partnerships to support recruitment and retention of P2C students. Together, these efforts align with MSS' AY26 strategic priorities focused on: advocacy, data-informed support, digital student engagement, and P2C recruitment and retention.

### **Northern Counties**

Winter Quarter began with strong momentum, and a generous amount of snow, across SCC Northern Counties. Despite the cold weather, each center was active and welcoming during Welcome Week as students, staff, and faculty came together to start the new term on a positive note.

This quarter, we welcomed 346 students in Colville, 23 in Inchelium, 173 in Newport, and 43 in Republic. We are proud to serve such a dedicated and growing community of learners.

To mark the beginning of the term, centers hosted a variety of Welcome Week activities designed to help students reconnect, meet new peers, and feel supported. Colville and Newport launched the quarter with coffee, hot cocoa, and doughnuts during Week 1, followed by a National Bagel Day celebration in Week 2. These gatherings provided opportunities for conversation, connection, and a strong sense of community.

### **Access, Outreach and Dual Enrollment**

#### **Sasquatch One Stop (SOS)**

Since January 1, Sasquatch One Stop has seen very high student engagement across all service channels. The team handled 1,926 switchboard calls and responded to 2,619 student inquiries by phone, email, in person, and through the chatbot. On the first day of the quarter alone, SOS assisted nearly 400 students, and close to 1,000 students within the first three days of the term.

In January, SOS welcomed a new team member, Andi Kerbs. Andi brings strong frontline customer service experience from MultiCare Rockwood Urgent Care and is currently pursuing a master's degree in education at Eastern Washington University with an emphasis in adult education. Her background and focus align well with the mission of SOS and the students we serve.

#### **Running Start and CTE Dual Enrollment**

For Winter Quarter, the Dual Enrollment Office registered 950 students. Staff hosted eight Running Start information sessions at local high schools, including University, Central Valley Virtual Learning, Liberty, Rogers, Freeman, Mead Learning Options, Mead, and Medical Lake. These sessions focused on both recruitment and helping students and families understand expectations for successful enrollment at SCC.

Student success continues to be a strong outcome of the Running Start program. In Fall Quarter, 139 Running Start students earned a 4.0 GPA, and an additional 309 students earned GPAs between 3.5 and 3.99. To recognize these achievements, the Dual Enrollment team handwrites congratulatory postcards, signed by the entire office, and mails them directly to students as a personal acknowledgment of their academic success.

The office also employs Running Start students as front desk work-study staff. One student worker, Sydney, will graduate this spring with both her Biology DTA and her high school diploma and is expected to graduate with honors.

CTE Dual Credit efforts included partnerships with five high schools and NEWTech Skills Center, in January:

- Culinary students registered from Rogers, West Valley, and Shadle Park.
- Liberty and Riverside registered students in business, with Riverside also adding Engineering and Welding.
- At NEWTech, students were registered in Medical Assisting and Cosmetology.

NETech Cosmetology students also received advising support for Fall-start enrollment at SCC. To recognize the strength of this partnership, eligible students will receive priority registration and may enter the SCC program with up to 32 credits upon completion of two years at NEWTech.

### **Outreach and Workforce Recruitment**

Brian Brandli, Workforce Recruitment Manager, began at SCC in mid-October and is now co-located at WorkSource Spokane three days per week, with two days on campus. This shift has increased our visibility and access to adult learners. Since November, Brian has worked with 91 individuals as tracked in the CRM, including 61 inquiries. Of those, 20 have applied, three have completed onboarding and are ready to enroll, and seven have enrolled for Winter or Spring Quarter.

In addition, Community Recruitment Manager Brandon Velasquez participated in an application day at Cheney High School. During the event, Brandon connected with a student who shared that he felt unprepared for higher education and unsure where to start but knew he wanted to continue his education. Brandon walked the student through financial aid, applications, fees, and the difference between admission and registration. In one sitting, they completed both the Financial Aid application and the SCC application together. The student has since been admitted to Spokane Community College and left the event feeling confident and excited about his next steps.

### **Student Life, Student Engagement and Student Government**

Student Life continues to strengthen student connection and participation across campus through strategic communication, diverse programming, and ongoing operational improvements.

### **Communications & Event Promotion**

The *Sasquatch Newsletter* was distributed twice in January to nearly 8,000 students per issue. This biweekly publication remains a key tool for sharing campus events and engagement opportunities. In partnership with the Spokane Colleges Marketing Department, the Winter Student Activities Calendar was also published, offering students a comprehensive overview of events throughout the quarter.

Sasquatch Events has already hosted seven events this month, including the three-day Rubber Duck Hunt and National Bagel Day, both of which saw strong student participation. In recognition of National Puzzle Day on January 29, puzzles will be placed across campus to encourage collaboration, community, and opportunities for mental breaks.

### **Student Clubs & Organizations**

Student clubs remain active and growing this quarter. Highlights include:

- Launch of the new Environmental Science Club and its Brown Bag Lunch Discussion Series
- Arab Club hosting monthly Tea Time gatherings
- Black Student Union leading SCC's MLK Day Celebration
- Agriculture Club excelling at the state competition, with four students qualifying for nationals

- Asian/Pacific Islander Club preparing for Chinese New Year festivities and Tai Chi workshops
- Formation of SCC's first Inchelium club, The Crafter's Society, which has already generated strong student interest

### **Associated Student Government (ASG)**

ASG continues its biweekly open Senate meetings and is planning an event honoring Women in STEM on February 11 in the Lair. ASG also partnered with the library to host a Lego Team-Building activity and is advancing several student-focused initiatives for the quarter. Internally, ASG is making significant progress on refining its guiding documents and developing a long-term vision for the Game Room/e-Sports project.

### **Game Room Usage & Planning**

The Game Room reopened on January 7 and now regularly serves 20–50 students daily who enjoy pool tables, video games, ping pong, and other activities. Game Room student staff and ASG are collaborating to explore new opportunities for growth, including potential e-Sports offerings.

### **Operational Improvements**

The Student Life team is continuing to streamline internal processes, including improving hiring procedures for student employees and reorganizing departmental workflows for greater efficiency. A comprehensive update to the Club Advisor Handbook is underway, with an anticipated launch in Fall 2026. Student Life is additionally assessing technology options to further enhance support and accessibility within the Lair.

## **Workforce Development Updates**

### **Wins**

- Participated in a regional planning session in January facilitated by Tessera Spokane focused on microgrid and clean energy workforce development. The session emphasized disability-inclusive workforce pathways, hands-on training models, and scalable, modular learning approaches. Spokane Colleges was positioned as a regional convener and pathway builder, aligning education, workforce, industry, and disability service partners.
- 1,967 total class enrollments across SEIU-supported programs for October–December, an increase of over 22%.
- Launched a new Step and Sculpt continuing education class in January.
- Delivered a new AI and Big Data Workforce Training Workshop introducing emerging technology skills for incumbent workers.
- Graduated the third cohort of Biomanufacturing students in January; this is the second cohort to access the program at \$25 per person.
- Selected as one of 15 schools nationwide (and the only in Washington) for the Student Voices Informing Practice cohort, led by Rutgers EERC and NCWE, funded by the Lumina Foundation with \$10,000 in travel support. The project focuses on improving how student feedback is gathered and implemented to strengthen systems, programs, and practices.
- Launched the new credit short-term Manufacturing CNC Operator program in January with 23 students. Tuition and fees are covered for 19 students through the Strengthening Community Colleges grant (SCC5). The program was developed by faculty member Sam Tevis with support

from Dean Ashley Purdin and VPI Jaclyn Jacot, and the SCC5 team led strong recruitment efforts for the two-quarter program.

### **Updates**

For October – December 2025, Continuing Education enrollments were 255. Although December is usually the lower enrolled time of the year for these workshops, we are disappointed with this enrollment number. We are working with Spokane Colleges' marketing department to update our outreach activities and working on a recruitment plan to improve these numbers.

In collaboration with Spokane Public Schools, the Workforce team conducted joint employer outreach for the January 22 Trades High School meeting. We were pleased to bring more than 45 employers to the event to learn about opportunities to participate in and support this work.

### **Workforce Training Programs in Development**

- Data Analytics Program
  - Targeted launch: Fall 2026
  - Designed to meet growing regional demand for data-driven workforce skills
- International Fire Service Accreditation Testing (IFSAC)
  - Launch planned for March 2026
  - Developed in partnership with regional fire departments and SCC's Fire Science Program
  - Will allow students and incumbent firefighters to complete required accreditation testing locally
- NAC Bridge Program (Pending State Approval)
  - Creates a career pathway for Nursing Assistants to advance toward Medical Assistant roles
  - State approval has been pending for approximately five months
  - Anticipated program launch: Late Spring 2026, pending approval

### **Employer & Partner Engagement**

Spokane Colleges' Strengthening Community College and Customized Training teams conducted extensive outreach with employers, industry associations, and workforce partners to strengthen relationships and advance grant-supported training opportunities.

Key January engagements included:

- Manufacturing & Industry: NIMA, AccraFab, Jetseal, McKinstry, Washington State Home Builders Association
- Healthcare & Life Sciences: CHAS Health, Jubilant HollisterStier
- Non-profit partners: Union Gospel Mission, Volunteers of America Crosswalk Center, Northwest Community Center
- Government: City of Spokane Business Services, Washington Department of Transportation
- Business & Economic Development: West Plains Chamber of Commerce, Greater Spokane Inc.
- Education & Workforce Systems Attendance at Events and Outreach activities: Workforce Summit, DECA/CTE educators

These engagements focused on:

- Aligning training with employer needs

- Expanding work-based learning and on-the-job training opportunities
- Increasing awareness of workforce and grant-funded training options
- Strengthening partnerships to support inclusive and sustainable workforce pathways

**Looking Ahead**

- We are working with the Spokane Home Builders Association, Spokane's WorkSource, Spokane Workforce Board, Volunteers of America and the Washington State Home Builders Foundation on a U.S. Department of Labor application for the YouthBuild Grant.
- We are exploring potential project opportunities for a NASA Hub for Aerospace Manufacturing in partnership with the University of Washington, Gonzaga University, the University of Idaho, and North Idaho College, and this work would also support and complement the broader Tech Hub initiative.
- We are applying for both SCC and SFCC to be a part of the Microsoft Elevate Washington AI project. VP Julie Parks attended a training session at the AACC's Workforce Development Institute and became certified for this project.

**PRESIDENT'S REPORT**  
**SPOKANE FALLS COMMUNITY COLLEGE**

Presented by: Patrick McEachern  
Interim President, SFCC  
February 17, 2026



Board of Trustees Meeting – February 2026

## President's Report

As we begin the new term and look ahead to spring, Spokane Falls Community College continues to make steady progress on our presidential priorities: achieving enrollment targets, enhancing budget strategy and transparency, and continuing progress in guided pathways and college culture. In January and February, we are focused on enhancing our enrollment strategy to hit annual targets as we approach the spring cycle, deepening the college understanding of the new budget reality through clear communication and transparency, and encouraging broad participation in the many opportunities that continue to strengthen community across the college.

As anticipated based on winter enrollment trends, we had strong performance in both International and Running Start enrollment, exceeding our targets in each area. We have already surpassed our annual target for International Students and have reached 74% of our annual Running Start goal with one quarter remaining. Also consistent with our projections, meeting the State Support FTE target proved challenging. We came very close, finishing winter at 99% of target and are currently at 69% of our annual State Support goal. Achieving the annual State Support target will require an exceptionally strong spring quarter, and we are aligning our outreach and retention strategies accordingly.

At the SFCC All-College Budget Meeting, I provided the campus with a clear overview of our financial environment and the work underway to prepare for the new state allocation model set to launch in July 2026. The presentation outlined SFCC's revenue structure, the major components of the new statewide funding formula, and the anticipated impacts of the model on Spokane Falls. Key elements of the allocation model including the Minimum Operating Allocation, performance funding through the Student Achievement Initiative, priority enrollments, earmarks and provisos, Safe Harbor funds, and the new District Enrollment Allocation Base were reviewed to ensure the college has a foundational understanding of how future resources will be distributed.

I emphasized that the transition to the new state allocation model will bring significant challenges for Spokane Colleges, with several elements of the model creating particular pressure for SFCC. We also discussed the broader budget environment, including rising salary and benefit costs, ongoing inflationary impacts, and uncertainty around federal grant funding. Looking ahead to the next fiscal year, I underscored the importance of preparing for additional state-level reductions and the resulting budget gap at SFCC, reinforcing the need for thoughtful planning and continued transparency as we navigate these changes together.



## Board of Trustees Meeting – February 2026

This meeting was an important step in enhancing the budget transparency at SFCC. The goal is to continue to build shared understanding and engage the entire college in preparing for the new funding environment. As we move forward, we will rely on our established budgeting processes, participatory governance, and transparent communication to guide our decisions, ensuring that SFCC navigates this period thoughtfully and remains focused on long-term stability and student success.

Over the past several weeks, our college has been energized by events and activities that reflect the strength and diversity of our community. From powerful programming honoring Dr. Martin Luther King Jr. to student-led initiatives that promote sustainability and well-being, to opportunities to engage directly with our academic programs and faculty expertise, the college has offered many avenues for students and employees to connect. These moments, found in classrooms, labs, performances, athletic events, and shared celebrations, continue to define community at SFCC and reinforce our college theme. I am grateful for the faculty, staff, and students who create these experiences and for the many ways our community shows up for one another. As we move into spring, I look forward to building on this and continuing to foster an environment where everyone can find their place and contribute to the life of the college.

## Student Affairs

### SFCC Student Affairs Campus Development Day

Winter Quarter Campus Development Day once again found our entire Student Affairs division gathered for camaraderie, fun, food and great professional development opportunities. We had a meaningful morning with four solid presentations. Staff got practical stress tools, support resource reminders, insights on cross-cultural communication, and a powerful session on suicide prevention.

#### 1. Amber McKenzie – HeartMath

Amber opened with a quick, hands-on intro to HeartMath—a proven way to sync heart, brain, and emotions for better stress management.

Stress creates chaotic heart rhythms; positive emotions (like gratitude or appreciation) create smooth, coherent ones that lower stress hormones and sharpen focus. This is backed by physiology research.

After setting the mood with calming music and some explanations, she guided the group through the Quick Coherence® Technique that includes:

- Focus attention on your heart area.



## Board of Trustees Meeting – February 2026

- Breathe evenly (4 seconds in, 4 second hold, 4 seconds out, 4 second hold).
- Feel a real, positive emotion—think of someone who inspires gratitude in you
- Stay with it briefly, letting it sink into your heart and mind so you can recall it later.

### 2. Tim Fackenthal – Overview of Employee Assistance Program (EAP) Resources

Tim gave a great overview of State of Washington EAP benefits—free, confidential help available to all staff and adult family members.

Highlights:

- Counseling (3 sessions per issue, in-person/virtual).
- Covers stress, anxiety, relationships, grief, finances, legal help, elder/child care referrals, and more.
- 24/7 crisis line.
- Online tools: articles, videos, webinars.
- No cost, fully confidential—no HR involvement unless you want it.

He reminded everyone it's for everyday struggles too, not just crises. Save the number/website now.

### 3. Amber McKenzie – Intercultural Communication

Amber broke down why cultural differences cause mix-ups and focused on the difference between low context and high context cultures.

Focused (low-context) — Direct, explicit, words-first (e.g., U.S., Germany, Australia). “Yes” means yes; deadlines are literal.

Nuanced (high-context) — Indirect, relies on tone/relationships/context (e.g., many East Asian, Latin American, Middle Eastern cultures). “Yes” might mean “maybe” or polite “no”; harmony and relationship matters more. Situational context makes a difference, i.e. deference shown to who is older, higher status.

It is important to be aware of differences and be willing to ask questions of another person. Be open minded, curious and humble. Awareness alone reduces a ton of frustration.

### 4. Dr. Pam Kohlmeier – QPR: Suicide Prevention Gatekeeper Training

Dr. Pam Kohlmeier, an emergency room physician in Spokane and volunteer with the QPR institute, closed the morning with a compelling presentation on QPR (Question, Persuade, Refer)—the “CPR of suicide prevention.”



## Board of Trustees Meeting – February 2026

QPR is an evidence-based, practical gatekeeper training created in 1995 to help anyone spot warning signs of suicide crisis and intervene effectively. No mental health degree needed—just willingness to act.

The three simple steps:

- Question — Directly but kindly ask if someone is thinking about suicide (e.g., “Are you thinking about killing yourself?”). Asking openly shows care and doesn’t plant the idea—it often brings relief.
- Persuade — Listen without judgment, offer hope, and encourage them to get help right away. Reassure them they’re not alone and things can improve.
- Refer — Connect them to professional support (e.g., call/text 988 Suicide & Crisis Lifeline, EAP resources, a trusted counselor, or emergency services if immediate danger). Stay with them if needed until help arrives.

Dr. Kohlmeier shared real insights from her ER experience and personal perspective, emphasizing how early intervention saves lives. She highlighted warning signs (e.g., talking about wanting to die, withdrawing, giving away possessions, sudden mood shifts) and stressed that most people in crisis want help but don’t know how to ask.

She encouraged everyone to treat QPR like any first-aid skill—learn it, practice it, use it when someone’s in pain. Resources like the national 988-line tie right into our EAP for quick, local support.

## Department Spotlight

Disability Access Services. Kathy Shearer, Director.

Accessibility: Focus on Connections, Collaborations, and Community

At SFCC, the campus theme this year has been community. I’ve also spent time with you all on the Board of Trustees, and one of my common conversations has been that “Disability inclusion and access are within everyone’s ability.” So today, rather than giving a general message, I wanted to share some wonderful examples of collaborations and connections made possible by our SFCC community and its commitment to excellence in education in partnership with DAS.

I want to begin with a story common with students, especially those with chronic health conditions. The student came to DAS, suddenly faced with major surgery just after midterm. In response, DAS, the student, and the instructor collaborated to create a plan to assist in completing courses. Absence and Extended Due Date accommodations were applied. Upon return, the student opted for a great universal design component in the instructor’s syllabus:

Board of Trustees Meeting – February 2026

drop the lowest test grade. The student was able to complete the quarter successfully and will graduate as expected.

From there, I'd like to take you to the phenomenal work done this year in community with the Center for Engaged Teaching and Learning and the Office of Equity Diversity and Inclusion. This academic year, Jessica Hoppe and Francisco Salinas provided amazing opportunities for our campus to interact with individuals with disabilities, presenting their stories through comedy, narrative, storytelling, and film. In addition, the film "Normal Isn't Real" offered a companion Toolkit that will be available to our faculty and community for the balance of the academic year.

Lastly, I want to highlight the brilliant work of E-learning and Eric Moede in moving digital accessibility in our courses forward. They have been providing and promoting activities and opportunities to assist the entire faculty with WCAG 2.1 compliance. This is a huge lift, and the team in e-learning made it fun, inviting, and as easy as possible to improve accessibility and achieve compliance. It will be ongoing work, and we are thankful that DAS is a valued partner! I want to extend thanks to my fellow director of DAS at SCC, Jason Stariwat, for bringing both DAS teams and the E-learning team together for regular quarterly collaboration, connection, and community.

I could go on and on about the many individual efforts, group efforts, and care that make SFCC a great campus for students with disabilities to develop in their educational pursuits.

With so much gratitude,

Kathy Shearer, DAS Director, SFCC

## Events



**Mend'n Swap**

**Clothing Repair**  
Bring clothing, or other items such as bags, that need repairing. You can also volunteer as a mender to help with repairs.

**Community swap**  
Bring your unwanted clean clothes that are in good condition to participate. There will be a "free" table if you have unwanted items that are in good condition to pass on.

**Attend and mend!**  
If you have the time and any skills, even to sew on buttons, you can volunteer using the QR code:

SUB, Bldg. 17, Rec Room  
Wednesday,  
21st of January  
10 AM - 3 PM

Hosted by the  
Environmental Club



**Red Nations Club  
Open House**

1/21/26

**FREE FOOD!**

**All Inclusive**

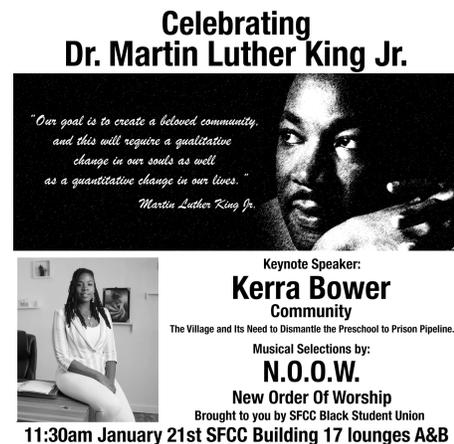
11am-3pm

**NEW SPACE**

**Safe Space**

**Showcasing the new  
artist in Residence!**  
Building 30 - Room 115

Crush the stigma, you don't have to be native to join, we are all a community together.



**Celebrating  
Dr. Martin Luther King Jr.**

*"Our goal is to create a beloved community, and this will require a qualitative change in our souls as well as a quantitative change in our lives."  
Martin Luther King Jr.*

Keynote Speaker:  
**Kerra Bower**  
Community

The Village and Its Need to Dismantle the Preschool to Prison Pipeline.

Musical Selections by:  
**N.O.O.W.**  
New Order Of Worship  
Brought to you by SFCC Black Student Union

11:30am January 21st SFCC Building 17 lounges A&B

## Academic Affairs

At Spokane Falls, we are a college and a community – one that values including all voices and shared experiences. This week our college had the privilege of meeting and collaborating with Pamela Schuller. Diagnosed as a teen with obsessive compulsive disorder (OCD) and the most severe case of Tourette’s Syndrome in the country, Pamela spent years wishing her differences away before learning to transform those challenges into sources of strength and purpose. Students, faculty, and staff enjoyed Pamela’s stand-up show, “Seriously Funny: Comedy, Disability, and Connection” as well as her workshop, “From Stigma to Stage: Owning our Stories.” Pamela brought laughs, reflections, and conversations, and her brand of humor made us all remember what it is to be uniquely human and how our differences strengthen our community.



This event was brought to us by our Center of Engaged Teaching and Learning, as well as our Equity, Diversity, and Inclusion office and our Disability Access Services – that’s how community works.

## Fine Arts

On view in the at the Art Gallery from January 13 – February 10, 2026, exhibit, “Here & Now”. This show highlights the many professional artists currently working for SFCC. Their thoughtful and engaging work has earned national and international recognition while reflecting our own commitment to excellence in instruction and creative practice, all in support of our students. Together, this exhibition underscores the vital role of the arts in fostering dialogue, connection, and shared experience within our college community.

Featuring a wide range of traditional and contemporary media—including drawing, ceramics, fiber, mixed media, metalsmithing, painting, photography, printmaking, and sculpture – the exhibition showcases work by our amazing SFCC artists (buckle up, it’s a long list): Heather Bellerud, Maria Boyle, Rachel Colton, Patty Haag, Tobe Harvey, Pete Jagoda, Megan Martens-Haworth, Lena Lopez Schindler, Maddie McGuinn, Rob McKirdie, Tybre Newcomer, Cozette

Phillips, Carl Richardson, Bradd Skubinna, Garric Simonsen, along with sλxetk™ Artist-in-Residence Claire Edmo.

**2026 | Fine Art Department Exhibition**

# HERE & NOW

**Exhibiting Artists:**

- Heather Bellerud
- Mariah Boyle
- Rachel Colton
- sλxetk™ Artist-in-Resident, Claire Edmo
- Patty Dike Haag
- Tobe Harvey
- Pete Jagoda
- Megan Martens-Hayworth
- Lena Lopez Schindler
- Maddie McGuinn
- Rob McKirdie
- Tybre Newcomer
- Cozette Phillips
- Carl Richardson
- Bradd Skubinna
- Garric Simonsen

**ON VIEW**

January 13 – February 10, 2026

**OPENING RECEPTION**

Tuesday, January 13, 2026  
11:30 – 12:30

**LOCATION**

Lobby of sλxetk™  
Fine and Applied Arts Building 32

**SFCC** fine  
art  
gallery

Featuring the creative  
research and studio practices  
of the Fine Art Department  
and the 2026 sλxetk™  
Artist-in-Residence.

DRAWING  
CERAMICS  
FIBER  
MIXED MEDIA  
METALSMITHING  
PAINTING  
PHOTOGRAPHY  
PRINTMAKING  
SCULPTURE

In our Photography Gallery, “Nurturance and Ambition: Motherhood in Photography” brings together the work of eighteen photographers who explore intertwined roles of caretaker and artist. Participants in a course of the same name through Photographic Center Northwest in Seattle, these female-identifying caregivers include mothers of children ranging from toddlers to college

## NURTURANCE AND AMBITION: MOTHERHOOD IN PHOTOGRAPHY



*Self Care, Allegedly, ©Orsolya Barna*



*Madonna of the School Papers, ©Anna Ream*

## Board of Trustees Meeting – February 2026

students, caregivers to aging parents, and a social worker whose profession centers on caring for others. These artists use photography to reflect on lived experience, visibility, and identity, offering deeply personal perspectives. This gorgeous exhibition wrapped up on January 30 with a panel discussion and reception with the artists.

## PTA Program

The Physical Therapist Assistant (PTA) Program brought the SFCC community together this year with two fun and engaging events that emphasized connection and wellness. The PTA-hosted Cornhole Tournament offered a friendly competition where students, faculty, and staff could unwind, cheer each other on, and strengthen relationships outside the classroom and raise funds for the program. Our thanks to Inland Empire Golf Academy for sponsorship.

During the week of Thanksgiving, PTA hosted the popular Turkey Trot encouraging participants to get moving while celebrating the importance of physical activity and the outdoors. Walking or running, attendees showed up to support one another and enjoy time together, highlighting the PTA program's commitment not only to health and movement, but also to building an inclusive, supportive campus culture. Together, these events showcased how learning, wellness, and community go hand in hand.

Prizes were given, but hey, we do this for the bragging rights!



**SPOKANE FALLS COMMUNITY COLLEGE  
PHYSICAL THERAPIST ASSISTANT PROGRAM**

# CORNHOLE TOURNAMENT

**SATURDAY, JANUARY 24TH**  
AT SPOKANE FALLS COMMUNITY COLLEGE  
THE STUDENT UNION BUILDING (BUILDING 17)  
CHECK IN STARTS AT 4:30 PM  
TOURNAMENT STARTS AT 5:00 PM

Grab a partner & come play!  
All skill levels welcome.  
Family-friendly event!  
Discount for College Students (ID  
must be presented for discount)

**Cash or Check ONLY (ATM available)**  
Prizes for top 3 teams  
Silent Auction Gift Baskets  
Food & drinks available

Registration Fee:  
**\$50**  
per team  
(\$25 per person)

Registration Fee For  
College Students:  
**\$30**  
per team  
(\$15 per person)

Register now at:  
  
<https://share.scoreholio.com/euW3yF6BIZb>

Special thanks to our  
tournament sponsor:  
 

# ANNUAL TURKEY TROT

*Hosted by SFCC PTA Program*

**NOVEMBER 25, 2025  
12 PM START TIME**

2.5 MILE RUN, TROT,  
OR WALK

-AT SFCC BASEBALL FIELDS  
BEHIND FITNESS CENTER  
-PRIZES FOR WINNERS!!  
-USE QR CODE TO REGISTER



**AHE/FACULTY REPORTS**

Presented by: Jason Eggerman, AHE  
Logan Amstadter, SCC  
Katie Satake, SCC  
Michelle Pearson, SFCC  
February 17, 2026

Board of Trustees Report-SCC Credit Faculty  
Katie (Catherine) Satake

February 17, 2026

1. Jeanne Isern, SCC English faculty member, reported: Jeanne will be presenting at the America Association of Colleges and Universities (AAC&U) Conference on Learning and Student Success (CLASS) in Tucson this April.

The AAC&U Conference on Learning and Student Success (CLASS) explores strategies for transforming student learning and reimagining the undergraduate experience. Building on the legacies of the Conference on General Education, Pedagogy, and Assessment and the Conference on Diversity, Equity, and Student Success, CLASS fosters collaboration across disciplines to address the most pressing issues in higher education, including general education reform, equity in student success, and the connections between curricula and career outcomes.

2. Deanna Eckel, SCC Cosmetology faculty, reported: The SCC Cosmetology students participated in the Homeless Connect event at the Spokane Convention Center that provided multiple services for the people of Spokane. The Homeless Connect event happens twice a year where groups come together to offer resources to people in need/homeless to “get on their feet.” SCC cosmetology students offered haircuts to help people get ready for interviews and pictures for ID cards.

The following are links about the event and the SCC Cosmetology program:

[Krem 2 News](#)

[Spokesman Review](#)

The [Inlander article](#) gives a great overview of the SCC Cosmetology program.

3. David Stasney, Environmental Sciences faculty, reported: SCC has started a new Environmental Sciences club with the hopes of engaging students from across campus. Winter quarter the club began hosting a brown bag lunch series once a month with 20-30 minute talks followed by discussions on a variety of environmental science related topics.

The first topic was on microplastics and gave an overview of what they are and how they impact both the environment and human health along with practical measures to reduce exposure. The next talk will be on a familiar summer sighting around Spokane: “The yellow-bellied marmot and what scientists are learning from them.”

The talk will be at SCC on Tuesday February 24<sup>th</sup> from 12:30 - 1:20pm in the Skitch room.

## English Students from SFCC Volunteer and Write

Jared Anthony (SFCC English) reports that in 2025, more than 100 of his students have participated in community service projects at food banks, churches, schools, shelters, and with many other non-profit organizations. Without exception, students write about how good it felt to be helpful and that they intend to continue volunteering in the future. A few have secured internships and even jobs, and all now have impressive experiences to list on their resumes. Jared will be on professional leave during the first half of 2026 to do more research and networking with community partners to support expansion of service learning at the Falls. He is collaborating with Career Education staff to host a community fair on campus next fall.

## Colette Phillips

Colette Phillips reports that she is currently serving on the Curator Roster for ArtsWA, and Spokane Arts appointed her to serve on a panel. Her artwork in an exhibition at Radius Gallery in Missoula, MT (Feb-April, 2026). Her artwork is currently on display in the SFCC Fine Art Gallery along with 15 Fine Art Department members for the biennial exhibition "Here & Now" on view through Feb. 10. Colette's artwork was presented at Saranac Art Projects for the "Friends of Saranac Exhibition", and she is collaborating with EWU and the Museum of Arts and Culture to re-establish the Visiting Artist Lecture Series Program.

## SFCC Blood Drives

The French Club (advised by Eddy Cuisinier) and New Visions of Addiction held three blood drives on campus in 2025, obtaining 64 donations and received a \$2250 grant that will be used to help our STEM students with acquiring textbooks for their STEM related classes.

## Biology Student Discovers New Species and First Authorship

Amy Gray and Michelle Pearson are excited to share that a student of theirs discovered new species of carnivorous plants during research trips to Angola and other locations. Noah Juve graduated in the Fall and published in a scientific journal as the first author. Gray and Pearson supported his academic pursuits, helping to make it possible for him to complete his Majors Biology series when his research travel overlapped with the academic schedule. Since graduating, he discovered four additional new species that he is working to describe for the scientific literature. Noah gave his permission to be included in this report.

**WFSE/CLASSIFIED STAFF REPORTS**

Presented by: Ward Kaplan, WFSE  
Tessa Greene, SCC  
Gaby Arroyo, SFCC  
February 17, 2026

## SCC Classified Staff Report

Venessa Luke would like to highlight the work she has been doing as the WorkFirst coordinator. She has been working with DSHS to set up their Mobile Office events on January 5<sup>th</sup> and 15<sup>th</sup>. She would like to thank the CRM Team for helping get the word out about these events to SCC students. Also, thanks to the CRM, she is able to say that they had 98 students sign-in for these events.

During these events, students can:

- Apply for Food Benefits
- Apply for Cash Assistance
- Apply for Medical Benefits
- Update their application status
- Check the status of their applications
- Provide any required documentation
- Update reduced hours worked- less pay for hours worked

Kerrin Langford and Jennifer Miller from the Colville team just finished refreshing and reimagining their staff lounge. Their goal was to create a space that feels welcoming, comfortable, and supportive of staff wellness and work-life balance. They have added a communal Sudoku Wall, reading materials, coloring books, crosswords, and a bulletin board for community highlights. Jennifer also shares regular updates about refreshments and amenities, helping encourage staff to step away and recharge. A few lighthearted additions, like a visible timer to promote mindful breaks, have helped keep the space both functional and fun. Overall, this informal effort has boosted staff morale, increased use of the lounge, and reinforced the importance of healthy breaks as we support our students.

I would also like to highlight all of the classified staff that serve on committees, taskforces, and user groups on SCC's campus and district wide. We currently have 28 classified staff serving on committees, with more that take part in smaller user groups or taskforces.

\*Special shoutout to SCC's Wellness taskforce for keeping the SCC Wellness Walking Teams chat and serving hot cocoa and cider in the week between Christmas and New Year's Day.

## **SFCC Classified Staff – Board of Trustees Reports – February 2026**

**Report:** Photography/Digital Media/ Digital Filmmaking Accomplishments

**By:** Collin Masteller (Instructional Lab Technician – AVA Photography/Digital Media/ Digital Filmmaking)

Hello, we would like to thank the Board for their confidence in our programs and what we are accomplishing. Their (your) help in making this new building a reality has been greatly appreciated. I would like to share with the Board some of our recent attempts to capitalize on this opportunity. With the help and support of a committed Advisory Committee, we have been working towards a bigger visual presence of our programs and our spaces. We have established an “Industry Speaker Series” in which industry professionals come into our amazing spaces and give insight to students about where the information we are giving them can take them. Alumni and Committee members have also been involved in documenting these events for marketing and exposure purposes. We have also increased our online socials presence documenting daily and weekly happenings in our adaptable spaces. Our current Advisory Committee Chair Dean Davis has been gracious enough to donate his time and efforts into helping us onboard a service in which prospective students from anywhere will be able to tour our spaces and see our amazing facilities without ever leaving home. We are hopeful this will give us a broader reach to prospective students from all over and not just a local market. We have worked closely with the Fine Arts department as well in implementing this service as it will hopefully benefit all our programs. I have been working on populating the spaces with links and important information. I encourage you to check it out and take a tour!

[https://my.matterport.com/show/?m=f4Qyji4iH3c&fbclid=IwY2xjawPxqHtleHRuA2FlbQIxMQBzcnRjBmFwcF9pZBAyMjIwMzkxNzg4MjAwODkyAAEewtBbIPW3U80I5vKIQtBApAkAIHLbapC5ZC5BRVHgZBoDGvQakuOujuMVC3w\\_aem\\_llnIB2u132jECsMSgWT1sw](https://my.matterport.com/show/?m=f4Qyji4iH3c&fbclid=IwY2xjawPxqHtleHRuA2FlbQIxMQBzcnRjBmFwcF9pZBAyMjIwMzkxNzg4MjAwODkyAAEewtBbIPW3U80I5vKIQtBApAkAIHLbapC5ZC5BRVHgZBoDGvQakuOujuMVC3w_aem_llnIB2u132jECsMSgWT1sw)

Lastly, I would like to add a personal observation. I have the honor of interacting with all students in our programs. Some students see only one or 2 of our instructors, but they all end up needing to interact with me at some point. From my observation, our student body is connecting and thriving more than it has since I was a student in 2015. First year and second year students are meeting in our public student spaces and sharing lunch with each other before heading off to their separate afternoon classes. The ethnic range is as broad as I have ever seen it before as well. We currently have students representing 5 of the 7 continents! Thank you for the opportunity to share with you the amazing things we are doing with this amazing opportunity!

**Report:** SFCC Library Collection Accessibility and Discoverability

**By:** Kasey Correll (Library & Archives Paraprofessional 3)

The SFCC Library circulation staff are consistently thinking about ways to improve services for our busy scheduled students and staff. In the physical library we have improved accessibility and discoverability to certain sections. For example, children's books have been reclassified into either Easy or Juvenile reading difficulty. Each item also includes the recommended grade level stated in our library's integrated system, for users and staff to easily find and determine what children's book they desire. This is an example of how the SFCC library is taking action to make our library resources more quickly accessible for students and staff.

In the background library catalogers are making sure all new books are implemented into ALMA correctly. That includes improving the finding aids and the quality of the MARC records, which enables for students and staff an easy searchable, quick and efficient task. Currently catalogers are in the process of taking training to learn how to utilize AI as a cataloging tool, to improve and or evaluate incomplete MARC records for future added library books. As a cataloger my goal is to create and implement library items into our integrated library system for SFCC students and staff that are easily accessible and discoverable.

**Report:** Student Success Story

**By:** Bex Gudino (Admissions Support Representative/ Admissions & Registration)

Shoutout from a past student for warm feels: On 1/27/2026 I talked to a past student, who needed to know when she attended SFCC (Spring 88!). My coworker helped me look up her info in Legacy (our old system). The student is now 74 and still works as a nurse! She shared that she became a nurse at 59. She said she owes it all to community college and is so grateful because she worked away at her degree one class at a time while she was raising her 4 kids. She was SO thankful that we could look her up in the system so that she could put accurate information on an application.

**BOARD REPORT**