

**Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
December 16, 2025
8:30am
Spokane Community College
In Person and Zoom Option**

Present: Trustee Todd Woodard, Trustee Anna Franklin, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Chancellor Kevin Brockbank, SCC President Jenni Martin, SFCC Interim President Patrick McEachern, Chief Human Resource Officer Fred Davis, Chief General Services Officer Nichole Hanna, Chief Financial Officer Linda McDermott, Chief Institutional Advancement & External Affairs Officer Melanie Rose, SFCC Vice President of Learning Bonnie Glantz, SCC Vice President of Instruction Jaclyn Jacot, SFCC Interim Vice President of Student Affairs Jim Mohr, SCC Vice President of Student Services Patrick Tanner, Director of Head Start Bobbi Woodral, SCC Dean Piper McCarthy, AHE Representative Jason Eggerman, WFSE Representative Ward Kaplan, SCC Faculty Michael Buettner, SFCC Faculty Michelle Pearson, SFCC Classified Staff Gaby Arroyo, SCC Classified Staff Tessa Greene, Attorney General Carrie Culver, Executive Assistant to the Chancellor and Board of Trustees Breanne Riley (Recording Secretary).

Guest: Elizabeth Keeney

Excused: Trustee Kelly Fukai, Director of Tribal Relations Naomi Bender, SCC Faculty Christina MitmaMomono, SCC Faculty Katie Satake, SFCC ASG President Jayla Knights, SCC ASG President Naveah Person,

Faculty Tenure Introductions

SCC Faculty Michael Buettner introduced himself to the Board and gave a brief history of his education and employment at SCC. Anna Franklin asked what part of the program brings him the most joy.

SCC Celebrating Student Success

Piper McCarthey and Elizabeth Keeney introduced themselves to the Board of Trustees. Elizabeth Keeney explained what EdSights offers to students at Spokane Colleges and how it aids in the power of the student voice. The chatbot texts students every 7-10 days using the EdSights framework to gauge how students are feeling and connect with those in need of targeted resources. Piper McCarthey shared the different

resources that are available to students through EdSights. There is strong student engagement at SCC with the chatbot and proactive student support. Elizabeth Keeney then reported on identifying early insights and supporting the full student journey. The student voice score and the key trends were reported to the Board. Student testimonials and future goals were shared with the Board. Anna Franklin asked how the colleges are taking the feedback and using it to inform on policy, procedure, strategic planning, and curriculum. Steve Yoshihara asked if participation was mandatory and what percentage of students participate in the program. Steve Yoshihara asked how long the information has been tracked. Glenn Johnson asked how quickly a response to a student with a critical issue is given as well as how soon they are given the resources that are needed for immediate help. Todd Woodard asked how many colleges in Washington are using EdSights. Anna Franklin asked if there was a cultural response lens in the way that responses are answered to students.

Call to Order

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, December 16, 2025. Todd Woodard called the meeting to order at 9:07 am. This was followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section. The Native Land Acknowledgement was given by Todd Woodard.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics included the following:

- a. Board Minutes
Minutes of the November 18, 2025, Regular Meeting
- b. Capital Projects Status & Approvals – Clint Brown
- c. Budget and Expenditures – Linda McDermott
- d. Head Start Updates – Bobbi Woodral

The motion to approve the consent agenda was so moved by Anna Franklin, seconded by Glenn Johnson, and approved unanimously by the Board.

Amended Chancellor Goals

Kevin Brockbank shared the change in the amended chancellor goals. The motion to

approve the amended goals was so moved by Steve Yoshihara, seconded by Anna Franklin, and approved unanimously by the Board.

Budget Planning and Analysis Update

Kevin Brockbank explained the three primary challenges for FY27 – which were the allocation model adjustment, 2026 legislative session, and unanticipated challenges. Jenni Martin and Patrick McEachern explained some of the upcoming challenges and changes at both SCC and SFCC. Discussion ensued. Kevin Brockbank then presented the overarching strategies and the efforts that are currently underway. Kevin Brockbank then reviewed what Spokane Colleges will not be doing as well as the strategy that is being developed to communicate the work with the budget changes. The outcomes were discussed – which include an annual balanced budget and 6-year plan.

Strategic Plan Update

Lori Hunt reported that the goal is to have the strategic plan before the Board for approval in March. The teams are on track with their work, and the leads are planning to submit goals on time. The teams meet often and they have reported that the meetings are going well and there is great work happening. The goals will be submitted by the end of the month, and the next step will be for each pillar to submit action items. Todd Woodard asked about outreach on the communications side and bringing awareness to students. Anna Franklin asked if holistic enrollment and enrollment barriers are being addressed.

Review of Board Policy 1.20.03 – Restrictions of Individual Authority of Trustees

Kevin Brockbank shared the policy review procedure. Carrie Culver reviewed the policy and reported that she did not find a legal concern with the policy and it is consistent with the charge of the Board. Kevin Brockbank suggested updating the office titles to correctly reflect those positions held at Spokane Colleges. Glenn Johnson expressed concern about Board members potentially making comments on social media that do not reflect the Board's views and if that should be addressed within a policy specifically. Glenn Johnson asked if there could be a generic term that is added to the policy. It was decided that guidelines addressing social media will be added to the policy and the suggestions will be brought to the January Board of Trustees meeting. Anna Franklin asked about the status of the SharePoint site for the Board of Trustees.

BREAK

Todd Woodard reconvened the meeting at 10:33am.

Chancellor's Report

Kevin Brockbank reported that he is actively involved in pre-session visits with legislators in anticipation of the upcoming legislative session. Kevin Brockbank then asked the Board if they would like to change the order of the agenda at the Board of Trustees meetings so that the Board would start with an executive session and then immediately go into the celebrating student success presentations.

President's Report

Jenni Martin shared that she met with the Department of Corrections regarding the SCC corrections contract. There will be a workgroup to update and develop the DOC contracts. Todd Woodard asked if the DOC is able to track graduating students transition into society after release. Todd Woodard then asked if there have been recommendations of what SCC would like to see with the new DOC. Jenni Martin then shared that Roy Calligan is participating in the student achievement subset of the allocation model. Steve Yoshihara asked about the enrollment rate at SCC. Todd Woodard suggested that the dashboard for enrollment be listed immediately following the Native Land Acknowledgement for ease of access to the information.

Patrick McEachern reported that enrollment for the winter quarter is slightly higher than last year and that there was concern that the state FTE target for fall quarter was not met. In January there will be a brief overview of the budget at the fall all college meeting. Steve Yoshihara asked for clarification of the date that the budget reduction will begin. Glenn Johnson asked who is paying for the EV charging stations for state employees and if it applies to all community colleges in Washington. Todd Woodard asked if there were guidelines for grant requests.

AHE Report

Jason Eggerman, AHE President, reported that grades were due yesterday, so faculty are hopefully enjoying time off. The reality is many are probably working on changes and updates for their Winter classes this week. Faculty typically learn this time of year about position requests for retirement replacements and other faculty positions. AHE is working to get updates on WEA's legislative agenda priorities to coordinate with the Chancellor and senior leadership when it comes to lobbying. WEA also recently sent a letter to Governor Furgeson to restore the provisos for high demand funding, Guided Pathways funding, and nursing salary funding.

Michelle Pearson, SFCC reported that the SFCC library has expanded its work on artificial intelligence literacy and they are emphasizing academic integrity and the ethical use of AI. There will be a new artist in residence at SFCC beginning in January and will be there through March. SFCC was represented at the 29th colloquium for

Information Systems Security Education in Seattle. The paleontology department has discovered that SFCC has quite a few museum quality specimens that are exceedingly rare and there is a hope to open a mini museum for the specimens in the future.

WFSE/Classified Staff Report

Ward Kaplan, reported that WFSE is preparing to lobby and they are hoping to get a great contract.

Tessa Greene, SCC celebrated SCC classified staff members that are currently pursuing a degree while working on campus. The registration team has been taking a holistic approach to supporting students and connecting them to different resources across the campus. Tammy Desautel at the Inchelium campus shared that the campus graduation event was wonderful and one of the largest events she has worked with since she began her career at SCC. Jennifer Miller in Colville shared that she is currently serving on the Stevens County Rural Library District Board and is also working on the school board for her district. Margaret Kidwell in Republic recently won 2nd place in a fashion show over the summer and it has been mentioned in the local news. Todd Woodard asked if current employees that are graduating from Spokane Colleges could have a special cord where they could be recognized at graduation.

Gaby Arroyo, SFCC reported that Jenny Hubbard gave an update on the Career and Workforce Center where there was a workshop for the Korean Workforce Development Center related to digital literacy and software proficiencies. Cynthia Cobbs shared that the Business and Workforce Development divisions have been working on facilitating a better space to display flyers and posters on campus. Robin Perkins has been working with STA and the potential decrease in the frequency of stops at SFCC.

Board Report

There is no Board report at this time.

Executive Session

There will be no executive session.

Adjournment

Being no further business, the meeting adjourned at 11:25am.