

Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
October 14, 2025
8:30am
Spokane Community College
Colville Center
In Person and Zoom Option

Present: Trustee Anna Franklin, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Chancellor Kevin Brockbank, President Jenni Martin, Interim President Patrick McEachern, Interim Chief of Information Technology Dan Duffy, Chief of Staff and Strategy Lori Hunt, Chief Human Resources Officer Fred Davis, Chief Financial Officer Linda McDermott, Chief Institutional Advancement and External Affairs Officer Melanie Rose, Interim Vice President of Student Affairs Jim Mohr, Vice President of Workforce Development Julie Parks, Director of Capital Construction Clint Brown, District Director of Head Start/ECEAP Bobbi Woodral, SFCC DAS Director Kathy Shearer, AHE President Jason Eggerman, SCC Faculty Katie Satake, SCC Faculty Rabab Nemri-Weber, SCC Classified Representative Tessa Greene, SCC ASG Navaeh Person, SFCC Faculty Michelle Pearson, SFCC Classified Representative Gaby Arroyo, SFCC ASG President Jayla Knights, Attorney General Carrie Culver, Executive Assistant to the Chancellor Breanne Riley (recording secretary).

Excused: Trustee Todd Woodard, Chief General Services Officer Nichole Hanna, Vice President of Learning Bonnnie Glantz, Vice President of Instruction Jaclyn Jacot, Vice President of Student Services Patrick Tanner, Director of Tribal Relations Naomi Bender, WSFE President Ward Kaplan, SCC Faculty Christina MitmaMomono

SCC Celebrating Student Success

Jenni Martin gave a brief overview of the SCC nursing program. The pre-recorded PowerPoint presentation from Brittney Heidenrich was shared with the Board of Trustees. Julie Parks gave a brief review of the welding program. Steve Yoshihara asked if there was a percentage of students that graduate from the program and gain employment post-graduation. Anna Franklin asked if the curriculum for the LPN program has health equity access built in.

Introduction of Tenure Track Faculty

Rabab Nemri-Weber introduced themselves and gave a brief overview of their

professional experience at SCC.

Call to Order

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, October 14, 2025. Glenn Johnson called the meeting to order at 8:57 am. This was followed by the Pledge of Allegiance and roll call. The motion to excuse the absence of Todd Woodard was so moved by Anna Franklin, seconded by Steve Yoshihara, and approved unanimously by the Board. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section. The Native Land Acknowledgement was given by Steve Yoshihara.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics included the following:

- a. Board Minutes
Minutes of the September 9, 2025, Regular Meeting
Minutes of the September 22, 2025, Special Session
- b. Capital Projects Status & Approvals – Clint Brown
- c. Budget and Expenditures – Linda McDermott
- d. Head Start Updates – Bobbi Woodral
- e. Admin Procedures – Nichole Hanna, Lori Hunt, Linda McDermott
- f. FY24 Annual Financial Statement – Linda McDermott

The motion to approve the consent agenda was so moved by Steve Yoshihara, seconded by Anna Franklin, and approved unanimously by the Board.

Quitclaim Deed, WSDOT

Clint Brown reviewed the proposed Quitclaim Deed and the area that would be given to WSDOT. The motion to approve was so moved by Glenn Johnson, seconded by Anna Franklin, and approved unanimously by the Board.

Temporary Construction Easement, WSDOT

Clint Brown reviewed the temporary construction easement that was brought before the Board. The motion to approve was so moved by Anna Franklin, seconded by Steve Yoshihara, and approved unanimously by the Board.

Student Government Reports

Navaeh Persons, SCC ASG President, shared that the Senate is only missing the Chief Justice position, other than that they have a team. Projects with the ASG will be starting soon as they are currently working on identifying student needs.

Sale of Airport Property

Kevin Brockbank gave a brief history of the airport property that is owned by Spokane Colleges. The potential sale and details of the sale were discussed. Steve Yoshihara asked the anticipated price that the property would sell for. The motion to approve the sale was so moved by Steve Yoshihara, seconded by Anna Franklin, and approved unanimously by the Board.

Review of Board Policy 6.10.05

Kevin Brockbank reviewed policy 6.10.05 and the proposed policy review procedure. Anna Franklin asked for an update on the location of the policies for easier access on the website. Linda McDermott reviewed the details and history of policy 6.10.05. Discussion ensued. Carrie Culver will review the policy for further amendment and approval will be brought forth before the Board at a future meeting. Steve Yoshihara asked if there was an inventory check that was done annually. Organization of the policy manual and the relationship to the state policy manual was explained. Glenn Johnson asked if there was a way to acknowledge department heads of policies that will be reviewed prior to the Board of Trustees meeting and for them to present the policy at the next meeting.

Strategic Plan Update

Lori Hunt shared that the strategic plan project is ready to move to the next phase. The next phase will be identifying the cross-functional planning teams. Lori Hunt asked to seek approval of the branding project mission, vision, and values as a guide as well as seeking support for the 5 pillars that have been identified. Anna Franklin stated that she loved the direction of the strategic plan. Glenn Johnson moved to support the current strategic plan brought forth by Lori Hunt, seconded by Steve Yoshihara, and approved unanimously by the Board.

Proposed WAC Amendment

Linda McDermott reviewed the proposed amendment to WAC Chapter 132Q.

Spokane Colleges has worked with Carrie Culver on the amendment. The WAC does follow a slightly different process than the Spokane Colleges internal process – to which further explanation was provided. Linda McDermott explained that this was considered the first reading and communication will later go out to internal constituents. The WAC change will be brought before the Board for a hearing in February.

Chancellor's Report

Kevin Brockbank thanked Lori Hunt for the work that she has done with the IT department. Lori Hunt introduced Dan Duffy as the new Interim CIO. Dan Duffy gave a brief professional background of his role in IT. Lori Hunt noted that the IT department has been fantastic, and she has appreciated working with a great team. Kevin Brockbank shared that the goal for the appointment of the permanent CIO will be in 6 months. Steve Yoshihara asked for an assessment of the IT department at Spokane Colleges. Glenn Johnson asked if Dan Duffy would be auditing licenses at the colleges and the District. Steve Yoshihara asked how many employees worked in the IT department. Kevin Brockbank thanked the Board for the Chancellor and Board of Trustees evaluations. A review of grants and the impact of the government shutdown were reviewed. The state allocation model was reviewed for the Board of Trustees. The initial schedule of Trustee orientations were reviewed and input was requested from the Board of Trustees for the final onboarding process. Kevin Brockbank noted that he will ask new Trustees to meet with former Chancellor Gary Livingston for various training topics. Anna Franklin supports the idea of an introduction with Gary Livingston and noted that she gained a lot of information from the ACT New Trustee orientation. An updated version of the onboarding process will be submitted via email to the Board of Trustees prior to the new Trustee being appointed.

President's Report

Jenni Martin thanked the SCC Colville team for facilitating the meeting at the Colville Center. Jenni Martin reviewed the state allocation model. The focus on enrollment and retention was then reviewed. SCC will be up 3.5% for fall enrollment and enrollment will be ahead of the original goal leading into the winter quarter.

Patrick McEachern reported that fall enrollment is up approximately 3.5% in FTE and 5% in head count. SFCC has become educated and strategic in planning for the upcoming budget. The upcoming All College meeting at SFCC will focus on the budget and governance. Steve Yoshihara asked if the use of AI is being highlighted for students. Patrick McEachern then shared that the student newspaper at SFCC is the only newspaper that has been nominated for an award in Washington and the winner will be announced later this week.

AHE Report

Jason Eggerman, AHE President, reported that faculty is settling in for the quarter and there was a great welcome week for incoming faculty. Tenure training was held at both SCC and SFCC and there is a new tenure handbook for faculty. Jason Eggerman thanked the administration at Spokane Colleges for their support.

Katie Satake, SCC shared that Holly Campbell reported that 2 SCC geology students have completed an undergraduate research project with a former SCC geology faculty member. Holly Campbell and Dan Reed are working with the district office to better market the science department's digital cadavers. Mathea Sapp plans to use a new classic attribute in the biology transfer series. Joe Huseby has co-authored a new edition of the Introduction to Political Psychology textbook. Amy Anderson has 2 new publications to report.

Michelle Pearson, SFCC reported that there has been strong Running Start enrollment. Occupational Therapy had a 100% pass rate for their national board exam and that was very exciting. The Guidance 105 course is thriving and there are 25 sections this fall. Steve Yoshihara asked if the 3.21 Running Start GPA was better than the GPA of students that are not enrolled in Running Start. Steve Yoshihara also asked if there is an improvement in graduation percentages among students enrolled in Running Start.

WFSE/Classified Staff Report

Gaby Arroyo, SFCC introduced themselves as the new SFCC classified staff representative. Gaby Arroyo shared a brief professional background at SFCC and thanked the Board.

Tessa Greene, SCC introduced themselves and gave a brief professional background at SCC. Norma Cantu wanted to highlight all of the work that the classified staff has been conducting for the new Sasquatch Experiences. Tessa Greene is grateful to be at the Board of Trustees meeting representing classified staff at SCC.

Board Report

Glenn Johnson shared that working with the current Board of Trustees has been a great team to work with for various reasons. Glenn Johnson then stated his confidence for the upcoming work with the Board to successfully serve the students at Spokane Colleges. Steve Yoshihara stated his appreciation to the Board, staff, and faculty for their work with students and the success of students. Anna Franklin shared that she appreciates the relationships that the Board has with each other, the Chancellor, and the faculty at Spokane Colleges.

Executive Session

There was no executive session.

Adjournment

Being no further business, the meeting adjourned at 10:33am.