

Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
September 9, 2025
8:30am
Spokane Falls Community College
In Person and Zoom Option

Present: Trustee Todd Woodard, Trustee Anna Franklin, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Chancellor Kevin Brockbank, President Jenni Martin, Interim President Patrick McEachern, Chief of Staff and Strategy Lori Hunt, Chief Human Resources Officer Fred Davis, Chief General Services Officer Nichole Hanna, Chief Financial Officer Linda McDermott, Chief Institutional Advancement and External Affairs Officer Melanie Rose, Vice President of Learning Bonnie Glantz, Vice President of Instruction Jaclyn Jacot, Interim Vice President of Student Affairs Jim Mohr, Vice President of Student Services Patrick Tanner, Vice President of Workforce Development Julie Parks, Director of Tribal Relations Naomi Bender, District Director of Head Start/ECEAP Bobbi Woodral, SFCC DAS Director Kathy Shearer, AHE President Jason Eggerman, WFSE Representative Ward Kaplan, SCC Faulty Katie Satake, SFCC Classified representative Alison Cooley, SCC ASG Navaeh Person, SFCC ASG President Jayla Knights, Attorney General Carrie Culver, Executive Assistant to the Chancellor Breanne Riley (recording secretary).

Guests: Brooke Baker, Troy Bishop, Michael Walker

Excused: Christina MitmaMomono, Jason Nix

SFCC Celebrating Student Success

Kathy Shearer reviewed the most recent updates for the DAS program at SFCC. Student population increase with DAS has doubled at SFCC. There has been campuswide investment and engagement as well as a noticeable impact from Guided Pathways on campus. There has been engagement about mental health, invisible disabilities and neurodivergence among SFCC student population. It was reported that SFCC has made a significant investment in providing office spaces and work areas that reflect the concept of “You Belong Here”. Anna Franklin asked about the guidelines for the development areas in the DAS offices. Todd Woodard asked if DAS specific technology was deployed within the office. The Board of Trustees then toured the SFCC DAS office.

The Board of Trustees returned from the tour of the SFCC DAS office at 9:01am.

Call to Order

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, September 9, 2025. Todd Woodard called the meeting to order at 9:03 am. This was followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section. The Native Land Acknowledgement was given by Anna Franklin.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics included the following:

- a. Board Minutes - Minutes of the July 22, 2025, Work Session
- b. Capital Projects Status & Approvals – Nichole Hanna
- c. Budget and Expenditures – Linda McDermott
- d. Head Start Updates – Bobbi Woodral
- e. UTAP Agreement – Linda McDermott
- f. SFCC Fee Approval – Patrick McEachern

Glenn Johnson asked about the lab fees that are assessed for Math 90 and Math 140 courses. Anna Franklin brought forth the motion to approve the consent agenda, which was seconded by Glenn Johnson, and approved unanimously by the Board.

Lodge Renovation Update

Brooke Baker, Troy Bishop, and Michael Walker introduced themselves to the Board of Trustees. The history of the Lodge architecture was shared with the Board by Troy Bishop. The current site plan has worked on the goal of bringing the campus and the river scenery together at the Lodge. The upper floor plan, lower floor plan, and shared areas illustrations were presented. Glenn Johnson asked if there were any asbestos issues due to the age of the Lodge. Brooke Baker reviewed the construction pricing and budgeting of the Lodge renovation. Linda McDermott explained the total project budget and soft costs for the renovation. Nichole Hanna elaborated on the total budget and soft costs that contributed to the final budget. The updated timeline for the construction to begin was reviewed for the Board. Anna Franklin asked when the lease at the downtown location for Spokane Colleges is set to expire. Todd Woodard asked if a guaranteed maximum price has been established and emphasized the importance of

the price of the project. Brooke Baker shared how they will ensure that the schedule and budget will follow the set standards. Anna Franklin asked how the Board would get updates on the renovation project and if there was a way to incorporate Spokane Colleges students into the project. Next steps for the project were reviewed by the team. Steve Yoshihara shared his excitement of working with Baker Construction on the project and that he is confident that the project will go well. Steve Yoshihara asked what the current rent rate was for the Riverpoint One building. Glenn Johnson asked about parking at the Lodge once the building is open. Todd Woodard asked about outside seating being available for future events at the Lodge.

FY 24-25 Budget Update

Linda McDermott presented an update on the FY 2026 budget. Linda McDermott reviewed the budget priorities and guidelines as well as the sources and uses. State funded annualized FTE and Running Start enrollments at each campus were then reviewed for the Board. FY 2026 operating budget allocation and distribution, summary of expenditures by type, and the summary of expenditures by division were shared. Linda McDermott then reviewed the budget overview for the district offices at Spokane Colleges. The historical comparison and summary and next steps were presented to the Board of Trustees.

Student Government Reports

Jayla Knights, SFCC ASG President, reviewed the SFCC ASG team has been training and preparing for the upcoming semester. There are three vacant positions within the ASG team and they plan to hire staff for the vacancies in the fall. The team attended a virtual conference where they learned a lot of valuable information. Anna Franklin asked Jayla Knights what the Board could do to support the ASG team at SFCC.

Navaeh Persons, SCC ASG President, reported that the ASG team will be meeting tomorrow to discuss various ASG roles and the best way to set the team up for success. It is anticipated that the ASG Vice President role will be filled at the beginning of the fall quarter. The main goal for ASG in the fall is to identify different departments that can benefit from budgets that can be shared.

BREAK

Anna Franklin reconvened the meeting at 10:37am.

Review of Board Policies

Kevin Brockbank asked the Board how they would like to proceed with reviewing Board policies at future Board of Trustees meetings. Discussion ensued. It was agreed that the Board policies will be in one centralized location. Once the policies are in one centralized location they will be reviewed in chronological order from the oldest updated policy to the newest updated policy.

Strategic Plan Update

Lori Hunt reported that input sessions were hosted in August from groups around the SCC and SFCC campuses as well as the district. Lori Hunt then reviewed the information that was discussed at the sessions. Steering and planning groups for the five pillars will convene in October and it is anticipated that the plan will be provided to the Board in March 2026.

Chancellor's Report

Kevin Brockbank shared that Spokane Colleges is on the eve of convocation, and he will share updates from convocation at a later time. He then thanked Providence for the multicultural simulation lab that they hosted recently. The vacant Trustee position is anticipated to be decided by the next Board of Trustees meeting. Anna Franklin asked if the onboarding process has been updated for new Trustees.

President's Report

Jenni Martin, President of SCC shared that the SCC convocation theme for 2025 is Community. Jenni Martin then reviewed the four areas of priority and focus under the theme of Community for SCC in the new academic year.

Patrick McEachern, Interim President of SFCC shared the theme for SFCC convocation for 2025 is Community: How Do We Define It. This is an important year for SFCC and Patrick McEachern thanked the leadership team for all of their hard work to prepare for the upcoming academic year. Patrick McEachern then shared the goals for SFCC in the new academic year.

AHE Report

Jason Eggerman, AHE President, reported that Michelle Pearson will be the new SFCC faculty representative for the Board meetings. Faculty is excited for the start of the academic year and the majority of new faculty are present at campus participating in the new pilot program.

Katie Satake, SCC, reported that Dave Edwards has two adult children that have attended classes at SFCC, and he and his children presented their artwork at the most recent Art Walk in Spokane.

WFSE/Classified Staff Report

Ward Kaplan, WFSE, reported they are trying to inform employees of the new contract changes and they are very appreciative of the raise that classified staff received.

Alison Cooley, SFCC, reported that classified staff recently had a governance retreat and there has been a lot of conversation about ways to participate in governance.

Board Report

There was no Board report.

Executive Session

There was no executive session.

Adjournment

Being no further business, the meeting adjourned at 11:02am.