

Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
June 17, 2025
8:30am
Spokane Falls Community College
In Person and Zoom Option

Present: Trustee Todd Woodard, Trustee Anna Franklin, Trustee Glenn Johnson. Also present: Chancellor Kevin Brockbank, President Jenni Martin, President Kimberlee Messina, Chief of Staff and Strategy Lori Hunt, Chief Human Resources Officer Fred Davis, Chief General Services Officer Nichole Hanna, Chief Financial Officer Linda McDermott, Vice President of Learning Bonnie Glantz, Vice President of Instruction Jaclyn Jacot, Vice President of Student Affairs Patrick McEachern, Vice President of Student Services Patrick Tanner, Vice President of Workforce Development Julie Parks, District Director of Head Start/ECEAP Bobbi Woodral, SFCC Dean Ashley DeMoville, SFCC Faculty Tanja Huffman, SCC Faculty Christina MitmaMomono, AHE President Beverly Daily, AHE Vice President Jason Eggerman, WFSE Representative Ward Kaplan, SCC ASG President Taneisha SFCC ASG President Lexii Locke, SCC ASG President Taneisha Takyuka, Attorney General Carrie Culver, Executive Assistant to the President of SFCC Megan Gibson (recording secretary).

Excused:

Trustee Steve Yoshihara, CIAEAO Melanie Rose

SFCC Celebrating Student Success

Ashley DeMoville introduced SFCC faculty member Tanja Huffman and her role within the Interior Design program at SFCC. Tanja Huffman reviewed the history of the Interior Design program at SFCC as well as the changes through the years. Tanja Huffman then gave the names of program alumni that are making an impact in the industry – which included local business owners and employees at various designing firms. It was reviewed that the new direction of the program was designed to keep the program relevant and to provide marketable skills. The NKBA Connection award winners were shared with the Board of Trustees. Tanja Huffman then explained the connection with WSU as well as the strong community involvement with students in the program. Anna Franklin asked if there was a wait list for students to enter the program and if other business classes were integrated into the program. Todd Woodard stated that he enjoyed the presentation and would like to invite a guest to SFCC to speak to the program students.

Call to Order

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, June 17, 2025. Anna Franklin called the meeting to order at 9:00 am. This was followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section. The Native Land Acknowledgement was given by Glenn Johnson.

PUBLIC COMMENT

There was no public comment.

Exceptional Faculty Awards and Saling Awards

Heather Beebe-Stevens presented the nominees for approval of the Exceptional Faculty awards. The motion to approve was so moved by Glenn Johnson, seconded by Anna Franklin, and approved unanimously by the Board. Heather Beebe-Stevens then presented the recipients of the Saling awards, to which no action was needed for approval.

Emergency Rulemaking Extension

Patrick McEachern asked the Board of Trustees to extend the emergency Title IX language that was approved in March and that the public hearing will be held in July. The motion was so moved by Glenn Johnson, seconded by Todd Woodard, and approved unanimously by the Board.

EWU Lease Agreement at Colville Center

Nichole Hanna reviewed the lease agreement between EWU and the SCC Colville Center. The motion to approve was so moved by Glenn Johnson, seconded by Anna Franklin, and approved unanimously by the Board.

Fiscal Year 2025-2026 Operating Budget

Linda McDermott presented the Operating Budget for 2025-2026 fiscal year. Linda McDermott provided a presentation overview as well as the budget planning approach that is aligned with the mission, vision, and values of Spokane Colleges. The 2025-27 state funding for higher education and the FY 26 budget planning priority and guidelines were presented to the Board. FY 26 planning assumptions, state funded annualized FTE, and Head Start annualized FTE were then reviewed. Anna Franklin asked about enrollment, recruitment, and utilizing faculty resources between campuses to support an unplanned increase in enrollment. Discussion ensued. Glenn Johnson asked about employee benefit contribution being raised and notifying employees regularly about the amount that Spokane Colleges contributes to each employee. Fred Davis discussed benefits as a tool for recruiting. The motion to approve was so moved by Todd Woodard, seconded by Glenn Johnson, and approved unanimously by the Board.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics included the following:

- a. Board Minutes - Minutes of the May 20, 2025, Regular Meeting
- b. Capital Projects Status & Approvals – Nichole Hanna
- c. Budget and Expenditures – Linda McDermott
- d. Head Start Updates – Bobbi Woodral
- e. Data Certification – Bobbi Woodral

The motion to approve the consent agenda was so moved by Todd Woodard, seconded by Glenn Johnson, and approved unanimously by the Board.

BREAK

Anna Franklin reconvened the meeting at 10:07 am.

Chancellor's Report

Dr. Brockbank discussed the upcoming graduation ceremonies and how the work at Spokane Colleges impacts the students and families in the community. Kevin Brockbank thanked all staff across the institution for their work in the last year. The federal and state budget was then reviewed as well as the changes within leadership at Spokane Colleges.

President's Report

Jenni Martin, President of SCC reviewed the SCC graduation commencement ceremonies and that it is a fun time of year. Jenni Martin then thanked Beverly Daily for her time serving as AHE President and for her leadership with the union. Jenni Martin gave her congratulations and thanks to Kimberlee Messina in her upcoming transition. There are strong enrollment trends for SCC and the SCC student orientation is moving back to campus where students are able to be enrolled automatically once they apply. Trustee Franklin asked if there was a way to advertise the instant enrollment more broadly.

Kimberlee Messina, President of SFCC

Patrick McEachern gave a brief explanation of the SFCC orientation, in-person registration, and enrollment. "Sasquatch Beginnings" is a way to streamline registration and credit was given to McCall Fadeley for her organizational work. Kimberlee Messina thanked the Board of Trustees and Kevin Brockbank for supporting her transition. Kevin Brockbank thanked Kimberlee Messina for her transformative work at SFCC.

AHE Report

Beverly Daily thanked Linda McDermott for her work on the budget and the transparency that has been brought to the district budget. Beverly Daily then thanked the Board of Trustees and the President's for their work and dedication with AHE. Jason Eggerman will be the incoming AHE President and he has been working hard to learn about district as a whole. Beverly Daily then thanked Kimberlee Messina for her work on the SFCC campus and that she is truly appreciative to have worked with her.

The Board of Trustees acknowledge Beverly Daily's service and her dedication to AHE and Spokane Colleges.

WFSE/Classified Staff Report

Ward Kaplan shared that classified staff has been ending the year strong, on a positive note, and in appreciation of the budget and contracts.

Katie Satake, shared that Ryan Taylor wanted to give praise to the SCC Medical Assisting program and that the students are earning high praise in their clinical externships. Amy Anderson presented at the International Communications Conference in Denver where her presentation was about her research in assertive communication and conflict resolution. Katie Satake then reported that Christina MitmaMomono had shared highlights about student ran clubs at SCC.

Alison Cooley, reported that tri-chairs Jenny Hubbard (Governance), Carolin Gipple (DEGA), and Alison Cooley (Budget) along with Hailey Keller are working with Joi Lynn Blake to create a recurring classified workshop series at SFCC. Joi Lynn Blake has helped to connect with individuals from institutions in California who participate in the Caring Campus program that helps support professional development for classified staff. SFCC is planning to kick off their series this summer with a "Classi-Con" workshop/event modeled after Comicon.

Student Government Report

Taneisha Takyuka, SCC ASG President, reported that ASG opened a grant with funds from IWS that gave \$2,000 to each area awarded in order to improve spaces and student areas across campus.

Lexii Locke, SFCC ASG President, reported on the upcoming changes at the SFCC food pantry and the collaboration with Second Harvest. Nine out of the thirteen ASG positions have been filled and the new ASG executives will begin training in the fall. Vision For Success should be receiving an answer regarding the letter of intent that was sent to ECMC within the next week. Lexii Locke shared that a Bluetooth speaker with the SFCC logo was given to all graduates as a graduation gift and the surplus will

be sold to faculty and staff.

Board Report

There was no Board report.

Executive Session

The Board will convene in executive session under RCW 42.30.110(1) and the executive session to evaluate the qualifications of an applicant for public employment.

Executive session will last for approximately 40 minutes and is anticipated to end at 11:35 am.

It was announced that executive session will be extended for 10 minutes and is anticipated to end at 11:45am.

Adjournment

Being no further business, the meeting adjourned at 11:45 am.