

**Minutes of the Board of Trustees Meeting**  
**Washington State Community College District 17**  
**Regular Meeting**  
**May 20, 2025**  
**8:30am**  
**Spokane Community College**  
**In Person and Zoom Option**

**Present:** Trustee Todd Woodard, Trustee Anna Franklin, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Chancellor Kevin Brockbank, President Jenni Martin, President Kimberlee Messina, Chief of Staff and Strategy Lori Hunt, Chief Human Resources Officer Fred Davis, Chief General Services Officer Nichole Hanna, Chief Financial Officer Linda McDermott, Chief Institutional Advancement & External Affairs Officer Melanie Rose, Vice President of Learning Bonnie Glantz, Vice President of Instruction Jaclyn Jacot, Vice President of Student Affairs Patrick McEachern, Vice President of Student Services Patrick Tanner, Vice President of Workforce Development Julie Parks, District Director of Head Start/ECEAP Bobbi Woodral, SCC Program Assistant Tammi Desautel, SCC Faculty Brian Gilbert, Dean JL Henriksen, Dean Sara Martin, SCC Faculty Christina MitmaMomono, SCC Faculty Marilyn Nielsen, SCC Faculty Erin Rudders, SCC Faculty David Stansey, Dean Jeff Williams, AHE President Beverly Daily, AHE Vice President Jason Eggerman, AHE Vice President Jackie Franklin, AHE Representative Rob Deyo, AHE Representative Ronda Moorhead, AHE Representative Tim Roe, WFSE Representative Ward Kaplan, SFCC ASG President Lexii Locke, Attorney General Carrie Culver, Executive Assistant to the Chancellor and Board of Trustees Breanne Riley (recording secretary), Executive Assistant to the President of SFCC Megan Gibbons (recording secretary).

**Excused:** SFCC Faculty Jason Nix, SCC Faculty Katie Satake, SFCC Classified Staff Representative Alison Cooley, SCC ASG President Taneisha Takyuka

**Guests:** SCC Student Stephanie Snyder

**SCC Celebrating Student Success**

**Jaclyn Jacot** introduced the Tribal Stewards program to the Board of Trustees and gave an overview of the program. Jeff Williams reviewed how the Tribal Scholars work affects Spokane Community College. JL Henriksen introduced the faculty that has been heavily involved in the program. David Stansey explained how water science is engaging with local tribal communities and then reviewed curriculum revisions and ENVIS departmental approach. Marilyn Nielsen then explained how the ENVIS department is engaging with the tribal communities, which included a tribal stewards

retreat, monthly collaboration and training, and curriculum development. How natural resources are engaging with the tribal communities was then explained to the Board. SCC current water science student Stephanie Snyder was introduced to the Board. Stephanie Snyder shared her experience within the program, stating that the faculty has been very inviting and it has been a fantastic experience. Todd Woodard asked if additional credits can be earned for math, chemistry, and biology. Todd Woodard then asked if the research results were shared with the model power administration, reclamation, or other partners along the Columbia River system. Anna Franklin asked what the monetary amount of the grant that was rescinded was and what the priority for that funding was. Glenn Johnson asked if other tribes have been asked to help with funding for the program, for instance tribes that own casinos as a potential source of funding. Anna Franklin asked if there was a connection with the tribes and the environmental justice impact on their health and health outcomes. The Trustees thanked the faculty for the work they have done with the program.

### **Call to Order**

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, May 20, 2025. Todd Woodard called the meeting to order at 9:07am. This was followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section. The Native Land Acknowledgement was given by Trustee Yoshihara.

### **PUBLIC COMMENT**

There was no public comment.

### **Approval of Successor Master Contract**

Patrick McEachern shared that the master contract has been completed and it was before the Board today for approval. Patrick McEachern and Jason Eggerman introduced the teams from SCC and SFCC that worked in collaboration on the master contract. The motion to approve the successor master contract was so moved by Glenn Johnson, seconded by Anna Franklin, and approved unanimously by the Board. The contract was signed by the Board of Trustees and all of the parties that were involved with the contract process.

### **Approval of Fiscal Year 2025-26 Student Technology Fee Budgets for Spokane Community College (SCC) and Spokane Falls Community College (SFCC)**

Linda McDermott reviewed the proposed student technology fee budgets for SCC and SFCC. The amounts that are allowed to develop the budgets are Thre on the estimated revenue, the total budgets are under 1.1 million dollars. Anna Franklin asked if there was diversity in the mannequin's representation. Todd Woodard asked if donations to

the colleges were inquired from local businesses as opposed to purchasing the equipment outright. The motion to approve the request was so moved by Anna Franklin, seconded by Steve Yoshihara, and approved unanimously by the Board.

### **Fiscal Year 2025-2026 (FY 26) Student Services and Activities (S&A) Budgets**

Linda McDermott reviewed the S&A fees and the process for the fees to be implemented. Discussion ensued. The motion to approve was so moved by Glenn Johnson, seconded by Anna Franklin, and approved unanimously by the Board.

### **BREAK**

Todd Woodard reconvened the meeting at 9:49am.

### **CONSENT AGENDA**

Being no objections, the consent agenda was entered into the record. Topics included the following:

- a. Board Minutes
  - ↳ Minutes of the March 18, 2025, Regular Meeting
  - ↳ Minutes of the April 16, 2025, Special Session
- b. Capital Projects Status & Approvals – Nichole Hanna
- c. Budget and Expenditures – Linda McDermott
- d. Head Start Updates – Bobbi Woodral

Glenn Johnson asked for an update from Head Start. Kevin Brockbank reviewed his recent legislative visit to Washington DC and Spokane Colleges advocacy for Head Start. The motion to approve the consent agenda was so moved by Glenn Johnson, seconded by Steve Yoshihara and approved unanimously by the Board.

### **Tenure Alert**

Fred Davis announced that there are three faculty members before the Board today for approval for tenure. Todd Woodard moved that the Board grant tenure for the following faculty members: Matthew Devita, Daniel Schneck, and Douglas Stewart. The motion was seconded by Glenn Johnson and approved unanimously by the Board.

### **Fiscal Year 2025-2026 (FY26) Athletics Operating Budget**

Linda McDermott reviewed the athletic operating budget and the areas where the funding for the budget comes from. Steve Yoshihara asked if there was a comparison to last year's athletic budget and what the percentage increase was from last year. The motion to approve the athletic operating budget was so moved by Glenn Johnson, seconded by Steve Yoshihara, and approved unanimously by the Board.

### **Fiscal Year 2025-2026 Budget Update**

Linda McDermott gave a brief update on the state operating budget and the highlights of

the budget. Steve Yoshihara asked if the COLA percentage rate is based across the board for all employees. The state proviso changes and Spokane Colleges provisos rolled into base appropriations were then reviewed for the Board. The next steps for revenue, expenditures, and developing a balanced budget were presented and it is anticipated this will be before the Board at the June Board of Trustees meeting. Steve Yoshihara asked if the business office views the budget of the estimate or actual from the previous year in comparison to the current year.

### **Chancellor's Report**

**Kevin Brockbank, Chancellor** reported that Spokane Colleges will be hosting the ACT Conference this week at the Davenport Grand Hotel. There has been a lot of attention that needs to be paid to recent legislative changes, particularly Head Start, the Higher Education Budget Reconciliation Bill, and the elimination of Title II funds. Kevin Brockbank shared that there was a tour of Spokane Colleges Head Start with Congressman Baumgartner's local office and that it was very successful. It was also shared that the Tech Hub grant that is being withdrawn will not affect the college's approach with the local workforce. Kevin Brockbank then restated the Spokane Colleges stance on DEI is not exclusionary and the college is following the advice of the attorney general and legislative guidelines. Inclusion at Spokane Colleges is an open inclusion policy and embraces anyone that wants to learn. The colleges have many different programs for many different groups of students and will continue to offer those programs to all that are interested. The vision of DEI for Spokane Colleges is that every student that walks through the door will walk across the graduation stage. Anna Franklin asked if there was a unified message approach with the other college presidents in Washington.

### **President's Report**

**Jenni Martin, President of SCC** reported on the concern with the budget and the potential effects on SCC. The SCC Spokane Valley location has been closed; Jenni Martin reviewed the reasons for the closure. There was a manufacturing listening and feedback session with community partners and the workforce development team and it was a great event. Julie Parks reviewed the topics that were discussed at the event. Todd Woodard asked which sectors were represented at the event. Anna Franklin asked if there was a mitigation plan to support students that are affected if Title II funding was lost. Jenni Martin thanked the Trustees for their approval of the tenure faculty and that SCC is excited for the upcoming tenure celebration event, years of service celebration, and graduation ceremonies.

**Kimberlee Messina, President of SFCC** reported that SFCC is very excited for the upcoming celebrations around campus. Enrollment is up at SFCC, and retention is also up at SFCC and that contributes to the enrollment raise. Kimberlee Messina reviewed

the work that Bonnie Glantz has done for SFCC and thanked her for being a leader. Transfer rates from Spokane Colleges to local higher education institutions were then reviewed and discussed.

### **AHE Report**

**Beverly Daily**, reported that AHE and Human Resources have been working together to create an updated tenure manual. Faculty has been concerned with both federal and state budgets and there is a lot of faculty members that are worried about their students. Beverly Daily announced that Jason Eggerman will be the new AHE President and will be present at the June Board of Trustees meeting.

**Christina MitmaMomono**, reported that Robin Ross has three student she had in her ESL classes at Sacred Heart are graduating from the NAC program at Providence and will soon become NAC's at Sacred Heart. Kari Hubbard shared that a former career transition student will be speaking at the Colville graduation ceremony in June and that she is a great example of a rural student using all of her resources to obtain her degree.

### **WFSE/Classified Staff Report**

**Ward Kaplan**, explained that classified staff are waiting for the state budget and have concerns on both the state and federal sides.

**Lexii Locke, SFCC ASG President**, introduced Jayla Knights as the 2025-26 ASG SFCC president. Lexii Locke then provided a presentation on the ASG vision for success and the importance of vision care for students. Lexii Locke reviewed the roles of the president and the future ASG's role for the student success plan. The vision for success, data points, and data results of student eye care were then reviewed for the Board. Lexii Locke then reviewed that ASG worked with the grants office, and they have applied to the ECMC Foundation as of May 12, 2025. The longevity of the project and future goals were then reported to the Board. Anna Franklin asked if Lexii Locke would be a paid consultant for the project and if there was a business plan. Lexii Locke shared that she will be attending Eastern Washington University in the Fall.

### **Board Report**

There was no report from the Board.

### **Adjournment**

Being no further business, the meeting adjourned at 11:29am.