

MINUTES

WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17 BOARD OF TRUSTEES SPECIAL MEETING

Present: Trustee Todd Woodard, Trustee Anna Franklin, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Chancellor Kevin Brockbank, Chief Human Resources Officer Fred Davis, Chief Financial Officer Linda McDermott, Chief Institutional Advancement & External Affairs Officer Melanie Rose, Vice President of Instruction Jaclyn Jacot, Vice President of Learning Bonnie Glantz, Director of Tribal Relations Naomi Bender, Director of Budget and Planning Brandy Browning, AHE President Beverly Daily, AHE Vice President Jason Eggerman, Executive Assistant to the Chancellor and Board of Trustees Breanne Riley (recording secretary).

Guest: Gerene Townsend

CALL TO ORDER AND ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a special meeting at 501 North Riverpoint Boulevard, Suite 103, Spokane, Washington, on Wednesday, April 16, 2025. Chair Todd Woodard called the meeting to order at 2:08 p.m.

PUBLIC COMMENT

Todd Woodard read the procedure for public comment. Gerene Townsend asked to address the Board of Trustees regarding credit missed due to jury selection and personal absences and asked that there be a policy for students similar to an FMLA policy. Gerene Townsend reviewed her reasons for the request. Todd Woodard asked that Greene Townsend give the Chancellor the best contact information so that he may reach out for further communication.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics included the following:

- a. Head Start Updates - Bobbi Woodral

Glenn Johnson complimented Bobbi Woodral and appreciated her comments regarding the latest federal funding of Head Start programs. The motion to approve the consent agenda brought forth by Glenn Johnson, seconded by Anna Franklin, and approved unanimously by the Board.

Approval of Academic Calendars for AY 2027-28 through AY 2031-32

Jason Eggerman reviewed the process for the finalization of the academic calendar. The calendar has been voted on by the faculty with a 96% approval rate. Fred Davis thanks Jason Eggerman for his work with the contract. The motion to approve was so moved by Glenn Johnson, seconded by Steve Yoshihara, and approved unanimously by the Board.

FY 2025-26 Tuition and Waivers

Linda reviewed the proposed tuition and fee approvals and the changes that have been made as well as the effects of those changes. Todd Woodard asked if there could be potential changes that could affect this schedule due to the legislative session still being in session. The motion to approve the FY 2025-26 tuition and waivers schedule was so moved by Steve Yoshihara, seconded by Glenn Johnson, and approved unanimously by the Board.

FY 2025-26 Admin & Lab Course Fees

Linda McDermott noted there have been no changes from the 1st reading to this reading, however the SCC Curriculum Committed approved two new prefixes for Fall Quarter of 2025 and will be moved forward. The lab and course fee revenue was reviewed for FY 26. Glenn Johnson asked if there was a resource where students are able to view an itemized list of the course fees that are included in each program. Todd Woodard asked if there was a standardized form that was submitted for fees. The motion to approve the admin and lab course fees for FY 2025-26 was so moved by Anna Franklin, seconded by Steve Yoshihara, and approved unanimously by the Board.

FY 2025-26 S&A Fees

Linda McDermott reviewed the S&A fees in the proposed FY 2025-26 schedule as well as the purpose and rate of the fees that are assessed. The next step for the S&A fees will be voted upon and that will be before the Board at the next meeting. Glenn Johnson asked about the charging of admission fees. The motion to approve the FY2025-26 S&A Fees was so moved by Glenn Johnson, seconded by Anna Franklin, and approved unanimously by the Board.

Current Issues Update

Kevin Brockbank reported that the application for a CHIPS grant with the Department of Education has been moved past the first phase of the process. There has been positive movement with the local tribes and working toward building the advisory committee at Spokane Colleges. The budget update and news from Olympia was shared with the Board. Secretary McMahon from the Department of Education will be holding a press conference addressing the future of Higher Education. Kevin Brockbank then reported on the College Cost Reduction Act and that the Risk Sharing Policy is of great concern for Spokane Colleges.

Executive Session

The Board will convene in executive session under RCW 42.30.110(1) for the purpose of evaluating qualifications of an applicant for public employment, or to review the performance.

Executive session will last for approximately 10 minutes and is set to end at 3:07 pm.

Potential Action Generated from Executive Session


No action was taken.

There was a motion to approve the contract with Chancellor Brockbank that was brought forth by Glenn Johnson, seconded by Steve Yoshihara and approved unanimously on the Board. It is noted that this contract will start in a 2-year cycle form and it an extension from his current contract.

ADJOURNMENT

The meeting adjourned at 3:13 p.m.


Secretary, Board of Trustees


Chair, Board of Trustees

