

Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
November 12 9:30am
Spokane Community College
In Person and Zoom Option

Present: Trustee Todd Woodard, Trustee Anna Franklin, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Kevin Brockbank, Kimberlee Messina, Jenni Martin, Linda McDermott, Grace Leaf, Nichole Hanna, Fred Davis, Bobbi Woodral, Jason Eggerman, Patrick Tanner, Julie Parks, Melanie Rose, Bonnie Glantz, Patrick McEachern, Jaclyn Jacot, Carrie Culver, Beverly Daily, Ward Kaplan, Katie Satake, Katella DeBolt, Abigail Affholter, Alison Cooley, Lexii Locke, Austin Dehlin, Kim Hagerty, Christina MitmaMomono, Brandon Livingston, John Norman, George Hollwedel, Breanne Riley (recording secretary).

Excused: Lori Hunt

Guests: Cadence Haskins

Executive Session

Executive session will convene for approximately 50 minutes and is scheduled to end at 9:20am.

Potential Action Generated from Executive Session

No action was taken.

Tenure Introductions

Mr. Laurent Zirotti gave a brief introduction of himself and his career at SCC. Ms. JoAnne Connolly gave a brief introduction of herself and her career at SCC. Mr. Tim Greenup gave a brief introduction of himself and his career at SCC. Ms. Emma Case gave a brief introduction of herself and her career at SCC. Mr. Cameron Kjeldgaard gave a brief introduction of himself and his career at SCC. Mr. Nick Colsch gave a brief introduction of himself and his career at SCC. Mr. Mark Brown gave a brief introduction of himself and his career at SCC. Mr. Jose Losado Montero gave a brief introduction of himself and his career at SCC. Ms. Andrea Lahr gave a brief introduction of herself and her career at SCC.

SCC Celebrating Student Success

Mr. Brandon Livingston introduced himself and the team members that were joining

him today. Mr. John Norman gave a brief history of the Robotics Mechatronics Technology program at SCC, as well as their national recognition. Mr. George Hollwedel reviewed the history of the name of the program and Mr. Norman gave an update on the current status of the program and how the program is meeting the needs of the community. Mr. Norman then introduced Ms. Cadence Haskins, who is a current student in the program. Ms. Haskins shared her experience in the program. Ms. Haskins explained that the program was challenging and the faculty has been very supportive. Ms. Haskins has had the opportunity to work for two internships and enjoyed them both. Mr. Norman explained that both internship companies offered Ms. Haskins a permanent position and one company even created a role specifically for her. Mr. Norman reviewed the work that Dean Ashly Purdin has done with the program which includes grants, curriculum changes, and changing the program name. Mr. Norman reviewed what the grants are being applied to as well as ensuring that the program stays relevant for the needs of the community. Ms. Beverly Daily asked what the placement percentage was for students in the program and inquired about the starting salary for graduates of the program. Trustee Johnson asked about classroom size. Trustee Franklin asked if industry partners are involved in developing the program curriculum and if there was anything that the Board of Trustees could do to assist in reaching out to those partners. Trustee Woodard stated that Ms. Haskins showed maturity, poise, and excellent critical thinking and asked how she found the program and what motivated her to join the program. Trustee Woodard thanked Dean Purdin for her work with the program.

Call to Order

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, November 12, 2024. Trustee Woodard called the meeting to order at 10:19am. This was followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section. The Native Land Acknowledgement was given by Trustee Franklin.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics included the following:

- a. Minutes of the September 10, 2024 Regular Meeting
- b. Capital Projects Status – Ms. Nichole Hanna
- c. Budget and Expenditures – Dr. Linda McDermott

- d. UTAP – Dr. Lina McDermott
- e. Head Start Updates – Ms. Bobbi Woodral
- f. Admin Procedures – Ms. Nichole Hanna, Ms. Jaclyn Jacot, Bonnie Glantz, Linda McDermott

The motion to approve the consent agenda was so moved by Trustee Franklin, seconded by Trustee Johnson, and approved unanimously by the Board.

Tenure Consideration

Mr. Fred Davis, CHRO, stated that the Board of Trustees, as the appointing authority, is responsible for granting or denying probationary faculty members. After having reviewed and given reasonable consideration to the information provided through and during the tenure process, Mr. Davis presented Mr. David Shotwell from the Paralegal department at SCC and then referred to Trustee Woodard. Trustee Johnson so moved to grant tenure to Mr. David Shotwell, which was seconded by Trustee Franklin, and approved unanimously by the Board.

Title IX Rules Extension

Mr. Patrick McEachern reviewed that the July 29th special session was held specifically to propose and ask for approval of the emergency rulemaking process. This was to amend the student code of conduct to come into compliance with new Federal Title IX regulations that went into effect on August 1, 2024. A public hearing will be held at the December Board of Trustees meeting and the Board will be asked to consider and approve the permanent rules. The permanent rules are set to expire on December 2nd and the public hearing will be held on December 17th. Mr. McEachern was before the Board requesting a 120-day extension of the rule making process. The motion to approve the 120-day extension was so moved by Trustee Johnson, seconded by Trustee Franklin, and approved unanimously by the Board.

Chancellor's Report

Dr. Kevin Brockbank, Chancellor shared his appreciation for the leadership team at both colleges and the district. The Lodge contract has been awarded to Baker Construction and CCS is very happy to have a local contractor to work on the remodel. LaunchNW will be asking the legislature for a \$5 million allocation, which they will match with a private donation, and their intent to use the money will be to choose one local high school and free community college will be offered to all of the students. The governor has not yet informed CCS of the fifth Trustee that will be appointed. Dr. Brockbank will fill the role of the Trustee on the Head Start committee assignment until the new Trustee is appointed. Dr. Brockbank asked for any suggestions and recommendations of potential Trustees for CCS. Trustee Franklin asked if there was a matrix for potential Trustees and if that matrix could be reviewed by the Board.

Trustee Franklin would like the current Trustees to complete the matrix grid and use that data moving forward to choose future Trustees. Dr. Brockbank reviewed the state budget and the OFM budget mistake and how it will affect CCS.

President's Report

Dr. Jenni Martin, President of SCC recognized Ms. Julie Parks and Ms. Jaclyn Jacot on their work with the Technical Professional Division Robotics Mechatronics Technology program. The Practical Nursing program will begin in January 2025 as there is a new demand in the community. Trustee Franklin explained the new cohort that is being organized by Ms. Emily Yim and suggested that CCS should participate. The Nursing program just completed the accreditation visit and it was successful.

Dr. Kimberlee Messina, President of SFCC, reported that the Fine Arts Building grand opening will take place on November 13th. Dr. Messina thanked Ms. Nichole Hanna and Ms. Melanie Rose for their hard work and promotion of the Fine Arts Building. Mr. Barry Moses assisted with the name of the new building and he was very happy with the final product. Trustee Franklin asked if there have been internal conversations for the students that are concerned with what will happen in January to support their mental health and protect them.

BREAK

The meeting was reconvened at 11:07am.

Changes to Student Evaluations

Mr. Patrick McEachern and Mr. Jason Eggerman introduced themselves and their roles with the collective bargaining process. Mr. McEachern shared the agreements that the bargaining team have come to. Mr. McEachern shared that one of the agreements is a change in the evaluation forms that are part of the tenure process. Mr. Eggerman explained the process of the student evaluation changes for tenured faculty. The goal was to have student evaluation questions more easily accessible and to apply to all students in all courses. Trustee Franklin asked if there was a way for the Trustees to see the questions that are provided to the students and if the questions have been bargained already. Trustee Woodard thanked the bargaining group for their work.

Rebranding Update

Dr. Brockbank reviewed some of the rebranding ideas for the Athletics department. Mr. Jim Fitzgerald found a hand-written log of CCS baseball games and Trustee Yoshihara was listed in the log. Dr. Brockbank gifted the scoring log to Trustee Yoshihara. Ms. Melanie Rose and Ms. Kim Hagerty reviewed the marketing brand vision and brand values as well as the timeline for the rebranding project. Ms. Rose

reviewed each phase of the rollout. Ms. Daily asked if signage would include the separate colleges as well as Spokane Colleges. Ms. Rose played the official branding video for the Board of Trustees.

AHE Report

Ms. Beverly Daily, shared that faculty is working hard and they are hoping to finish bargaining soon.

Faculty Report

Ms. Christina MitmaMomono reported that Mr. Zachary Christman is working with a great team of staff and faculty to create a course which aims to provide support for advanced ESL students moving from the ESL program into credit classes, various programs, and certifications across campus. Ms. MitmaMomono said there is great collaboration work at the extension sites for the new program.

Ms. Katie Satake reported that Mr. Jason Eggerman represented SCC at the first Introductory Psychology Academy in Portland. Ms. Amy Anderson and the Speak Out! club co-hosted the Student Success and Equity Day for their fall event. The club is also hosting a Food and Hygiene Drive at the SCC Food Pantry. Ms. Anderson also published an article in the International Journal of Mentoring and Coaching where she collaborated with fellow researchers. Mr. David Edwards reported on his efforts to recruit potential students to his program.

Ms. Katella DeBolt reported that Mr. Irv Broughton published his 25th book in October about Vietnam skies. Ms. Renee Compton shared that the core faculty went to their leadership conference and the emphasis was on inclusivity.

WFSE/Classified Staff Report

Ms. Abigail Affholter reported that classified staff has received their bargaining and they are very excited about that.

Mr. Ward Kaplan reported that classified staff will begin lobbying when the legislative session starts.

Ms. Alison Cooley reminded all attendees that as it gets colder outside all should say thank you to security and facilities for keeping the campus safe and secure during the winter season.

Student Government Report

Mr. Austin Dehlin reported that two ASG members recently traveled to Washington D.C. and they returned with great ideas that can be done on campus. ASG has their first Director of IDEA and they have officially introduced the Chief Justice position and

are actively looking for candidates. ASG is looking at rebranding themselves and they have reached out to marketing to create and have the new brand approved. ASG is creating a letter for students and staff regarding their intent to support any security measures that will be taken at the campus. Trustee Woodard stated that he appreciated Mr. Dehlin's partnership of the security plan.

Ms. Lexii Locke shared the events that ASG has been organizing on campus, which includes farmers markets, Welcome Week, and Family Fun Night. Political activist Linda Sarsour gave a lecture-based presentation on campus regarding social justice. Some members went to the ASGA Conference and it was nice to be able to converse with other colleagues and they were able to get ideas on how to be more engaging with students. Ms. Locke's Outreach in Education programmer is the Eastern Washington representative for a committee to find out why Washington is in a state of emergency in regard to the lack of interpreters in education. Trustee Franklin asked what the Board of Trustees could do to support the ASG offices.

Board Report

There are no Board reports to share.

Adjournment

Being no further business, the meeting adjourned at 12:00pm.