

## MINUTES

### WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17 BOARD OF TRUSTEES WORK SESSION SPOKANE COMMUNITY COLLEGE

**Present:** Trustee Mike Wilson, Trustee Todd Woodard, Trustee Anna Franklin, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Kevin Brockbank, Jenni Martin, Kimberlee Messina, Carolyn Casey, Greg Stevens, Linda McDermott, Lori Hunt, Nichole Hanna, Amy McCoy, Beverly Daily, Ward Kaplan, Alison Cooley, Carrie Culver, Breanne Riley (recording secretary).

**Excused:** Grace Leaf, Abigail Affholter, Patrick McEachern, Bonnie Glantz, Jaclyn Jacot, Connan Campbell, Bobbi Woodral, Katie Satake, Christina MitmaMomono, Katella DeBolt

#### CALL TO ORDER AND ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a special meeting at Spokane Community College, on Tuesday, July 16, 2024. Chair Mike Wilson called the meeting to order at 8:33am. Trustee Wilson asked if there were any members of the public present at the work session meeting, to which there were none. The Native Land Acknowledgement was given by Trustee Franklin.

#### CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics include the following:

- a. Board Minutes – June 18, 2024, Regular Meeting
- b. Budget & Expenditures – Dr. Linda McDermott
- c. Head Start Updates – Ms. Bobbi Woodral
- d. Admin Procedures – Greg Stevens

Trustee Wilson noted that the ECEAP report was exceptional. Mr. Greg Stevens reviewed the proposed admin procedure before the Board. The motion to accept the consent agenda so moved by Trustee Woodard, seconded by Trustee Franklin, and approved unanimously by the Board.

**Approval of 2025 Board of Trustees Meeting Schedule, Dr. Kevin Brockbank,** reviewed the tentative 2025 Board of Trustees meeting schedule that included the

dates, times, and locations. The motion to approve the schedule was so moved by Trustee Johnson, seconded by Trustee Woodard, and approved unanimously by the Board.

**Revision to Board Policy 5.2.04, Reserves, Dr. Linda McDermott** explained the policy revisions that were being presented to the Board. The policy established the directions to the administration and the expectations of the Board around institutional reserves and established a stabilization fund reserve. The draft administrative procedures were also included with the revision. Dr. McDermott noted that a new admin procedure to include more definitions was being proposed as well as the establishment of the stabilization fund purpose. Trustee Johnson asked for clarification of investment of funds. Discussion ensued. Trustee Yoshihara and Trustee Johnson thanked Chancellor Brockbank and Dr. McDermott for their work with the budget. The motion to approve the recommended policies and procedures was so moved by Trustee Yoshihara, seconded by Trustee Johnson, and approved unanimously by the Board.

**Roof Funding Request, Dr. Kevin Brockbank**, reviewed the request to spend funds for SCC roof repairs, the total requested amount was \$1.877 million dollars. Discussion ensued. The motion to approve was so moved by Trustee Johnson, seconded by Trustee Yoshihara, and approved unanimously by the Board.

**CCS Rebranding Market Position, Ms. Carolyn Casey**, reviewed the process of the rebranding project, the brand identity, and brand positioning. The mission, vision, and values were reviewed and how the topics were a contribution to the new branding project. Ms. Casey reviewed that in streamlining CCS values the prioritized areas were to support inclusivity, access, and preparedness. Ms. Casey then presented the values in application and the daily actions that are taken at CCS in order to move toward the vision of the colleges. Ms. Casey then presented the proposed mission statement from Drake Cooper and the CCS executive branding team. The proposed vision was then reviewed for the Board, as well as brand positioning and its importance. Trustee Franklin shared that when she sees the word “barriers” it does not resonate with her. She then added that when CCS states that they will be the “stepping stone over barriers” it is making a strong assumption that every student is facing a barrier and could be viewed as negative. Trustee Franklin suggested that being a “stepping stone to success”, as opposed to barriers, may be more optimistic. Trustee Franklin also shared that the wording of CCS being a “stepping stone to a better reality” in the position statement brings forth the assumption that the existing reality of an individual is not a good one. Discussion ensued. Trustee Franklin noted that she loved the values and does like the idea of removing the barriers. Discussion ensued.

Trustee Wilson recognized that this will be Mr. Stevens last Board of Trustees meeting prior to his retirement. Trustee Wilson expressed his gratitude to Mr. Stevens for all of his work during his career at CCS and that he has done an exceptional job. Trustee Woodard noted that Mr. Stevens had created a lasting legacy at CCS. Trustee Johnson reflected on his career with Mr. Stevens and how he will be greatly missed at CCS.

Trustee Yoshihara thanked Mr. Stevens for all of his work and especially his work as the acting Chancellor. Trustee Franklin thanked Mr. Stevens and noted that his passion for students was incredible.

**Executive Session**

The Board will convene in executive session under RCW 42.30.110(1) for the purpose of evaluating and reviewing the performance of a public employee.

The executive session will begin at 10:00am last for approximately 30 minutes.

**Adjournment**

Being no further business, the meeting adjourned at 11:05.