

Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
May 21, 2024 8:30am
Spokane Falls Community College
In Person and Zoom Option

Present: Trustee Mike Wilson, Trustee Todd Woodard, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Kevin Brockbank, Jenni Martin, Kimberlee Messina, Linda McDermott, Alison Cooley, Katella DeBolt, Beverly Daily, Greg Stevens, Nichole Hanna, Carolyn Casey, Lori Hunt, Amy McCoy, Patrick McEachern, Connan Campbell, Jaclyn Jacot, Bobbi Woodral, Bonnie Glantz, Brandy Browning, Sarah Martin, Mark Neufville, David Vosen, Laurel Batterson, Rick DuBois, Christina MitmaMomono, Katie Satake, Austin Dehlin, Vishal Pathirana, Lexie Block, Brandon Stallings, Chelsea Stevens, Breanne Riley (recording secretary).

Excused: Trustee Todd Woodard, Grace Leaf, Abigail Affholter, Ward Kaplan

Guests: Indy Dehal and Troy Bishop

Tenure Faculty Introductions

Dr. Christine Mackleit introduced herself and gave a brief introduction of her background and history at SFCC.

SFCC Celebrating Student Success

Dr. Sarah Martin, gave a brief overview of the Cyber Center program at SFCC. Mr. Mark Neufville reviewed the training of the program on a national level. Trustee Franklin asked if the Cyber Center was connected to any local programs with outreach to the junior high and high schools. She then asked if the program was connected with the Martin Luther King Jr. Center. Trustee Johnson asked what extra security is needed for students when they are working with government agencies. Trustee Wilson asked how many students are in the program and if the demand for classes was higher than the capacity. Mr. Neufville reviewed the opportunities that the Center for Excellence has opened for students and the program. Trustee Yoshihara asked if most of the students graduate or if they pursue a degree from a 4-year college. Trustee Yoshihara asked what the average salary was for graduates of the program.

Call to Order

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, May 21, 2024. Trustee Wilson called the meeting to order

at 9:04am. This was followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section. The Native Land Acknowledgement was given by Trustee Johnson.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics included the following:

- a. Minutes of the March and April Board Meetings
 - March 19, 2024, Regular Meeting
 - April 16, 2024, Work Session
- b. Capital Projects Status – Ms. Nichole Hanna
- c. Budget and Expenditures – Dr. Linda McDermott
- d. Head Start Updates – Ms. Bobbi Woodral
- e. Admin Procedure – Ms. Amy McCoy and Dr. Linda McDermott

Trustee Wilson asked about the excess of over 1 million dollars on the budget report and what the excess would be used towards. Dr. Messina and Dr. Martin reviewed the excess tuition and the uses for each campus. Trustee Johnson asked about the Fine Arts building and the status of completion. Trustee Johnson then asked about the status and construction of the water tower and fire tower. Trustee Wilson asked about the excess funding in the Head Start program. Trustee Wilson then asked who the Lockout/Tagout admin policy pertained to. The consent agenda was so moved for approval by Trustee Johnson, seconded by Anna Franklin, and approved unanimously by the Board.

Tenure Alert

Mr. Greg Stevens, stated that members of the Board ultimately made the decisions of whether to grant or deny tenure to probationary faculty. It has been recommended that Mr. Duane Hille of Aviation Maintenance be granted tenure by the Board of Trustees. Trustee Franklin so moved to grant tenure to Mr. Hille, the motion was seconded by Trustee Yoshihara, and approved unanimously by the Board. Mr. Stevens noted that an amended tab will be submitted to the Board with Mr. Hille's correct department.

Tuition, Fees & Waivers

Dr. Linda McDermott reviewed the recommended tuition and fees for FY 2024-2025.

Dr. McDermott reviewed the FY25 recommended tuition as well as the FY25 recommended lab and course fees. Trustee Johnson asked about the dental program fees at SCC and if there has been a campaign to local dentist offices for help with the payment of the fees. Trustee Johnson then asked about the Pullman usage fee. Trustee Yoshihara asked what the total amount of tuition was for a Washington resident to attend full time at SCC and SFCC. Trustee Yoshihara asked what the cost of tuition was for Eastern Washington University. Trustee Johnson asked about the Business Technology fee and why there was an increase. Dr. McDermott then reviewed the FY25 recommended technology fees. Dr. McDermott shared the recommendation for the Board to approve the FY 2024-2025 tuition and fee proposals as presented. Trustee Wilson noted that he would like to see the fee at SFCC for the gymnasium be removed or reduced. The motion to approve was so moved by Trustee Johnson, seconded by Trustee Yoshihara, and approved unanimously by the Board.

Chancellor's Report

Dr. Kevin Brockbank, Chancellor, reviewed the new format of the Chancellor's report and that it is similar to the President's report. Dr. Brockbank reviewed the proposed plan to use reserve funds for financial aid for students that will not be receiving their financial aid prior to the start of the quarter. Dr. Brockbank explained the potential loss of funds with the dispersal funds to students and that the potential loss is a smaller amount that originally presented to the Board. Trustee Yoshihara asked for clarification of funds dispersed from CCS to the students and the actual amount that would be granted to students. Discussion ensued of collection of the funds that could be potentially loss. Dr. McDermott verified that the 2 million dollars that CCS has access to disperse to the students will not affect any other programs or activities at the colleges. Dr. Brockbank brought forth the motion to authorize the use of 2.5 million dollars from the stabilization funds for emergency funds for summer students of SCC and SFCC with the understanding that there is some risk of not getting all of the funds returned. The motion was so moved by Trustee Johnson, seconded by Trustee Franklin, and approved unanimously by the Board.

Presidents Report

Dr. Jenni Martin, President of SCC, shared that it is celebration time at the SCC campus. There will be a faculty member that will be celebrated for 50 years of service at SCC at the Years of Service celebration. Dr. Martin then reviewed the transfer degrees that will be offered at the Corrections facility and that this is a very important move for the justice students. There are over 1900 graduates from SCC this year and over 200 High School diplomas earned. Dr. Martin noted that the Skills Trades Preparation Program will be offered at Spokane public schools over the summer, which is a two-week program that will expose students to different trades.

Dr. Kimberlee Messina, President of SFCC, shared that the SFCC Years of Service celebration will take place after the BOT meeting. Dr. Messina shared that SFCC received their accreditation report and it was very good. The report will be shared with the parties of the meeting by the Board of Trustees secretary at a later time.

BREAK

Trustee Wilson reconvened the meeting at 10:15am.

Lodge Renovation

Mr. Indy Dehal and Mr. Troy Bishop, Dr. Brockbank reviewed why the District office will be moving out of RP1 and relocating to the Lodge. Dr. Brockbank then reviewed the reason for the renovation of the Lodge and funding for the renovation. Mr. Dehal explained the planning process of the renovation. Mr. Bishop reviewed the guiding principles and program synergy for ALSC and the Lodge renovation. Mr. Dehal shared the past and present history of the Lodge and the area surrounding the Lodge. He then discussed the site design and the stewardship and importance of the site. Mr. Dehal reviewed the conceptual site plan. Mr. Dehal presented the collaboration of departments in the Lodge, department synergy, and balance in creating a safe and secure building that is approachable to students. Mr. Bishop reviewed the design option for the Lodge. Trustee Franklin asked about ADA access within the building. Ms. Christina MitmaMomono asked how the local tribes will be integrated in the renovation of the Lodge. Mr. Dehal shared the goal of the renovation as well as the next steps. Mr. Dehal shared that the cost estimate of the renovation will be approximately 12.135 million dollars. Mr. Dehal shared the timeline and projected completion of the renovation. Dr. Brockbank requested authorization to proceed and spend funds for the renovation project. Discussion ensued of the departments that would reside in the Lodge and the possibility of the business office relocating to campus. The motion to approve was so moved by Trustee Johnson, seconded by Trustee Yoshihara, and approved unanimously by the Board.

Proposed Investment & Reserve Policies

Dr. Linda McDermott, reviewed the initial drafts of the revision to the investment policy at CCS. There would be a creation of a new administrative procedure in regard to the categorization of reserves and the incorporation of the stabilization fund. Dr. McDermott then reviewed the minor change to the operating reserves fund.

Strategic Plan Update

Mr. Greg Stevens, gave a brief review of the strategic priorities and the history of the 2021-25 strategic plan. The priority elements and recently updated objectives and goals for the student success priority area were reviewed. Mr. Stevens then gave a progress report of the projects identified and assigned by Cabinet. Trustee Franklin

asked if there was a yearly comparison of the diverse makeup of the students and what tactics have and have not been useful. Mr. Stevens noted that Dr. Lori Hunt has now taken over the strategic plan and there will be a new plan to begin in 2025. Trustee Wilson thanked Mr. Stevens for his incredible work.

AHE/Faculty Report:

Ms. Beverly Daily, shared that there have been concerns with the screening committees as reported to the Board in a letter sent from AHE. Ms. Daily then reported that faculty is looking forward to celebrating the upcoming Years of Service and Tenure celebrations.

Ms. Katie Satake, shared that Mr. Greg Ben has been creating artificial intelligence workshops for both students and faculty and the workshops have been very informative. Ms. Amy Anderson reported that the Speak Out! club recently held a Brunch and Learn on equity and storytelling where guest speaker Dr. Stephanie Elie-Martin gave a presentation. Ms. Stacy Hudson represented SCC at the Northwest Communication Association Conference that was held in April.

Ms. Katella DeBolt, shared that Mr. Cameron McCormick received a grant to create a module about the geography of southeast Asia. The SFCC Fine Arts Gallery was awarded a grant from Spokane Arts and there will be an artist in residence program. Mr. Sean Finley shared that SFCC is continuously reinforcing relationships with the New Tech Academy. Ms. Rosi Guerrero reported that Mr. Nathan Lansing and his student group of chamber singers performed at Carnegie Hall in New York City on April 22nd. Mr. Chris Hansen conducted an acting workshop at Cheney High School where he was able to speak to the drama students about pursuing a degree at SFCC.

Ms. Christina MitmaMomono, reported that Mr. Tom Banks was a panelist for the Earth Day film event at the Museum of Arts and Culture. Mr. Zachary Christman had his classes engage and work with the Spokane River keepers to discover how to protect the Spokane River. Ms. Victoria Settler shared that her level-one students presented to level-two students and the AEC administration.

WFSE/Classified Staff Report

Ms. Alison Cooley, shared that Ms. Carrie Kirby Dietrich will be celebrating 20 years of service and Ms. Danielle Lee will be celebrating 10 years of service at the SFCC Years of Service celebration. Ms. Cooley reported that registration is open for the fall and summer quarters and the State board shared that the Financial Aid office should have access to the FAFSA forms beginning June 10th.

Student Government Reports

Mr. Vishal Pathirana, SFCC ASG President, reported that this will be his last

quarter at SFCC and he will be transferring to WSU in the fall. Ms. Lexie Block will be the next SFCC President. Ms. Block gave a brief introduction of her educational and employment history. Trustee Franklin asked that Ms. Block inquire with the SFCC students about what they would like to see from the Board of Trustees. Mr. Pathirana shared that there have been a lot of events on campus and there have been some graduation celebrations as well. There has been work on a transition retreat where the new ASG team and meet with the departing ASG team for training.

Mr. Austin Dehlin, SCC ASG President, reported that there was a Farmer's Market at SCC and there were over 200 students that were served. The Spokane Sheriff's office recently visited campus and they held a drug prevention event. The bylaws and constitution work are almost finished and ASG hopes to be finished with both by the end of the week. Trustee Franklin asked Mr. Dehlin if he could inquire with the SCC students regarding what they would like to see from the Board of Trustees.

Board Report

Trustee Wilson shared that Trustee Glenn Johnson received the Murrow Excellence award. Trustee Johnson shared that the ACT conference had a lot of great sessions and Trustee Woodard had a particularly great session that he led.

Executive Session

The Board will convene in executive session under RCW 42.30.110(1) to discuss a legal issue and an evaluation issue.

The executive session will last for approximately 15 minutes and will convene at 11:53am.

At 12:10pm Trustee Wilson announced that the executive session would be extended for 10 minutes and is scheduled to end at 12:20pm.

At 12:20pm Trustee Wilson announced that the executive session would be extended for 10 minutes and is scheduled to end at 12:30pm.

Potel Action Generated from Executive Session

There was no action taken.

Adjournment

Being no further business, the meeting adjourned at 12:37pm.