

Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
March 19, 2024 8:30am
Spokane Falls Community College
In Person and Zoom Option

Present: Trustee Mike Wilson, Trustee Todd Woodard, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Kevin Brockbank, Jenni Martin, Kimberlee Messina, Greg Stevens, Connan Campbell, Grace Leaf, Linda McDermott, Lori Hunt, Bonnie Glantz, Bobbi Woodral, Amy McCoy, Patrick McEachern, Abigail Affholter, Alison Cooley, Katie Satake, Nichole Hanna, Austin Dehlin, Ward Kaplan, Craig Rickett, Carrie Culver, Beverly Daily, Breanne Riley (recording secretary).

Excused: Trustee Anna Franklin, Jaclyn Jacot, Christina Momono, Katella DeBolt, Vishal Pathirana

SFCC Celebrating Student Success

Mr. Craig Rickett gave a brief background of the SFCC Guidance 105 program. Mr. Rickett explained that Guidance 105 complements Guided Pathways by increasing completion and equity. Mr. Rickett then reviewed the course learning outcomes as well as the approach to maintain the program. Trustee Yoshihara asked if Guidance 105 was a required or an elective course. Trustee Yoshihara then inquired about the grading process of the course. Trustee Woodard asked for an example of an assignment in the course and Trustee Yoshihara asked if tests were administered. Mr. Rickett then reviewed the positive impact on students and faculty across campus. Trustee Wilson acknowledged the success of the program and Guided Pathways at SFCC.

Call to Order

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, March 19, 2024. Trustee Wilson called the meeting to order at 9:01am. This was followed by the Pledge of Allegiance and roll call. Trustee Johnson brought forth the motion to excuse Trustee Franklin from the meeting, which was seconded by Trustee Woodard, and approved unanimously by the Board. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section. The Native Land Acknowledgement was given by Trustee Woodard.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics included the following:

- a. Minutes of the February 20, 2024 Regular Meeting
- b. Capital Projects Status – Ms. Nichole Hanna
- c. Budget and Expenditures – Dr. Linda McDermott
- d. Head Start Updates – Ms. Bobbi Woodral
- e. Admin Procedure – Dr. Linda McDermott

Trustee Wilson inquired if the changes to the admin procedure had any effect on student's abilities to obtain their refunds. Trustee Johnson asked if the capital projects were still on schedule for time of completion. Trustee Woodard noted that the minutes for the February 20th Board of Trustees meeting were amended to state that the adjournment was at 11:48am as opposed to 11:48pm. Trustee Woodard moved to approve the consent agenda, which was seconded by Trustee Yoshihara and approved unanimously by the Board. Trustee Wilson reviewed the guidelines that were recently issued for Board of Trustees meetings and the reasons for the updated guidelines.

Chancellor's Report

Dr. Kevin Brockbank, Chancellor, shared that there is currently a large number of executive and faculty searches at CCS and then reviewed the schedule of the searches. Dr. Brockbank gave a recap of the 2024 legislative session and then reviewed the updated FASFA form and its impact on the financial aid distribution to students. Dr. Brockbank noted that there will be a public report issued by the Washington State Institute for Public Policy that will analyze the impact of the Guided Pathways program. Dr. Messina shared that she and Dr. Martin plan on presenting data on the Guided Pathways program at each campus at the next Board of Trustees meeting.

Presidents Report

Dr. Jenni Martin, Acting President of SCC, shared that SCC has been the recipient of a grant for rural communities and has chosen to focus on Ferry County. The focus of the grant will be on healthcare and SCC will be partnering with WSU. Trustee Yoshihara asked what the amount of the grant was, to which Dr. Martin noted it was \$70,000. Trustee Woodard asked what agency awarded the grant and Trustee Yoshihara asked how long the study will be. Dr. Martin then reported that there are 75 evening classes on campus and that has contributed to the added energy at SCC. Trustee Johnson asked about the security budget due to the increase in evening classes. Dr. Martin then shared that Vice President Jaclyn Jacot was representing SCC at the Workforce Development Discussion with HHS and Jubilant HollisterStier.

Dr. Kimberlee Messina, President of SFCC, reported that there have been changes in outreach at SFCC and a change in reorganization. Dr. Messina then reviewed the specific changes in relation to outreach. Trustee Wilson noted that he appreciated the activity at SFCC with the visual arts program and asked for a tour of the new art facility at the next meeting held on the SFCC campus. Trustee Wilson then asked what the anticipated date of completion was for the new facility. Dr. Messina shared that the grand opening is anticipated to be in the Fall.

Budget Planning

Dr. Linda McDermott, presented the Budget Development Update for FY 2024-2025. Dr. McDermott reviewed the presentation goals, which were to discuss budget priorities, review the supplemental state budget, and review the updated budget planning timeline. Dr. McDermott reviewed the budget planning priorities, which included Guided Pathways, faculty and staff, and Workforce Development amongst others. The operating budget was then reviewed, as well as the FY 2024 operating budget summary as of January 1, 2024. Trustee Johnson asked if only materials were given to CCS with local partnerships or if there were monetary grants as well. Dr. McDermott then reviewed the revised budget planning timeline and upcoming goals. Trustee Johnson asked when the state auditors were planning to visit CCS. Trustee Wilson then asked if anticipated revenues and expenses were calculated on a monthly basis.

BREAK

Trustee Wilson reconvened the meeting at 10:10am.

Tenure Alert

Mr. Greg Stevens, presented the tenure consideration item and noted that the Board of Trustees is the appointed authority and ultimately responsible for making tenure decisions for probationary staff. The motion for approval of tenure was so moved by Trustee Yoshihara, seconded by Trustee Woodard, and approved unanimously by the Board. Mr. Stevens noted the tenure alert for one additional faculty will be before the Board during the Spring quarter and the action will occur at the May Board of Trustees meeting. Trustee Wilson stated the new group of faculty that have received tenure consisted of Sean Blackburn, Karmen Blake, Renee Compton, Claire Dodd, Stephen Hopkins, and Ashley McQueen.

AHE/Faculty Report:

Ms. Beverly Daily, welcomed the newly granted faculty to the tenure ranks. The AHE went to a conference in Atlanta, Georgia and Ms. Daily wanted to take a moment to thank the Board for their working relationship with AHE. Ms. Daily reported that

faculty and part time faculty salaries have been a focus on both the state and local level.

Ms. Katie Satake, shared that Ms. Barb Locke and Ms. Jill Condon were able to represent their field at the Lewis and Clark High School Career Connection Event. Mr. Andy Buddington had three abstracts accepted for the upcoming Geology Society of America meeting in May. Ms. Rhonda Hain reported that the SCC Mental Health Clinic will receive three interns and will then be fully staffed. Ms. Diamond Wilson was accepted into the Community College in France Go Green Boot Camp 2024. The Math department held the first post-covid Math Bee and there were 25 people that attended and 22 people that participated. Trustee Wilson asked which schools the interns for the Mental Health Clinic were coming from.

WFSE/Classified Staff Report

Mr. Ward Kaplan, reported that bargaining will start on March 20th and WFSE is hoping for a good contract for CCS employees.

Ms. Abigail Affholter, reported that the STTACC conference will be held at the SCC campus August 7th-9th. The conference is held to support classified staff and elevate their development and it is a wonderful opportunity for SCC to host the event. SCC staff is looking forward to Spring quarter and they are currently helping to prepare students.

Ms. Alison Cooley, reported that SFCC is getting ready for Spring quarter with the focus being to keep students enrolled and ensure success for the students.

Student Government Report

Mr. Austin Dehlin, SCC ASG President, shared that the SCC ASG is now in the final edits of their constitution and it will be brought forth before the Board. There is a Director of Idea position that has been included in the constitution and the Judicial Branch will be re-opened. The organization is preparing for the Technology Fee requests to be passed this year as well as the Services and Activity Fee requests. ASG is preparing for the 50th anniversary of the Lair building at SCC.

Board Report

Trustee Wilson congratulated Dr. Jenni Martin on receiving her doctorate degree. Trustees Woodard shared that the Sasquatch Soiree will be held on April 19th and is hosted by the CCS Foundation. Trustee Yoshihara asked if the name of CCS has been changed to Spokane Colleges as of today. Trustee Wilson noted that graduation invitations have been sent out and asked that it be organized that only two trustees are attending each ceremony.

Executive Session

The Board will convene in executive session under RCW 42.30.110(1) for the following purposes: to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Executive session will last for approximately 10 minutes and will convene at 10:33am.

At 10:44am Mr. Stevens announced that the executive session would be extended by 10 minutes and is scheduled to end at 10:54am.

At 11:02am Dr. Brockbank announced that the executive session would be extended by 10 minutes and is scheduled to end at 11:12am.

Potential Action Generated from Executive Session

There was no action taken.

Adjournment

Being no further business, the meeting adjourned at 11:16am.