

Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
February 20, 2024 8:30am
Spokane Community College
In Person and Zoom Option

Present: Trustee Mike Wilson, Trustee Todd Woodard, Trustee Anna Franklin, Trustee Glenn Johnson, Trustee Steve Yoshihara. Also present: Kevin Brockbank, Jenni Martin, Kimberlee Messina, Linda McDermott, Jim Mohr, Grace Leaf, Alison Cooley, Bobbi Woodral, Abigail Affholter, Carolyn Casey, Lori Hunt, Greg Stevens, Jaclyn Jacot, Patrick McEachern, Katie Satake, Bonnie Glantz, Clinton Brown, Amy McCoy, Beverly Daily, Katella DeBolt, Vishal Pathirana, Austin Dehlin, Carrie Culver, Breanne Riley (recording secretary).

Excused: Christina Momono

Fall 2023 Tenure Faculty Introduction

Ms. Sabina Green Medical Office Program faculty member, gave a brief introduction of her role at CCS and her employment background. **Ms. Brittany Heidenreich**, Nursing Program faculty member, gave a brief introduction of her role at CCS and her employment background.

Call to Order

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, February 20, 2024. Trustee Wilson called the meeting to order at 8:35am. This was followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section. The Native Land Acknowledgement was given by Trustee Franklin.

PUBLIC COMMENT

Mr. Jason Eggerman, faculty member and AHE Vice President, wished to comment on the rebranding project. He noted that he hoped the rebranding would continue to elevate the two separate colleges at CCS.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics included the following:

- a. Minutes of the December and January Board Meetings
 - December 19, 2023, Regular Meeting
 - January 16, 2024, Work Session
- b. Capital Projects Status – Ms. Nichole Hanna
- c. Budget and Expenditures – Dr. Linda McDermott
- d. Delegation of Authority Resolution – Dr. Linda McDermott
- e. Head Start Updates – Ms. Bobbi Woodral
- f. Admin Procedure – Dr. Linda McDermott & Mr. Greg Stevens

Trustee Wilson asked if both admin policies had any significant changes that should be shared if the notes had not done so. Mr. Greg Stevens explained the purpose of the compensation management admin procedure amendment. Dr. Linda McDermott noted that the new admin procedures for HS+ created and implemented the changes that were approved at the June 20, 2023 Board meeting. The delegation of authority resolution will grant authority to the new Chancellor at CCS. Trustee Wilson asked for an update on recruitment at Head Start, to which Ms. Bobbi Woodral explained the status of the program. Trustee Wilson asked if recruitment numbers for staff had been affected due to the recent change in classroom occupancy. The motion to approve the consent agenda was so moved by Trustee Yoshihara, seconded by Trustee Woodard, and approved unanimously by the Board.

CCS Rebranding, Trustee Todd Woodard and Trustee Glenn Johnson, Trustee Woodard began by noting that the rebranding project was one of the most thorough that he has worked on and gave a special thanks to Ms. Carolyn Casey for her work and dedication with the project. Trustee Woodard gave a brief background on the rebranding project at CCS. Trustee Johnson reviewed the recommendation based upon the research findings and knowledge of the CCS district. Trustee Woodard reviewed the rebranding recommendations. It was recommended that the use of the word “community” be retained in the campus names. Trustee Johnson reviewed the brand key messages for the new rebranding project. Trustee Woodard then reviewed the brand messaging that resonated with the CCS customers and community. Trustee Johnson reviewed the brand design for the mascot and athletics. It was agreed that the Sasquatch mascot was to be kept and the foot will not be continued to be used at CCS. Trustee Woodard then reviewed the brand color and it was agreed that blue would continue to be used for the mascot. Trustee Johnson shared how the names and structure were determined for the new brand. Trustee Woodard reviewed the discussion of if there should be a single brand or single brands for each college. It was shared that the recommendation was to develop a visually clear family of logos for each college and the district with clear guidelines for usage. It was recommended to rename the Community Colleges of Spokane to Spokane Colleges. Trustee Johnson then explained the recommendation for the change to Spokane Colleges. Trustee Woodard

reviewed the Seattle District colleges as an example of a shared look with individual identities. Trustee Yoshihara asked if the Seattle Colleges had different mascots for each college. Trustee Franklin asked if there was an intentional connection between the mascot and the Spokane community. Trustee Johnson presented the summary of recommendations for the rebranding project. Trustee Wilson thanked Trustee Johnson and Trustee Woodard for their collaboration and Ms. Casey for her leadership. He then shared that he was very pleased to see the project and that the data was very clear in terms of future goals and objectives. Trustee Wilson then read the proposed Board motion. Trustee Yoshihara asked about the primary colors that will be used for the schools. Trustee Franklin noted that font is very important for accessibility and should be considered in the rebranding. Trustee Johnson reiterated that it is important that only one blue will be decided upon and used moving forward. Trustee Wilson recommended that Trustee Woodard and Trustee Johnson be appointed to a subcommittee to continue work on the project, to which Ms. Casey noted they will still be involved in the branding process. Trustee Woodard moved to approve the motion, which was seconded by Trustee Johnson. Trustee Franklin asked if there were any populations that may feel they were not heard in the process that needed follow up. The motion was approved unanimously by the Board.

Chancellor's Report

Dr. Kevin Brockbank, Chancellor, shared that he and Trustee Woodard recently traveled to Washington DC to advocate for CCS. Dr. Brockbank thanked Trustee Woodard in that they were able to have one on one meetings with various legislators' staff. It was shared that CCS will be pursuing congressional spending as a result of the legislative visit. Dr. Brockbank shared that he and the Presidents will be meeting with Mayor Lisa Brown to discuss a variety of topics on February 22nd at SCC. Dr. Brockbank reviewed the new version of FAFSA that has been implemented and the implications that the new version has had for students. Dr. Brockbank also shared that moving forward the communications office is the only office where information regarding FAFSA will be coming from. Trustee Wilson asked if a Pell grant is a onetime or annual form to complete. Trustee Woodard wanted to reiterate that the problems with the FAFSA are related to the state and not the college. Trustee Franklin asked if communication will be shared on the CCS social media sites about the FAFSA changes. Trustee Franklin then asked if the Board would receive communications on upcoming FAFSA changes.

Presidents Report

Ms. Jenni Martin, Acting President of SCC, shared that both colleges attended an executive leadership conference on Guided Pathways. Both colleges were able to communicate what was happening at both campuses as well as learning what has happened at other campuses. Ms. Martin shared she was especially proud that 90% of

students continued from Fall Quarter to Winter Quarter and that was an increase. She explained the number of ways of retention, such as batch enrollment and year-long registration as opposed to enrolling every quarter. Ms. Martin also shared the communication plans that have been used for current and potential students and the impact that has been made by the communication scripts.

Dr. Kimberlee Messina, President of SFCC explained that yearlong registration does not relate to SFCC in the same way that it relates to SCC, but they have implemented a career guided class that is required and has been successful. Ms. Bonnie Glantz shared that the retention data of students that have completed Guidance 105 in comparison to students that have not is approximately 8-10% in the first cohort. The program is teaching the students that they have a community and support at the college. Trustee Woodard asked what the retention was historically compared to the current percentage of retention. Trustee Franklin asked if there were any populations that are not being retained, specifically veterans and minority populations. Dr. Messina shared that the retention level is low at SFCC for African American populations, but the retention rate has raised for all other populations. Trustee Franklin asked if SFCC could work with the community in an effort to raise retention for the African American population. Ms. Martin noted that healthcare, and building pathways for healthcare assistance specifically, is a focus. Dr. Messina explained that there is a strong sense of belonging that has been created for students within the Guidance 105 class.

BREAK

Trustee Wilson reconvened the meeting at 9:35am.

CCS Reorganization

Dr. Kevin Brockbank, Chancellor, reviewed that the CCS reorganization was developed due to the retirement announcement of Mr. Greg Stevens. Dr. Brockbank then reviewed the process of the reorganization, which included direct feedback to him so that staff may voice any concerns about the first version. Dr. Brockbank noted that the final version is different from the first version as a direct result of staff and faculty input. It was shared that there will be two new positions opening at CCS. Dr. Brockbank then reviewed that the provost position held by Dr. Lori Hunt will be reallocated to Chief of Staff and Strategy and that the new position of Tribal Relations Officer will be held under her supervision. Dr. Brockbank then reviewed the updated Workforce Education, E-learning, and Global Education structures. Ms. Nichole Hanna has been appointed as the Chief General Services Officer and will be the head of facilities, capital construction and projects, logistic management, environmental health and safety, and security. The role of Chief Compliance Officer, Ms. Amy McCoy, will no longer oversee environmental health and safety. There are no changes for Ms. Carolyn

Casey, Chief Institutional Advancement Officer. Chief Financial Officer Dr. Linda McDermott will no longer oversee logistics management and future consideration will be given to the role of Executive Director of Risk Management and Auxiliary services after Ms. Lisa Hjaltalin retires. Dr. Brockbank noted that Chief Information Officer Ms. Grace Leaf will also become the Chief of Culture and Development. Dr. Jim Mohr will be reassigned as the Associate Chief of Culture and Development. There will be a new position of Chief Human Resources Officer added to the reorganization to oversee the Human Resources office. Dr. Brockbank shared the budget implications of the CCS reorganization. Trustee Franklin noted that she appreciated that equity will be imbedded into the fabric of the institution and asked for clarification of the reallocation of environmental health and safety. Trustee Wilson commented that the VP of Workforce relates to the Board goal of outreach to the community, and he appreciated seeing that in the reorganization. Trustee Wilson asked how it would be reiterated that there is a Chief Information Officer at CCS. Trustee Johnson asked about the Culture and Development title and if there was a way to be more specific so that development does not relate to the foundation, to which Dr. Brockbank said that would be discussed and relayed to the Board. Trustee Woodard asked if there was a timeline for the process of the reorganization. Mr. Eggerman suggested to confer with the local tribes for their preferred term for the Tribal Relations Officer. Trustee Johnson commended Dr. Brockbank for his work on the reorganization.

CCS District Equity Efforts, Dr. Lori Hunt and Dr. Jim Mohr, reported on the equity effort that has been grounded at CCS. Dr. Hunt reviewed the CCS equity statement with the Board and the focus of the community building and EDI education for faculty and staff. Dr. Hunt reviewed the CCS equity resources, which includes the District Equity Council and SCC/SFCC Diversity, Equity, and Global Awareness Committee. Dr. Mohr reviewed the history, mission, vision, values, and membership/representation of the District Equity Council. Dr. Hunt shared community building through graduation and celebrations at CCS. Dr. Mohr shared the training that has taken place across CCS for equity, access, and inclusion. Dr. Hunt reviewed the Bias Incident Support System that has been introduced to CCS and the intentions of the system. Intercultural Development Inventory was then reviewed by Dr. Mohr. Trustee Franklin asked how the IDI facilitators would incorporate feedback of the reception and power of the facilitation. Dr. Hunt reviewed the Equity, Diversity, and Inclusion District Strategy for CCS. Trustee Franklin asked if the Board would have an opportunity to receive the trainings that will be implemented. Trustee Franklin asked if there was a way to partner with colleagues on the west side of Washington in relation to the training.

AHE/Faculty Report:

Ms. Beverly Daily, shared that faculty has had a fairly quiet month and are focusing on tasks for the campuses. Ms. Daily was able to attend an Allied Health welcome luncheon and it was fun for faculty to participate in that. There has been work with adjunct faculty with the state bill that is continuing.

Ms. Katie Satake, shared that SCC Communications Studies instructor Ms. Amy Anderson and her class will be participating in a Collaborative Online International Learning (COIL) project. In the COIL, students will learn small group communication skills and practice them while working collaboratively with students in Brazil. SCC and Speak Out! hosted their annual poetry slam with approximately 50 children and 80 volunteers at the event. Mr. David Edwards, SCC Architectural Instructor, reported that the second-year architecture students competed in the Washington State Civic Design Awards competition along with Washington State University and U of Idaho students. The top SCC Architecture student won \$1500 from the Inland Northwest Architectural Foundation. Mr. Andy Buddington, SCC Geology Instructor, reported that SCC geology student Mr. Alan Belasco gave a seminar to the SCC campus entitled “*Crawford Lake, Canada: The Global Boundary Stratotype Section and Point (Golden Spike) for the proposed Anthropocene Epoch*”. Mr. Marty Sells, SCC Nursing Instructor, shared that the SCC Nursing department held a welcome reception and orientation for 56 incoming nursing students on February 7. The reception was hosted by nursing faculty Ms. Melody Gartrell and Mr. Marty Sells and sponsored by the SCC Nursing Faculty members. Mr. Jonathan Schmidt, SCC Anatomy and Physiology Instructor, reported that Ms. Jaye Hopkins and Ms. Sarah Iannelli, both SCC Science faculty, ran a chemistry booth at KSPS PBS Future Day on February 10. Mr. Zachary Christman, SCC ESL Instructor, reported that Ms. Majda Ritchie worked with Ms. Angela Smith and her communications class to set up meetings with Mr. Christman’s L6 ESL class and Ms. Christina Momono's L4 ESL class the past three Thursdays through something called Global Connect. This helps the communications class meet their outcomes of intercultural communication and helps ESL students practice English with students on the credit side.

WFSE/Classified Staff Report

Ms. Abigail Affholter, shared that the STTACC Conference will be held at SFCC August 7-8 and there will be more details in March about the event.

Ms. Alison Cooley, shared that SFCC has been working hard for Spring quarter preparation. SFCC staff appreciated that Dr. Brockbank recently spoke to the college and they appreciated that Neurodiversity is being addressed. SFCC is also working on finding a classified union representative for the campus.

Student Government Report

Mr. Austin Dehlin, SCC ASG President, introduced himself as the new ASG president at SCC. Mr. Dehlin is dually enrolled at SCC and Gonzaga. Mr. Dehlin reported that SCC has been working on their constitution in an effort to make it clearer when there is a vacancy in the government. He shared that he is happy to be at SCC as the ASG Government President.

Mr. Vishal Pathirana, SFCC ASG President, noted that one of the biggest highlights for the ASG staff was the legislative visit to Olympia, where the students had a chance to talk to local legislators. Dr. Brockbank and Dr. Messina were present at the visit and they offered support that was very appreciated by the students. Mr. Pathirana shared that while in Olympia the students were able to voice their concerns about the potential bill that would allow transients to live on campus, to which he added that the bill is no longer in effect. ASG is working on getting a contraceptive vending machine on campus and the grant has been approved and the machine will be on campus in the Spring. There have been successful events at the SFCC campus and the ASG is very happy with that. Trustee Franklin shared that March is Women's History Month and asked if there would be an opportunity or interest for the student body to attend the Women at the Capital event.

Board Report

There is no board report.

Executive Session

The Board will convene in executive session under RCW 42.30.110(1) for the purpose to receive and evaluate complaints or charges brought against a public officer or employee and to evaluate qualifications of an applicant for public employment or to review the performance of a public employee.

The Executive session will last for approximately 15 minutes and will convene in 3 minutes.

At 11:25am Trustee Wilson announced that the executive session would be extended by 15 minutes and is scheduled to end at 11:40a.

At 11:40am Trustee Wilson announced that the executive session would be extended by 10 minutes and is scheduled to end at 11:50am.

Potential Action Generated from Executive Session

There was no action taken.

Adjournment

The motion to adjourn the meeting was so moved by Trustee Franklin, seconded by Trustee Woodard, and approved unanimously by the Board.

Being no further business, the meeting adjourned at 11:48am.