

MINUTES

WASHINGTON STATE COMMUNITY COLLEGE DISTRICT 17 BOARD OF TRUSTEES WORK SESSION

Present: Trustee Mike Wilson, Trustee Todd Woodard, Trustee Glenn Johnson, Trustee Beth Thew, Trustee Steve Yoshihara. Also present: Kevin Brockbank, Nichole Giffin, Connan Campbell, Jaclyn Jacot, Jenni Martin, Kimberlee Messina, Greg Stevens, Carolyn Casey, Jeff Williams, Suzanne Phillips, Rachel Goodner, Brandy Browning, Carrie Culver, Breanne Riley (recording secretary).

Guests: David Koch

Excused: Lori Hunt, Amy McCoy, Beverly Daily, Grace Leaf, Katella DeBolt, Carrie Kirby-Dietrich, Christina Momono, Katie Satake, Lis Hjaltalin, Bobbi Woodral.

Dr. Kevin Brockbank introduced new appointed Director of Facilities Nichole Giffin and Attorney General Carrie Culver to the Board of Trustees.

Celebrating Student Success

Mr. Jeff Williams, Dr. Suzanne Phillips, Mr. David Koch, and Ms. Rachel Goodner presented to the Board a report on the SCC Corrections Reentry program. Mr. Williams wanted to talk about reentry into the community after incarceration. Mr. Koch shared that most individuals that are incarcerated at the Airway Heights Department of Corrections will reenter into the community and education is a key into the reentry process. Mr. Williams shared that education reduced recidivism and the rates of recidivism associated with each level of education. Mr. Williams then shared the key part of the Interagency agreement. Dr. Phillips reviewed how the program works with students to ensure a successful reentry into the community, some of which is spending time with the students, providing a clear and concise overview of the college system, and relationship building. Mr. Williams then reviewed that education navigators are a key component to the program. Ms. Goodner, education navigator at the Airway Heights Department of Corrections, was introduced to the Board. Ms. Goodner shared that she works with incarcerated students to identify their post-release education plan, assists with student loans, and helps with connections to community and state resources for continued support. Ms. Goodner reviewed the Student Education Council. Trustee Johnson shared that it was very encouraging at the Airway Heights graduation ceremony to see the other inmates cheer for and celebrate their fellow colleagues. Ms. Goodner noted that education for the inmates is changing and saving lives. Trustee Woodard asked how many students are enrolled in the program at Airway Heights. Trustee Johnson asked if Ms. Goodner meets with family members and relatives of the inmates. Trustee Yoshihara asked if SFCC was involved with the Reentry program. Dr. Phillips reviewed her region as it pertains to education services

and the Education Navigator for Spokane County. Dr. Phillips then reviewed the student programs and support. Guest Mr. Koch was introduced as a former student at the Airway Heights Department of Correction and he shared his experience of being enrolled in the program while incarcerated. Mr. Koch was released after 20 years of incarceration and shared that Ms. Goodner was invaluable in setting a platform to transition into the workforce community. He then shared that he had experienced grief and loss when he left incarceration because all of his friends were still incarcerated. Mr. Koch explained the feelings of being overwhelmed and shocked while transitioning back into the community. Mr. Koch is thankful to Dr. Phillips and her team and their assistance in navigating into the public life and community. Mr. Koch graduated three weeks ago with his AA degree. Trustee Wilson noted that Mr. Koch is representing the success of both himself and the school, and the Board appreciated him being at the meeting. Trustee Wilson asked Mr. Koch for his suggestions on how to improve and expand incarceration education programs. Trustee Wilson said that if efforts are needed to encourage the expansion of education, any of the Board members would be happy to participate in that process. Trustee Thew shared that Mr. Koch was very inspiring and asked what was next for him. Trustee Thew then shared that the Board is trying to make the college experience more user friendly for incoming students and asked what some of the questions the students at Airway Heights have had regarding making the system easier. Trustee Thew then asked if the students enrolled at Airway Heights are part of the FTE data at CCS. Trustee Woodard asked Mr. Williams how he engages future employers with the students and noted that Mr. Koch was phenomenal and that he should be very proud of himself. Mr. Williams reported that there is a successful record of released students finding employment. Trustee Johnson inquired about how the pandemic effected the education programs at Airway Heights. Trustee Thew said that the education program was made possible from an executive order that was issued and the Board needs to be aware of the changes that could happen to the order since there will be a new governor. The Trustees thanked the parties for their presentation.

CALL TO ORDER AND ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a special meeting at Spokane Community College, on Tuesday, July 18, 2023. Chair Mike Wilson called the meeting to order at 9:16am. Trustee Wilson asked if there were any members of the public present at the work session meeting, to which there were none. The Native Land Acknowledgement was given by Trustee Wilson.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics include the following:

- a. Budget Updates – Ms. Brandy Browning
- b. Capital Projects Status – Ms. Nichole Giffin

c. Head Start Updates – Ms. Bobbi Woodral

Trustee Wilson asked if there were any questions or discussion points for the consent agenda, to which Trustee Thew asked if there were minutes to be approved. The motion to approve the consent agenda was so moved by Trustee Johnson, seconded by Trustee Yoshihara, and approved unanimously by the Board.

Branding Project, Ms. Carolyn Casey shared an update on the branding project and that it was previously discussed to have the athletic logo refreshed and a unified image of the sasquatch mascot Skitch. Ms. Casey shared that a comprehensive RFP was issued in April at the request of the Board and Drake Cooper has been chosen to work with as a collaborative contract. Ms. Casey reviewed the responses to the RFP and the timeline of the rebranding project within the past year. Ms. Casey discussed the different research that was being brought forth as far as what the roles of each college will have in the new branding and new trends in the marketplace. Ms. Casey reviewed the proposed timeline of the project while working with Drake Cooper. Ms. Casey shared that the Sasquatch mascot will not change, and that CCS is the only local college with the Sasquatch mascot. Ms. Casey noted that the Board of Trustees will be interviewed as one of the focus groups in the project. Trustee Johnson shared that he is pleased that one of the focus groups will be high school counselors. Trustee Thew asked what the goal was when the RFP was submitted. Trustee Yoshihara asked what the cost of the contract with Drake Cooper was, if it was a fixed rate, and what the cost of the total rebranding project was estimated to be. Trustee Johnson asked what budget the project would be paid with. Trustee Woodard asked if Drake Cooper has had a chance to tour both the SCC and SFCC campuses. Trustee Wilson noted that it is important for Ms. Casey to address the issues of if the schools will have joint accreditation and if they will remain separate. Trustee Woodard noted that it may be helpful to share on the website what the rebranding project will and will not be about.

Approval of Exempt/Administrator/Executive Salary Schedules for FY23/24, Mr. Greg Stevens reviewed that the state approved a 4% increase for exempt staff to take effect on September 1, 2023. Mr. Stevens reminded the Board that they have already approved a 4% salary increase for classified staff effective in July. The motion to approve the salary schedule was so moved by Trustee Woodard, seconded by Trustee Johnson, and approved unanimously by the Board.

Overview of CCS Property at Geiger Field and Proposal for Determining Best Use, Mr. Greg Stevens gave a report on Geiger Field, noting that the goal of the presentation was to give the Board members an understanding of where the property was and that he would like to have the Board's consent to pursue the best use options. Trustee Yoshihara asked if an appraisal of the property had been conducted. Mr. Stevens noted that there is a lease with the air museum and that the property is not costing anything for CCS. Mr. Stevens reviewed the logistics of the property and that it was obtained in 2010 by CCS at no cost. Mr. Stevens then shared multiple site overviews of the property with the Board. Trustee Wilson asked who the owner of the parking lot at the property was and what portion of the property was owned by

Spokane International Airport. Trustee Johnson asked for clarification about CCS selling the property since it is owned by the state. Trustee Wilson asked if CCS was subject to approval of another body if the Board concluded how to move forward with the property. Trustee Thew asked what the length of the agreement with Felts Field was, to which Trustee Yoshihara asked what the cost of the lease was. Trustee Yoshihara then asked what the cost would be to recreate the property from Geiger Field to Felts Field. Mr. Stevens proposed the question of if CCS administration should begin exploration of the best use of the property and the recommendations. Discussion of ownership and profit of the sale of the property ensued. Trustee Wilson asked if there have been any inquiries to buy the property. The Board consented to pursue the exploration of the best use for the property.

2022-2023 Enrollment Report, Ms. Jenni Martin and Dr. Kimberlee Messina presented a report on the enrollment of SCC and SFCC for the 2022-2023 academic year. Ms. Martin reviewed the AY22/23 state FTES, AY22/23 contract FTES, and five-year state FTES. Trustee Johnson asked about the FTES of the trade programs at CCS. Trustee Woodard asked if there was the ability to expand the programs that have consistently had high enrollment rates. Trustee Wilson asked if it had been considered to run an advertisement in the newspaper about openings in the programs that have been low in enrollment. Dr. Brockbank noted that Ms. Casey's department has done a great job with enrollment and that enrollment is a challenge in general for multiple reasons. Ms. Martin then reviewed the five-year contract FTES. Trustee Woodard asked how many colleges provide correction services education programs comparable to what CCS offers at Airway Heights Department of Corrections. Trustee Thew asked about the risk of Running Start being 28% of the enrollment rate at CCS and then asked if the increase in enrollment within the Running Start programs across the state was the upcoming trend. Trustee Johnson noted that there was a high enrollment at Running Start at the SFCC Pullman campus. Trustee Yoshihara asked if there was a large amount of Running Start students that are being home-schooled. Trustee Woodard asked if CCS benefited from students that are enrolled in the Running Start program. Dr. Messina reviewed the AY23/24 State FTES to date, AY23/24 FTES year to date, and AY23/24 FTES year to date. Trustee Johnson asked for clarification on the categories of FTE students. Trustee Woodard asked if there was a way to track which programs have increased in FTES and what the top five programs currently were. Trustee Thew asked if there was a new position in the dental field, if that would be a four-year or two-year degree, and how that relates to the program at CCS.

Board Priorities and Discussion, Trustee Wilson noted that the priorities and discussion will relate only to executive session and the Board will convene into executive session.

Executive Session

The Board will convene into executive session under RCW42.30.110(1) for the following two purposes: to evaluate qualifications of an active public employee or to review the performance of a public employee. Secondly, to discuss with legal counsel representing the agency regarding enforcement action litigation or potential litigation, so performance evaluation of the Board.

Trustee Wilson announced that the Board will reconvene at 11:03am and the executive session will last for 30 minutes, or until 11:35am.

At 11:30am Trustee Wilson announced that the Board will extend the executive session for 30 minutes, or until 12:00pm.

Trustee Wilson announced that the executive session had ended at 12:06am, no action was taken.

Adjournment

Being no further business, the meeting adjourned at 12:06am.