

Minutes of the Board of Trustees Meeting  
Washington State Community College District 17  
Regular Meeting  
December 14, 2021 – 8:30 am  
Lodge & Zoom

**Present:** Board Chair, Glenn Johnson; Vice-Chair, Mike Wilson; Trustee Beth Thew; Trustee Steve Yoshihara. Also in attendance were Kevin Brockbank, Kimberly Messina, Emily Yates, Grace Leaf, Greg Stevens, Amy McCoy, Lori Hunt, Carolyn Casey, Lisa Hjaltalin, John Gillette, Bobbi Woodral, Katella DeBolt, Pat Norman, Kammi Whitmire, Ursula Heflick, Carla Naccarato-Sinclair, Katie Satake, Christina Momono, Katella Debolt, Brenda Martinson, Christine Burge, Nicci Naves, Jim Brady, Patrick McEachern, Ben Whitmore, Glen Cosby, Ducati Sanchidrian, Licett Garbe, Jenni Martin, Cathy Wells, David Williams and Christine Johnson (recorder).

**Absent:** Trustee Kiantha Duncan

**CELEBRATING STUDENT SUCCESS**

Two of the oldest programs at SCC are Dental Assisting and Nursing. The former was begun in 1963 and the latter was begun in 1970. With the emergence of SARS-CoV-2, this provided challenges to instruction. However, with the support of executive administration, both programs adapted and continued to thrive safely while delivering quality uninterrupted instruction to meet the needs of students and local employers. Kammi Whitmire shared how in demand the dental program and career is as there is an expected growth of 18% over the next 5 years with 100% job placement. In 2009, WA State legislators expanded the opportunities for dental assistants to expand their skills to place fillings and take final impressions. Covid has placed roadblocks in obtaining qualified applicants with immunizations mandates and stimulus packages but numbers are expected to soar as the emergency needs of dental auxiliaries continue to increase. Professor Sam Clark and Mary Golden shared how they are currently looking at ways to grow the program and collaborating with rural facilities for training.

Trustees inquired about the large shortage of dentistry and medical personnel and particularly nurses in the industry and how they are adjusting to low enrollment numbers. All the trustees mentioned how great their presentation was and how happy they are with all the hard work of the faculty and staff and the dedicated students.

**CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, November 16, 2021. Trustee Johnson called the meeting to order at 8:40 a.m. followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section.

## **PUBLIC COMMENT**

There were no public comments.

## **CONSENT AGENDA**

Being no objections, the consent agenda was entered into the record. Topics include the following:

- a. Minutes of the November 16, 2021, Regular Meeting
- b. Capital Projects Status - John Gillette
- c. Budget and Expenditures - Lisa Hjaltalin
- d. Head Start Updates - Bobbi Woodral
- e. CCS Administrative Procedures – Greg Stevens
  - 2.00.01-C – Telework
  - 2.10.04-A – Personnel Selection
  - 7.00.01-A – Sustainability

## **REPORTS AND REMARKS**

John Gillette, District Director of Facilities, shared his report on capital projects and informed the board that there would be a more in-depth presentation on the projects at the January Work Session meeting. Ken DeMello, Director of District Security provided a brief update on a security incident that occurred on campus as well as the plans on increase security cameras on campuses. Greg Stevens, Chief Strategy and Administration Officer, updated the board on the CCS administrative procedures and policy changes. Trustees inquired about the liability and exposure that CCS has with the telework options across the district. They also had a couple of questions on personnel selection and how it is affecting recruitment and personnel selection. Trustee Johnson brought forth the motion to approve the consent agenda. The motion was seconded, and the consent agenda approved unanimously by all Board members present.

## **CHANCELLOR REPORT**

Chancellor Christine Johnson thanked the Chairman and members of the board and reintroduced newly promoted staff which included, Dr. Lori Hunt as Acting Provost and Grace Leaf as Acting Chief Information Officer. Dr. Johnson shared how President Brockbank will be representing CCS on statewide taskforce on Dental and Nursing community to serve the needs of the community. Dr. Johnson also shared the new project that Innovia Foundation is tackling in regard to raising money so that all students in the community have an opportunity for higher education. She shared how she will continue working with Innovia Foundation closely and ensure that CCS Foundation is not forgotten and continue work in collaboration with them to serve the

needs of our students and community. Chair Johnson stopped the meeting at 9:41am to honor a break and reconvened at 9:50am.

### **SFCC Statement of Need Presentation**

Ursula Heflick, Human Services Faculty, and Lenaya Hogan, BAS Program Coordinator, presented on the need of a Bachelors in Applied Science for Integrated Behavioral Health (BAS-IBH). Building upon the current Addiction Studies and Integrated Community Services AAS degrees, the BAS in Integrated Behavioral Health would be a hybrid-online program offering graduates the opportunity to enhance their career options in the high demand field of behavioral health. Washington has embraced the Medicaid transformation and stakeholders have identified a need for a bachelor's level credential. This mid-level clinical function could provide co-occurring services such as individual and group therapy for co-occurring disorders and associated case management and social services. These same stakeholders have also identified a bachelor's level credential as a potential career ladder for healthcare/behavioral health professionals. Ursula Heflick asked the board for permission to move forward with researching and begin the long process of beginning to apply to have a bachelor's accreditation. Trustees had several questions on the need to have a four-year program at CCS and if we would be competing with other neighboring universities and colleges. They also inquired if this is a true need in our region and state to be able to sustain the program as well as if it provides a livable wage for our students. Trustees agreed to give permission for them to move forward with the research and proposal to the State Board and continue to keep them updated throughout the entire process. Trustee Thew brought forth the motion to approve, Chair Johnson seconded the motion and approved unanimously by all Board members present.

### **PRESIDENTS' REPORT**

SCC President, Dr. Kevin Brockbank, shared strategies that are underway at SCC to address the current enrollment situation. He also shared how he was able to partner with Amazon to join their Amazon Career Choice Education Partner Network for employees' educational opportunities. Dr. Brockbank also share the work with Spokane Workforce Council on a Health Care Grant to solve the issue of capacity that some of these programs are facing.

SFCC President, Dr. Kimberlee Messina shared additional information on equity data for their students by modality. The overall trend in student course success shows continued improvement in all modalities, with the greatest percentage of change for in-person courses, followed closely by hybrid courses. Online courses have shown a slight increase of percentage of students who are successful. The adverse impact of the pandemic forcing students into an online learning environment is not evident at the all-student population level. Dr. Messina shared the success they are having with Guided Pathways team's implementation at SFCC.

### **ASSOCIATION FOR HIGHER EDUCATION (AHE)/FACULTY REPORTS**

#### **AHE**

Carla Naccarato-Sinclair, AHE President, shared that the State Board Legislative package was officially adopted and will be centered around student safety, teaching,

and supporting learning environments and other social issues. She also shared that they have a good revenue forecast, and it is expected to be 15-20% higher. Carla also shared that the State Board Executive Director is retiring and how they will be holding a screening committee and hopes that a trustee from Eastern Washington will be available to sit on this committee.

### Faculty

**Ms. Katie Satake, SCC faculty representative**, shared a couple of highlights from SCC. Members of the SCC Science and Math Departments raised and donated money to the Wasio School in Migori, Kenya. Wasio is a rural school started by SCC's own Dr. Vincent Jobando (Physics) in his hometown of Migori. Additionally, members of the SCC Science and Math Departments raised enough funds to purchase nine turkeys to donate to the Union Gospel Mission for the annual Thanksgiving dinner for the needy. The Communications Club at SCC collected 772 pounds of food for the SCC Food Pantry during the club's food drive in November. In addition, SCC's Native American Student Organization (NASO) Club and advisor, Christina Momono, ESL Instructor, hosted a local Spokane Tribe member, Dr. Margo Hill, for a Native American Heritage Month's event on November 19. Dr. Hill agreed to a permanent recording to be accessible to future uses for faculty and students.

**Ms. Christina Momono, SCC faculty representative for extension sites**, shared that Mark Altmar, Skill Trade Preparation Adjunct Instructor stated that the Skilled Trades Preparation classes are seeking graduate students to go into commercial trades. Laurie Sylla, an ESL Adjunct Instructor, reported on seeing great progress of her beginner ESL students. She helped them with preliteracy ESL skills. She wrote about one of her students who is from Burundi, in her 60s and grew up on a farm without a chance to go to school. She didn't know how to hold a pencil and held her hands behind her back initially in the class when writing assignments came up. Now, she is writing her name and some simple words. She also discussed another student who had limited educational experience in his first language and didn't know the English alphabet. He has learned how to write the alphabet and simple words in her class. This is in one quarter. In the ABE Division, the ESL Department (Molly Popchock, Cielito Brekke, Kelly Robertson, Logan Amstadter, Christina Momono) went before the Curriculum Committee on Tuesday, November 16th, 2021. Senior faculty Molly Popchock and Cielito Brekke gave a presentation highlighting the immigrant and refugee populations served, the structure of the ESL classes, and the success stories of former students. The Workload category will change from F to B, and ABE/ESL will be in the course catalog and this will ensure inclusion into the Guided Pathway initiative. This change will be implemented in the Spring 2022 schedule.

**Ms. Katella Debolt, SFCC faculty representative**, Monica Stenzel, M.A., History, produced the Bigfoot Haunt, Oct 15 – 29, which had four events. Monica also became the "founding director of the new SFCC Sustainability

Center, a center dedicated to interdisciplinary collaboration for promoting and developing sustainability on campus, in the SCC district, and eastern Washington.” Sandy Ross, Education Paraeducator, and Corrine Morrow, M.A., Interpreter Training program, would like to share a new program for students to enter at SFCC. The Interpreter Training Program and the Education Paraeducator Program collaborated to develop a new program option for paraeducators interested in assisting students in classrooms who are deaf or hard of hearing. Donelle Odren PT,DPT, reported the Physical Therapist Assistant Program at SFCC was awarded accreditation from the Commission Academic Physical Therapy Education (CAPTE) for 10 more years. Cozette Phillips, Gallery Director/Fine Arts Faculty, was accepted onto the Washington Arts Commission Artist Roster. She also serves as a Curator for the Washington Arts Commission Art in Public Places Program. Cozette’s artwork was included in the New Faculty Exhibition at the Gonzaga Urban Arts Center, for the months of November and December.

## **WASHINGTON FEDERATION OF STATE EMPLOYEES (WFSE)/STAFF REPORTS**

### **WFSE**

**Ms. Brenda Martinson, SCC classified staff and WFSE representative,** shared how much she enjoyed the SFCC Pathways structure. She also mentioned how their shop stewards and counsel are grateful for their relationship that they have collectively built with HR and CCS leadership over the past five years.

### **Staff**

**Ms. Christine Burge, SCC classified representative,** shared that a calling campaign that the Student Success Diversity and Equity Team are coordinating to call students who are not registered for winter term. They are receiving encouraging results in enrollment numbers through the success of this campaign.

**Ms. Nicci Naves, SFCC classified representative** shared how staff has been working to improve new student advising appointment and improve new student orientation which is now called Bigfoot orientation. Financial aid have awarded \$2.7 million in Cares Act funding to over 900 students.

## **STUDENT GOVERNMENT REPORTS**

**Spokane Community College (SCC): Ms. Ducati Sanchidrian** shared that the ASG SCC Senate has approved %15,00 to put in water fueling stations on every flood of every building on the SCC campus. They have also approved \$11,000 for the improvement and accessibility of the Veteran Garden. Overall, they have been working to reform their image to be more credible and more professional. Trustee Thew suggested they put the ASG logo on all the water fueling stations to increase their exposure.

## **BOARD REPORT**

Chair Johnson shared the scheduled for legislative outreach with ACT for trustees. Trustee Thew mentioned how during the ACT Board meeting she learned a new trustee orientation session coming up that Trustee Duncan might be interested in.

## **EXECUTIVE SESSION**

Chair Johnson broke for Executive Session at 11:15am. No action was taken.

## **POTENTIAL ACTION GENERATED FROM EXECUTIVE SESSION**

No action was taken.

## **ADJOURNMENT**

Being no further business, the meeting adjourned at 11:45am.