

Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
November 16, 2021 – 8:30 am
Zoom

Present: Board Chair, Glenn Johnson; Vice-Chair, Mike Wilson; Trustee Beth Thew; Trustee Steve Yoshihara, Trustee Kiantha Duncan. Also in attendance were Kevin Brockbank, Kimberly Messina, Emily Yates, Christine Burge, Rick Sparks, Greg Stevens, James Fitzgerald, John Gillette, Katella DeBolt, Parleen Kaur, Sara Covington, Brenda Martinson, Jim Brady, Patrick McEachern, Ben Whitmore, Katie Satake, Glen Cosby, Lori Hunt, Gabriel Arroyo, Amy McCoy, Christina Momono, Ducati Sanchidrian, Keith Sayles, Licett Garbe, Bobbi Woodral, Jenni Martin, Cathy Wells, Carolyn Casey, David Williams and Christine Johnson (recorder).

Absent: None

CELEBRATING STUDENT SUCCESS

Patrick McEachern, Associate Provost of eLearning, shared a presentation on Online Learning Growth and Success, Pre-pandemic and Today. The Community Colleges of Spokane have a long history of providing distance education, dating back to tele-courses in 1978. Some faculty began experimenting with online delivery methods in the 1990s, and our first listed online course was offered in 1997. The lengthy history and the strong eLearning support department helped CCS with a successful transition to emergency remote instruction in spring 2020 and beyond.

The CCS eLearning Department is responsible for supporting students, faculty, and staff with distance education and instructional technology. This report provided an overview of services offered by the CCS eLearning Department and highlighted the growth and success of online learning at CCS, both pre-pandemic and today. Patrick also had Ben Whitmore talk about the professional development offerings for faculty and student training for students. Trustee Johnson asked about broadband issues and how they were addressed. Patrick shared the range of issues especially rural students; went on to share and explain the “Virtual Campus” and how it provides a one stop shop of support. Trustee Thew asked about how they can expand the number of students served as well as a breakdown on the two campuses. Patrick describes the ways that they can involve students more, including working with student affairs professionals. He also shared the potential of CRM, guided pathways, and overall investment in eLearning.

Trustee Wilson asked how common it is for classes to be hybrid (offered in person and remote simultaneously). Patrick explained how they are exploring the optional modality of flex or high flex and how right now the classes are designed to be face to face, but a lot

of faculty are recording these lectures to provide flexibility to students. He also went on how they are looking at data and technology to move to a more flexible delivery model. Trustee Wilson mentioned how this flex option would be a great idea to do a pilot study to track the success. Jenni Martin shared how SCC has been doing flex and high flex for a while, originally to support rural communities and students but how it has expanded after COVID to larger areas and departments. She explained how they continue to listen to the students needs and how some departments are prime for flex and other professional technical program want in person instruction.

Trustee Yoshihara asked about building structure expansions and how is that being affected as we move to more online interactions. President Messina went on to share how they are designing a proposal to go to the State Board that would essentially take two buildings and make one that would lend itself to increased technology in the classrooms and with increased support services. President Brockbank echoed similar statements and mentioned how they were doing a remodel of building 6 and how they are moving to classrooms being more of a live studio setting. Dr. Johnson added that this would be a great topic for one of the Board work sessions to discuss in depth facilities, new learning environments and changing demands.

Trustee Thew inquired on the effects that the success of eLearning has had on our outreach to those outside our traditional market. President Messina added that although they have a robust online presence, they majority of their online students are local that prefer online. Patrick also echoed the same statements by adding that any academic year they service students in 15 to 37 states and that we follow national trends that online students still live within 15 miles of an institution. He continued to add that fully online students are also disproportionately nontraditional in terms of age. Trustee Thew mentioned that Eastern Gateway Community College in the northwest did targeted outreach to union members who have tuition assistance benefits which increased their enrollment by 1,000%. Trustee Wilson commented that there are a lot of major corporations who are willing to pay for college and would be an interesting market to go after in terms of distance learning. Trustee Johnson added how there are mixed feelings to online and in person in Pullman campus.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, November 16, 2021. Trustee Johnson called the meeting to order at 8:34 a.m. followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public. Individuals interested in addressing the Board were encouraged to speak up during the public comment section.

PUBLIC COMMENT

Dr. Christine Johnson introduced Dr. Lori Hunt as the new Acting Provost as well as David Williams as the new Controller, both taking new roles within CCS. Dr. Johnson called on Jim Fitzgerald to do an update on the athletics program; Jim shared an overview of where the volleyball, basketball and track team standings are and who they will face off next. Jim commended the staff and administration on how well the student athletes are doing inside the classroom and how half of the student athletes are already enrolled in winter classes.

CONSENT AGENDA

Being no objections, the consent agenda was entered into the record. Topics include the following:

- a. Minutes of the October 19, 2021, Regular Meeting
- b. Capital Projects Status - John Gillette
- c. Budget and Expenditures - Lisa Hjaltalin
- d. Head Start Updates - Bobbi Woodral

REPORTS AND REMARKS

John Gillette, District Director of Facilities, presented the Capital Projects Report (Tab 1b). Trustee Johnson made a comment on how he noticed last week, watchdog came out with their preemptive series messages, stating that they were going to be short of crew and money and its impact to some projects; he asked if John had heard about the north/south situation. John shared with the group how they have a scheduled meeting this Wednesday and how he goes not believe the project will be impacted due to the secured funding source. He also shared the projected timelines for the Spokane River Bridge as well as the Wellesley intersections and Trent interchange. Trustee Johnson made an announcement that Trustee Duncan had joined the meeting.

Bobbi Woodral, District Director of Head Start, presented her Head Start Report (Tab 1d). Trustee Wilson inquired if it was possible to consolidate locations and transport children to another location, so they are fully staffed. Bobbi followed up by explaining how they currently use the bus system, Spokane Transit, when families do not have transportation, to avoid the liability that comes with transporting children. Additionally, it was noted that the liability around transporting children would be the biggest challenge that needs to be looked at. Trustee Thew inquired if staff has had to be laid off due to the low enrollment numbers that they have been experiencing. Bobbi shared with the group how they have not had to lay anyone off, on the other hand, they have had staff resignations due to the vaccination mandate. This has allowed them to move children into other classrooms at the same location to combine staff so there has been no direct impact to students except for the continuity of their care provider. Trustee Duncan had a question regarding if there have been outreach efforts to parents who may be considering working since, we have such a huge employment shortage. Bobbi explained to the group how they do continual outreach to parents, but it has been

a balancing act between trying to minimize external people coming into the classrooms to manage safety protocols and parents who feel safer staying home with child and asking for volunteers.

Trustee Johnson brought forth the motion to approve the consent agenda. The motion was seconded, and the consent agenda approved unanimously by all Board members present.

CHANCELLOR REPORT

Chancellor Christine Johnson thanked the Chairman and members of the board. Dr. Johnson provided an overview on the multiple partnerships and collaborations she has been working on to help CCS better serve our region within our community. One of those partnerships includes Emily Yim with the Washington Business Alliance. They recently received a grant from Providence to help fuel more students into the nursing program which in turn would result in paid internships and help with the growing demand of healthcare workers. Dr. Johnson shared how they have a year of planning ahead and will continue to provide updates on this important initiative. Additionally, they had a great meeting with Superintendent Adam Swinyard from Spokane Public School District on how they can continue to collaborate on health care and dual enrollment of students in the career tech ed fields. They did suggest the idea of a high school academy on campus and vice versa having a program at the high school. CCS's concerns is that the faculty who are teaching these college courses must have a master's degree for students to receive college credit.

Lastly, Fairchild AFB will be hosting the Military World Cup for Women's Soccer next year. Fairchild reached out to CCS and to other institutions to view and tour their soccer fields in hopes of partnering as hosts. Dr. Johnson shared how she met with the Colonel and his small team to tour Spokane Falls Campus and the new athletic center facility. Dr. Johnson has elected Jenni Martin and Jim Fitzgerald to be representatives and leads in this collaboration and shared how great this would be for CCS, Spokane and the community. Trustee Wilson shared how he really enjoyed the comment on the meeting with Spokane School District Superintendent as he also pointed out the report that Dr. Messina had about the enrollment numbers.

PRESIDENTS' REPORT

SCC President, Dr. Kevin Brockbank, mentioned how last board meeting he shared the instructional institutional effectiveness and guided pathways plan. He mentioned how they will be redesigning the committee structure and some of the shared governance components that will be completed this month. Their primary work will include revising those key metrics from the incorporate the Northwest requirements and the efficacy of their guided pathways initiatives and interventions; these will directly tie back to the metrics the board will be looking at as part of the strategic plan and indicators. Additionally, President Brockbank mentioned how there are a lot of big

projects happening at SCC as John had mentioned earlier in the meeting. One of them includes Building 8- a renovation and remodel that will house the environmental sciences division as well as the maintenance grounds and facilities crew. He continued by reporting how fire science has moved to building 19, maintenance group will move out of building 19. SCC has also decided to begin some initial design work around the learning common areas in the library and testing area. The idea shared was that they would move tutoring services from their current location over to the library, where is it a better fit and will allow dual enrollment services to move next to counseling to provide more continuity of services. President Brockbank indicated that in December or January meeting, he would provide a formal update to the board on how the remainder of funds are being spent. He added that SCC has reduced its footprint significantly across their service area and went through each example of reductions and moves back to the main campus.

President Brockbank and President Messina jointly shared how they meet once a month for cabinet meetings and get the opportunity to work closely together and collaborate on a series of projects and issues, one of them being the guided pathways topic. They shared how they will have that as a reoccurring agenda topic so they can continue to learn and work closely with the other campus in order to have a more clear and joint presence on the CCS website. Trustee Thew asked President Brockbank if she read correctly that the ABE enrollment was down 40%. President Brockbank was able to explain how ABE accounts for 40% of their decline in enrollment and how it was their most drastic fall when COVID hit. ABE has now leveled out with a lot of work from their division with their modality, learning outcomes, college prep, etc, to ensure they get students back in the door. President Brockbank shared how ABE is one of his priorities as president and will continue to work on it.

SFCC President, Dr. Kimberlee Messina provided an update on their equity goals and how they measure student success. She mentioned how the trend is going in the right direction with students completing 30 college credits in the first year have a much higher likelihood of overall completion which is why it's one of their goals. President Messina also added how the recruiting and outreach report to underserved groups, like API and Native American populations will be reported out quarterly or annually. She explained how right now they are flat as far as outreach but are doing staffing changes, reorganization and continue to outreach to those populations at every level. Trustee Wilson made a comment on how much he enjoyed reading the accomplishments of so many programs at SFCC in President Messina's report.

ASSOCIATION FOR HIGHER EDUCATION (AHE)/FACULTY REPORTS

AHE

Faculty

Ms. Katie Satake, SCC faculty representative, shared a report from Linda Seppa-Salisbury, head of the Speak Out Club, on the survey she conducted with her students. The findings showed that 50% of the students that responded to her survey talked about not eating breakfast daily, because of lack of food so they decided to fill the pantry for the food drive at SCC. The goal of the food drive is to get about 500 pounds of food. Additionally, Amy Anderson from Communication Studies was just accepted as a presenter at the Western States Communication Association Conference to speak about her dissertation research. Adam Sharp, Social Science and Humanities Drama faculty, recently did a presentation on world music auditory awareness and sonic atmospheres for the themed entertainment association. Lastly John Norman, who is the Fluid Power Technology Hydraulics Numatics HVAC and Refrigeration faculty, shared a success story of a student who took the fluid power program, who is now in a supervisory role and comes back to SCC to hire graduates to work throughout western U.S. for this major fluid power company.

Ms. Christina Momono, SCC faculty representative for extension sites, share how correction education has been severely limited due to COVID. Although the students attend class a few days a week, they have had 10 students receive their GED and 6 students complete their high school diploma this quarter. Additionally, Kelly Mode and Susie Phillips, stepped up and helped with the transition of Jeff Williams becoming the Associate Dean for Corrections. Christina shared how Molly Popchock and ABE and ESL, has been working with Angela Smith, a communication studies instructor, to join her students in intercultural communication. Christina also shared how Margaret Deal and herself presented at the Conference for the Washington Association with the Education of Speakers of other languages in October.

Ms. Katella Debolt, SFCC faculty representative, shared how Director Dr. Jared Anthony celebrates the formation of the CETL Advisory Board. Jennifer Barson (Geography), Kenny Krestian (PE/Health), Darlene Rickett (Communication Studies), Nathan Lansing (Music), Cathy Meier (Early Childhood Education), Shardé Mills (Library), and Laura Woods (Counseling) have volunteered to help shape the future of the CETL. This is a cross-campus SFCC dream team and a dream come true for Jared. The CETL's strategic plan revolves around three goals: closing institutional equity gaps; expanding faculty advising capacity, and meeting faculty professional development needs. With the help of these fantastic folks, the CETL is well on its way!"

A new edition and Community Outreach, with an Instructor that has quite a reach Karl-Erik Andreasson, Psychology, continues to practice and teach others to practice Tai Chi/Qi Gong. He recently updated his previously published Introductory Psychology

textbook to a new edition: "Theories and Concepts in Modern Psychology" (5th ed. E.H.Ettinger & K.E. Andreasson). He donates the proceeds of this text to the department. To continue the excellence, Karl-Erik also lectures once a month at the Bayview Community Center in Idaho.

Also shared how this November is her 2 year anniversary to be part of these reports. She thanked the board for allowing her to continue being a part of the group and thrilled to continue. Trustee Johnson mentioned how much they all appreciate her reports.

WASHINGTON FEDERATION OF STATE EMPLOYEES (WFSE)/STAFF REPORTS

WFSE

Ms. Brenda Martinson, SCC classified staff and WFSE representative, shared how they are gearing up for the legislative session for 2022. She also mentioned how they are getting ready for the elections for the bargaining team for the 2023-2025 Collective Bargaining Agreement. She has continued to have smaller meetings with individuals after the vaccination mandate as staff has left to ensure staff feel supported. Additionally, Brenda mentioned how she has continued to renew their commitment for communication and collaboration with divisions across the district, building and rebuilding relationships.

Staff

Ms. Christine Burge, SCC classified representative, shared how Norma Cantu, Program Coordinator in Student Success Career Services, facilitated a “meet the employer” event in October with an employee panel and opportunities for networking. Due to the effects of the pandemic, the number of attendees was lower than normal with up to 40 in attendance and there were 26 employers registered. Norma will be hosting employers again in winter term with the focus on industries for business, hospitality, technology, manufacturing and auto. Christine continued to share how the Classified Staff Training and Development Committee is presenting 2 training this month, one on utilizing Microsoft Teams and the other on what the Teaching and Learning Center offers classified staff.

STUDENT GOVERNMENT REPORTS

Spokane Community College (SCC): Ms. Ducati Sanchidrian wanted to thank the students at ASG for showing up due to colder weather. Ducati mentioned how they have added 3 individuals to their staff which places them with a full cabinet, their Senate is still a “a little mushy” but they are working on getting it filled. As an organization, they are starting to take an interest on sustainability on campus as they have had individuals from the District and the SFCC Environmental Club come out and speak to them on how they can work on that. Additionally, they are working on

recreating their logo to make it more elegant and professional. Ducati also thanked Head Start for being open as half of their staff are mothers and fathers and rely on their services.

Spokane Fall Community College (SFCC): Ms. Parleen Kaur reported the Thanksgiving Dinner on November 22 and the changes to protocols due to COVID. Parleen also shared how they will be giving out free Thanksgiving baskets to students, 50 of them being provided by Northern Quest Casino; these baskets include a surprise \$25 gift card. They will also have Cold for Coats, where they will have a speaker on homelessness awareness. Individuals who are donating coats and winter gear are receiving pre-packaged hot dogs due to COVID. Parleen shared other upcoming events including Turkey Bowling and Tree of Sharing. Additionally, she shared how they have hired most of their team except for two outstanding positions. They recently had a Student Forum during their Senate Social which was very successful and full of student engagement.

BOARD REPORT

Trustee Johnson reminded the trustees that their Association of College Trustees is holding its conference on Zoom this Friday at 8:15am. The legislative meeting has been moved to December 21st from 8am-10am on Zoom. Trustees should be receiving a questionnaire from Kim Tanaka regarding what you consider are the top priorities for the legislature this year, as far as the community colleges are concerned.

Trustee Thew mentioned how at ACT Zoom call they have discontinued the chat comments as it is a public comment and wanted to bring it to the board if that's something, they want to consider disabling the feature for future meetings. She mentioned how she likes receiving the printed reports so if anybody else would like to submit written reports, it gives them a chance to review them.

EXECUTIVE SESSION

No action was taken.

POTENTIAL ACTION GENERATED FROM EXECUTIVE SESSION

No action was taken.

ADJOURNMENT

Being no further business, the meeting adjourned at 9:45a.m.