

**Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
February 19, 2019
The Lodge**

Present: Trustee Bridget Piper, Board Chair; Trustee Glenn Johnson (by phone), Vice Chair; Trustee Beth Thew; Trustee Mike Wilson; Trustee Steve Yoshihara.

Christine Johnson, Emily Yates

Also in attendance: Kevin Brockbank, Carolyn Casey , David Edwards, Andrew Feldman, Barb Hahto, Lisa Hjaltalin, Jenni Martin, Brenda Martinson, Amy McCoy, Carla Naccarato-Sinclair, Mahi Shriwas, Greg Stevens, Olesya Sytnik, Terri Zambon, and Courtney Taylor (recorder)

Absent:

CCS Celebrating Student Success:

Ken Burrus, CCS Athletic Director presented a review of the 2017-18 CCS Athletics annual report. In August of 2018 the new Student Athletic Center opened on SFCC campus. Board of Trustees authorized 19.5 million dollars for the new Student Athletic Center. Mr. Burrus thanked the Board of Trustees for authorizing the new Student Athletic Center, SFCC Students, Student Body Association (SBA), CCS Senior Administration, District Budget Office and Capital Projects Department, department personnel and Intergrus Architecture and Lydig Construction who were critical to the completion of the Student Athletic Center.

Mr. Burrus introduced student athletes Taylor Gould and Anthony Parker:

- Ms. Gould a sophomore CCS Volleyball player and scholar athlete who holds a 3.9 GPA. Ms. Gould shared her plans to attend Northwest Christian University on a volleyball scholarship. Ms. Gould credited CCS for preparing her for the next level of college both athletically and academically. Ms. Gould thanked the students, staff members, Board members, parents, ASG and her coach Jenni Hall.
- Anthony Parker a sophomore Basketball player for CCS and scholar athlete holding a 3.4 GPA. CCS Men's Basketball received 3rd place in Conference. Mr. Parker thanked CCS for preparing him for the next level of college where he will pursue a law degree.

Trustee's congratulated Ms. Gould and Mr. Parker on their successes and wish them the best with their future college plans and not to forget CCS as your alumni.

The Chancellor thanked all the coaches and staff for their hard work along with CCS Athletic Director Ken Burrus who will be retiring at the end of the year. Trustee Wilson appreciates coming under budget for the Student Athletic Center since students are paying for the cost of the building.

Trustees and the Chancellor honored head Volleyball Coach Jenni Hall with flowers who received the NWAC coach of the year with an impressive 40-0 record.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, February 19, 2019. Chairwoman Piper called the meeting to order at 9:00 a.m. followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public. Chairwomen Piper announced they would be postponing the meeting minutes from January 15, 2019 until the next Board of Trustees meeting in March. Trustees accepted consent agenda items b through e.

INTRODUCTIONS AND OPEN MICROPHONE

CONSENT AGENDA

- a. Board Meeting of January 15, 2019- Postponed until March Meeting
- b. Capital Projects in Progress – John Gillette
- c. Budget and Expenditures – Lisa Hjaltalin hired four temporary positions to help with closing the books for fiscal years 2016, 2017 and 2018 in ctclink. Ms. Hjaltalin thanked the Trustees for their support and the approval to hire temporary staff as progress has been made.
- d. Head Start – Patty Allen- Reported measles outbreak in the State of Washington. Head Start has regular communication with our Family Service Coordinators and Spokane Regional Health District (SRHD) in regards to any potential diagnosis. The immunization status of all enrolled children has been reviewed if a confirmed case of an enrolled child, we are prepared to respond appropriately. Head Start is particularly concerned about children who have not received the Measles/Mumps/Rubella (MMR) immunization either because they are too young or have an exemption in place. There are 839 children with the exemption number at 32 children. If confirmed cases SRHD will come in and pull the immunization records and will pull the children who are exempt until the outbreak is over. Head start has packets for parents and teachers who are vaccinated or un-vaccinated.
- e. Amy McCoy and Mysti Reneau

Approved unanimously.

No. 19-02; motion carried

Airport Property: Greg Stevens

In 2010 CCS inherited 5.47 acres of property adjacent to Geiger Field/Spokane International Airport. The property consist of three structures – two former barracks and a general office/services building. In 2018 the City of Spokane assessed the property's value at \$178,000.

The property has good access to airport runways and is served by two roads. Structures would need to be demolished at a considerable cost. Trustee Thew asked if we could incorporate the demolition on the buildings into the Capital Budget. Mr. Stevens informed her yes. Trustee Wilson asked about the security for the buildings and having someone walking onto the property. Mr. Stevens informed Trustee Wilson that no security issues have arisen. Trustee Piper asked if CCS pays property tax for the land. Mr. Stevens confirmed tax payment.

Trustees asked about the state and environmental health hazards of the buildings. The property

seems like a liability as no inspection has yet to be done. CCS will set up a time for the Trustees to tour the property to see what and when something should be done with the property.

BREAK

The meeting recessed at 9:41 a.m. and reconvened at 9:56 a.m.

CHANCELLOR'S REPORT

Chancellor thanked CCS Facilities personnel for their hard work associated with snow removal across all campuses keeping all students and employees safe. She also reported on legislative priorities: full COLA increases, competitive compensation; and funding for Pathways across all system colleges. Chancellor acknowledged Greg Stevens in his oversight role of Facilities Department and simultaneously leading 2 executive searches (for SFCC president and for CCS Provost). Dr. Johnson encouraged Board members to attend open forums for all candidates. Chancellor also mentioned an additional search for the new CCS Athletic Director will begin soon as Ken Burrus retires after 13 years as CCS Athletic Director, and a long career in the state system.

Key community conversations around health are taking place. Regional economy is 40% health-related, giving CCS prominent role in solving workforce development challenges. SCC and SFCC together have 38 health programs. Providence, Kaiser-Permanente and MultiCare have identified the opioid crisis the most urgent health care issue in the region.

Chancellor commended Patrick McEachern, ELearning Dean has earned statewide recognition, earning the prestigious Connie Broughton ELearning Award.

PRESIDENTS' REPORT

Spokane Community College (SCC):

Dr. Kevin Brockbank distributed and reviewed a written report. Highlights included: College Wide Updates: Closing the Equity Gap at SCC through Guided Pathways, Adult Basic Education, Arts & Science, Business Hospitality & Information Technology, Extended Learning, Health and Environmental Sciences, Technical Education and updates on Student Services.

- The Food Drive has been extended till February 20 due to the weather and not being able to collect.
- Prior Learning assessment Success Story: SCC Faculty member through his work experience earned his AA degree with the help from SCC Dean of Learning and counselor.
- I-BEST –SCC is the number one leader in the state. One of Key best practice's in our Guided Pathways effort. Student retention increased by 2 % after I-BEST.

Spokane Falls Community College (SFCC)

Dr. Andrew Feldman, SFCC Vice President of Learning distributed and reviewed a written report. Highlights included: Core team Four, Intercultural week, Academic Affair, Student Affairs, SFCC Disability Support Services (DSS), Guided Pathways Steering Committee update.

- Intercultural week will be held February 25th
- Student Talent Show is on March 1st.

Trustee Thew kudos on the involvement with Guided Pathways.

ASSOCIATION FOR HIGHER EDUCATION (AHE)/FACULTY REPORTS

AHE

AHE President was unable to attend today's Board meeting.

Faculty

SCC faculty representative, reported on

- SCC Faculty member Gary C. White is contributing two chapters, Classification of Mechanical Ventilators and Modes of Mechanical Ventilation to a new textbook Respiratory Critical Care that will be released within a year.
- Stacy Kowtko will be a judge at the Regional History Day Competition for middle and high school students on March 6th at Eastern Washington University.
- Members of SCC Pride LGBTQ club attended the annual "Time to Thrive" conference in Anaheim, CA that supports LGBTQ and youth.
- Stacy Kowtko, Cathy Shaffer, Meg Kreiner and Melinda Martin are spearheading a year long celebration and exploration of the 19th century amendment Centennial. Kick-off event is March 6th.

SFCC faculty representative, reported on

- Chinese red lantern Festival celebration will take place on February 20th from 11:30-12:30 in SFCC Sub Lounges.
- International Culture Week starts February 25th
- Winter Conference Series is March 4th through 14th
- Food Drive SFCC is collecting many pounds of food.
- Running Start night at the High school for the last month, 2-3 times a week. CCS running start nights are on March 6th at SCC and March 7th at SFCC. Kudos to SFCC Faculty to give one night to be on the panel. Trustee Yoshihara would love to be on the panel for running start.

WASHINGTON FEDERATION OF STATE EMPLOYEES (WFSE)/STAFF REPORTS

WFSE

SCC classified staff and WFSE representative, reported on:

- This year's Food drive the energy was amazing. It was a great team building effort.
- Ms. Martinson spoke with fellow chief shop stewards on Rave Alerts. Working with Human Resources and Payroll on ctcLink issues.

- Ms. Martinson spoke to several members who attended one of 16 one hour ctcLink focus group, it seems we are slowly moving in a positive direction.

Staff

SFCC classified representative, reported on: Was unable to attend today's board meeting.

SCC classified representative, reported on:

- Student Services-Admissions and registration department completed training it was a 4 week online course to learn how to make resources assessable to students. Financial aid, staff completed all training.
- Food Drive is finishing up this week. SCC has had great participation from. faculty and staff

Trustee Thew do we have training or workshops for students to learn how to fill out financial aid paperwork? SCC yes we do.

Trustee Piper kudos for food drive.

STUDENT GOVERNMENT REPORTS

Spokane Community College (SCC) reported on:

SCC Student Government has continued to progress in student safety, student involvement, and student leadership. In February ASG executive staff, volunteered at the Salvation Army community center for our service Saturday project. The legislative branch of the ASG held a senate social, where senators represented their functional areas.

ASG has a new senate standing committee which is dedicated to the representation for satellite campus students who do not get to engage with their student leadership. Food Drive has been collecting donations every day. SCC ASG thanks SCC faculty, staff and students for their participation in this year's food drive.

ASG has filled all of available positions. Two new members who have joined SCC ASG team, one as the senator for business, hospitality, and information technology; and one as the senator for technical education as well as a new ASG Vice President Tom Crafts.

Trustee Yoshihara asked how many senators we have along with the process for being selected. ASG has open applications and interview process, candidates have to a minimum standard GPA and considered full time student. We have 6 senators.

Trustee Piper how do you line up the mentor/mentee program? There is a thorough application process and be aware of the resources that are available to students. For the students who want to be mentored they fill out an application and ASG members match them with a mentor help provide that to a student resources available as well provide encouragement and support.

Spokane Fall Community College (SFCC) reported on:

SFCC Student Government reported on Advocacy Day in Olympia where ASG met with State Representatives Mike Volz and Jenny Graham. SFCC ASG advocated for college affordability and the New Hope Bill. The representatives were very happy to hear what the students of Spokane want. They mentioned that this year is the year of the student.

ASG held events for black history month such as a movie showing of BlackKKKlansman, slam poet Ebony Stewart and speaker Theo Wilson along with SFCC Valentine's Day fund raiser where roses were sold from SCC greenery and "Build a bunny for your honey".

ASG funded Global Educations request for the International Peer Mentor Program as well as couple movies for the Spokane International Film Festival. ASG members were there to present the movie and promote SFCC and our student government.

ASG will be holding its Senate Social which tropical theme. There will be a scavenger hunt for student to participate in. SFCC ASG also have two new members, Outreach Programmer Sarah Torres and Senator Julia Chen.

BOARD REPORT

Trustee Thew gave an update on Advocacy Day that was held in January. A lot of interest in Community College funding. CCS priority is Compensation, it was the number one issue talked to the legislatures about. Trustee Thew Testified on Bill number 1300,

Trustee Yoshihara impressed with the testimony from the students when in Olympia.

Trustee Piper attended SFCC Fine Arts Faculty Exhibit, it was delightful to see.

EXECUTIVE SESSION

At 11:10 p.m. Trustee Piper announced that the board would convene in executive session under RCW 42.30.110(1) to (g) evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and to (i) discuss the legal counsel representing the agency matters relating to agency enforcement actions, litigation or potential litigation. It was announced that the session would begin immediately and would last approximately 1 hour. AAG, Emily Yates, announced an additional extension of 10 minutes ending at 12:32 p.m.

POTENTIAL ACTION GENERATED FROM EXECUTIVE SESSION

ADJOURNMENT

Being no further business, the meeting adjourned at 12:32 p.m.