

**Minutes of the Board of Trustees Meeting
Washington State Community College District 17
Regular Meeting
October 22, 2019
Newport Center**

Present: Trustee Bridget Piper, Board Chair, Trustee Glenn Johnson, Vice Chair; Trustee Beth Thew (by Phone); Trustee Mike Wilson; Trustee Steve Yoshihara.

Christine Johnson, Emily Yates (available by phone)

Also, in attendance: Kevin Brockbank, Carolyn Casey, David Edwards, Rob Deyo, Andrew Feldman, Jenni Martin, Glen Cosby, Brenda Martinson, Amy McCoy, Carla Naccarato-Sinclair, Valerie Senatore, Rick Sparks, Olesya Sytnik, Nicci Nayes, Terri Zambon, and Courtney Taylor (recorder)

Absent:

SFCC Celebrating Student Success: Cyber Security

Dean Jim Brady presented on the Cyber Security Program at Spokane Falls Community College (SFCC).

These are exciting times for SFCC's Computer Science/Information Systems department. Driven largely by an increasing industry demand, the department is developing a Cyber Security center which will more extend collaborations with regional employers and K-12, implement innovative delivery models and take full advantage of an upcoming move to the new Catalyst building in Spokane's University district.

SFCC Cyber Security Program is up 10% in enrollments over last three years. The students enrolled in Cyber Security and Information Systems have been participants in local, regional and national competitions with SFCC hosting this year's Spokane Mayor's Cup Cyber Security Competition. Trustee Wilson How are the faculty keeping up with their education. Mr. Brady

PISCES Project is a program developed by Western Washington University brings students real world experience by protecting networks of small municipalities. SFCC will be the first school to join the project.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

The Board of Trustees of Washington State Community College District 17 held a regular meeting on Tuesday, October 22, 2019. Chairwoman Piper called the meeting to order at 9:30 a.m. followed by the Pledge of Allegiance and roll call. It was announced that the meeting was open to the public.

INTRODUCTIONS AND OPEN MICROPHONE

CONSENT AGENDA

- a. Board Minutes-7/16/19
- b. Capital Projects in Progress – John Gillette
- c. Budget and Expenditures – Lisa Hjaltalin
- d. Head Start – Patty Allen
- e. Admin Procedures- Amy McCoy
 - 2.30.05-X- Office Ergonomics Assessment
 - 2.30.05-Z- Fall Protection Plan
 - 6.10.02-A- Use of CCS Facilities

No. 19-18; motion carried look

Trustee Wilson asked Ms. Allen what the impact will be if SNAP lunches are reduced. Ms. Allen stated that it will impact Headstart as we rely on that reimbursement, but a lot of our budget is spent on food service.

2020 Committee Board Assignments and 2020 Board Meeting schedules: Bridget Piper Trustee Thew still receiving committee updates will have the committee schedule ready to approve at November Board Meeting. on some committees but not all of them.

2020 Board Meeting schedule approved with the change of the August date to the 3rd Tuesday.

SFCC Master Plan: John Gillette

In January of 2018, Community Colleges of Spokane (CCS) engaged NAC Architecture to update the Spokane Falls Community College (SFCC) Campus Master Plan. The current Campus Master Plan was completed by Mahlum in 2013 following an extensive process involving administration, faculty & staff, and other campus stakeholders. The Plan identified campus needs and goals, established fundamental planning principles, and ultimately led to a long-range campus vision. It is important to note that this document is to supplement the 2013 Master Plan. A campus master plan is aligned with an institution's mission, values, and strategic vision. The physical manifestation of a campus must reflect these core principles.

The SFCC Master Plan update stems from two sources: 1) Spokane Transit Authority's desire to establish a transit station on the SFCC campus, and 2) the West Hills Neighborhood Council's plan for this area within the West Hills Neighborhood itself.

This presentation will be a request to approve the master plan update as presented for review during the June meeting.

RECOMMENDATION

It is recommended that the Board of Trustees of Washington State Community College District 17 approve the attached Spokane Falls Community College 2017 Master Plan Update concept, to be effective upon approval, and to supplement the current 2013 plan.

Trustee Wilson do we own any of the property north of Elliot Drive. Mr. Gillette stated yes, and the parcel goes down to the river bridge sweeping around the north side.

An Airport Aerospace Review: Larry Krauter and Todd Woodard

CEO Larry Krauter and Director of Marketing and Public Affairs Todd Woodard of Spokane International Airport gave a presentation on Airport and Aerospace Review.

Growth:

- Financially self-sufficient Spokane international airport receives no tax payer assistance.
- Spokane International Airport biggest revenue is through Parking.
- Spokane International Airport has experienced a significant amount of growth coming out of the recession.
- Spokane International Airport growth tied in to the availability of capacity offered by the airlines in our Market as well as produced new markets that were not offered such as the addition to Dallas Fort Worth which is a strategic connection for our region.
- 33.87% increase between 2014 and 2018.
- 2019 is on track for another record year but slowed down due to 737 mass certification problems.
- New Flights to Spokane International Airport Keep the prices fair.
- GEG Single stop Connections to the US and Canada
- Seat Per capita Comparisons- GEG continues to exceed all comparisons
- Spokane continue to have the lowest average fare among comparison markets.

Trustee Wilson asked in terms of overall revenue for the airport how does Cargo fit into this. Mr. Krauter stated Cargo continues to grow but at a more modest rate.

Trustee Johnson asked about the relationship between Alaska and American. Mr. Krauter stated we will probably not see any partnerships, unless we hit an economic downfall.

Spokane Region Aerospace Suppliers:

- Zone 1- 0-20 Miles 46 Aerospace Suppliers
- Zone 2- 21-40 miles 12 Aerospace Suppliers
- Zone 3- 41-100 miles 6 Aerospace Suppliers
- Zone 4- 101-200 miles 1 Aerospace Suppliers
 - Includes parts if Central Washington, Northern Idaho and Central Montana
 - I-90 Aerospace Corridor serves the aerostructures and interior markets with manufacturing and development capabilities.
 - Washington is the first place for competitive aerospace manufacturing operations.

West Plains/Airport Area Public Development Authority:

- 9,000 + acres
- 10-year revenue sharing agreement
- Includes 1,800 Acre opportunity zone
 - Deferral of payment of Federal Income Taxes until 2026
- Amazon incoming with a 2.6 million square foot fulfilment center.
 - 1,800-2,400 Employees

- Project completion in October 2019.
- Served by 400 Trucks per day.
- 5,000 Rail extension funded by a \$2,000,000 grant from the Washington Legislature. Will connect to planned Rail-Truck Transload Facility.
- Mullen Technologies
- CCS Airport Property: 5.5 acres of land to, concludes 3 structures that was gifted in 2010.

Dr. Johnson thanked Larry Krauter and Todd Woodard for all that they have done for CCS. Opportunity to do the right thing with the land that was gifted to us. CCS has needs to serve the West Plains areas.

Trustee Wilson what Educational opportunities and needs that CCS will be able to address as this plan goes forward. Mr. Woodard stated automation, advance electronics, welders and labor parts.

BREAK

The meeting recessed at 10:33 a.m. and reconvened at 10:46 a.m.

CHANCELLOR'S REPORT

Dr. Johnson provided an update on the following topics:

- SBCTC equity statement that they have shared with all the colleges that is leading with racial equity and their plan to develop a set of dashboards that would track the equitable progress of students of all backgrounds. Along with a dashboard on guided pathways which the state legislature awarded 30 million dollars to the Community College system. Provost is working the Institutional Research team as well as the Colleges keeping track on their progress on guided pathways. Campus are doing a great job of tracking and trying to close those gaps.
- Progress that CCS Foundation is making. Foundation Board gave them a goal of 1.5 million for the year and we are already at 1.3 million.
- Meeting with Ballmer Group who mainly gives benefits to the west side called us and we are working on ideas where CCS needs investment along with Morgan Stanley who would like to tour CCS.
- Strong start of the year with CCS is up in enrollment where most colleges around Washington are down as well with International Students.
- Expansion in Airway Heights with ongoing conversations with Fairchild Airforce Base wanting Head Start Facility. MOU with SFCC signed by the base. Grateful for Mayor Condon gifted \$25,000 that will help with Fairchild Airman Families to pursue higher Education.
- Fairchild Families forward we have honorary chairs of the event including Senator Patty Murry, Congresswoman Patty McMorris Rogers, Lisa Brown and Kristin Condon.

PRESIDENTS' REPORT

Spokane Community College (SCC):

Dr. Brockbank distributed a written report. Highlights included: College Wide Updates, Instructional Updates, Student Services Updates.

1. Boeing Engine Donation- Spectacular job to help show off Spokane.
2. Guided Pathways Work-ATD coaches last week, SCC is in a great position to hit the ground running.

3. Running Start for Career-Offering CTE programs in the #HB1599 in the running start framework.

Spokane Falls Community College (SFCC):

Dr. Kimberlee Messina distributed a written report. Highlights included: Graphic Design and Literature, Cyber Security, Enrollment, Academic Affairs and Student Affairs.

Highlights: Attending Division Meetings to get out and meet everyone and answer questions. Follow up meeting with Spokane Tribe to create a partnership to have them have a present on campus as we have 500 Native American Students. They will be there to help make a positive experience.

ASSOCIATION FOR HIGHER EDUCATION (AHE)/FACULTY REPORTS

AHE

AHE President gave a report on:

Attended the State Board Oct. 9th and 10th biggest news Joint Exec Board as 2158 45% of the funds are going to FASFA. That is going to mean for students in k-12 and for people in low income jobs, 22,000 who did not get grants last year. Plan in action to work with WASA and the Student achievement council to get the message out for Students to complete the FASFA form. 47 out of 50 to complete the FASFA form 37 out of 50 to complete. Sen. Carlyle is having a meeting about computers and lesson learned (ctcLink). Contract Negotiations completing by end of this quarter.

Dr. Johnson met with Spokane Delegation and they will be hosting a mobile office at SCC in late November.

Faculty

SCC faculty representative reported on: Dave Edwards

- Jeff Waybright co-authored a textbook in Accounting which is being translated to be used in the Republic of Georgia.
- Andy Buddington has a research paper accepted into the Georgia Society of America Annual Conference.
- SCC geology students Kaitlyn Gamache and Jalyn Osgood started a student research project investigating a possible volcanic ash layer at Salt Lake Flats in Eastern Spokane County.
- SCC Science Scholars completed a two-day field experience to Silver Valley Idaho to tour various environmental mitigation projects.

SCC Extension Sites reported on: Rob Deyo

From Kathy George, SCC GED Instructor

- Alicia Fowler – GED Student who grew up poor and has dyslexia, dropped out of school after eighth grade. At age 18, Alicia landed in jail and learned to read and type. After she completes her GED Alicia will enroll at SCC to receive her degree that will lead to a higher paying job so she can support herself and her four sons.

From Katie Satake, SCC IBEST Instructor

- Victoria Foote an SCC Automotive I-BEST Student was pregnant and the single parent of a 1-year-old when she graduated from high school. At age 24 Victoria had her third daughter raising all three girls alone. Victoria started fixing her family the cars when they broke down

because she had no money to get them fixed. A year ago, Victoria walked into Auto 100 at Spokane Community College, where she is now on track to graduate in spring 2020 and become an auto mechanic.

From Valorie Hein, SCC GED Instructor in Newport

- Noah Stanfel a GED Student in Newport who received his GED and completed Dana Bower's Natural Resources Program summer quarter 2019. Noah is currently working at the Ranch Club Golf Course and is in the process of applying for a position with the Forest Service.
- Alicea Castillo a GED Student at the Newport Center signed up in spring 2019 to get help with passing her math test. Alicea was very determined to get her GED, she would go to work at 4am at Stoneridge Golf Course and after her shift, drive to the Newport center to attend class from 11am to 1:00pm. She worked very hard and passed math and received her GED last summer.
- Amber Stanley a GED Student in Newport served several years in a federal prison and returned to Newport to live with her husband and step sons and finished her final test summer quarter. Amber plans on attending College Prep at SCC and eventually start the Paralegal Program.

Jason Stariwat, PACE Services

- Received \$15,000 grant from Spokane County that provides scholarships for students in College to Career program & supports partnerships between PACE's cooking classes & Inland Northwest Culinary Academy.

SFCC faculty representative, reported on:

Was unable to attend

WASHINGTON FEDERATION OF STATE EMPLOYEES (WFSE)/STAFF REPORTS

WFSE

SCC classified staff and WFSE representative, reported on:

- WFSE, Local 1221 members joined The Lands Council and 600 other citizens for the 16th Annual Spokane River Clean-up day on Saturday September 14th.
- WFSE members volunteered approximately 100 hours at the Emerson-Garfield Farmers Market this summer.
- The 2021-23 Community Colleges Coalition (CCC) bargaining team was elected on October 18th. The CCS team consists of three members who are Rick Pelfrey from CCS Facilities, Theresa Sullivan from CCS Headstart and Brenda Martinson representing CCS clerical and IT staff. Approximately 10-14 days of Collective Bargaining takes place the summer before the new contract takes effect. Contract proposals are now being collected from CCC classified staff.

Staff

SFCC classified representative, reported on:

- ctcLink upgrade 9.2 has had very positive vibes across campus.
- Fall 2020 recruitment is underway with 230+ applications for Fall 2020.
- FAFSA workshops for 2020/2021 for the Office of Concurrent Enrollment, current students, and in the high schools are happening
- We Have A Place for You (WHAPFY) over 250 high school students invited. Over 50 academic and student affairs tables were hosted for the visiting students

- Lot of rural high school schools visiting so far: Quincy, WSU Trio programs, Brewster.
-

SCC classified representative, reported on:

Admission and Registration:

- Admission and registration worked hard with the Marketing and Public Relations to create and electronic form for faculty issuing and incomplete grade to a student to automatically get sent/forward to transcripts for processing
- Math Faculty from SCC and SFCC have development a math pilot which will help students to enroll in appropriate classes.
- The registration office welcomed two additional curriculum advisors to the team who will be the main point of contact to ensure students are following the right path and assisting with registration.

Financial Aid:

- Fall quarter Financial Aid department has awarded 4,173 students which totaled to \$13,495,588 in financial aid funds.

STUDENT GOVERNMENT REPORTS

Spokane Community College (SCC) reported on:

- SCC ASG has had a busy start to the school year with a high enrollment quarter and large construction projects that has impacted staff and students.
- Get in Get Involved campaign netted 600 students to discover the many resources and clubs at SCC.
- ASG's legislative affairs office managed to register several dozen new voters
- On October 23rd ASG/Bigfoot Events collaboration Family Fun Night returns with candy and games for kids of all ages, as well as temporary tattoo artists, karaoke, and caricature sketches
- On October 24th will see Student Success Day in the Lair to get students connected to a multitude of resources available to them.
- SCC ASG has been working with Sodexo to help create new systems to help reduce waste and encourage conservation.

Spokane Fall Community College (SFCC) reported on:

Was unable to attend

BOARD REPORT

Trustees attended ACCT in San Francisco where they attended many great sessions with the main theme being Student Success.

Trustee Wilson attended a session put on by Alamo College in San Antonio Texas on Student Success where they have great reporting on a variety of statistics on success factors are being met.

Trustee Piper the art exhibit at SFCC but on by Tom O 'Day called the Tales of the American.

Upcoming are the approving of Tenure and Transforming Lives that will be closing soon, and Trustees will be selecting one nominee from each college.

Trustees thanked the Newport Center for hosting them.

Trustee Thew session on risk oversight. Linking data to mission fulfillment went to EXECUTIVE SESSION

At 11:26 p.m. Trustee Piper announced that the board would convene in executive session under RCW 42.30.110(1) to (i) discuss the legal counsel representing the agency matters relating to agency enforcement actions, litigation or potential litigation.

POTENTIAL ACTION GENERATED FROM EXECUTIVE SESSION

ADJOURNMENT

Being no further business, the meeting adjourned at 12:10 p.m.