

# Spokane Falls Community Colleges

## VETERAN'S CHECKLIST

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**PLEASE COMPLETE THE FIRST THREE ITEMS  
BEFORE RETURNING YOUR PAPERWORK TO THE VA OFFICE.**

- 1. I have completed my admissions application at [www.spokanefalls.edu](http://www.spokanefalls.edu).
  - 2. I have completed my Compass tests.
  - 3. I have met with an academic counselor about course selection.
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**When you meet with the VA Advisor we will review this information with you.**

- 1. I understand that I must complete a Veteran Reporting form each year. SFCC cannot certify your benefits without this form.
- 2. I understand that I must be enrolled in an SFCC degree or certificate program. The courses I take must fit my program. If I decide to change my program, I must inform the Veterans and Admissions offices.
- 3. I understand that, if I previously attended another college or university, I must submit official transcripts within the first three quarters I attend SFCC and complete a Graduation Petition to have my credits evaluated. The VA will not pay for classes I have previously passed.
- 4. Chapters 30, 1606, 1607: I understand that I must report my *attendance* at the end of each month to receive my GI Bill benefits either by going online at [www.gibill.va.gov/wave/](http://www.gibill.va.gov/wave/) or by calling (877) 823-2378.
- 5. I understand how *Advance pay* works (my first two checks will be up-front). Not applicable to Chapter 33.
- 6. I understand how *direct deposit* works. Not applicable to Chapter 35.
- 7. Chapter 33: I understand that I must complete a *Veteran Student Attendance Report* within the first four days of **each** quarter in order to continue to be eligible for Chapter 33 benefits.
- 8. I understand how the VA pay scale works for my particular Chapter benefits.
- 9. I understand that I am **required** to attend classes all quarter. I understand the impact of receiving a "W" or "Z" grade. Failure to attend all of the classes for which I was certified with the VA may result in my having to repay benefits I received.
- 10. I understand I am required to make satisfactory progress toward my degree by maintaining a quarterly 2.00 GPA.
- 11. I understand that I am eligible for Veterans Work Study as long as I am attending school three-quarter time. Common Work Study sites are posted on the SFCC website.
- 12. I have received a printout of Important Contact Information.

Print name \_\_\_\_\_

Date signed \_\_\_\_\_

Your Signature \_\_\_\_\_