



Financial Aid Office 2025-2026 DEPENDENT VERIFICATION WORKSHEET Federal Student Aid Programs

V1
Dependent
Standard
Verification

Your application was selected for review in a process called "Verification." In this process, the Financial Aid Office will compare information you provide with your FAFSA. The law requires each institution to collect and verify this information before awarding Federal aid. If there is a difference between your FAFSA and information on any of your verification documents, the college may ask for further information from you and/or make the correction electronically.

Complete this verification form and submit it to your financial aid administrator as soon as possible. The Financial Aid Office cannot process your application without this information.

Student Information

Last Name: _____ First Name: _____ M.I.: _____

Student ID Number: _____

Email: _____ Phone number (###-###-####): _____

***A student is considered dependent if he/she was required to provide parental information on the FAFSA.**

List the people in your Family Size which includes the following:

- The student
- **Your legal parents who live together, even if they are not married (include information about both),**
- The student's parents (including a stepparent, even if the student is not living with them). Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- The student's siblings if the following are true: they live with student's parents (or live apart because of college enrollment), receive more than half of their support from the student's parents, and they will continue to receive more than half their support from the student's parents during the award year.
- Other people if the following are true: They live with the student's parents, they receive more than half of their support from the student's parents, and they will continue to receive more than half their support from the student's parents during the award year.
- The provided criteria for "dependent children" or "other persons" align with the requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2025-2026 FAFSA. As a result, the parent should not include any unborn children in the family size.

Family Information

WRITE THE NAMES OF **ALL** FAMILY MEMBERS in the space(s) below. If you need more space, attach a separate page.

Full Name	Age	Relationship
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>
		Self

Important Note: The instructions below apply to the student and each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2023 or had a change in marital status after December 31, 2023. As part of federal student aid eligibility, the student and parents will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the parents filed separate 2023 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2023 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS via the FA-DDX. If 2023 income tax return information for the student or parents was not transferred via the FA-DDX and considered verified, the student and parents should provide the institution with a 2023 IRS Tax Return Transcript(s) or a signed copy of the 2023 income tax return and applicable schedules.

Information for Tax Filers

Complete this section if you filed a 2023 Income Tax Return

Student:

- I used the FA-DDX in the FAFSA to transfer tax data.
- I am attaching a signed copy of my 2023 IRS Tax Return Transcript – received from the IRS.
- I am attaching a signed copy of my 2023 Income Tax Return.
- I filed an amended (corrected) 2023 Tax Return. *If taxes were amended, a signed 1040X must be submitted to the office.

Parents: [applies to each parent included in the household.]

- My parent(s) used the FA-DDX in the FAFSA transfer tax data.
- My parent(s) are attaching a signed copy of their 2023 IRS Tax Return Transcript – received from the IRS.
- My parent(s) are attaching a signed copy of their 2023 Income Tax Return.
- My parent(s) filed an amended (corrected) 2023 Tax Return. *If taxes were amended, a signed 1040X must be submitted to the office.

Information for Non-Tax Filers with Income

By completing this section, I certify that neither parent or I have filed nor are we required to file a 2023 income tax return, and all our income earned from work, other income, and resources for the 2023 tax year are listed below.

Student:

- I did not and was not required to file a 2023 Income Tax Return. I was employed in 2023 and have listed all employers and amount earned from each employer in 2023 and whether an IRS W-2 form, or an equivalent document was provided. [Provide copies of **ALL** 2023 IRS W-2 forms issued. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, provide a separate page with your name and ID number at the top.]

Parents:

- One or both parents did not and were not required to file a 2023 Income Tax Return. One or both parents were employed and have listed all employers and amount earned from each employer in 2023 and whether an IRS W-2 form, or an equivalent document is provided. [Provide copies of **ALL** 2023 IRS W-2 forms. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, provide a separate page with your name and the student's ID number at the top.]

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2023
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$

Student:

- I had other income and resources that supported me for the 2023 tax year. [List each source of income in the table below. If more space is needed, provide a separate page with your name and ID number at the top.]

Parents:

- My parents had other income and resources that supported them for the 2023 tax year. [List each source of income in the table below. If more space is needed, provide a separate page with your name and ID number at the top.]

Source of Income	Annual Amount in 2023
	\$
	\$
	\$

Information for Non-Tax Filers With No Income

Complete this section if you had no income from employment and you did not and were not required to file 2023 Income Taxes

Student:

I certify that I was not employed, nor did I have income earned from work in 2023. I have not filed nor am I required to file a 2023 Income Tax Return. I will explain below how my living expenses were met.

Parents:

I certify that neither parent was employed nor did they have income earned from work in 2023. Neither parent has filed nor is required to file a 2023 Income Tax Return. They will explain below how their living expenses were met.

Sign the Worksheet

Signing below certifies that all of the verification documents submitted with this certification are complete and correct. **WARNING:** If you purposely give false or misleading information, you may be fined, sent to prison, or both. In order to receive the financial aid for the 2025-2026 academic year, I agree that I have reviewed, understand and agree to the conditions, responsibilities and obligations as stated in the Award Terms and Conditions and Satisfactory Academic Progress Policy, available on the Financial Aid website.

Student Signature

Date

Parent Signature

Date

Spokane Community College

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Spokane Falls Community College

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Spokane Colleges does not discriminate on the basis of race, color, religion, national origin, sex, disability, sexual orientation or age in its programs, activities or employment. Direct all inquiries regarding equal opportunity compliance and/or grievances to chief strategy and administration officer, Spokane Colleges, 501 N. Riverpoint Blvd., P.O. Box 6000, MS1004, Spokane, Wash. 99217-6000. Direct all inquiries or grievances regarding access and Title IX to the chief compliance officer, 2917 W. Whistalks Way, MS 3027, Spokane, Wash. 99224