



Spokane Falls Community College  
**Hearing Instrument Specialist Program**

# **Program Eligibility Packet**

Personal Satisfaction and Professional Success

# HIS Student Eligibility Checklist

Use this list to guide you through the eligibility process for the HIS program.

**Industry related degree or licensed dispenser will receive priority registration.** Otherwise, if you submitted an application the previous year and did not receive a registration date, resubmit this application in October. Seating is limited, and seats are awarded on a first-come, first-served basis.

**SFCC Application for Admission complete by visiting:**

***[sfcc.spokane.edu/Apply-Now](http://sfcc.spokane.edu/Apply-Now)***

**Have official transcripts (unopened) of all college coursework you want evaluated sent to: Spokane Falls Community College. For Questions contact [SFCC.Transcripts@sfcc.spokane.edu](mailto:SFCC.Transcripts@sfcc.spokane.edu)**

**Transcripts:**

Send unofficial transcripts to **[Mapuana.Carey@sfcc.spokane.edu](mailto:Mapuana.Carey@sfcc.spokane.edu)**

**If you're not able to attend labs on campus, you will need to find a hearing center in your area to complete your lab assignments.** Please see the Fast Facts on the last page of this packet for more information.

**Hearing Instrument Specialist Eligibility Packet completed and delivered to program.**

**Student Information Questionnaire**

**Supplemental Essay**

**Submit the above two forms**

**By mail:**

Spokane Falls Community College  
Hearing Instrument Specialist Program  
MS 3190, 3410 W Whistalks Way  
Spokane WA 99224-5288

**Or email:**

Scan and email copy to  
**[Mapuana.Carey@sfcc.spokane.edu](mailto:Mapuana.Carey@sfcc.spokane.edu)**

**Email [Mapuana.Carey@sfcc.spokane.edu](mailto:Mapuana.Carey@sfcc.spokane.edu) to verify all Eligibility forms have been received.**

**We register seats starting in May until the program enrollment is full.**

**Make arrangements to attend a mandatory, online, HIS program orientation session at the beginning of Fall quarter.**

**Tuition needs to be paid to ensure program enrollment at Spokane Falls Community College. Read the entire packet for helpful information.**



# Spokane Falls Community College STUDENT INFORMATION QUESTIONNAIRE

Complete and return to the Hearing Instrument Specialist Program.

## RESIDENCY INFORMATION

Name \_\_\_\_\_  
First Last Student ID

Mailing address \_\_\_\_\_  
Street City State ZIP

Phone number \_\_\_\_\_ Cell number \_\_\_\_\_

E-mail address \_\_\_\_\_

How did you hear about this program? \_\_\_\_\_

- Is this the first time you have applied to the SFCC HIS program? .....  Yes  No
- Will you reside within commuting distance of Spokane while you complete the program? .....  Yes  No
- Are you currently enrolled at Spokane Falls Community College? .....  Yes  No
- Do you have past or present experience with hearing aids? .....  Yes  No
- Do you have a prospective job related to the field upon graduation? .....  Yes  No
- Have you job shadowed a hearing instrument specialist? .....  Yes  No
- Are you a licensed hearing instrument dispenser? .....  Yes  No
- Do you plan on working in Washington state? .....  Yes  No

If no, please specify state in which you plan to work \_\_\_\_\_

- Will this be your first experience with on-line courses? .....  Yes  No
- Are you currently employed (We recommend 17 hours per week, maximum, while enrolled)? .....  Yes  No

If yes, number of hours per week you work:

This is a low-residency, hybrid program that allows students a lot of flexibility with their schedules; however, it requires extra time and money to attend the required on-campus sessions. It may require requesting time off from work. The program is a rigorous and time-intensive college-level program that involves between 40-239 lab hours per quarter and 36-45 hours per week to study.

I understand these additional commitments .....  Yes  No



# Spokane Falls Community College SUPPLEMENTAL ESSAY

Please provide a half-page answer to the following question, in the space provided below. Submit along with the Student Intent Questionnaire form (ccs 7304).

This essay is not intended, in any way, to screen you out of the program.

Name \_\_\_\_\_  
First Last

### Please explain why you would like to become a Hearing Instrument Specialist

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### Computer Specifications for Online Courses

Some courses may have additional requirements – check the course description for more information

<https://sfcc.spokane.edu/What-to-Study/Virtual-Campus/Technology-Help>

I understand that the HIS Program:

- 1) Requires access to a newer PC-based computer (not Mac) onto which the student can load hearing aid fitting software. A notebook computer (like a Chromebook) is not adequate. We recommend the following minimum requirements.
  - Processor-3 GHz or faster
  - RAM-8 GB or more
  - Hard disk space-4 GB or more
  - Operating system supported-Windows 8, 10
  - USB ports- at least one
  
- 2) Requires access to a PC microphone, headset and webcam. Homework and tests must be completed using a laptop or desktop computer. You cannot complete coursework on a cell phone.

I understand the computer specifications for SFCC online courses.  Yes  No

# SFCC HIS Program Mandatory Requirements\*

QUARTER	EVENT	TENTATIVE TIME	LOCATION
<b>1st Quarter (fall of 1st year)</b>	1) Orientation .....	Beginning of fall quarter .....	SFCC
<b>2nd Quarter (winter of 1st year)</b>	1) HIS 123 lab .....	40 hours (min.)*** .....	SFCC or w/ Licensed Supervisor
	2) Winter Session.....	End of winter quarter.....	SFCC
<b>3rd Quarter (spring of 1st year)</b>	1) HIS 134, HIS 136 and HIS 138 labs.....	141 hours (min.)*** .....	SFCC or w/ Licensed Supervisor
	2) Spring Session .....	End of spring quarter .....	SFCC
<b>No classes are offered through the HIS program in the summer.</b>			
<b>4th Quarter (fall of 2nd year)</b>	1) HIS 201 and HIS 206 labs .....	96 hours(min.)*** .....	SFCC or w/ Licensed Supervisor
	2) Fall Session.....	Beginning of fall quarter .....	SFCC
<b>5th Quarter (winter of 2nd year)</b>	1) HIS 210 and HIS 215 labs.....	140 hours (min.)*** .....	SFCC or w/ Licensed Supervisor
	2) Winter Session.....	End of winter quarter.....	SFCC
<b>6th Quarter (spring of 2nd year)</b>	1) HIS 222 lab and HIS 267 clinic.....	239 hours*** .....	SFCC or w/ Licensed Supervisor
	2) Spring Session .....	End of spring quarter .....	SFCC

When enrolling in classes which are not offered through the HIS Program, please take into consideration that occasionally (once per quarter) **you will need to be on campus at SFCC all day for three days.**

Please note: At the end of each quarter, the online classes are deleted and the students no longer have access to them.

\* This calendar is not an all-inclusive schedule of events. It is meant to be a guideline for the students and supervisors so they have a general idea of what to expect. Times are subject to change.

\*\* Students will be required to participate in occasional mandatory discussions either at SFCC or over the web at various times during the 2-year program. Discussion dates will be announced as soon as they are known.

\*\*\* Lab/clinical hours are based on the current curriculum and are subject to change. Refer to the official school curriculum for questions.

**If a student fails the requirements for any class, and if an "Incomplete" is granted, the student will have to make additional visits to Spokane Falls Community College in Spokane, Washington at the student's expense in order to fulfill the course requirements.**

### Expectations Checklist

Before you take an online class, you should be confident about your computer skills and study skills. Review the following list of requirements to assess your readiness to take online classes.

I know how to connect to the web using a web browser.

I can navigate around the web and know how to use search engines.

I know how to send and receive e-mail using the e-mail system of my choice.

I know how to do basic word processing, including cutting and pasting.

I know how to open, save and manage files.

I have access to a computer five to seven days per week.

The computer I will use meets the basic requirements for online classes.

I have 36-45 hours a week to work on online classes..

I can motivate myself to log in to the virtual classroom at least five days a week.

I have good reading comprehension and written communication skills, and I enjoy communicating in writing.

I enjoy figuring things out on my own but am able to ask for help when I need it.

## Hearing Instrument Specialist Program

**A two-year, in-step program with fall quarter entry only.**

Read page 2 of this eligibility packet for enrollment details.

## Fast Facts

1. This is a **low-residency** program, meaning:
  - a. Students in the Spokane area complete lab work on the SFCC campus.
  - b. Students not within commuting distance need to find a licensed hearing aid specialist or audiologist to supervise their lab activities. (The lab hours start winter quarter of the first year and continue through the sixth quarter.)
  - c. Lab hours for second year students build quarterly from 40–239 hours.
2. **\*Students outside the Spokane area have some required campus visits each year, OR once every quarter for three days. These visits are REQUIRED for practical testing.\***
3. Print out the forms on the website listed below. The program eligibility process begins every October. The date the eligibility packet forms are received by the program establishes placement and waiting list status.
4. Work and industry questions are addressed on the website.
5. Employment opportunities are good if you are willing to relocate outside of the Spokane area.
6. Students need to log onto a computer daily in order to fulfill course requirements.
7. High-speed Internet is required.
8. If a student is already licensed, they may act as their own lab supervisor. However, no course credits are waived for field experience of licensed dispensers or board certified dispensers unless they hold an ACA certificate or have a related college degree. If a prospective student has an ACA, they need to e-mail the program for a suggested course list and course substitution evaluation. (If they have a B.A. degree in speech and hearing science or communication disorders some course credits are waived.)

The HIS eligibility packet is available at:

**[shared.spokane.edu/ccsglobal/media/Global/FormsA-Z/17-540-HIS-Program-Packet.pdf](https://shared.spokane.edu/ccsglobal/media/Global/FormsA-Z/17-540-HIS-Program-Packet.pdf)**

For additional information, go to the SFCC website and search for **Hearing Instrument Specialist page**.



**Community Colleges of Spokane**

**Hearing Instrument Specialist Program**

3410 W Whistalks Way MS 3190  
Spokane WA 99224-5288

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